

HELLENIC COLLEGE HOLY CROSS STUDENT HANDBOOK



Commitment to our students

We encourage all students to share suggestions, experiences, recommendations and concerns with us in order to continually improve the level of education and service HCHC provides. Your education and trust mean everything. In return, we assure you that your comments will be heard and taken seriously. This feedback provides us with the opportunity to renew our programs and procedures, respond, and make changes necessary to ensure student satisfaction.

This student handbook contains information about various aspects of life at HCHC and is designed to help answer many of the questions you may have. Please familiarize yourself thoroughly with its contents, as you are responsible for knowing the policies and rules contained in the handbook.

NOTICE: While efforts have been made to provide accurate information, HCHC reserves the right to make changes, additions or deletions to the student handbook and to HCHC rules and policies at any time, without prior notice. The student handbook is not intended to constitute a contract between the student and HCHC. Exceptions to the policies contained herein may be made at the discretion of authorized HCHC representatives. HCHC provides the student handbook solely for the convenience of the student and, to the extent permissible by law, expressly disclaims any liability which may otherwise be incurred.

HCHC uses the Immediate Response Information System (IRIS) to communicate with students in case of an emergency. This is our primary means of reaching you in case of a crisis. ALL students must submit their contact information to the Office of Information Technology (617) 850-1316.

In an effort to be more environmentally sensitive, this year's student handbook will be published **green** and accessible to all students electronically on the HCHC website.

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PREAMBLE

In conformity with the mission statement of our Greek Orthodox Archdiocese, the students, faculty, and administration of Hellenic College Holy Cross uphold the mission statement contained within the Charter of the Greek Orthodox Archdiocese of America, Article 2. That statement reads:

- a. The mission of the Archdiocese is to proclaim the Gospel of Christ, to teach and spread the Orthodox Christian faith and to energize, cultivate and guide the life of the Church in the United States of America according to the Orthodox Christian faith and Sacred Tradition.
- b. The Archdiocese sanctifies the faithful through Divine Worship, especially the Holy Eucharist and other Sacraments, building the spiritual and ethical life of the faithful in accordance with the Holy Scriptures, Sacred Tradition, the doctrines and canons of the Ecumenical and local Synods, the canons of the Holy Apostles and Fathers of the Church and of all other Synods recognized by the Orthodox Church, as interpreted by the Great Church of Christ in Constantinople.
- c. The Archdiocese serves as a beacon, carrier and witness of the message of Christ to all persons who live in the United States of America, through Divine Worship, preaching, teaching and living the Orthodox Christian faith. As to its intra-Orthodox, intra-Christian and inter-religious activities, the Archdiocese follows the positions and guidelines established by the Ecumenical Patriarchate.

The faculty and administration of Hellenic College and Holy Cross seek to equip and empower students in leadership roles, which fulfill the mission statement of our Greek Orthodox Archdiocese of America.

VISION AND MISSION STATEMENTS

Institutional Vision Statement

To be the intellectual, educational and spiritual center of the Greek Orthodox Church in America stimulating, developing and sustaining ordained and lay vocations for service to Church and society based on faith.

Institutional Mission Statement

Hellenic College, Inc. is a center of higher education founded by, associated with and supported by the Greek Orthodox Archdiocese of America. The undergraduate college offers various programs leading to a bachelor's degree, and the graduate school offers three programs leading to a master's degree. The mission of Hellenic College, Inc., is the formation and the education of the person within the life of an Orthodox Christian community. To that end, it educates men for the holy priesthood of the Greek Orthodox Archdiocese and other Orthodox Christian entities, as well as men and women for leadership roles in Church, chosen professions, and society. HC, Inc, collaborates with the Orthodox Church affiliated institutions and ministries, and offers opportunities for lifelong learning.

Holy Cross Greek Orthodox School of Theology

Holy Cross Greek Orthodox School of Theology is an Orthodox Christian Seminary and Graduate School of Theology centered on the Trinitarian faith as revealed by Jesus Christ and as preserved in its fullness, geniuses, and integrity by the One, Holy, Catholic and Apostolic Church. The School embodies the historic and specific educational mission of the Ecumenical Patriarchate of Constantinople and its Archdiocese in the United States. Holy Cross educates its students to articulate and under-

stand the biblical, historical, dogmatic, ethical and liturgical traditions of the Orthodox Church. Students are prepared to become future clergy and lay leaders of the Orthodox Church who demonstrate faith, sensitivity and compassion as they cultivate an attitude of offering a service of truth and love in the world. Through its graduate degree programs, Holy Cross offers men and women the opportunity to become spiritually mature persons through immersion in worship, theological studies and service to community.

Hellenic College

Hellenic College, an Orthodox Christian institution of higher learning, cultivates the intellectual, spiritual, and moral development of its students so that they might serve and contribute to society and the Church. To that end, Hellenic College fosters intellectual development in its students engaging them in liberal arts and professional curricula that demand rigorous inquiry and academic scholarship. The College promotes spiritual and moral development by incorporating students into the practices, teachings, and liturgical life of an Orthodox Christian community. The College offers also the opportunity to its students to become aware of the universal intellectual and cultural values of the Hellenic cultural heritage. The College encourages its students to respond to their unique vocations by committing to education, faith, and service in all aspects of their professional and personal endeavors.

TELEPHONE NUMBERS

Admissions	1st Floor, Administration Building (617) 850-1285
Alumni	1st Floor, Administration Building (617) 850-1285
Bookstore	Basement, Administration Building (617) 850-1230
Buildings & Grounds	Basement, Administration Building (617) 850-1270
Bursar	2nd Floor, Administration Building (617) 850-1235
Cafeteria	(617) 850-1007
Chief Operating Officer	2nd Floor, Administration Building (617) 850-1290
Chapel	(617) 850-1239
Chaplain	(617) 850-1237
Deans' Offices	2nd Floor, Administration Building (617) 850-1213
Dean of Students	1st Floor, Administration Building (617) 850-1297
Emergency/Weather Alerts	Will be generated through IRIS
Financial Aid	2nd Floor, Administration Building (617) 850-1216
Housing	2nd Floor, Administration Building (617) 850-1317
Human Resources	2nd Floor, Administration Building (617) 850-1294
Internet Ministries	1st Floor, Classroom Building (617) 850-1350
IT Help Desk	(617) 850-1400
Leadership 100 Fitness Center	Gymnasium Loft (617) 850-1211
Library	(617) 850-1223
Mailroom	Basement, Administration Building (617) 850-1306
Maliotis Cultural Center	(617) 522-2800
OCF	1st Floor, Classroom Building (617) 850-1356
Registrar	1st Floor, Administration Building (617) 850-1261
Religious Education	1st Floor, Administration Building (617) 850-1215
Resident Assistant Office	Polemanakos Dorm Lobby (617) 850-1247
Security Guard Cell Phone	(617) 212-8614
Spiritual Formation/Counseling	2nd Floor, Administration Building (617) 850-1289
Vocation & Ministry	1st Floor, Classroom Building (617) 850-1308

ACADEMIC CALENDAR

2013-2014 ACADEMIC CALENDAR

FALL 2013

AUGUST

Mon.	26	Arrival of new students
Thu.	29	Arrival of ongoing students
	29	New student orientation/academic advisement

SEPTEMBER

Mon.	2	Labor Day (offices closed)
Tue.	3	FIRST DAY OF CLASSES
Wed.	11	Last day to drop/add courses

OCTOBER

Mon.	14	Columbus Day (no classes, offices closed)
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NOVEMBER

Mon.	11	Veterans Day Observed (no classes, offices closed)
Mon.-Fri.	18-22	Registration for Spring 2014
Wed-Sun.	27-29	Thanksgiving break (no classes, offices closed)

DECEMBER

Mon.	2	Classes resume
Wed.	11	Last day of classes
Thu.-Sun.	12-15	Study days
Mon.-Thu.	16-19	Final exams (Christmas/Theophany recess begins after exams)
Fri.	27	Grades are due

SPRING 2014

JANUARY

Thu.	16	Arrival of students
Fri.	17	Registration
Mon.	20	Martin Luther King Day (offices closed)
Tue.	21	FIRST DAY OF CLASSES
Wed.	29	Last day to drop/add courses

FEBRUARY

Mon.	17	President's Day (no classes, offices closed)
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MARCH

Mon.	3	Clean Monday (campus retreat, offices open)
Mon.-Fri.	10-14	Spring break
Mon.-Mon.	24-31	Registration for Fall 2014
Tue.	25	Annunciation Greek Independence Day (no classes, offices closed)

APRIL

Mon.-Mon.	14-21	Paschal Recess
Mon.	21	Bright Monday (no classes, offices closed)
Tue.	22	Bright Tuesday (no classes, offices open)
Wed.	23	Classes resume

MAY

Thu.	1	Last day of classes for graduating seniors
Fri.-Sun.	2-4	Study days for seniors
Mon.-Thu.	5-8	Final exams for seniors
Thu.	8	Last day of classes for ongoing students
Fri.-Mon.	9-12	Study days for ongoing students
Mon.	12	Grades due for seniors
Tue.-Fri.	12-16	Final exams for ongoing students
Sat.	17	COMMENCEMENT
Wed.	21	Summer session begins
Fri.	23	Grades due for ongoing students
Mon.	26	Memorial Day (no classes, offices closed)

JUNE

Wed.	11	Summer session ends
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The following information applies to all HCHC residents. In addition to these regulations, the section following entitled “Married Housing Information” will offer specific *additional regulations for those living in the married student housing complexes.*

HCHC’s residential program complements the educational mission of the school. Students who live in campus housing have certain freedoms and responsibilities. Regulations exist which are consistent with the educational purpose of the residential area. The residential environment requires those sharing a living unit to be both cooperative and considerate.

HCHC prohibits discrimination on the basis of race, color, national or ethnic origin or religion. All students are required to treat all individuals with respect and civility. All resident students must be able to live in a group setting, understand and respect appropriate boundaries in terms of lifestyle, noise level, safety, hygiene and common courtesy and be able to function within the parameters of the resources on campus.

Agreements

Each resident must sign a Housing Agreement prior to securing on-campus housing. Agreements are for the academic year (or portion thereof if otherwise specified). Housing Agreements are subject to early termination in the event of the student’s withdrawal, suspension or graduation; violation of any federal, state or local laws or bylaws; or any other official HCHC publication or notice; or other policies or regulations which may be established by HCHC from time to time. It is expressly acknowledged and agreed that the student is a resident only and is not a tenant, therefore having no right of exclusive possession by the student.

Alcohol & Drugs

Refer to “Behavior” section of this handbook for rules pertaining to alcohol and drugs.

Animals & Pets

Animals and pets of any kind are prohibited in on-campus housing. Stray animals should not be fed, as they frequently carry fleas and diseases that can cause harm or discomfort to humans.

Appliances

The use of electrical appliances is limited for safety reasons. Items that are prohibited in the dormitory include halogen lamps, hot plates, crock-pots, toaster ovens, microwaves, ovens, space heaters, indoor grills or skillets (i.e., George Foreman), etc. Snack foods should be properly stored and disposed of immediately in the dumpster to avoid insect and rodent infestation. Items permitted include fans, radios, hair dryers, alarm clocks, stereos and personal computers. Power strips should be used instead of extension cords (never plugged into each other or multiple strips plugged into an outlet). Per fire code, refrigerators are required to be directly plugged into the outlet.

Bathrooms

Common area bathrooms must be respected and kept clean by all who use them. They shall be free and clear of all personal items. The washing of dishes/cups/silverware is strictly prohibited.

Bicycles

Bicycles must be stored in the covered rack outside the entrance to the Polemanakos Dormitory. Bicycles found inside the dormitory or left unattended may be confiscated. HCHC assumes no responsibility for the security of bicycles.

Burning or Lighting of Materials

The lighting and/or burning of **any** material, including, but not limited to candles, incense, scented oils, potpourri, etc. is strictly prohibited. Anyone found in violation of this policy will be fined \$125 per occurrence and/or realize a loss of housing privileges.

Cable Television

Students may contract with the local cable company for cable service, understanding that the charges will be billed directly to them. HCHC provides cable TV for all to enjoy in the JC Room of the Polemanakos Dormitory. Satellite dishes are not permitted.

Cafeteria

Students living in the Polemanakos Dormitory participate in a 19-meal per week plan, allowing for breakfast, lunch and dinner Monday through Friday and brunch and dinner on Saturday and Sunday.

Check-In Policy

When checking in, every student must:

1. Obtain a room key from the Director of Housing.
2. Check in with the Resident Assistant.
3. Review and sign the Room Condition Form and Housing Agreement.

Rooms will be inspected before they are occupied. The Resident Assistant will take a furniture inventory of each room. All furniture must remain in the room to which it was assigned. Students are responsible for leaving their room in the same condition in which it was found. Each student is financially responsible for furnishings and the condition of the room. For this reason, both the student and the RA should carefully review the Room Condition Form.

Check-Out Policy

Students are required to vacate campus housing at the close of the spring semester/academic year. Students are required to remove all personal items from dormitory rooms upon check-out. The return of your security deposit is dependent on room condition upon check-out.

Each student must sign up for a check-out time with his/her RA and:

1. Review and sign his/her Room Condition Form, indicating any damages incurred.
2. Return keys to the RA.

Any property left behind (in either the student's room, the room of another student, or in any storage area in the dormitory) after the appointed date of vacating automatically becomes the property of HCHC and will be disposed of as HCHC deems appropriate. Any student who fails to check out of his/her room by the established check-out date may have his/her belongings packed and stored by a third-party company at the student's expense and risk or disposed of at the discretion of the Director of Housing. HCHC assumes no liability for the removal of any student's belongings. The Director of Housing may hold damage deposits to cover the costs of repairs to a student's room as deemed appropriate.

Children of HCHC Students

Polemanakos Dormitory apartments are limited to *couples only* and are not intended to be occupied by couples with children *of any age*. *There are no exceptions to this rule.*

Damage Deposit

All students are required to submit a damage deposit in an amount set by the Finance Office prior to moving on campus. All deposits which are held by HCHC are non-interest bearing. Residents are responsible, both individually and collectively, for all damage and defacement of their rooms, apartment and/or common areas. If an individual is not found to be responsible for damage or defacement in public areas, then the residents may be collectively responsible by hall, floor or area depending on the Director of Housing's review of that damage. Students will be billed for these damages during and/or at the end of each semester. For their own protection, students are required to complete a room/apartment condition form upon checking into and out of a room. Students acknowledge that they are responsible for any damage caused by their guests.

The damage deposit will be returned within ninety days of the date the room inspection was completed, provided that all other account balances have been paid and no damage charges are assessed.

Damage to Personal Property

HCHC assumes no liability for loss or damage to a student's personal property, be it by fire, flood, theft or any other cause. Every resident is encouraged to review his/her family personal property insurance coverage and to obtain appropriate coverage.

Door Decorations

Decorating, adhering, taping or placing any items on exterior dorm room doors is not permitted.

E-Mail

Each HCHC student is assigned a school email address (student name@students.hchc.edu). This email address is the official HCHC method of communicating with students via email. Personal email addresses will not be used to communicate academic and other official school matters to students. Students should check their hchc.edu mail daily.

Fire & Smoke Alarms, Heat Detectors & Extinguishers

When a fire alarm sounds, it is imperative that all students evacuate and stand clear of the building until signaled by officials to enter. Setting off a fire alarm without any sign of imminent danger is extremely irresponsible and is a federal crime. Fire extinguishers are for emergency situations only. Students who tamper with or discharge extinguishers for any reason other than emergency situations will be fined \$250 plus the cost of recharging the extinguisher. Smoke alarms have been placed throughout the campus. Inoperable or malfunctioning smoke or heat detectors should be reported to the Director of Housing immediately. Tampering with or setting off smoke alarms or heat detectors is a violation of federal law. Students who tamper with smoke alarms or heat detectors for any reason other than emergency situations will be fined \$250 plus the cost of repairing the equipment.

Fire Evacuation

Failure to evacuate a campus building immediately upon the sound of an alarm, or failure to follow specific prescribed procedures, including the on-site directives of a campus representative is prohibited.

In case of a fire:

1. Begin evacuation immediately. If you can do so safely, knock on your neighbors' doors and notify them that they must immediately leave the building. Stay calm and keep order. Signs are posted in each residence hall and in each apartment giving appropriate evacuation routes. Evacuate using the nearest safe exits or stairwell. Assemble outside in your designated area.
2. If you can do so safely on your way out, pull the nearest fire alarm. This is a building alarm that will automatically notify the Fire Department.
3. Do not re-enter the building until permission has been granted by the Fire Department.
4. Contact the RA, Dean of Students or the Director of Housing.

Fire Safety

It is essential for the safety of all members of the college community to be particularly careful about fire hazards. Firearms, fireworks, halogen lamps and heating devices of any type, and any other property or material which has the potential to be dangerous to persons or property, are strictly prohibited from all residence halls. Students agree to comply with the regulations in the Student Handbook for appliances, computers and fire safety. Offenders of these regulations and abusers of fire alarms and other residence hall fire equipment will be subject to fines, removal from campus housing, disciplinary proceedings and/or criminal prosecution.

False reports of fire or other dangerous condition, creation of a fire hazard or other dangerous condition, or activities that interfere with campus safety, civility or environmental health are strictly prohibited.

Flammable Material

At no time may a resident store or bring into any building a flammable, combustible or explosive fluid or material other than cleaning fluids that are customary for residential life.

Full-Time Residents

HCHC is primarily a residential campus. All students are required to carry a minimum credit load of 12 credits per semester in order to remain in student housing. Housing is available only to currently enrolled students. It is required that students will vacate campus housing upon graduation. Any student falling below full-time status must petition the Director of Housing to be considered for on-campus housing.

Furniture Guidelines

Adequate furniture is provided in each room:

1. Furniture is to remain in the room to which it is assigned.
2. Furniture from public areas is to remain in its intended location.
3. Items from common areas, such as chairs, lamps, tables, etc., must not be moved into student rooms.

Removal of furniture or property from public areas or student rooms will result in a first-time \$50 fine, disciplinary action, and/or criminal prosecution. Subsequent fines will increase by \$50 per offense.

Guests

Per the Brookline Fire Department, only one person is allowed to occupy each dormitory room. If you wish to have a guest visit you, permission must be obtained *in advance* from the Housing Director, who will determine if we have guest rooms available to accommodate your guest. If approved, guests may stay up to 2 nights. There is a \$25 charge per night for guests visiting the dormitory.

Improvements to Rooms

Students who desire to make improvements to their residence must receive written approval from the Director of Housing. Any permanent improvement made to HCHC-owned property becomes the property of HCHC.

Inappropriate Indoor Activities

Sporting activities are prohibited inside campus housing buildings because potential harm to students and damage to campus housing could occur. This includes wrestling, biking, rollerblading, skateboarding, water fights, any type of ball games, etc. Students who damage campus housing in any way, even accidentally will be expected to pay for the cost of repairs and may be subject to additional fines.

Inspections

HCHC reserves the right, without prior notice, for authorized personnel to enter any room or apartment at any time for any reason, including, but not limited to, the purpose of enforcing compliance with HCHC rules and/or state and federal laws and to investigate suspected violations thereof. HCHC also reserves the right to enter for the purpose of inspecting rooms and to take any other steps necessary or advisable for reasons of health, safety, and the administration of its residence hall/apartment program including confiscating any goods, materials and/or equipment that would violate the provisions of this agreement. Items not permitted in campus housing will be confiscated immediately. Confiscated items may be kept by the Director of Housing.

Reasonable efforts for notification of inspection will be announced for any non-emergency situation. Authorized personnel will knock once and identify themselves prior to entering and knock a second time. If there is no answer, they will enter using a master key. HCHC will conduct health and safety inspections of rooms during the Thanksgiving, Christmas, Easter, and spring breaks. Students who consistently fail room inspections must meet with the Director of Housing and ultimately may become ineligible for on-campus housing.

Internet/Cable Service

Students may arrange for cable service directly with Comcast. HCHC does not assume financial responsibility for any aspect of cable/internet service.

Keys/Locks

All keys must be returned to your Resident Assistant or the Director of Housing at time of withdrawal or time of moving out, whichever occurs first. At no time is it permissible for any resident to change the lock on his/her room, apartment or housing unit. If this should occur, school personnel will replace the lock and the cost of related labor and materials will be assessed to the student who changed the lock.

Failure to return all keys issued will result in a \$100 lock charge and a \$50 improper checkout fee. Loss of key(s) at any time after the initial issuance is subject to a \$50 fine per key.

Laundry Facilities

Laundry facilities are located on the lower floor of the Polemanakos Dormitory and on the lower level of each apartment building. All machines are card-operated. You may purchase laundry cards from the Director of Housing. A machine to value laundry cards is located in the Library Building across from the student mailboxes. HCHC assumes no responsibility for damage to clothing while washing or drying. Any mechanical difficulties with laundry machines should be reported promptly to the RA or to the Director of Housing.

Lofts

Lofts are permitted; however, they must be constructed of wood that has been pressure-treated with a fire retardant chemical. All loft plans and constructions must be reviewed and approved by the Director of Housing before construction, and must be removed at the time of check-out.

Lounges

The lounge on each main floor as well as the lounge in the JC Room are common areas designed to encourage students to gather for group activities. Please remember that all furniture and fixtures, including the television, are to be shared accordingly. It is the responsibility of the residents to

leave these areas in the same condition in which they were found and to remember they are not to be used as an extension of your room.

Maintenance Requests

Students should alert the Resident Assistant to any maintenance problems. The RA will submit a maintenance request form to the Office of Operations. Emergency maintenance needs (i.e., loss of heat, electricity, hot water, etc.) should be communicated to a RA immediately. If the RA is unavailable, please contact the Director of Housing directly.

Medical Needs

Students who have medical conditions which require the use of hypodermic needles are required to dispose of them in the proper manner. “Sharps” containers are available from the Director of Housing at no charge to students. Any other specific medical needs should be discussed with the Director of Housing immediately upon arriving on campus.

Move In/Out

Returning students may occupy residence hall rooms three days prior to the beginning of classes in the fall semester and three days prior to the spring semester. New students may occupy rooms beginning on the first day of orientation. Residence halls are closed during the winter vacation period and students are not permitted to remain in rooms during these times unless otherwise approved in writing by the Director of Housing.

All students residing in the dorm must completely vacate their rooms at the end of each and every academic year. Specifically, this means that all students must remove ALL personal belongings from the dorm room. **ROOMS MUST BE COMPLETELY VACATED.** This includes all items in the dormitory storage closets. The only exceptions will be: (1) Those students who are required to participate in the trip to Greece (students must vacate the dorm no later than 48 hours after returning from Greece); (2) Those students who are enrolled in an HCHC summer class (summer school students must vacate the dorm no later than 48 hours after the last

day of class); or (3) eligible foreign national students who have received prior permission from the Director of Housing to remain.

Any student who fails to check-out of his/her room by the established checkout date may have his/her belongings packed and stored by a third-party company at the student's expense and risk or disposed of at the discretion of the Director of Housing. HCHC assumes no liability for the removal of the student's belongings. Permission to move off campus is not granted after the Housing Agreement has been signed.

Musical Instruments

Students who play guitars, keyboards or other potentially loud musical instruments are expected to abide by quiet hour rules and to keep the music to a respectable level.

Male/Female Floors Visitation Policy

From 6 pm until 10 pm on “school nights,” and from 6 pm until 11 pm on weekends (Friday and Saturday nights) and nights preceding a vacation day, the first floor lounges closest to the lobby will be open for visitation by members of the opposite sex. Access to the lounges must be through the lobby entrances. The hallways and individual rooms are off-limits. Although located on a male floor, the St. John Theologian Chapel is available to all students for services and individual devotion. Please be respectful of the chapel at all times.

Parking

Parking at HCHC is a privilege, not a right. Students must register motorized vehicles and pay a parking registration fee to obtain a parking permit. Any change of vehicle must be reported immediately. Any vehicle not displaying a valid, current HCHC parking permit may be towed without notice at the student's expense. Polemanakos residents (other than freshmen) may park in the designated Lower Parking Lot or in the Maliotis Cultural Center parking lot. All freshmen are required to park in the Maliotis Cultural Center parking lot. Commuter students are also required to park in the Maliotis Cultural

Center parking lot. Residents may not park in fire lanes, handicapped parking, reserved spaces or visitor spaces, in the Chapel courtyard, on grassy surfaces or in any area not clearly marked as a parking space. Cars that violate parking regulations are subject to towing at the owner's expense. Our current towing company is

Robert's Towing, 25 Goodenough Street, Brighton, MA 02135 - (617) 731-6500.

Pest Control

HCHC contracts with a local pest control company which involves the regular assessment and spraying (as needed) of campus buildings. Please notify the Director of Housing if you experience a pest problem.

Quiet Hours

The designated quiet hours are 10:00 p.m. to 9:00 a.m. in and outside of the Polemanakos Dormitory. During this time all conversations, radios, stereos, televisions, musical instruments, chanting, etc., are to be held at a level that cannot be heard outside the door of the room. Students who repeatedly show disregard for quiet hours may be subject to disciplinary consequences.

Residency Criteria

In order to continue to be eligible for on-campus housing, all Hellenic College & Holy Cross graduating seniors who plan to continue his/her education the following year MUST complete in its entirety an application packet and submit it to the Office of Admissions (no later than February 1st for those graduating in May, and September 1st for those graduating in December). If you are *accepted* into the program for which you applied; *and* you are *financially cleared*, you will be given priority for continuance of your campus housing.

Residency-at-Will Provision

Students and their family members reside in HCHC owned housing under the "Residency-at-Will" provision. Students and their family members must

adhere to the guidelines set forth in the Student Handbook in order to reside in campus housing. Any guests of students are also asked to abide by the guidelines as set forth in the Student Handbook.

Resident Assistants

Resident Assistants (RAs) are peer student leaders responsible for developing and fostering the spiritual and moral character of resident students. RAs function as facilitators in communication and as catalysts for ideas and activities in the campus living environment. Students are encouraged to participate in residence hall activities and to get to know all RA's. Resident Assistants report directly to the Director of Housing.

Room Assignments

A student must fulfill the following requirements in order to be eligible for a housing assignment:

1. Complete pre-registration for the semester by the required deadline.
2. Do one of the following on or before the required deadline:
 - a. Provide proof to the Financial Aid Office that his/her FAFSA is complete.
 - b. Waive the right to file a FAFSA with the Financial Aid Office.
3. Be in good financial standing with HCHC.
4. Complete a housing form.
5. Be in good academic standing with HCHC.

Room assignments are made by the Director of Housing on the basis of a full academic year (unless otherwise specified).

Room Changes

Room changes are made at the discretion of the Director of Housing. HCHC reserves the right to make changes in room assignments as it deems advisable or necessary. The Director of Housing must approve all room changes in advance. Changing rooms may affect the charges to your student account.

Room Charges

Students are financially responsible for the entire amount specified. Room charges will be refunded only if the student has complied with property withdrawal procedures and the room is left in the same condition in which it was when the student arrived.

Safety

Students may not access the following areas:

1. Vacant and abandoned buildings and property.
2. Rooftops.
3. Boiler and electrical rooms.
4. Administration Building on weekends or after 5:00 p.m.
Monday - Friday.

Students should not be in campus offices (faculty, staff or other) after hours or in another student's room without specific authorization. Students who gain unauthorized access into restricted areas are subject to disciplinary action.

Sanitary Regulations

The Polemanakos Dormitory must comply with the Town of Brookline's Lodging House Regulations and Article II of the State Sanitary Code. This code mandates that all residents maintain their room in a clean and orderly condition and without violation of regulations pertaining to obstruction of egress.

Security

All residential educational institutions are vulnerable to criminal conduct. Therefore, all residents should always be mindful of the following:

1. Doors to rooms or apartments should be locked at all times.
2. Entryways to the Polemanakos Dormitory, Halki Village and Dendrinos Village apartment complexes should never be propped open or left unattended.
3. Residents should never unlock or open the door of the residence hall or apartment complex to anyone who is not a current registered

student of HCHC.

4. Residents should never admit unknown persons into any non-public area.
5. Students should never allow other persons to occupy their rooms or apartments.
6. Students should avoid walking alone on campus after dark and, whenever possible, should walk in pairs.

If you see or hear anything out of the ordinary, please report the circumstances to the Resident Assistant or Director of Housing *immediately*. In emergency situations, of course, call 911. The HCHC security guard is on duty, making rounds Monday-Friday from 4:30 p.m. - 2:30 a.m. There is 24-hour coverage on Saturdays and Sundays.

Thanks! Security of Personal Items

Each student is responsible for securing his/her personal belongings. It is recommended that students with expensive personal items such as jewelry and other items bring in a personal lock box to ensure the safekeeping of the items. HCHC suggests that you secure your belongings and lock your door when you are away. HCHC is not liable for any items that are lost or stolen on HCHC property. Students are strongly encouraged to insure valuable personal possessions.

Smoking

There is absolutely no smoking allowed in any building on campus. All students agree to comply with this rule by virtue of residing in campus housing. The disposal of cigarette butts anywhere on the grounds of HCHC is prohibited. Cigarettes must be put out and safely disposed of in a fire-safe container. Fines in the amount of \$50 per occurrence will be issued to offenders and/or disciplinary action if deemed appropriate by the Director of Housing.

Solicitations

Solicitations, sales or promotions of any goods or services by any person or company are prohibited within the residence halls without approval from the Housing Director.

Stereos, TVs, Computers, IPods, etc.

Students who have stereos, TV's, computers, IPods, etc., must use them without disturbing others. Headphones are recommended for those who enjoy loud music.

Storage

Limited storage for personal belongings is available. Students must remove all personal belongings from storage rooms at the end of each academic year. HCHC accepts no liability for these items and reserves the right to discard any items deemed to be abandoned or improperly stored.

Temperature Control

To prevent water pipes from freezing and heating systems from becoming overworked, dormitory residents should not open room windows for prolonged periods of time during the winter months. Damages incurred by failing to comply with this regulation will be the financial responsibility of the student.

Termination of Housing

HCHC reserves the right to terminate the privilege of on-campus residence for any student found in violation of regulations as set forth in the Student Handbook or acceptable standards of behavior.

Towing

Any automobile/motorcycle which does not display a valid, current HCHC parking permit, and any automobile/motorcycle not parked in the appropriate lot is subject to fines and may be towed without notice at the student's expense.

In addition, automobiles/motorcycles parked in fire lanes, handicapped parking, reserved spaces, visitor spaces, in the Chapel courtyard, on grassy surfaces, or in any area not clearly marked as a parking space are subject to towing at the owner's expense. If a vehicle is towed, please contact the towing company directly. Our current towing company is Robert's Towing, 25 Goodenough Street, Brighton, MA 02135 - (617) 731-6500.

Trash

All garbage must be wrapped or bagged and placed in the dumpster located nearest the residence facility. If the dumpster is full, residents must take the trash to another dumpster. Personal trash should not be placed in hall trash containers. A fine of \$20 will be issued for improper disposal of trash for the first offense. The second occurrence warrants a \$50 fine.

Do not place refrigerators, air conditioners, microwaves, computers, batteries, metal, wood or furniture of any kind in the dumpsters. Improper disposal of these types of items will result in the student paying the fines assessed by the dumpster company, and will also warrant a \$50 fine for the first occurrence, and \$100 for the second.

Vehicles

Every vehicle is required to maintain a valid registration, license plate and certificate of inspection. Any vehicle not in compliance and left unattended without the consent of the Director of Housing will be considered abandoned and will be towed.

Violations

Violations of any rule/regulation in the Student Handbook (per academic year or two consecutive semesters) are subject to fines and/or disciplinary action as follows:

1. First incident report written by an RA may constitute a \$10 fine.
2. Second incident report written by an RA may constitute a \$45 fine, plus dormitory community service as deemed appropriate by the Director of Housing.
3. Third incident report written by an RA may constitute suspension from any and all campus housing for a period not less than seven days, as determined by the Director of Housing.

Fines collected by the Director of Housing will be set aside in a petty cash fund. Generally, the Director of Housing will allocate these funds for student-related projects at his/her discretion.

Wall Hangings/Decorations

Hanging items on walls in HCHC housing must be done with care. Students are asked not to use tape of any kind or staples to mount items on the walls or doors. Residents will be assessed appropriate fees for damages.

Weapons

The possession and/or use of any type of firearm and weapon, or the use of hazardous chemicals on HCHC grounds at any time is strictly prohibited. Open flames, fireworks or explosives of any kind are also prohibited. A firearm is defined as any device designed to launch or fire a projectile. A weapon is defined as any object that is used or designed to inflict pain, fear or death on a person or animal (including all knives, spears, paintball guns, plastic guns, air guns or any item resembling a firearm - real or fake, etc.). Violation of this policy may result in the student being subject to criminal proceedings by local authorities and severe disciplinary action, up to and including dismissal from HCHC.

Window Displays

Because single residence hall rooms are equipped with window blinds, curtains and other window coverings are not permitted without the approval of the Director of Housing. While personalization in decorating is encouraged, residents are responsible for the maintenance of their rooms, for damages and for the cost of repairing any damages. Items that advertise or suggest themes contrary to the Orthodox values and standards of HCHC are not to be displayed in windows. Items such as stolen signs, stolen property, containers for alcoholic beverages, crude or offensive materials, sexually exploitative materials, etc. are not permitted in windows. You are not authorized to display anything on your window that is facing outside. All decorations are to be seen only on the inside of your room.

Supplemental Information

The following information is intended to supplement the information provided in other sections of the Student Handbook, including “Residence Life” and is not intended to be comprehensive of all relevant housing policies. Married students should familiarize themselves with all sections of the Student Handbook and should contact the Director of Housing if they have any questions.

Air Conditioners

Students may not install their own window air conditioning units at either Halki or Dendrinos Village housing units. However, students who wish to purchase an approved new unit from HCHC may do so by completing a work order and submitting it to the Buildings and Grounds department. You will be advised of the cost and will be required to submit the total sum in full prior to the purchase of the unit. The Buildings and Grounds staff will purchase the unit on your behalf and install it in the appropriate manner. Installation charges may be assessed at the discretion of the Director of Housing.

Appliances

HCHC provides a refrigerator, dishwasher and stove in each apartment. Students may not install their own appliances. Problems with appliances should be reported to the Director of Housing. Any misuse of HCHC appliances will be the responsibility of the student, and all replacement charges will be added to the student’s account. Washers and dryers are located in each apartment building. Personal washers and dryers may not be installed at any time.

Assignment Process

HCHC provides a limited number of married housing apartments. However, availability is not guaranteed and currently enrolled students receive housing priority. Married housing is based on an academic year and is reviewed each summer. The following criteria must be met before placement on the wait list for an apartment:

1. Acceptance as a HCHC student.
2. Submission of \$200 acceptance fee.
3. Submission of the \$300 housing deposit fee.
4. Submission of the HCHC housing application.

Married housing students must maintain an enrollment of at least 12 credit hours per semester. Housing will be assigned on a first-come first-serve basis. However, family size will be taken into account to help determine housing assignments.

Balconies

Balconies may not be used as storage spaces. Only patio furniture and similar items are allowed on balconies. Barbecue grills may not be stored on a balcony as per the order of the Boston and Brookline Fire Departments.

Barbecue Grills

Residents are encouraged to use the barbecue grill located in the park area of married student housing. Personal grills are permitted, but must be located *behind apartments on the brick-pad provided.*

Bicycles & Tricycles

Children under the age of twelve are required to wear helmets when riding bicycles or tricycles on campus. Bicycles and tricycles may not be ridden on any campus roadway. Bicycles must be stored in the bicycle rack located in the married student housing complex.

Cafeteria

All married students and their families are invited to eat dinner in the cafeteria on community dinner night at no charge. Married students and all visitors may eat in the cafeteria at any time by paying the fees posted.

Cleanliness

Residents are asked to maintain apartments in a clean, orderly and healthy manner at all times. Residents experiencing problems with cleanliness or

MARRIED HOUSING

clutter will be asked to remedy the problem immediately. Residents with repeated unresolved problems in this area may be subject to the loss of housing privileges. Other important information includes:

1. Please do not anchor items on the wall that will cause permanent damage to the wall itself.
2. Stenciling or wallpapering is not permitted.
3. Only the Buildings and Grounds Department paints apartments.
4. The Director of Housing must first approve any modifications made to the apartment. All modifications become the property of HCHC.

Common Areas

Married student housing residents shall keep common areas and facilities free and clear of all trash, debris, and personal items such as children's toys, bicycles, boots, shoes, outerwear, sleds, etc. To ensure the safety of all residents, any items left in common areas may be disposed of by HCHC without notice.

Course Load

Only full-time students (12 credits or more) and their spouse and children may reside in married housing. Subletting is not permitted under any circumstance. If a student withdraws, or is not able to return as a full-time student due to financial, academic or disciplinary issues, he/she must vacate the apartment on the date determined by the Director of Housing. The maximum length of time a student may live in campus housing is four years.

Electricity

Electricity is included in the housing fee for Halki Village. Electricity is not included within the Dendrinos Village housing fee. Dendrinos residents must pay directly to the electric company. You must set up an account with the utility company at www.nstaronline.com. Please contact the Director of Housing for your apartment's physical address prior to setting up your account with the electric company.

Gardening

HCHC maintains all campus grounds. No gardening, other than flowers in pre-approved areas, will be permitted without the written consent of the Director of Housing.

Housing Charges

All housing fees are due and payable with tuition as outlined in the School's catalog. Housing fees are determined on a yearly basis. Each semester's housing fees, including June, are due prior to the commencement of that semester. When you sign the Resident Agreement and move into the apartment, you are obligated to pay for the entire year of housing, as long as you are enrolled in any division of Hellenic College or Holy Cross. Withdrawal from housing does not warrant a refund unless the student meets all four of the following conditions:

1. Does not register at Hellenic College or Holy Cross for any courses, graduates, or is dismissed for academic reasons, *AND*
2. Informs the Director of Housing in writing no later than June 30 for the fall semester or November 15 for the spring semester, *AND*
3. Gains the approval of the Director of Housing.
4. Is eligible for a refund

Housing charges accrue until your withdrawal has been approved, a Residence Withdrawal Form is completed, and you have completely moved out of the apartment. In the event of disciplinary suspension or dismissal from the apartment, refund of housing charges will be made according to the Student Handbook.

Inspections

In order to ensure good stewardship of facilities and good communication between residents and the Director of Housing, inspections will be conducted up to six times per year (up to two visits every fall semester, spring semester and summer – May through August), or more visits as the Director of Housing deems appropriate.

Parking

Parking shall be for registered personal automobiles/motorcycles only.

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Dendrinos and Halki residents are required to park in their assigned parking space(s). There are four Halki/Dendrinos guest spaces for visitors. Once they are filled, visitors will be required to park at the Maliotis Cultural Center. Please do not allow your visitors to park in another resident's assigned space.

Residents may not park in fire lanes, Dendrinos Village circle, handicapped parking, reserved spaces, lawn, visitor spaces, Chapel courtyard, or areas not marked as parking spaces. Guests may park in the Maliotis parking lot or in the four Halki/Dendrinos guest spaces. Cars that violate the parking regulations will be towed.

Residents are allowed a maximum of five minutes to load/unload their vehicles in the fire lanes and/or in the Dendrinos circle. Vehicle hazard lights must be flashing. After the five-minute period, your vehicle will be towed. Our current towing company is Robert's Towing, 25 Goodenough Street, Brighton, MA 02135 - (617) 731-6500.

Play Areas

Parents and/or children may not disturb landscaped areas or planting beds. Playground areas are provided for the enjoyment of our children. Parental supervision is mandatory for all children under the age of 12. HCHC is not responsible for accidents or injury to any resident, their family members or their guests.

Right to Enter

HCHC reserves the right to enter any apartment for any reason, but not limited to, the purposes of inspections, laundry machine audits, and/or the repair and maintenance of the physical plant.

Supervision of Children

Parents are responsible for overseeing children at all times. Children under the age of 12 must be under direct supervision at all times. In the event that a child's behavior becomes unruly and poses a danger to the other children, the Director of Housing will take disciplinary actions, which may include removing the family from on-campus housing.

Internet/Cable/Telephone Service

Apartment occupants are financially responsible for all aspects of Internet/cable/telephone services, including installation, repairs, maintenance, telephone jacks, extensions, etc. HCHC does not assume financial responsibility for any aspect of these services.

Temperature Control

To prevent water pipes from freezing, apartment residents should not set thermostats lower than 65 degrees, or turn heat to the off position. Damages incurred by failing to comply with this regulation will be the financial responsibility of the student.

Vacancies

The Director of Housing reserves the right to assign and to change student assignments at his/her discretion, to assign anyone on a temporary basis to vacancies, and to consolidate vacancies in order to achieve optimal utilization of facilities. Students who refuse to accommodate the School in its attempt to make the best use of vacant space will be subject to paying the full cost of the vacancies.

Vacating Apartments

The Director of Housing will conduct a preliminary apartment inspection of all graduating students approximately one month in advance of their graduation date. The return of your security deposit will be contingent upon passing both this preliminary inspection and a final inspection upon moving out. In addition, if damages to the apartment warrant repairs that exceed the amount of your security deposit, that amount will be added to your student bill. As with all graduates, diplomas will not be issued until your final student bill has been paid in full.

MARRIED HOUSING

Vacate Intention

Residents who intend to vacate an apartment for reasons other than graduation must submit written notification to the Director of Housing; notification must be given sixty days in advance or the damage deposit will be forfeited. Residents who are vacating an apartment are asked to commit to a specific move-out date. The agreed-upon date will be used to determine the appropriate housing charges for the final month of occupancy. The resident must schedule a check-out appointment with the Director of Housing on the date they are scheduled to vacate.

Married students graduating in May must vacate their apartments on or before June 30. December graduates must vacate their apartment on or before December 30. Extensions may be granted to students with extenuating circumstances.

BEHAVIOR

HCHC espouses Orthodox values, which, in turn, reflect upon the academic and residential life on campus. Upon enrollment, students agree to abide by the policies, guidelines and rules of HCHC, to respect the rights of all members of the HCHC community, and to submit to disciplinary sanctions imposed for violating the policies, guidelines or rules of HCHC. Of course, students are accountable for ordinary standards of behavior in a civilized society, even though this Handbook may not explicitly prescribe a particular misconduct.

HCHC reserves the right to deny admission to any applicant, deny applications for continuation into the graduate program, and to suspend or to expel any student whose behavior indicates that his/her presence at HCHC endangers or tends to endanger the health, safety, welfare or property of the members of the HCHC community or otherwise interferes or tends to interfere with the orderly and effective functioning of HCHC as an academic and residential community.

In the event of serious misconduct, the student is subject to immediate suspension or expulsion if, in the judgment of the Dean of Students and/or the Director of Housing, or other designated HCHC staff member, there is a significant risk to the safety, well-being or reputation of the HCHC community or one or more of its members.

Abuse

Physical or mental abuse of any member of the HCHC community will not be tolerated. Any kind of expressed or implied threat of mental or physical abuse against any person or his/her property for the purpose of submitting a person to physical pain or discomfort, indignity or humiliation at any time, regardless of the intent of such an act, is prohibited. Such behavior includes, but is not limited to:

1. Detention by personal or mechanical methods.
2. Misuse of one's authority or leadership position.
3. Forcing a student into violation of the law or HCHC regulations.
4. Obscene or threatening phone calls.
5. Threatening or intimidating another individual.

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6. Obscene or threatening sent email or instant messages.
7. Words that are spoken face-to-face as a personal insult to the listener or listeners in personally abusive language inherently likely to provoke a violent reaction.

Threatening or abusive behavior will not be tolerated. This includes, but is not limited to, sexual, racial or religious harassment, intimidation, hazing, prank or unwanted phone calls, email, graffiti or invasion of privacy. Acts of verbal or written abuse, threats, intimidation, harassment, coercion and/or other conduct which creates a hostile or offensive working or educational environment are prohibited. If you are being abused, or if you would like to report an abuse, please contact the Dean of Students immediately.

The commission of an act of physical violence against any student, or HCHC employee acting in the performance of his/her duties, is considered an extremely serious offense. Any student who commits an act of physical violence against a Resident Advisor or any staff or faculty member will be subject to disciplinary action. A finding of responsibility in such a call will result in the suspension or expulsion from HCHC.

Alcohol

Alcohol in Residence Halls

The alcohol policy in the residence halls and apartments at HCHC is designed to support city, state and federal laws as well as to create an environment conducive to learning appropriate and healthy attitudes and behaviors regarding the use of alcohol in our society.

1. In HCHC residence halls and on-campus apartments: residents of legal age (21 years) and over may possess and consume alcoholic beverages in their rooms/apartments and in the rooms/apartments of other students 21 years of age or

older. The consumption or possession of alcoholic beverages in open containers is prohibited in hallways, stairways, elevators, lobbies, lounges, recreation areas, restrooms, and all other areas of the residence.

2. If the residents of a student room/apartment are not of legal drinking age (21 years), no alcohol is allowed in the residence at any time. Neither residents nor their guests (even if they are of legal drinking age) may bring alcoholic beverages into the residence. If a student is under 21 years and in a room/apartment where alcohol is present, a violation will be written for all students present (regardless of age).
3. If one resident is of legal drinking age and one is not, the resident of legal age may not possess and/or consume alcohol in his/her room/apartment. If anyone other than the residents of said room/apartment enters the residence, all alcohol consumption must cease and containers must be stored out of plain view (even if guests are 21).
4. No student of legal drinking age is allowed to purchase or in any way provide alcohol for an underage student.
5. Individual and organizational violations will accumulate for one academic year.

Keg Penalties

Any individual(s) who brings a keg or similar prohibited container to the campus is subject to a \$500 fine, removal from campus housing, and appropriate disciplinary action. Any organization that allows a keg or similar prohibited container on campus property is subject to a \$1000 fine. If a second violation occurs, a \$1500 fine will be billed and the organization that permits the serving of or serves alcoholic beverages on HCHC grounds is subject to the same penalty as for a keg.

Alcohol and Behavior

The use of alcohol will not, under any circumstance, be accepted as an excuse for irresponsible behavior such as the making of excessive noise, vandalism, violence, sexual assault, etc. Any effort to induce or force a student to drink against his/her expressed desire will be treated as a

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serious offense. Students should be aware that a pattern of violations often indicates a problem with alcohol. Any violation of the alcohol policy will result in the confiscation of the beverage and disciplinary action. For those 21 years of age and older, any appearance of drunkenness on campus (including but not limited to slurred speech, decreased motor functions, disorderly conduct, vomiting, passing out, etc.) will result in an immediate write-up, a meeting with the Dean of Students (to determine any disciplinary actions), and a loss of the privilege to drink on campus. The student will be referred to the Office of Spiritual Formation and Counseling Services for an evaluation. Any further alcohol-related violations or lack of follow-up with the SFCS may result in disciplinary actions including and up to suspension or dismissal.

For those under 21 years of age: Any possession or consuming of alcohol and any appearance of drunkenness (including but not limited to slurred speech, decreased motor functions, disorderly conduct, vomiting, passing out, etc.) will result in an immediate write-up followed up by a meeting with the Dean of Students to determine any disciplinary actions. The student will be referred to the Office of Spiritual Formation and Counseling Services for an evaluation. Any further alcohol-related violations or lack of follow-up with the SFCS may result in disciplinary actions including and up to suspension or dismissal.

HCHC does not prohibit the consumption of alcohol at off-campus events. However, it should be understood that HCHC neither sponsors nor approves of such events.

Help Is Available

A student who voluntarily seeks help for drug or alcohol abuse is not subject to disciplinary action; in fact, HCHC officials will do everything they can to assist the student in obtaining appropriate treatment. If the student continues to drink and/or use drugs, then he/she does become subject to disciplinary action.

All students are required to comply with federal, state and local laws including, without limitation, those relating to the use and/or possession

of alcoholic beverages. Massachusetts state law strictly prohibits possession and/or consumption of alcohol by anyone less than 21 years of age. the sale, use or possession by minors of alcoholic beverages, or providing or selling alcoholic beverages to minors on HCHC premises or at HCHC-sponsored activities is strictly prohibited. By residing in any campus housing (Polemanakos, Halki or Dendrinos), all students agree to comply therewith.

Appearance Standards – All Students

Because people have different perspectives regarding the concepts of modesty and appropriateness, HCHC has established appearance guidelines for all community members, including resident spouses and children. Students are encouraged to strive for excellence and to exceed minimum expectations in all areas, including dress. These standards are commonplace for most professional communities:

- Attire must be neat, clean and modest.
- Footwear is required.
- Head coverings (other than religious adornments) such as hats, beanies, etc., may not be worn in class, the cafeteria, offices, or in the Administration Building or the Chapel.
- Anteri may be worn only by seminarians.

Appearance Standards – Seminarians

After receiving the blessing of the Archbishop to wear the School Cross, ordained and non-ordained seminarians will have the privilege and responsibility to wear the anteri in the Chapel, in the classrooms, and in the administrative offices. First year students will have the privilege of wearing the anteri only in the Chapel or as otherwise directed by the Dean of Students when necessary for various campus events. Any relaxing of this requirement comes at the request of the SGA President with the approval of the Dean of Students. With the exceptions of serving at parish assignments or other special events, non-ordained seminarians are not permitted to wear the anteri off-campus. Seminarians requiring disciplinary sanctions will lose the privilege of wearing their School Cross and anteri until deemed appropriate by the Dean of Students and the Seminarian Review Committee.

Arrests

Members of the HCHC community are required to conform to all local, state and federal laws. Students who are arrested for any reason (misdemeanor or felony) at the local, state or federal level are required to notify the Dean of Students immediately. HCHC will cooperate with authorities as appropriate. HCHC may pursue disciplinary action when students are suspected of unlawful behavior regardless of the status of criminal or civil proceedings.

Behavior Expectations

It is expected that all HCHC community members will avoid the following behaviors:

1. Lying - withholding information or giving false information.
2. Misrepresentation - misrepresenting an organization (or oneself) as an agent of HCHC.
3. Unauthorized use – unauthorized use of, entry into, or misuse of property in the possession of or owned by HCHC or any member of the HCHC community.
4. Theft – attempted or actual theft and/or damage to property of HCHC or property of a member of the HCHC community or other personal or public property.
5. Breaching security systems – jeopardizing or interfering with the safety and security systems established within the campus community, including the propping of locked doors, altering locking devices, permitting unauthorized access to another, etc.
6. Breaching IT systems – jeopardizing or interfering with IT systems established within the campus community.
7. Verbal abuse or threat to other persons.

Bigotry

Acts of bigotry that humiliate, disrespect, degrade or otherwise harm individuals is prohibited.

Character Development

HCHC seeks to create an institutional culture that calls each member to a high standard of excellence in both personal and community matters. Excellence in all areas should be a distinctive mark of students and employees. Excellence is usually achieved through disciplined, sustained effort. Such excellence often results in external success (acknowledgment, promotions), as well as internal rewards (moral strength that comes from being well prepared, accomplishing important goals, serving the Church to our full capacity). Setting appropriate expectations for behavior is one way that HCHC helps students cultivate discipline and achieve success.

As an Orthodox Christian academic community, HCHC understands that our behavioral standards may seem lenient for some and strict for others, but it is nonetheless our intention to uphold Christian principles of conduct. We endeavor to promote personal lifestyle choices that deepen our love for God, build up the body of Christ, and advance the mission of HCHC.

Cheating

Cheating is described as any attempt by a student to record data from an external source (i.e., person or document) on an examination while the examination is in progress, or after it has been submitted to a faculty member or his/her representative. Cheating also includes unauthorized conversation during an examination, which will be considered *prima facie* evidence of cheating.

Disputes

While harmony is the hallmark of any Christian community, conflicts do occur. HCHC desires to assist all members of our community in the resolution of personal disputes. When facing a dispute, community members are encouraged to seek and resolve the dispute first with the other person(s) who is involved. Should you be unable to resolve the matter, it would be appropriate to ask an objective person to provide some guidance. In disputes involving students, an objective person could be a Resident Assistant, Dean of Students or a staff or faculty member.

Disruption

Intentional disruption of classes, research, teaching, activities, programs or fire, police or emergency services is prohibited.

Domestic Violence

Domestic violence in any form (verbal or physical) will not be tolerated. Fits of rage, loud arguments, and breaking, throwing or damaging personal or campus property are prohibited. Local law enforcement authorities will be notified immediately if such violence occurs. If you become a victim of domestic violence, or know of someone who is or may be a victim, please contact the Dean of Students immediately.

Drugs

The use of unauthorized prescription drugs, non-prescription drugs or controlled substances is prohibited. Students may not possess, distribute, sell, purchase, illegally manufacture or use any controlled substance or any drug paraphernalia on HCHC premises or at HCHC sponsored activities. HCHC will cooperate with law enforcement agencies in responding to illegal drug possession. The normal sanction for a first offense violation of this policy is dismissal from HCHC.

All students are required to comply with federal, state and local laws including, without limitation, those relating to the use and/or possession of illegal drugs. ***HCHC has a zero tolerance*** for anyone found in violation of these policies. By residing in campus housing, all students agree to comply therewith.

Emotional & Spiritual Health

The Office of Spiritual Formation and Counseling Services (SFCS) is committed to offering support and assistance to students who are struggling in their personal lives. It is not unusual for students to experience difficult circumstances. Whether it is a relationship

breakup, stress, depression, past trauma, or even the death of a loved one, professional counseling or pastoral guidance is sometimes needed. Students are encouraged to contact the SFCS office that may provide referrals to qualified professional counselors. Students who have been diagnosed with a mental health disorder are also encouraged to contact the SFCS in order to receive support as necessary.

On rare occasions, a student (or the spouse or child of a student) may be required to leave HCHC in order to receive appropriate medical/psychological care. Students are subject to involuntary withdrawal from HCHC if it is determined they (or a spouse or child) are suffering from severe emotional distress, and, as a result of that distress, engage in or threaten to engage in behavior that may cause harm to themselves or to others, or that proves disruptive to the HCHC community. Any suicide attempt will result in notification of local law enforcement authorities and/or mental health authorities to protect the student from harm. The student who has involuntarily withdrawn will be permitted to return to HCHC only after the issue that led to the withdrawal has been successfully dealt with and a support plan has been developed by the SFCS and agreed to by the Dean of Students and the President.

Students with a history of eating disorders, abusive relationships, addiction of any kind, or who have experienced any other trauma are encouraged to seek helpful and supportive resources by contacting the Office of Spiritual Formation and Counseling Services.

Failure to Comply

Failure to comply with the directives of HCHC officials or law enforcement officers, including, but not limited to, campus security and members of the resident life staff acting in the performance of his/her duties is prohibited.

Forgery

Forgery or alteration or misuse of campus documents, records or identification, or knowingly furnishing false information, is prohibited.

Harassment and Stalking

Harassment is defined as actions that intend to harass, annoy, or alarm another person. Subjecting a person to unwanted physical contact, or attempts or threats to do the same, are forms of harassment. Other forms of harassment include:

- Following a person.
- Engaging in a course of conduct that alarms or seriously annoys another person and that serves no legitimate purpose.
- Destroying private or public property.
- Physical or verbal attacks or interference that prevents another person from conducting customary affairs.
- Puts him/her in fear for their safety, or causes physical injury.
- Conduct less than a physical attack which does the same.

Stalking is conduct in which a person repeatedly acts toward another person with intent to place the person in reasonable fear of bodily injury or to cause substantial emotional distress.

Hazing

Hazing, defined as an act which endangers the mental or physical health or safety of a student, or which destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization is strictly prohibited. Disciplinary action will be pursued aggressively.

Knowing Presence

A “knowing presence” contribution is defined as: “*behaviors, active or passive, which fail to confront or correct the misconduct of fellow community members.*” Students who choose to remain in the vicinity when one or more violations are occurring, and/or choose not to notify the appropriate personnel, are choosing to accept the consequences of that decision. Anyone who creates an opportunity or encourages another person to violate regulations may be deemed as responsible as the actual perpetrator and may be subject to the same sanctions.

Personal Expression

Sensitivity to the rights, needs and concerns of others should be evident in all public areas, including residence halls, apartment complexes and all campus buildings and grounds. Vulgar or coarse language, coarse joking, obscenity, lying, gossip, passing rumors, verbal abuse, intimidation and the like are prohibited.

Plagiarism

Plagiarism is a concern of colleges across the country. Since the advent of the Internet and other forms of media, plagiarism has become more widespread and more problematic. College students have been heard to offer various “reasons” for plagiarizing works that are not their own. Some appear legitimate, such as “I felt overwhelmed by the demands of this class,” or “I didn’t think I had adequate knowledge to complete the assignment,” and “I really needed this grade to pass the class.” Other excuses are more obviously problematic, such as “I procrastinated and had no other choice,” or “I have other demands in my life, and I just don’t have the time and energy to get this done.”

One challenge we all share is to see through the pitfalls of such rationalizations and to realize that every moral decision we make either adds to or detracts from the integrity that we all wish to possess. Here at Hellenic College, we believe that academic integrity is an integral component of our core mission. We expect our students to pursue their studies with a conscientious and intellectually honest spirit. At Hellenic College, where the development of spiritual values is paramount, the issue of plagiarism should not simply be a matter of getting caught or not getting caught. Our college is rooted in a deep sense of Christian commitment, and so we are called to hold ourselves to the highest ethical standards, regardless of the pressure to excel at any cost. The following section presents the definition and ramifications of plagiarism.

Aiding or abetting anyone in the commission of any type of dishonesty can result in disciplinary sanctions. HCHC prohibits students from selling, or arranging or assisting in the sale of a theme, term paper, thesis, or other paper or the written results of research of another if such documents or substantial material to be submitted or used by some other person and represented as the original work of such person at an educational institution in Massachusetts, or elsewhere, without proper attribution as to source. Additionally, taking an examination for another at any educational institution is strictly prohibited.

BEHAVIOR

The following steps will be taken in the event of plagiarism:

1. The faculty member will present evidence of plagiarism to the student. If plagiarism is confirmed by the student or is indisputable on account of the evidence, the faculty member will inform the Dean and arrange a meeting between the student, the Dean, the faculty member, and if necessary, other involved parties.
2. If the above meeting results in agreement that plagiarism has occurred, the student will be placed on academic and financial aid probation. In addition, HCHC faculty members for courses in which the student is enrolled will be informed of the student's plagiarism. In addition, the Dean and the faculty member who initiated the process of assessing the student's plagiarism will proceed with disciplinary measures that reflect the severity of the act. Those measures may include, but are not limited to:
 - a. Failing the course where plagiarism occurred
 - b. Withdrawing from said course without reimbursement
 - c. Rewriting the assignment(s) for a lower grade.
3. If said student commits a second offense of plagiarism, the process will be repeated. If confirmed, the second academic probation will result in more severe consequences.
4. Additional measures may be taken, such as listed above. The student may also be expelled.
5. The student may appeal the decisions of the Dean and the faculty member by petitioning the Disciplinary Committee.

Sexual Advances, Harassment, Assault, Clergy Sexual Misconduct

Unwelcome sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature are considered sexual harassment and are illegal when:

- Submission of such conduct is made either explicitly or implicitly a term or condition of the student's status in a program, course, or activity.
- Submission to or rejection of such conduct is used as a criterion for evaluation or as a basis for academic or other decisions concerning that student.
- Such conduct has the purpose or effect of unreasonably

interfering with a student's work or academic performance or creating an intimidating, hostile or offensive work or academic environment.

Any member of the HCHC community may bring complaints of personal or sexual harassment, sexual assault or violence to the Dean of Students or to the Spiritual Formation and Counseling Services Office. Sexual harassment and sexual assault are unacceptable behaviors for any member of HCHC, including faculty, staff and students.

In addition, the Holy Eparchial Synod of the Greek Orthodox Archdiocese of America has adapted a national policy on the investigation and resolution of complaints of sexual misconduct by clergy. If you have questions regarding this policy or want to report a complaint of clergy misconduct, call the toll-free hotline is (877) 544-3382. All complaints will be taken seriously and allegations will be investigated fully and impartially. Callers may speak with a male or female volunteer in either Greek or English.

Sexual Immorality

Members of the HCHC community are required to refrain from all forms of sexual immorality, including, but not limited to: any form of pornography, rape, sexual violence and abuse and all other forms of sexual misconduct. Furthermore, the use of any HCHC telephone, computer equipment or personal computer to access pornographic sites, services, and databases or talk stations is prohibited.

Sexual Misconduct GOA Policy

For information regarding the policy of the Greek Orthodox Archdiocese of America regarding sexual misconduct, please visit the Archdiocese's website at www.goarch.org. All students are urged to familiarize themselves with this policy.

Student Response Times

Students are required to respond within 48 hours to requests for information from members of the faculty, staff and administration.

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Your prompt response to requests for information or to meet with HCHC personnel is greatly appreciated and necessary. Students who fail to respond to a request are subject to disciplinary action.

Vandalism

Unauthorized alteration of any HCHC property or property of others from its original condition, placement and/or presentation, including graffiti, paint, alteration to landscaping, etc. is prohibited.

In keeping with our Orthodox tradition and Hellenic heritage, HCHC strives to educate the whole person, body, heart, soul and mind. With ties to the Orthodox Church, HCHC is also obligated to follow ecclesiastical regulations as well as the moral standards of the Church. As an institution of higher learning in the United States, we are obliged to respect and uphold the principles and laws of the nation and the Commonwealth of Massachusetts. Each of these interests requires that HCHC establish and enforce certain policies, guidelines and rules.

The purpose of the discussion is to communicate to the student why his/her behavior/performance was inappropriate/inadequate and seek the student's agreement to not repeat the behavior/improve upon performance.

Hierarchs of seminarians and seminarian candidates are notified of disciplinary actions when students are found in violation of any charges brought against them.

Academic Disciplinary Action

As part of their scholarly development, students learn how to work cooperatively in a community of scholars and how to make fruitful use of the work of others without violating intellectual honesty. They learn the parameters of collaboration and the proper forms of quoting, summarizing, and paraphrasing. Faculty advisors and other faculty members will give additional information and instruction in this area.

A student is subject to disciplinary action if found in violation of

the accepted norms of student accountability in his or her academic work. All work submitted to meet course requirements (homework assignments, papers, examinations) is expected to be the student's own work, designed and presented for one course only. In the preparation of work submitted to meet course requirements, students should always take care to distinguish their own ideas from information derived from primary and secondary sources. The responsibility for learning the proper forms of citation lies with each individual student. In addition, all paraphrased material must be acknowledged.

Some specific types of academic dishonesty:

- Data falsification: the fabrication of data or the alteration of data included in a report.
- Plagiarism: taking another's statements, ideas, or information without full and proper acknowledgment, and presenting them as one's own (further discussed under the "Behavior" section of this handbook).
- Collusion: assisting another student by allowing him/her to copy one's own work; the use of purchased essays or term papers and unauthorized cooperation in assignments or during an examination.
- HCHC insists upon the highest standards of academic integrity in all student work, both written and oral.

Confidentiality

Students involved in the disciplinary process are treated with respect and reasonable efforts are made to preserve the confidentiality of issues discussed. However, there are times when applicable law, health and safety concerns or other factors require that information be disclosed.

Community members are asked to extend the benefit of the doubt to HCHC officials, knowing that prayerful consideration has been employed in the discipline process and the subsequent outcome.

Disciplinary Sanctions

Students should expect HCHC to confront any circumstance or behavior that might hinder personal growth or disrupt community life. HCHC believes that when a student chooses to disregard community expectations, it has the obligation to suspend community privileges, including housing and class participation. Each incident is reviewed on a case-by-case basis, with consideration of the following:

1. Severity of the violation.
2. Context of the incident.
3. Responsiveness of the accused to confrontation, and
4. Degree to which the individual displays genuine repentance.

When it employs sanctions, HCHC intends to:

- Be fair and consistent.
- Promote change in the individual.
- Provide restitution (in case of theft and/or loss).
- Restore the individual to the community.

The following is a list of possible sanctions available to HCHC. More than one of the sanctions may be imposed for any single violation. Other sanctions may be used when deemed appropriate by HCHC.

- Warning: A statement of the standards of conduct is made to the student with an official warning concerning future behavior.
- Loss of privileges: Denial of specified privileges for a designated period of time.
- Loss of credit for assignments: Credit may be taken away for assignments submitted, in the case of plagiarism.
- Failure of course: Student may be given a failing grade in a course.
- Fines: Fines vary according to the violation, and may include all costs involving damage to HCHC or private property.
- Restitution: Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.

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- Discretionary sanction: Work assignments, service to HCHC or other related discretionary assignments.
- Mentoring/Accountability: The student is required to meet for a specified period of time with a faculty or staff member for accountability and support.
- Disciplinary contract: A student is placed on disciplinary contract for minor and/or repeated behavior infractions. When placing a student on disciplinary contract, HCHC intends to communicate that the student's behavior is serious and that subsequent behavior violations, as well as failure to complete disciplinary action, will result in more serious disciplinary action, up to and including immediate dismissal.
- Disciplinary probation: The student is expected to show development in responsible actions toward HCHC and members of the community for a specified period of time. A student is placed on disciplinary probation for major and/or repeated behavior infractions. Probationary students (academic, financial aid and disciplinary) are ineligible to hold student leadership positions. When placing a student on disciplinary probation, HCHC intends to communicate that the student's behavior is jeopardizing his/her enrollment and that subsequent behavioral violations, as well as failure to complete disciplinary sanctions, will likely result in an immediate dismissal from HCHC. Probationary students are ineligible to hold student leadership positions, may not participate in public ministry at HCHC, and forfeit institutional scholarship awards. HCHC generally informs the parents or legal guardians of students who are placed on disciplinary probation as permitted under the Family Educational Rights to Privacy Act.
 - Interim suspension: Students are denied access to the residence halls/married student housing complexes, and/or to the campus (including classes) and/or all HCHC activities or privileges for which the student might otherwise be eligible.
- Suspension: The student is involuntarily separated from HCHC for a specified length of time. Suspended students are required to leave campus for the duration of the suspension and may not attend class, reside in on-campus housing,

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attend Chapel, eat in the cafeteria, etc. Absences from classes are not excused and faculty members are not obligated to permit students to make up missed classroom work. All academic and financial consequences caused by the suspension are the responsibility of the student.

- Withdrawal: The student is permitted to withdraw from HCHC without the privilege of returning until a time specified.
- Dismissal: The student is permanently separated from HCHC. No refunds are made, all financial aid may be canceled, and the student will suffer academic consequences of his/her actions. Dismissed students are required to leave campus immediately, will receive failing grades in all classes, and will not receive any financial refunds.

The list of disciplinary levels and sanctions below is intended to provide a general framework that will generally be followed in most cases. However, consideration is given to the specifics of the incident and the previous behavior of the student(s) involved, as well as to other relevant factors. Therefore, outcomes and procedures may differ. HCHC may respond to violations that do not appear on this list.

Disciplinary Levels and Sanctions of a Non-Academic Nature

Level One

A level one infraction is a first-offense, incidental or minor infraction of HCHC policy: alcohol, bigotry, accidents, dress code, entertainment violation, quiet hour violation, failed room inspection, parking violation, burning candles, etc.

Level one disciplinary responses include, but are not limited to, a warning, community service, reduction in community privileges, restitution, etc. A level one sanction cannot be appealed.

Level Two

A level two infraction is a serious or repeated infraction of HCHC policy: repeated level one infraction, lack of follow-through on a level one sanction, pornography, sexual immorality, alcohol or tobacco use, etc.

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Level two disciplinary responses include, but are not limited to, all level one responses, disciplinary contract, mentoring, professional counseling, suspension of public ministry, removal from student leadership positions, suspension, etc.

Level Three

A level three infraction is a very serious or dangerous infraction of HCHC policy: repeated level two infraction, lack of follow-through on level two sanction, pornography, sexual immorality, theft, vandalism, alcohol or tobacco use, illegal drug use, lying, violation of the law, hazing, violent behavior, etc.

Level three disciplinary responses include, but are not limited to, all level two responses, restitution, disciplinary probation, suspension, withdrawal, dismissal, etc.

Disciplinary Process

For most infractions, the Dean of Students (or other appropriate administrator) will conduct an informal meeting – called a disciplinary conference – to discuss the infraction with the student and assign any sanctions. In the event that an infraction could lead to a removal from campus housing for longer than one week, suspension, or expulsion, the Dean of Students will convene a disciplinary hearing that will include members of the faculty and staff, and the student may invite the disciplinary representative of the SGA for advice and support. The student will be informed of the time and place of the hearing at least 48 hours in advance. HCHC may remove a student accused of serious misconduct from campus pending the result of a disciplinary hearing. The policy of HCHC is to conduct closed hearings.

The disciplinary process is not subject to formal rules of court or evidence. (For example, a student is not “found guilty” based on proving a case “beyond a reasonable doubt” as in criminal law but can be “held responsible” for a violation that is “more likely than not” to have occurred.) A student is always given the opportunity to give his or her account of events and to present evidence and other witnesses in either disciplinary conferences or hearings.

Appeal Process

Students may appeal a disciplinary decision on the grounds that:

1. Fair consideration was not provided to the student (i.e., there is evidence that some aspect of the hearing was prejudicial, arbitrary or capricious).
2. New and significant information, not reasonably available at the time of the initial hearing, has become available.
3. The sanction or remedy imposed is not in keeping with the disciplinary guidelines outlined in the Student Handbook.

Students who wish to appeal a disciplinary decision should submit a letter of appeal to the President within three working days of the communication of the decision. The letter of appeal should outline the facts in the matter, the disciplinary decision, the rationale for why that decision is being appealed, and a list of persons the student wishes to participate in the appeal (if applicable). The President will generally request a meeting with the student and the person issuing the disciplinary decision to discuss the appeal, and may invite other persons, as he/she deems appropriate.

The President may appoint a committee to review the facts. The President serves as the final appellate level, and will issue a final sanction to the student.

Honesty, Integrity, and Trust are foundational qualities of Christian Life. In honoring this, students enrolled in both Hellenic College and Holy Cross Greek Orthodox School of Theology are entrusted with the duty to conduct themselves in a manner appropriate to this institution's mission and character, as a home of Christian education and spiritual development. Fulfilling this duty and respecting the repercussions of individual action upon the community atmosphere, which either build or diminish the Christian Spirit of these schools, all students are trusted with the obligation to refrain from acts which they know or, under the circumstance, have reason to know violate the academic integrity of this institution.

DIAKONIA (SERVICE)

The only true and valid model of Christian leadership is The Servant. As Christian leaders, we must take servanthood as our icon and model.

Williams & McKibbon, Oriented Leadership

In keeping with the spirit of Christian obedience and service, an integral part of life on campus is service—*diakonia*—to members of our community and to visitors. Often taking the form of hospitality, serving food, or providing transportation, *diakonia* is an opportunity to become acquainted with faculty, administrators, hierarchs, clergy, dignitaries, and trustees.

The Office of Student Life is responsible for *diakonia* assignments. Students who serve in less desirable assignments are given priority, if they wish to be involved in *diakonia* for a special event. They may also be excused from other assignments. Any problems or concerns about *diakonia* assignments should be addressed to the Dean of Students.

The Apostle Paul reminds us that we are “all members of one another” (Ephesians 4:25). The relationship and communion we share with Christ and with one another form the foundation for our Christian community of faith and learning.

Worship

Monday through Friday, Orthros begins at 7:55 a.m. Vespers are held daily at 5:00 p.m. Sunday morning, Orthros begins at 8:00 a.m. and is followed by Divine Liturgy. Major feasts falling on weekdays are usually commemorated with Orthros beginning at 6:30 a.m. followed by Divine Liturgy.

Chapel Attendance and Decorum

The Chapel of the Holy Cross is the center of the campus’ spiritual life. As such, certain things should be noted:

- Chapel attendance is mandatory for seminarians. Lack of attendance can and will jeopardize seminarian status and Leadership 100 financial aid status.
- Chapel services are central to the spiritual formation of seminarians. The sacred services demand a respectful attitude and reverence on the part of all persons (seminarian or not) attending services. This applies regardless of age. Parents are asked to ensure their children remain in place and are sufficiently quiet so as not to disrupt services.

Spiritual Fathers Program

In keeping with the tradition of the Orthodox Church, students are encouraged, and seminarians are required, to establish and to maintain an on-going relationship with a spiritual father. Seminarians choose a spiritual father from a list of clergy provided by the Office of Spiritual Formation & Counseling Services (SFCS) under the direction of the President. Failure by a seminarian to chose a spiritual father by October 30 of each fall semester, or failure to keep in contact with one’s spiritual father, will result in loss of seminarian status and all its privileges. All other students may approach any priest who is either

on this list or in another way affiliated with the HCHC community to serve as a spiritual father.

The spiritual father guides his charges in development of Christian character and provides guidance in striving – *askesis*—toward spiritual development. Although maintenance of a relationship is considered essential for a student in the Seminarian Program, a seminarian can decide to change to another spiritual father – for any number of reasons. But, in this circumstance it is important for the seminarian to inform the previous spiritual father and the new one of the change. If you have trouble doing this, do not hesitate to talk to staff in the OSFCS. For the seminarian, his spiritual father will be his sponsor and signer of the *symmartyria* to be read at ordination.

Askesis

The traditional disciplines - prayer, fasting, and almsgiving – are fundamental components of Christian life. The reading of Sacred Scripture and the writings of the Fathers, meditation on the truths of the Orthodox Faith, private prayer, and spiritual readings are essential to spiritual growth.

Chaplaincy Office

The Chaplaincy Office exists to assist students, faculty and staff in their spiritual growth on campus. In particular it offers the following ministries:

- Coordinates the liturgical life on campus.
- Oversees the chapels on campus.
- Schedules services and serving clergy.
- Supervises the various ministries in the Chapel such as the ecclesiarch, altar groups, chant groups, decorators and ushers.
- Educates in the liturgical life by producing liturgical texts and guides and offering seminars.
- Assists the President and the Office of Spiritual Formation and Counseling Services in overseeing the seminarian program.
- Offers spiritual counsel.
- Assists the spiritual father program on campus by encouraging students to establish and maintain spiritual father/son or daughter relationships.
- Coordinates various spiritual retreats both on and off campus.

The official history of Hellenic College dates from 1968, with its formal accreditation as a four-year liberal arts institution. However, the origins of the College lie much further back, in the founding of Holy Cross Theological School more than thirty years earlier.

Undergraduate education was an important part of the general curriculum at the seminary from its very beginnings in 1937. Most of the early students enrolled right out of high school, knowing little of the world beyond their Greek immigrant communities. In order for them to become the best priests they could be, they needed a well-rounded education.

Over the course of time, Holy Cross (now Holy Cross Greek Orthodox School of Theology) expanded its undergraduate program in keeping with the evolving needs of the Church and its own academic development, culminating in the establishment of Hellenic College.

Today the College and the School of Theology share a beautiful fifty-five (approximate) acre hilltop campus overlooking Boston. Students, - male and female, Greek and non-Greek - may focus on religious studies, with or without the intention of going on to Holy Cross after graduation. But they may also choose to earn their bachelor's degree in other areas of concentration, such as classics, elementary education, human development, or management and leadership. Regardless of their backgrounds and majors, all of the students at Hellenic College share a passion for learning in a supportive, faith-based environment.

At Holy Cross, the academic courses offered are intended to provide the student with significant exposure to the various disciplines of Orthodox theology. While courses are offered in each of these areas, the faculty of Holy Cross seeks to keep the disciplines integrated and related to life in the contemporary world. The thread that unites the major disciplines is the apostolic faith, life, and witness as it is lived and interpreted in the liturgical tradition of Orthodoxy and in the writings of the Fathers of the Church. The faculty is committed to bringing the example and the teachings of the Fathers to bear upon the issues and challenges of contemporary life. This constitutes more than an academic principle of organization. It is a spiritual perspective, an ethos that permeates every aspect of the educational endeavor at Holy Cross.

The study of Orthodox theology is undertaken within the lived witness and fulfillment of the teachings of Jesus Christ, the participation in the holy sacraments, and the life of prayer. The faculty of Holy Cross, therefore, encourages the students of theology to study the content of the Christian revelation and to appropriate, in a personal way, that saving revelation. While specific expectations are placed upon those students who are preparing for ordination, all Orthodox students at Holy Cross are expected to share in the liturgical life of the community and to contribute to its well-being under the guidance of their spiritual fathers and their academic advisors.

Required courses are arranged in set patterns for both pedagogical and scheduling reasons. Because most required courses are offered only once during the academic year, students must follow the sequence of required courses so as to avoid scheduling conflicts.

HCHC provides an educational environment where all persons are treated with respect. We recognize the multi-cultural, multi-ethnic and multi-racial nature of our community. We know that this can create opportunities for enriching our ability to learn from one another as well as presenting situations where our diversity can challenge us. Our shared faith in Jesus Christ is our greatest source of unity and loving responsibility toward one another.

Absences

Students must contact their professors directly if they are going to be out for one day. In the case of a prolonged absence for medical or family emergency reasons, students will contact the Dean of Students. The Dean of Students will notify the Office of the Registrar and a notice will be sent to the professors. The Dean of Students and the Registrar are not excusing you from attending classes; they are simply ensuring that the professors are made aware of your absences. It is your responsibility upon your return to contact the professors to make up any missing assignments. A doctor's note will be required for extended medical absences.

Attendance Policy

Students are expected to attend class promptly and regularly, to prepare assignments with care, to turn in their papers on time, and to take an active part in class discussions. At the beginning of each course the professor will make it clear to his or her students that excessive absences will necessarily affect their actual progress and achievement in learning and will definitely be taken into account in evaluating their work. Each professor will, at that time, define the term "excessive" as meaning absence of more than 150 minutes from a class. The Dean will be consulted in case of extraordinary circumstances.

Confidentiality

In order to comply with the Family Education Rights and Privacy Act of 1974 (the Buckley Amendment), the Registrar's Office gives the student the opportunity to prevent personal information from being released to friends, relatives, or interested persons who inquire at the Registrar's Office, and to delete the student's name from the student directory. This is accomplished by completing a form, which is available in the Registrar's Office.

Course Adjustments

A drop/add form must be obtained from the Registrar's Office, signed by the appropriate professor(s) and the academic advisor and returned to the office within the designated time period. Any course dropped after this time is considered a withdrawal. Applicable refunds are outlined within the financial information section.

Course Auditing

Any student intending to audit a course (and earn no credit) is required to note this on the registration form and to receive the permission of the course instructor. Auditors are expected to attend all regular classes. A student who first registers for a course for credit may change to auditor status only during the drop/add period. A student who first enrolls in a course for auditor status may change to credit status only during the

drop/add period. Courses audited are not included in determining the total credits earned. The charge for courses, which are audited, is 50% of regular tuition rates.

Discrimination

HCHC does not discriminate on the basis of race, sex, age, or handicap in its educational programs, activities or employment policies.

Emergency Closings/Announcements

We now have a new system in place whereby we can immediately send pertinent information to your cell phones via text/voice message. These may range from simple messages such as offices are closing because of inclement weather, to the cases of a real emergency. Notice will be broadcast through the School's Immediate Response Information System (IRIS); on WBZ Radio 1030AM; and on WBZ Channel 4 television by 6:00 a.m.

Falsification of Data

Falsification of data is described as misrepresenting the facts and evidence presented for surveys, questionnaires and verbatim reports; and/or submitting the same or substantially the same work, papers, essays, etc. in more than one course without the consent of the instructors involved.

FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. These rights include:

1. The right to inspect and review the student's educational record within 45 days of the day HCHC receives the request for access. Students should submit to the Registrar written requests to view the record. The Registrar will make arrangements for access and notify the student of the time and place where the record may be inspected.

2. The right to request the amendment of the student's educational record that the student believes is inaccurate, misleading or otherwise in violation of the student's privacy rights under FERPA.
 - a. Students who wish to ask HCHC to amend a record should do so in writing to the Registrar and clearly identify the part of the record they want changed, and specify why it should be changed.
 - b. If HCHC decides not to amend the record as requested, the student will be notified in writing. Additional information regarding hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to provide written consent before HCHC discloses personally identifiable information from a student's educational record, except to the extent that FERPA authorizes disclosure without consent.
 - a. HCHC discloses educational records without a student's prior written consent under the FERPA exception for disclosure to HCHC officials with legitimate educational interests. An HCHC official is a person employed by HCHC in an administrative, supervisory, academic or research, or support staff position (including campus security personnel and health staff); a person or company with whom HCHC has contracted as its agent to provide a service instead of using HCHC employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another HCHC official in performing his/her tasks.
 - b. Upon request, HCHC also discloses educational

records without consent to officials of another school in which a student seeks or intends to enroll.

c. Other exceptions that permit disclosure without consent are:

- i. To authorized representatives of the Comptroller General of the United States; the Attorney General of the United States (for law enforcement purposes); the Secretary of the Department of Education of the United States; the Bureau of Citizenship and Immigration Services; and state and local educational authorities.
- ii. To parents of dependent students, as defined in section 152 of the Internal Revenue Code of 1986.
- iii. To a parent or legal guardian in connection with a health or safety emergency, including but not limited to physical or emotional health concerns, academic and/or disciplinary problems of a serious nature, and situations in which the student's status at HCHC may be in jeopardy.
- iv. To a parent or legal guardian of a student regarding the student's violation of any federal, state, or local law, or of any rule or policy of the institution, governing the use of possession of alcohol or a controlled substance if the student is under the age of 21 and the institution determines that the student has committed a disciplinary violation with respect to that use or possession.

- v. If a parent or eligible student initiates legal action against HCHC, we may disclose to the court, without a court order or subpoena, the student's educational records that are necessary for HCHC to defend itself.
- vi. If the disclosure is in connection with a disciplinary proceeding conducted by HCHC against a student who is an alleged perpetrator of a crime of violence.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by HCHC to comply with the requirements of FERPA may be done through:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W. - Washington, D.C.

HCHC may release public directory information concerning students. Such information includes, but is not limited to, the student's name, address, E-mail address, telephone listing, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (i.e., undergraduate, graduate, full-time, part-time, etc.), photograph, degrees, honors and awards received, and the most recent educational agency or institution attended. The above-designated information is subject to release by HCHC at any time within the first two weeks from the beginning of the semester specifying information which the student requests not be released.

Forgery

Forgery is described as alteration or knowing misuse of graded examinations, grade lists, official HCHC documents such as transcripts, enrollment forms, letters of recommendation, degree certifications or academic petitions.

International Student Matters

The Immigration and Naturalization Service Primary Designated School Official (PDSO) is located in the Financial Aid Office. The Designated School Official (DSO) is located in the Admissions Office. These officials address all international student matters.

Late Registration

Any student who fails to register at the appropriate scheduled time is assessed a late registration fee of \$100.

Learning Disabilities

It is the policy of HCHC to provide reasonable accommodations for qualified individuals with documented disabilities. HCHC adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations so as to afford equal educational opportunities. It is the student's responsibility to contact the Office of Spiritual Formation and Counseling Services and to provide documentation of a disability within the first two weeks of the semester. This is in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Leaves of Absence

A leave of absence will be granted up to two consecutive semesters. No student may have a leave of absence longer than two semesters during his/her years at the College, subject to review by the academic dean. A request for a leave of absence for a semester or for a full academic year must be filed with the Registrar's Office before the end of the semester preceding the leave. If a student does not return after one academic year, he/she must repeat the full process of admission.

Optional Practical Training (OPT)

In order to qualify for OPT you must:

1. Apply at least 90 days before graduation.
2. Be financially cleared through the Finance Office
3. Provide approval from your advisor/department head IN WRITING.

GRADUATE STUDENTS ARE NOT ELIGIBLE FOR OPT.

Registration

Registration takes place in several steps, all of which must be completed before registration can be considered valid. To register, students should:

1. Obtain financial clearance from the Finance Office.
2. Pick up registration packets.
3. Choose their courses.
4. Have their registration forms reviewed and signed by their academic advisors.
5. Submit the form to the Registrar's Office.
6. Obtain class schedule.
7. Make course adjustments during the first ten academic days.
8. Complete the English proficiency examination. All incoming students are required to take an English proficiency examination given by the English Department. If a student's English proves to be inadequate, he/she will be required to take a remedial course (only for Hellenic College students).

Testing

Each professor sets a pattern for examining the progress of students in his/her classes. The course syllabus explains the testing requirements for the class. When a student is absent for more than one week, the professor may give an extra test to determine the student's success in making up the work.

Withdrawal from a Course

Withdrawal takes place after the confirmation of registration. A student should:

1. Obtain a course change authorization form from the Registrar's Office.
2. Have it approved by his/her professor or advisor and the Dean.
3. Return it to the Registrar's Office.

Withdrawals before the designated period will be recorded as "W." This notation has no bearing upon the calculation of the grade point average. Applicable refunds are outlined within the financial information section. Students who withdraw from class merely by being absent or after the designated drop/add period will be given a "WF," which is equivalent to a grade of F and will incur full financial obligation to the College.

Withdrawal from School

If a student desires to withdraw voluntarily, he/she must:

1. Secure a Withdrawal Form from the Registrar's Office.
2. Obtain the required signatures.
3. File the Withdrawal Form with the Registrar's Office.

If withdrawal takes place after the eighth week of instruction, the mark "W" will be entered on his/her transcript and credit will not be granted. A student who fails to withdraw in the prescribed manner stated above will not be entitled to an honorable dismissal or to any refund. In the case of a minor, withdrawal will not be permitted without the written consent of the parent or guardian. Reinstatement after withdrawal must be made through the Admissions Office.

Former students desiring to re-enroll need to submit the following:

1. A petition for readmission form.
2. A letter addressed to the President detailing reasons for seeking readmission.
3. A one- to two-page update to the original Autobiographical Statement recounting activities since leaving HCHC.
4. Official transcripts documenting all academic work undertaken since leaving HCHC.
5. International petitioners must submit anew the following forms: Affidavit of Support, Immigration Status Declaration, and Dependent Family Visa Request and Affidavit (if applicable).

If it has been *two years or less* since the student withdrew or filed for a leave of absence, the President and Dean will decide on the petition after reviewing the original application dossier together with the student's record and the Autobiography Update. If the student has been away for *more than two years* he/she will need to reapply.

Financial Clearance*

Financial clearance must be obtained prior to the start of each semester. To obtain financial clearance, a student must:

1. Settle any balance remaining from the previous semester. Prior to the start of classes each semester, a student must pay or show valid evidence that payment is forthcoming for the full amount of the current semester's net charges. Valid evidence should include documentation of bank loans, scholarships in process, financial aid, etc.
2. In special cases, temporary deferred payment arrangements may be made, provided that the balance is paid in full before the end of that current semester.
3. Every graduating student must settle and pay all financial obligations to the institution 20 days prior to graduation, at the latest, in order to participate in graduation exercises and receive a diploma or transcript.

*Financial Clearance Policy updated 3/16/2010 and approved by Board of Trustees

Non-Compliance of Financial Obligations

Any student who has not financially cleared through the Finance Office will not be allowed to register for classes and is not authorized to attend classes during the current semester. Non-compliance with any of the financial clearance stipulations will result in non-issuance of grades, transcripts and/or diplomas. In addition, if the student does not comply and receive financial clearance, the administration reserves the right to decline or take away housing accommodations and decline participation in other school activities such as the senior trip to Greece.

FINANCIAL AID

HCHC offers a program of financial assistance to those students who qualify. Financial assistance may be offered in the form of scholarships, grants, assistantships, loans, and employment. Awards are based on academic performance, special skills, demonstrated need, and the availability of funds. Approximately 90% of our students receive some form of financial aid. Scholarship awards are subject to evaluation at the end of each semester. HCHC scholarship criteria requires that a student:

1. Be enrolled full-time
2. Maintain a minimum 3.0 GPA

If a student falls below a 3.0 GPA for a given semester, they will be put on scholarship probation for the following semester. *If a minimum 3.0 GPA is not achieved during the probation period, the student automatically forfeits his/her scholarship. If a student falls below a 2.2 GPA for any semester, he/she is in jeopardy of forfeiting the scholarship without the option of probation.* This decision will be made by the Financial Aid Director with input from the appropriate School Dean and the Dean of Students.

Loans provide students with the opportunity to borrow against future earnings. Several loan programs supported by the federal government are available on the basis of financial need. Work/study opportunities on campus make it possible for students to defray the cost of their education through part-time employment.

All students are expected to contribute to their education. All financial aid awards are considered supplemental to the contribution of the family and the student. To be eligible for federal funds, a student must be accepted into the School, be enrolled in a degree program, be a citizen or permanent resident of the United States, be in good academic standing and make satisfactory academic progress as outlined by School and federal standards, and complete all necessary applications on a timely basis. All forms are available in the Financial Aid Office. Federal Loans CANNOT BE DISBURSED UNTIL AFTER THE ADD/DROP PERIOD each semester.

FINANCIAL AID

All matriculating students must file a yearly FAFSA by April 1st to continue to be considered for any and all scholarships/grants.

Applying for Financial Aid

HCHC encourages its present and prospective students to research the financial aid picture to keep abreast of any new funding programs. Realizing the expenses involved, every effort should be made to pursue any local awards that may be offered in your community.

HCHC requires all students who wish to be considered for financial assistance to submit the Free Application for Federal Student Aid, FAFSA (www.fafsa.ed.gov).

A FAFSA is used to determine eligibility for federal financial aid and/or grants. Once an Estimated Family Contribution (EFC) has been determined, the form is sent to HCHC to be used in determining eligibility for all financial aid programs. The student must also complete the HCHC financial aid form.

**HCHC FEDERAL CODE
FOR FAFSA APPLICATION
002154**

The Financial Aid Office and the Admissions Office will be glad to discuss how a student's particular needs can be met.

Campus-Based Community Service (CBCS)

The CBCS program offers a variety of community service opportunities on campus. All students receiving scholarship aid are required to fulfill community service each semester of enrollment. Exchange students are not eligible for employment.

CBCS is managed by the Dean of Students.

Internet, E-mail and Computer Lab Use Policies

The detailed policies and procedures are available on the HCHC website (<http://www.hchc.edu>). Some brief guidelines are presented below.

All HCHC students have unlimited Internet access in the two Computer Labs, in the Library and in the Polemanakos Dormitory. In the Computer Labs and the Library, students are supposed to use exclusively the available work stations. Connecting personal computers to the School's network in these areas is strictly prohibited. Students can connect to the Internet and the school's network using their personal computers *only* in the Polemanakos Dormitory, where a wireless connection is available (802.11 b). In order to use this wireless connection, the students must have a working 802.11 b wireless network card installed on their computers. The student IT associates in the Computer Lab can assist with the software configuration of the card.

All students are expected to abide by the HCHC policy when using the Internet. Accessing illegal, obscene or inappropriate content is strictly prohibited, and may be subject to disciplinary actions. Using peer-to-peer file-sharing programs (like Kazaa, Limeware, EMule, BitTorrent, etc.) is not permitted, *regardless* of the type of content being shared (copyrighted or non-copyrighted). HCHC does not allow the use, installation, copying or distribution of copyrighted, trademarked, or patented material on the Internet. You are also responsible for ensuring that a person sending material over the Internet has the appropriate distribution rights. *Students whose Internet useage violates laws or HCHC policies are subject to disciplinary action, up to and including being expelled. You may also be held personally liable for any violations to this policy.*

Every HCHC student in good standing will receive a school E-mail address. *E-mail is the primary means of communication among students, faculty and staff.*

IT POLICIES

Students are expected to check their School E-mail account on a daily basis in order to stay current with school-related communications (which may sometimes be time-critical). Students will use the School E-mail address for any and all school-related E-mail communications (including assignment and/or class-related E-mails). Using non-school E-mail addresses (like Yahoo, Hotmail, Gmail etc.) for School-related communications is strongly discouraged. Students are not allowed to send mass E-mail, and the use of E-mail for any objectionable communications is strictly prohibited (this includes, but is not limited to, inappropriate content, threats, harassment, personal advertising purposes, etc.)

All students in good standing will receive a username and a password in order to access the School's network, their email account, the wireless network in the Polemanakos Dormitory and the work stations in the Computer Labs and Library. The same username and password will provide access to all these resources. The username and password should not be shared with anyone, and should be kept in a safe place (losing them may result in a fine).

Currently, HCHC has two computer labs. Students are provided with personal network storage folders, but are strongly encouraged to back up their files on personal flash drives. At the end of each semester, the students are required to remove all their files from their network storage folders.

A student IT associate will be present in the Computer Labs at all times. Students are encouraged to seek the student IT associates' assistance for any computer-related problem. Although they may not be able to solve every technical issue, they do assist with basic support, configurations and directions.

For detailed IT policies and procedures, frequently asked question, webmail access, and many other resources, students are encouraged to visit the IT section of the HCHC website.

Spiritual Formation and Counseling Services Mission

Students and families of students are invited to call upon the HCHC community's resources in the areas of spiritual formation and counseling to strengthen and enhance their personal growth. The Office of Spiritual Formation and Counseling Services supports the mission of Hellenic College Holy Cross Greek Orthodox School of Theology by nurturing the spiritual and psychological well-being and development of all students and their families working in conjunction with the faculty, alumni, and the Greek Orthodox Archdiocese. These programs are available to all students and family members. The Pastoral Care Director and Psychological Care Director coordinate the various services offered: spiritual fathers program; spiritual and psychological assessment; and counseling and referrals.

The Seminarian Program

Christian leadership requires a combination of love, knowledge, intuition, and faith – strengthened by self-confidence, tempered by humility, modeled on the conciliarity of the Holy Trinity. Important as books are, liturgical and pastoral skills are best learned through the intangibles afforded by example and experience. Seminarians are required to participate regularly in daily chapel services, scheduled *synaxes* (community gatherings called by the President), *diakonia* (community service) assignments, on- and off-campus retreats, and other community events. In addition, all seminarians are required to participate in annual events such as the Greater Boston Greek Independence Day celebrations and graduation ceremonies. As future leaders of the larger community, seminarians must first show themselves to be self-motivated and responsible to the HCHC community. Although the responsibilities to the HCHC community may sometimes be hard to balance with the demands of academic life, in many ways one's future service to the Church and society will require a similar balance.

The President is ultimately responsible for admission to and participation in the seminarian program. The President is also responsible for overall implementation and effectiveness of the Office of Spiritual Formation and Counseling Services, which affirms a holistic view of formation. All students interested in the seminarian program must complete a separate application and complete the pre-admission requirements as

detailed in the Seminarian Program checklist. The candidate's dossier must be completed before he can be considered for the program.

The office's co-directors also advise the President on a student's readiness for Church ministry (including, but not limited to, the participants of the Seminarian Program). Participation in activities promoting spiritual and psychological formation and development are expected of seminarians and seminarian candidates.

Spiritual Fathers Program

The Office of SF/CS staff can help in selecting a spiritual father if necessary. Refer to the "Spiritual Life" section for more information on this program.

Counseling and Referrals

Counselors assist students and their families in resolving a wide variety of problems. Our counselors provide short-term counseling (with referrals as needed), crisis intervention, and educational seminars to the students and their families. In most cases, students contact a counselor directly by calling 617-850-1289 or by dropping in at the office. Students experiencing academic difficulties can also come by. In some cases a spiritual father, faculty or staff member may refer students for assistance. In other cases seminarian candidates may be referred for counseling subsequent to their psychological evaluation. We strive to protect your privacy and hold your information in confidence. Our procedures are in accord with professional and ethical guidelines established for counselors and psychologists by the American Psychological Association and the American Counseling Association and with the legal parameters outlined in statutes of the State of Massachusetts. The office of SF/CS maintains security for all written and computer records of all counseling. Financial records of your contacts are maintained indefinitely, while clinical notes are maintained for 7 years past the date of your last contact and then are destroyed.

Confidentiality means that your contact with the office of SF/CS does not go on your academic record and that clinical materials will not be disclosed to any other office or individual unless you have signed a written release for this to occur.

There are, however, some exceptions to confidentiality. Counselors are required to release certain information in situations in which there is potential harm to yourself or others, in instances of child abuse, or as a result of a court order. While these types of events are extremely rare, you should know that these possibilities exist. In addition, files may be reviewed in the process of agency accreditation visits by professional review teams and data that you have supplied is used in agency evaluation and research. All materials are handled confidentially and no materials with identifying information (except billing purposes) will leave the agency without a specific release to do so.

The overall goal of the office of SF/CS is to make this a place where you will feel safe to talk about personal concerns.

Spiritual Assessment

Using instruments, interviews, and reflective assessments, students will have opportunities to address their spiritual and pastoral concerns. The assessment is ongoing, occurring before and during the Seminarian Program. While required only for the seminarians, this service is available to any interested student.

Psychological Assessment

This resource exists to strengthen and enhance the students' emotional growth. While any student may ask about using this service, it is required for those entering the Seminarian Program.

Suicide Hotline

The USA National Suicide Hotline numbers are 1-800-SUICIDE (800-784-2433) or 1-800-273-TALK (800-273-8255). Also, The Samaritans of Boston (www.samaritansofboston.org) provides the following: Befriending Hotline (617) 247-0220. All of these resources are available 24 hours a day, 7 days per week. You may also call Boston Samariteens at 1-800-252-TEEN (800-252-8336) 2:00 p.m. - 11:00 p.m. for teen-to-teen talk or 11:00 p.m. - 2:00 p.m. adult to teen talk.

In January of 2003, Hellenic College became one of 88 accredited colleges and universities in this country to receive a five-year \$2-million grant from the Lilly Endowment Inc. The purpose of the grant is to begin or enhance programs that prepare a new generation of leaders for Church and society. Furthermore, it provides high school and college students with opportunities to discern their lives' vocations. The Office of Vocation and Ministry (OVM) was established to fulfill the objectives set forth by Hellenic College and implement several new outreach programs. In May 2006, the Lilly Endowment awarded Hellenic College a \$500,000 sustainability grant. This award will support 50% of the program cost and will enable these programs to continue through 2011.

The program "We Offer These Gifts": A Program for the Theological Exploration of Vocation offers students, faculty, administration, and staff avenues for serious reflection regarding the choices they will make in their lives in terms of work and family. The OVM defines vocation as one's unique and ongoing response to Christ's call to love God with heart, soul, mind and strength, and the neighbor as oneself. It seeks to encourage all constituents to consider their lives as vocation, and to nurture the next generation of leaders who are called to full-time ministry in the Church, whether to the ordained priesthood or to lay ministry. The OVM offers vocational exploration programs for Hellenic College undergraduates, a summer program for high school students known as CrossRoad, and opportunities for faculty, administration, and staff to reflect on and develop their vocations through seminars and grants. "We Offer These Gifts" also provides funding for the National Office for Orthodox Christian Fellowship (OCF), a North American, and inter-Orthodox effort, to develop and coordinate campus ministry programs focused on vocation.

The Office of Vocation and Ministry supports exciting and innovative programs on our campus and on college campuses across the country. These include the following:

Programs for Hellenic College Students

Hellenic College student programs provide vital training for the future leaders of our Church:

- Retreats for vocational reflection.
- Career service support.
- Strengths-based assessments.
- Service opportunities in the wider community.
- Experience in student leadership.
- Training to serve parishes and the greater community.
- Symposia on faith and learning.

Programs for Hellenic College Faculty, Staff and Administrators

The leaders at Hellenic College have the unique opportunity for professional development that has recharged and energized them through targeted OVM activities such as:

- Faculty grants.
- Curriculum support.
- Faculty, staff, and administration retreats.
- Mission statement reflection and revision.
- Publication of literature on Orthodoxy and vocation.

Orthodox Christian Fellowship Partnership

Orthodox Christian Fellowship (OCF) is a partner in the grant and has established initiatives that support over 200 chapters on college campuses throughout the United States:

- Administrative support for the national coordination effort.
- Vocation grants for conferences and retreats.
- Workshops for OCF student leaders.

CrossRoad, a Program for Orthodox Christian High School Students:

CrossRoad is an academic summer program for high school juniors and seniors held on campus at Hellenic College. The program includes:

- Classes in Orthodox theology.
- Discussions on vocation and calling.
- Daily chapel services.
- Service to the community.

The Student Government of HCHC (SG) was formed “in order to create a more efficient order of student government; to strengthen our religious, intellectual and social responsibilities; and to coordinate the shared desires of our students.” (SG constitution, preamble) In accordance with its constitution, the Student Government is the official representative of the HCHC student body in accordance with the policies of the administration of the school.

The Student Government is comprised of many organizations and committees that work together to ensure that the students are well represented to the School, and that spiritual and social bonding and activities are fostered. These organizations and committees are (not limited to): the Student Government Association, Campus Activities Board, Married Student Association, Hellenic Student Association, Orthodox Christian Fellowship, and the many associated programs and committees of these groups.

The Student Government Association (SGA)

The SGA is the “legislative, enforcing, and unifying representative of the student body,” and additionally provides “activities, events, and programs for the student body.” (SG Constitution, IV 1.) It is comprised of an executive board (elected by the entire student body), representatives of the 4 major associations, and the Vice-Presidents of the 8 academic classes (4 Hellenic College, 4 Holy Cross). In addition, there are committees of the Student Government in place to help address student concerns and promote student unity. As the elected representatives of the students, the SGA is the unified voice of the student body, acting on behalf of the students to promote unity, charity, understanding, and camaraderie amongst the students, while being the channel to voice the concerns of the students to the administration and faculty, with the purpose of entering into dialogue with them and finding a solution. The SGA is always available to help students with concerns about their fellow students, faculty members, or staff.

Each academic class of the school (freshman, sophomore, junior, senior of Hellenic College; pre-theology, freshman, middler, senior

of Holy Cross) elects four officers at the end of the academic year (President, VP, Treasurer, Secretary), who are responsible for calling regular class meetings, promoting class unity, sponsoring events, and representing the desires of the class to the SGA while conversely conveying the wishes of the SGA to the class.

According to both the SGA constitution and the Student Handbook, students on academic, financial aid and disciplinary probation are not eligible to run for office; therefore all nominees for office must be cleared by the Dean of Students before being listed on the ballot as a candidate.

The standing committees of the SGA are the Athletics, Constitution, Missions, and Spiritual Life committees. Each one has a mission to serve the student body as a channel for specific student concerns and ideas, which are then presented to the SGA. The SGA board elects their chairmen at the end of the academic year. There are also numerous ad hoc committees formed year-to-year at the discretion of the SGA President to serve the specific and timely needs of the student body. In the past these have included such committees as Recycling, Ethics, Charity, Environmental Concerns, and Dorm Life. See the current SGA President to inquire about the presence or need for such committees.

The Campus Activities Board (CAB)

The CAB is the second branch of the SG (along with the SGA), and it "complements the mission of the Student Government by creating opportunities for student involvement and fostering campus environments that inspire students to become active members of the campus, the school and the community." (SG Constitution, IV 3.) It works to this end in collaboration with the Office of Student Life (OSL) and the SGA. It is comprised of a chairman (who holds one vote at SGA meetings), two representatives from Hellenic College, and two from Holy Cross. In addition to these five voting members of CAB, there are also a number of specific event chairpersons who help facilitate the mission of CAB through the execution of these

functions. The CAB has in the past sponsored events such as the School Panegyri, Commencement Dinner Dance, annual Boat Cruise, monastery trips, talent shows, karaoke nights, symposia, and many other activities. Students interested in participating should seek out the Dean of Students, the current CAB Chairman, or the SGA President.

The Married Student Association (MSA)

In Ephesians 5:24-30, St. Paul speaks of the other-esteem needed for a right marriage relationship, the self-sacrifice of the lover for the sake of his beloved and her mutual offerings of love in return. Here in the same passage, St. Paul speaks of Christ's self sacrificing love for His beloved, the Church, of whose body we are all members. By our like-minded participation with Christ in this holy endeavor of marriage, we have the joyful opportunity of learning to love the others around us with growing maturity. Self-absorption is the enemy. Working for the good of the other is Christ.

The MSA was formed to address the unique circumstances of families on campus, including their social, spiritual, physical, and emotional concerns. As we grow in our ability to minister to the needs of each other, we pray that we may in turn also continue to grow in communion as a community with the entire School's staff and student body. Those interested in participating should seek out the Dean of Students, the MSA President, or the SGA President.

The Hellenic Student Association (HSA)

"The ultimate purpose of the Hellenic Student Association is to bring forth onto the campus an agenda which educates the students and faculty as to the magnificent and enormous contributions of Hellenism, both to Orthodoxy and for our way of life. The HSA, in an effort to promote diversity and healthy interaction among the many ethnic groups on campus, will encourage and support all activities that promote the mission of its Mother School. In addition, it is the goal of this organization to 'perpetuate, protect and preserve' the concepts, ideas and contributions graced upon the world by Hellenism." (HSA Constitution, 1 B.) Those interested should see the Dean of Students, the HSA President, or the SGA President.

The Orthodox Christian Fellowship (OCF)

The OCF is a national organization that promotes Orthodox Christian brotherhood on college campuses. As Hellenic College is an Orthodox Christian college, our OCF chapter seeks to assist the local OCFs with their ministries, and additionally helping the national OCF ministry.

Byzantine Choir

The School Byzantine Choir is named for St. Romanos the Melodist, after the saint of the Church known for his gift for sacred music. The choir, which chants ecclesiastical music in the Byzantine tradition and sings traditional Greek music, is often invited to perform at special occasions in the Greater Boston area and elsewhere.

Orthodox Inter-Seminary Movement

The OISM is a movement that helps to improve relations between Orthodox seminarians of all jurisdictions throughout the United States and Canada. Weekend encounters are held at the various member seminaries during the academic year. Emphasis is placed on spiritual, intellectual, and social activities among the representatives of all the member seminaries.

Syndesmos

Syndesmos is an international organization of Orthodox youth with membership throughout the world. It assists in fostering intra-Orthodox cooperation. International meetings of member groups are held periodically.

Other Student Groups and Associations:

The St. Romanos o Melodos Choir is the festal Byzantine Choir under the direction of Mr. Photios Ketsetzis, the Archon Protopsaltis of the Archdiocese. Besides leading the chanting on weekends, they

also chant for major feasts and special events, such as events at the Archdiocese, the Greek Independence Day proclamation ceremony at the Massachusetts State House, and the annual commencement exercises. Those interested should see Mr. Ketsetzis.

The HCHC Dance Troupe is a group of students who study and perform Greek and other Balkan cultural dances. They regularly perform at events such as OXI Day, Greek Independence Day, and also travel to perform at the Folk Dance Festival.

The A Cappella Choir (also known as “The Deacon’s Singers”) is a chorale of students and family members who perform Western choral music. They regularly perform at events such as the annual Christmas Party, end-of-semester concerts, and the Talent Show.

The Vasilian Charitable Society is a philanthropic group started by students to support student outreach efforts. It assists other student organizations with charitable exercises, in addition to their own fundraising efforts and activities, such as participating in the Walk for Hunger.

The Hellenic College Holy Cross Yearbook Committee is responsible for the annual production of a school yearbook. The effort includes creative writing, photography, editing, desktop publishing, staff management, and fundraising. The end product is a beautiful publication that catalogues the year - what happened and who participated. The Yearbook Committee is always looking for talented students who have a bit of time to spare.

There are countless other organizations that are more or less active depending on student interest. Please visit the Office of Student Life for more information.

Peter J. Condakes Hall

This facility houses the cafeteria, and is located in the west wing of the Polemanakos Dormitory.

Archbishop Cavadas Administration Building and Annex

This building was named after the first dean of the School. It was originally part of the Weld family's estate. The building itself is about 100 years old. The property was purchased in the 1940's by Hellenic College. During the 1953 academic year, the Cavadas Annex was added to provide more dormitory space. Currently the building houses administrative offices.

Dendrinos Village

Dendrinos Village was constructed in 1995. The 24 apartments (which have 1, 2 or 3 bedrooms) are utilized for married student housing.

Halki Village

Halki Village was constructed in 1982 and first utilized as seminarian apartments. There are 12 townhouses, which are now occupied by married students and their families.

Holy Cross Bookstore

Holy Cross Bookstore is located in the lower level of the Archbishop Cavadas Administration Building. The bookstore carries textbooks and liturgical and other Orthodox books as well as religious items. Hours of operation are 9:30 am-4:30 pm, Monday through Friday.

Holy Cross Chapel

The groundbreaking for our Chapel took place in 1960, with the first services held in 1963. GOYA chapters primarily raised funds for construction across the Archdiocese. The Chapel serves the Hellenic College and Holy Cross community, persons residing at the Philoxenia House (which provides housing for family members of those of the Orthodox faith who are undergoing surgery or other medical treatments in the Boston area) and other friends of the School.

Archbishop Iakovos Library and Learning Resource Center

The School's Library was formerly known as the Cotsidas-Tonna

Library, which was built in 1960 and remodeled in 1998. The newly built Archbishop Iakovos Library was financed through School funding and donations. It houses an extensive theological and cultural collection as well as sacred artifacts and archives of Archbishop Iakovos. The entire collection is accessible via the Internet. The library was dedicated on September 12, 1999, with President George Bush serving as Honorary Chairman of the Dedication Committee. When the exact site was being determined, the neighboring tree, which is over 150 years old, was preserved as a living landmark of the grounds.

Maliotis Cultural Center

The Maliotis Cultural Center was built and donated to the School in 1976 by the late Costas and Mary Maliotis. It is a two-level structure consisting of a 346-seat auditorium, two 150-seat lecture areas, a 3,250 square foot lobby/exhibit area, and administrative offices. The purpose of the Center is to showcase different aspects of modern Greek culture, to further the interest in and understanding of Hellenic studies, and to foster the growth and development of HCHC.

Pappas Gymnasium

This facility is named after donors John and Thomas Pappas. The gym includes a basketball court and a state-of-the-art fitness center donated by the Archbishop Iakovos Leadership 100 Foundation.

Polemanakos Dormitory

Donated by brothers Theodore and Nicholas Polemanakos of Houston, Texas, the Polemanakos Dormitory was first used in the 1968-1969 academic year. The three-story building has a capacity of 158 students housed in single rooms, and has both men's and women's floors. Each main floor has a study lounge and bathroom facilities. The building also houses a student lounge, recreation room, laundry room, RA office, student mailboxes and a Chapel.

Skouras Classroom Building

The Skouras Classroom Building, named for Spyros Skouras, was built in 1960. There are multiple classrooms in this two-story building. Among other classrooms, it houses the language lab and computer labs.

The magnificent site now known as Hellenic Hill was, like much of the surrounding land, owned for centuries by the illustrious Weld family. One of the first Welds in Massachusetts, Captain Joseph Weld, was granted almost three hundred acres by the colonial legislature in gratitude for his role in the Pequot War of 1637.

In 1857 Charles Goddard Weld, a descendant of Captain Weld, was born in a house built by his parents near what is now the rear entrance to the campus. The name of his birthplace was “Saint’s Rest”—a remarkable coincidence in light of subsequent history. When his father died, Charles Weld, by now a prominent physician affiliated with Massachusetts General Hospital, decided to build a much bigger and grander house at the crest of the hill. The architect, William York Peters of the firm Peters and Rice, was likely a Harvard classmate of Dr. Weld’s and could claim an impressive professional pedigree, having begun his career with the great Boston firm of Sturgis and Brigham.

Construction of the 25-room neoclassical structure (now the Archbishop Cavadas Administration Building) began in 1901 but proceeded slowly. As of 1904 it was still shown on town maps as unfinished. This is not altogether surprising in light of the elaborate interior detail, much of it intact to this day. The walls of the large reception hall are covered from floor to ceiling in seamlessly matched panels of exquisite Philippine mahogany interspersed with Corinthian pilasters. Several of the panels are in fact disguised doors leading to what were once the service areas of the house or to storage spaces. One, just inside the front door of the house, conceals a private staircase by means of which Dr. Weld could ascend directly to his private quarters without being seen by visitors.

The principal rooms surrounding the hall are similar to each other in design, with half-paneled walls, bronze sconces, tall windows and elaborate fireplaces, but closer examination reveals that the style of woodcarving and the type of marble fireplace surround is completely different in each room.

The most spectacular showpiece is unquestionably the ornate double staircase, which flanks the front door. Unlike the rest of the interior, which is fairly restrained and in keeping with the neoclassical exterior, it is a masterpiece of fanciful carving reminiscent of the seventeenth-century English master carver Grinling Gibbons. Fruits and flowers, nuts and wheat stalks are all rendered to naturalistic perfection. Interestingly, the dominant elements are grapes and pomegranates, both commonly represented in Byzantine carving.

As befitting an estate of the early twentieth century, the house was surrounded by various outbuildings, including a handsome carriage house, and extensive formal gardens. The gardens are long gone, but a remnant remains: a large Japanese-style stone ornament, no doubt chosen to reflect Dr. Weld's passion for Japanese art.

Unfortunately, Dr. Weld died in 1911, having enjoyed his hilltop domain for only a few years. His widow, the former Hannah Putnam Train, stayed on, alone except for her servants. In 1930 Mrs. Weld added a glass conservatory and adjoining terrace off the east side of the main hall, overlooking Jamaica Pond and the growing Boston skyline.

In October 1946 the estate was purchased by the Greek Orthodox Archdiocese after a long search for an appropriate property to which its seminary could be moved from rural Pomfret, Connecticut. The main house became the administration building, the stables were converted to classrooms, and "Saint's Rest" became known as the "Kongoleteion" after a major benefactor. In 1953 a wing was added to the mansion, housing students until the construction of a separate dormitory in 1967, when it was converted to office space.

Over the years, all of the original buildings except one have been lost to demolition or fire, but the one that remains—Dr. Weld's splendid house—still crowns Hellenic Hill. It is and will remain important to the town of Brookline as a landmark, to Massachusetts as an architectural treasure, and to generations of Hellenic College and Holy Cross students as the heart of their home away from home.

The purpose of this section is to orient you to your new home in the Boston area. Whether you are a single student living in the dorm, or a married student residing in Halki or Dendrinos Village, this information will be of great help to you. If you have specific questions or needs, please do not hesitate to contact the Dean of Students for assistance.

Off-Campus Housing

If you have secured on-campus housing in the Polemanakos Dormitory, Halki Village or Dendrinos Village, you may consider yourself fortunate, as searching for housing in Boston can be a difficult feat.

Keeping in mind that you must secure the written permission of the Dean of Students to reside off-campus, the following information may be helpful to you in your search.

Because of proximity and reasonable rents, our students have found West Roxbury and Roslindale desirable. Both are residential neighborhoods near shopping and public transportation. If you have school-age children, renting in either of these areas will mandate that they attend Boston public schools. Otherwise, there are many private schools in the area that you may wish to consider.

- *Brookline* – One of the best suburbs in the state. Rental costs are extremely high.
- *Roslindale* – Relatively high Greek population. Working-class neighborhood; well-kept apartments; direct access to public transportation; 10-15 minutes from campus.
- *Jamaica Plain* – Part of Boston. Similar to Roslindale, but with a much lower Greek population; 5 minutes from campus; has some rough neighborhoods, therefore ask around before signing a lease; area surrounding the Jamaica Pond is generally more desirable.
- *West Roxbury* – Part of Boston. This is probably one of the nicest residential areas of Boston with a very close proximity to the School. Most apartment buildings are well-kept, and public transportation is available.

- *Dedham* – A suburb past West Roxbury, Dedham is 15-20 minutes from campus. Neighborhoods and schools are good. Rent is less expensive than Brookline, and equal to or less than West Roxbury.

The *Boston Globe* newspaper (especially the Sunday edition) serves as a valuable source for apartment listings. Other good sources are www.apartments.com , www.boston.com , www.craigslist.com and www.chestnuthillreality.com

Utilities

Depending on where you live on campus, electricity or heat may be covered in your tuition payment:

Polemanakos Dorm: electricity and heat included.

Dendrinos Village: heat included.

Halki Village: electricity and heat included.

(Internet and Cable TV provider for apartments is provided by Verizon)

Electric –

Nstar Electric
(800) 592-2000

Internet, Cable, Telephone -

Verizon
(800) 837-4966
Verizon.com

Of course, prior to moving into or out of an apartment, it is the student's responsibility to notify the utility company(ies) to begin or discontinue service.

Furniture

If you need furniture, there are a few second-hand stores in the area, as well as various new furniture stores. Building 19, located at 1450 Providence Highway in Norwood (781-769-3700) has a good variety of individual pieces at very reasonable prices. Brookline and West Roxbury have great yard and estate sales to watch for.

For new furniture, you may wish to visit the following:

- *Boston Interiors* – 31 Boylston Street, Brookline (617) 731-6038.
- *Jordan's Furniture* – Route 9, Natick (508) 424-0088.
- *Bob's Discount Furniture* – Route 9, 1450 Worcester Road, Natick (508) 656-1010.

Be sure to check the Internet (such as Craig's List) for many other possibilities.

Banking

One of the first things you will want to do when you arrive in Boston is to establish a checking account at a local bank. Some area banks include:

- *Brookline Savings* (617) 730-3500.
- *Citizens Bank* (800) 922-9999.
- *Bank of America* (800) 841-4000.
- *Sovereign Bank* (877) 768-2265.

For your convenience, an ATM machine is located in the lobby of the Polemanakos Dormitory.

Grocery Stores

HCHC offers shuttle van service each Sunday at 12:00 noon to the local grocery store. Here are some area stores:

- *Super Stop and Shop* – 155 Harvard Street, Brookline (617) 566-4559.
- *Roche Brothers* – 1800 Centre Street, West Roxbury (617) 469-5747.
- *Trader Joe's* – 1317 Beacon Street, Brookline (617) 278-9997.
- *Whole Foods* – 15 Washington Street, Brighton (617) 738-8187.

What to Do in Boston

Gobostoncard.com is the best way to purchase passes to see all that Boston has to offer. The following tours are available:

The Red Beantown Trolley Tour

This tour ties Boston together, so you really get a sense of the city as a whole with all its charm and history. Sit back and relax during the 110-minute Beantown Trolley tour. This is Boston's most comprehensive tour, fully narrated by expert guides and covering all of Boston's highlights. Plus you can tour at your own pace with the freedom to disembark and re-board at your leisure at any of 19 stops. You may travel around the loop as many times as you like.

Duck Tour

You've got to love a tour guide that encourages you to quack at passersby. The Duck Tours combine high-energy fun with a unique perspective on all the history that makes Boston a great town. During the 80-minute tour, see the gold-domed State House, Newbury Street, and much more. Then, just when you think you've seen it all, the World War II landing craft you've been riding in takes you to the edge of the Charles River... and drives right in! Your tour bus becomes a tour boat, and you get a duck's-eye view of Boston and Cambridge from the water. A Boston Duck Tour is a wonderful way to get a fresh look at the city, and have a blast doing it.

Mass Bay Lines Whale Watch

If you've never seen whales out in the ocean, this is one of the best places in the world to do it. On this four-hour excursion, cruise out to Stellwagen Bank, only an hour offshore and the most active whale habitat on the east coast. Cruise with Boston's premier whale watching company and see humpback, minke, and finback whales. Learn about the biology and behavior of whales, and witness for yourself these amazing mammals. Be sure to bring warm clothes and a camera! They guarantee whale sightings, or you receive a free ticket to cruise with them again.

Boston Harbor Tour

History, character, sites, stories and more—Boston has it all and Boston Harbor Cruises shows you this captivating city like no one else can.

Visit perhaps the most treasured of all Boston's landmarks, the USS Constitution. This fully narrated 45-minute tour of Boston's inner harbor brings you up close and personal with "Old Ironsides" at her home in the Charlestown Navy Yard and allows you the option to disembark for a tour of the famous ship and accompanying Naval Museum. The cruise also highlights the waterfront's other historical and contemporary landmarks including Old North Church, the Bunker Hill Monument, and the wharves that have been transformed into some of the city's most luxurious harborside residences.

Fenway Park Tour

Visit the oldest ballpark in Major League Baseball, "America's Most Beloved Ballpark," where the Babe pitched, The Kid hit, and Yaz dazzled fans of all ages. Soak up the rich history, hear the echoes of the past, visit the new State Street Pavilion, sit atop the fabled Green Monster and stroll the hallowed grounds of Fenway Park.

Freedom Trail

The Freedom Trail is an indispensable resource for any visitor to Boston. It is a 2 1/2 mile trail, marked by a wide red brick line (you can't miss it!), connecting 16 of Boston's most historic sites. Make the most of your journey by picking up your portable audio guide at the Visitor Center and enjoy commentary at every stop.

The Freedom Trail starts at the Boston Common Visitor Center, just behind the exit from the Park Street T-stop. From there, it winds its way through Beacon Hill, downtown Boston, Faneuil Hall, the North End, and Charlestown.

Paul Revere House

On the night of April 18, 1775, silversmith Paul Revere left his old wooden home in Boston's North End and set out on a journey that would

make him into a legend. Today, the home at 19 North Square is a national historic landmark. It is downtown Boston's oldest building and one of the few remaining from an early era in the history of colonial America.

Paul Revere owned the home from 1770 to 1800. After Revere sold the home in 1800, it soon became a tenement, and the ground floor was remodeled for use as shops including, at various times, a candy store, cigar factory, bank, and vegetable and fruit business. In 1902, Paul Revere's great-grandson, John P. Reynolds Jr., purchased the building to ensure that it would not be demolished. Over the next few years, money was raised and the Paul Revere Memorial Association formed to preserve and restore the building. In April 1908, the Paul Revere House opened its doors to the public as one of the earliest historic house museums in the U.S. The Association still owns and operates this national treasure. A variety of family, school, and adult programs are available onsite.

Old North Church

If it weren't for the aromas of sweet Italian sausage and oregano wafting through the North End, you could easily imagine standing in front of this church in 1775, when it earned its rightful place in America's history. On the night of April 18, 1775, the sexton Robert Newman climbed the steeple and briefly hung two lanterns. This small act touched off the War for Independence. The lanterns, arranged for by Paul Revere, signaled the movement of British regulars up the Charles River to Cambridge to begin a march to Lexington and seize a cache of Colonial military stores. As the signal was given, Revere was being rowed with muffled oars to the Charlestown shore; his subsequent dash on horseback, immortalized by Henry Wadsworth Longfellow's poem, "Paul Revere's Ride," brought out the militia. "The shot heard round the world" was fired on Lexington Green the following day. Old North Church, built in 1723, is the oldest church building in Boston and has a thriving Episcopal congregation. The church also houses the oldest church bells in North America.

Museum of Fine Arts

No trip to Boston would be complete without a visit to the Museum of Fine Arts. See cultural treasures and historic icons from around

the world and across the ages including ancient Egyptian, classical and Asian art, as well as world-renowned collections of paintings, sculpture and decorative arts. And as befits an art museum founded by Yankees, the stellar collection of early American paintings and decorative arts brings the history of the Revolution to life. (Look for Paul Revere's Liberty Bowl as well as his portrait by John Singleton Copley.) Other highlights include superb 19th-century French paintings such as Renoir's 'Dance at Bougival', one of the largest collections of works by Monet found outside of France, and Egyptian and Japanese collections that are unrivaled anywhere in North America.

From mummies to Impressionism, to fresh contemporary works, there's something for everyone at the MFA. Check the web site for information on daily events and current exhibitions.

The Institute of Contemporary Art

The Institute of Contemporary Art has been at the leading edge of art in Boston for seventy years, offering new ways of engaging with the world around us. Its exhibitions and programs provide access to contemporary art, artists, and the creative process, inviting audiences of all ages and backgrounds to participate in the excitement of new art and new ideas.

The ICA has opened a new, state-of-the-art facility on Boston's waterfront, providing triple the exhibition space, a performing arts theater, education spaces, a media center, bookstore, and café. With its expanded programming and newly established permanent collection, the new ICA is an influential forum for multi-disciplinary arts. The landmark building, the first building designed by award-winning architects Diller Scofidio + Renfro to be built in the U.S., offers spectacular views of Boston's harbor and skyline throughout.

Museum of Science

With over 600 interactive exhibits, Boston's only 180-degree wraparound movie screen, the Charles Hayden Planetarium, the Theater of Electricity, and more, science comes alive at the Museum of Science. Meet the updated 39-foot long T. rex and its scaly-skinned friends at the fascinating dinosaur exhibit, or experience the world's

largest Van de Graaff generator as it creates a lightning storm so close you can smell the ozone. Plan to spend even more time if you're visiting with kids, as the Museum of Science has lots of great exhibits just for them, including its Discovery Center for children 5 and under. Be sure to check the museum's web site for Hayden Planetarium and the Mugar Omni Theater show times.

The John F. Kennedy Library and Museum

Housed in a striking building designed by I. M. Pei, the John F. Kennedy Library and Museum, the nation's memorial to President John F. Kennedy, sits on a ten-acre waterfront site on Columbia Point, offering panoramic views of Boston's skyline and Harbor Islands.

Twenty-five multimedia exhibits and period settings from the White House offer an exciting you-are-there experience and create a stirring account of President Kennedy's days in office. The museum presents President Kennedy's enthusiasm and love for the American system of politics and government.

The museum is a must-see for anyone interested in Kennedy and his family, life in America during the early 1960s, and Boston's connection to both.

The Harvard Museum of Natural History

The Harvard Museum of Natural History's collection of glass flowers is the only one of its kind in the world. Between 1886 and 1936, German glassmaker Leopold Blaschka and his son Rudolf produced exquisite, breathtakingly lifelike models of approximately 3,000 plants to be used for teaching botany at the University. Even if this remarkable garden were all that HMNH offered, it would still be well worth a look, but the museum has much more to captivate even the least science-minded visitors. The museum complex bulges with collections documenting over two centuries of scientific exploration of our planet. Exhibitions like "Dodos, Trilobites & Meteorites" showcase never-before-seen treasures from historic expeditions to the depths of the oceans, Tibetan mountain peaks, the Brazilian

Amazon, America's western frontier, and other remote environments then unknown to science. Don't miss the world's only mounted Kronosaurus, a 42-foot-long prehistoric marine reptile, or HMNH's huge 1,642-pound amethyst.

New England Aquarium

Step inside the New England Aquarium and be transported into the world of water. Experience more than 70 exhibits featuring aquatic animals from around the world. Watch sharks, sea turtles, moray eels, barracuda, and colorful tropical fish in a four-story, 200,000-gallon coral reef exhibit. Greet the penguins, cradle a sea star or horseshoe crab, say hello to the harbor seals, find adventure on a whale watch, and marvel at the captivating sea dragons. And don't miss the exciting IMAX Theatre film presentations, offering unparalleled 3-D experiences on New England's largest movie screen.

Restaurants in Brookline

For an extensive list of restaurants in Brookline, consult the following web site: dinesite.com/city/city-4062.

Movie Theatres

Coolidge Corner Theatre
www.coolidge.org
290 Harvard Street, Brookline
(617) 734-2500

AMC Theatres at the Fenway
www.uatc.com
201 Brookline Avenue, Boston
(617) 424-6266

AMC Chestnut Hill Cinema 5
27 Boylston Street. # B, Chestnut Hill
(617) 277-2500

Kendall Square Cinema
www.landmarktheatres.com
1 Kendall Square, Cambridge
(617) 499-1996

Loews Theatres
100 Huntington Street, Boston
(617) 266-1300

Showcase Cinema
950 Providence Highway, Dedham
(781) 326-4955

Brattle Theatre
www.brattlefilm.org
40 Brattle Street, Cambridge
(617) 876-6837

Harvard University: Film Archive
hcl.harvard.edu
24 Quincy Street, Cambridge
(617) 495-4700

Hospitals in Boston & Surrounding Areas

Beth Israel Deaconess Medical Center
330 Brookline Avenue, Boston
(617) 667-7000

Boston Medical Center
1 Boston Medical Center Place, # 1, Boston
(617) 638-8000

Brigham and Women's Hospital
75 Francis Street, # F, Boston
(617) 732-5500

Children's Hospital Boston
300 Longwood Avenue, Boston
(617) 355-6000

Faulkner Hospital
1153 Centre Street, Jamaica Plain
(617) 983-7000

Massachusetts General Hospital
55 Fruit Street # 148, Boston
(617) 726-2000

Massachusetts Eye and Ear Infirmary
243 Charles Street, Boston
(617) 523-7900

New England Baptist Hospital (does not offer emergency service)
125 Parker Hill, Boston
(617) 726-2000

Newton-Wellesley Hospital
2014 Washington Street, Newton
(617) 243-6000

St. Elizabeth's Medical Center
736 Cambridge Street, Brighton
(617) 789-3000

Tufts-New England Medical Center
750 Washington Street, Boston
(617) 636-5000

Pharmacies

Walgreens
1324 Beacon Street, Brookline
(617) 566-3061

Walgreens
99 Harvard Street, Brookline
(617) 731-4536

CVS Pharmacy
400 Washington Street, Brookline
(617) 277-6626

CVS Pharmacy
1322 Beacon Street, Brookline
(617) 731-4410

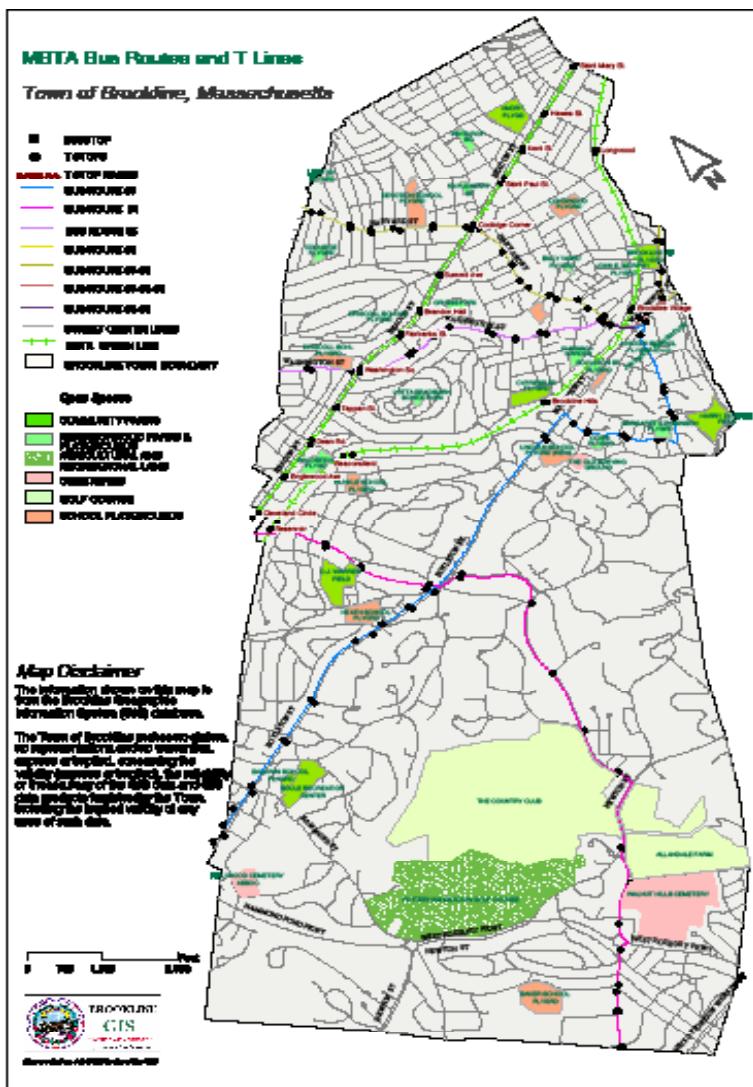
CVS Pharmacy
294 Harvard Street, Brookline
(617) 731-6860

Walgreen Drug Stores
99 Harvard Square, Brookline
(617) 731-3143

CVS Pharmacy
467 Centre Street, Jamaica Plain
(617) 522-8062

Public Transportation

In terms of daily ridership, the Massachusetts Bay Transportation Authority (MBTA) remains the nation's fifth largest mass transit system. It serves a population of 4,667,555 (2000 census) in 175 cities and towns with an area of 3,244 square miles. For detailed subway and bus routes and rates, visit www.mbta.com.



STUDENT GUIDE



OBSERVANCES

Matriculation Day – September 13

Matriculation Day occurs on the eve of the Feast of the Elevation of the Holy Cross. At this service incoming students of Hellenic College and Holy Cross are recognized and introduced to the community. The ceremonies of stavroforia (presentation of the cross) and rassoforia (presentation of the robe) follow Great Vespers.

Feast of the Elevation of the Holy Cross – September 14

The official feast day of HCHC is the Feast of the Elevation of the Holy Cross. Classes are dismissed for the day and all offices are closed. All members of the community—administration, faculty, students and families—attend worship services in the Chapel and share a community luncheon. On this day we celebrate our community and our faith.

Feast Day of St. John the Theologian - September 26

On this day we commemorate the Feast of the Falling Asleep of St. John the Theologian, the patron saint of Holy Cross Greek Orthodox School of Theology.

Heritage Day – October 28

Heritage Day, also known as OXI Day, is the day when HCHC commemorates the struggle to preserve the Holy Orthodox Faith and the ideals of the Hellenic tradition and culture immortalized by the defiant “No!” the Greek nation gave to Italian fascism in 1940. On this day we also commemorate the Feast of the Holy Protection of the Theotokos.

Christmas Advent Retreat – November 15

At this time we begin a variety of celebrations and activities designed to promote spiritual growth. This period concludes with the Christmas break.

OBSERVANCES

Christmas Celebration

Before the conclusion of the fall semester in December, the Student Government Association and the OSL host a community dinner in the Condakes Refectory, followed by a reception in Dowd Hall. We sing hymns and carols and St. Nicholas appears, bringing gifts for the children of our community.

Feast of the Three Hierarchs - January 30

On the Feast of the Three Great Hierarchs of the Church, HCHC joins with the parishes of the Greek Orthodox Archdiocese of America in celebrating Greek Letters Week. This feast is dedicated to the preservation and promulgation of the ideals of Orthodox Christianity and Hellenic education. On this feast day, the HCHC community also conducts a special Trisagion memorial service for its founders, benefactors, administrators, teachers, alumni, and students who have fallen asleep in the Lord. Other events of the day include awarding the Three Hierarchs Scholarship for essays and the cutting of the community Vasilopita.

Clean Monday Retreat - First Day of the Great and Holy Lent

On the first day of the Great and Holy Lent, known as Clean Monday—Kathara Deftera—the entire HCHC community participates in a one-day retreat. The retreat begins on Sunday evening with the Service of Penitent Vespers in the Chapel. The Service of Forgiveness in which all members of the community participate follows vespers. The morning of Clean Monday begins with worship in the Chapel, followed by reflections on the theme of the day, personal time for reflection and prayer, and meetings with spiritual fathers. The day long retreat is concluded with Great Compline following a community-wide Lenten dinner.

OBSERVANCES

Annunciation/Greek Independence Day – March 25

HCHC celebrates the Feast of the Annunciation and commemorates the anniversary of the beginning of the Greek War of Independence in 1821. Classes are dismissed for the day and the HCHC community gathers for worship, reflection, and special activities. It is mandatory that all HCHC seminarians participate in the Greater Boston Greek Independence Day Parade.

Founders' Day

Usually held around the Feast of the Annunciation, the HCHC community honors the founders and benefactors on Founders' Day. The Patriarch Athenagoras Lectures are held in conjunction with Founders' Day.

Alumni Reunion Week

Alumni/Reunion festivities are held during the week of Commencement. The Alumni Association honors the twenty-fifth and the fiftieth anniversary classes of graduation. In addition, celebrating class reunions are held for the first, tenth, fifteenth, twentieth, thirtieth and fortieth anniversaries of graduation. The week includes an Alumni Divine Liturgy and Memorial Service, meetings of the Alumni Board of Directors and General Assembly of alumni, a “Texas Barbeque” sponsored by the Association for the entire Hellenic College and Holy Cross community, a dinner sponsored by the President of HCHC honoring the twenty-fifth and fiftieth classes, annual awards presentations, and participation in the Commencement exercises with the hooding of the graduates.

Commencement

All students are required to participate in commencement exercises to honor the graduating seniors. Students will be given various diakonia assignments throughout the weekend by the Commencement Marshall and Dean of Students.

ACCEPTANCE

Each student is required to abide by the policies and procedures set forth in the student handbook.

