

MINUTES OF THE AUSA EXECUTIVE WORKSHOP· 10/07/2023



AUSA HOUSE | 1PM - 2PM

PRESENT: *Alan Shaker (President, AUSA), Amol Kumar (Treasurer-Secretary, AUSA), Qun Ma (WVP, AUSA), Layba Zubair (WRO, AUSA), David Tuifua (PISO, AUSA), Mahek Nagar (ISO, AUSA) via Zoom & Varsha Ravi (EVP, AUSA).*

IN ATTENDANCE: *David Fulton (AUSA General Manager)*

LATE: *Folau Tu'inukuafe (EnVP, AUSA) via Zoom (Connectivity issues) & Theo van de Klundert (QRO, AUSA) via Zoom.*

APOLOGIES: *Kelly Mlsti via Zoom (PGO, AUSA)*

1. INTRODUCTORY MATTERS.

1.1. **Welcome and Karakia.**

Amol opened with a Karakia.

1.2. **Approval of leave.**

Apologies sent from Kelly Misiti as she is ill.

CHAIR/KUMAR (TREASURER-SECRETARY)

That the PGO be granted leave from this meeting.

Carried Unanimously

1.3. **Declarations of Interest.**

No declarations of interest

1.4. **Wellbeing Checks.**

Wellbeing checks were done with all in attendance.

2. PREVIOUS MINUTES.

2.1. *Matters Arising.*

Chair went over actions from last executive meeting minutes held on Monday 26th June 2023:

- **Property Trust Income not reflecting new agreed amount:**
 - This is getting chased by Chair and Bob Lack (AB).
- **Extending Terms of AB members:**
 - To be further discussed at this meeting.
- **For Exec to give EVP numbers on how many committee members will attend the next Student Council meeting:**
 - Waiting on an Executive for responses.
- **EnVP waiting on responses from exec members giving feedback on how different committees can be reached for elections:**
 - Waiting on executive feedback.
- **Calendars need to be update so sem 2 meetings can be booked:**
 - Still waiting on updates to be made.

2.2. *Approval of Minutes.*

CHAIR/MA (WVP)

THAT the AUSA Exec minutes of the previous AUSA executive meeting held on 26/06/2023 be adopted as a true and accurate record.

Carried Unanimously

3. STANDING AGENDA ITEM: HEALTH AND SAFETY.

- **H&S Developments:**
 - No new issues to report.
- **Updates on previous issues:**
 - Women's Space roof leaking.
 - Being addressed.
 - Homeless people sleeping on couches by 95bFM.
 - Couches removed, issue has been resolved.
 - Service lift in glasshouse.
 - Maintenance alerted.
 - Vacuum cleaners not working properly.
 - For the GM and Chair to further investigate and decide whether a new one is needed (**Action: Chair & GM**).
- Chair is happy with how things are moving forward from a health and safety perspective and that issues are being addressed in a timely manner.

CHAIR/MA (WVP)

THAT the AUSA H&S minutes of the previous AUSA Health & Safety meeting held on 30/06/2023 be adopted as a true and accurate record.

Carried Unanimously

4. STANDING AGENDA ITEM: GM'S UPDATE.

- **Updates from GM:**
 - Settling into the role and learning how things work.
 - Planning to have 1:1 meetings with staff and exec.
 - No major developments otherwise.
- **Operational Updates:**
 - Student Voice Manager's last day is tomorrow.
 - For GM to lead the recruitment process on the SVM role.

5. STANDING AGENDA ITEM: ADVISORY BOARD.

- Chair gave an update on the expiring terms of some Advisory Board Members.
 - Bob Lack and Rob Milne had their term expiring and SLT formally extended their terms for 3 years under delegated authority.
 - Bob would like to step back from the chair position eventually but will remain while no one fills the position.
 - Conversations started on Mark Maloney's and Kathryn Haworth's terms as they expire soon.
 - They bring finance and HR/Strategy experience.
 - Bob to ask if they want to stay on. If not we will find replacements who can bring the same skill set.
- There is an Advisory Board meeting coming up on the 26th July.
 - For Exec to let Chair know if any topics need to be brought up.
- It was briefly discussed if the AB is actually valuable and if they should continue to exist.
 - The chair notes AB is very valuable and has helped us a lot.
- Daniel Haines has resigned from the AB as his new role at KPMG does not allow him to continue with his AUSA AB responsibilities.

6. ANNUAL GENERAL MEETING.

- Annual General Meeting is coming up in Week 3 of Semester 2 (4th August).
- Staff & Executive have been given key responsibilities in the lead up to it.
- AGM didn't hit Quorum in 2022:
 - Audited Financials for both 2021 and 2022 will be presented this meeting.

- Comments made on PGSA.
 - PGSA is happy with the idea of a merger with AUSA but there has been no written agreement. It was agreed that AUSA will hold off proposing any constitutional amendments until there is a written agreement in place. This will likely be at any AGM/SGM in early 2024.

7. STUDENT COUNCIL & SUBCOMMITTEES.

- EVP has requested portfolios to go through the constitution and figure out where their subcommittees can fit in.
 - This will ensure the sustainability of the subcommittee for years to come.
 - QRO brought up that there is no consistent way of observing how subcommittees are appointed.
 - Although this is fine there should be a method of administrative consistency.
 - Having terms of reference for the subcommittees will be valuable.
- EVP is still waiting for the number of subcommittee members to attend the student council.
 - A large-scale student council will be trialled soon and will be a good test to see how the different voices in the room will work together.
- Open Forum.
 - Planning to have an open forum this semester and has requested help from the exec to plan and run this.

8. OPERATIONS PLAN MIDWAY PROGRESS CHECK IN.

- The Executive reviewed their progress on the goals for the 2023 Operations Plan.
- **Student Voice:**
 - Advocating for the AUSA President to be the student rep on the University Committee.
 - AUSA has been lobbying for this.
 - Currently AUSA Elections and Council Rep Elections are held at the same time.
 - In Progress
 - Increase the AUSA Student Council's reach in order to grow our collective voice.
 - In progress and on track.
 - Going to plan and all subcommittee minutes presented at Student Council.
 - All Student Council Minutes have been uploaded online.
 - Effectively run Student President Training for all members of the 2023 Student Council.
 - The President's Training was a success.
 - Increase the visibility of the AUSA student council.
 - Some social media work has been done to show our Student Council on Instagram stories.
 - Ongoing.

- Create a Maori student voice subcommittee/council.
 - Sem 1 goals have been achieved.
 - Sem 2 goals are being progressed.
 - Overall $\frac{1}{3}$ goals achieved
- Create a Pacific student voice subcommittee/council.
 - Created.
 - Minutes presented.
 - Ongoing.
 - Overall $\frac{2}{3}$ goals achieved. .
- Promoting Class Reps programme.
 - This programme is further developing and improving.
 - Good to see it is starting to be mentioned in some course outlines.
 - Liaison with the university has been good with this programme however it will be nice seeing a university staff member promote the programme in the future.
 - All of this is ongoing.
- Partnership agreement.
 - This is something that has been brought up in both UEC meetings.
 - Not sure if it will be able to get a draft agreement by August.
 - Still on track to get an agreement by October.
- Funding negotiations.
 - Have engaged with a working group.
 - We have given campus life our finances to show them our current position.
 - Working on what AUSA will be in the future.
 - Have a brainstorming session with campus life coming up.
 - In progress - might stretch over deadline
- Develop Feedback Mechanism
 - Open forum is happening in Sem2 - it is in the works.
 - Anonymous feedback button to be further marketed on our website.
- Complete a comprehensive review and update of the AUSA constitution
 - Not too many changes.

➤ **Student Support**

- Hardship Grants.
 - Running well
 - WVP in the process of applying for grants because money from the budget is expected to dry up before the end of sem 2.
 - Ongoing
- Period Poverty Campaign.
 - We have received a grant to keep our space stocked.
 - Have stock for 1 year.
 - People are using more pads than tampons
- AUSA student Space Refurbishment.
 - Queer Space not being cleaned properly by the cleaners.
 - Couches in women's space are old and need to be replaced.
 - New dustbins are in this space as well.
 - Proposals to go to Alan on how spaces can be improved (**ACTION: QRO & WRO**).

- International Space.
 - Conversations with Erik goes to show that he also wants a global space.
 - Still in progress
 - Strengthening Student Spaces and Welfare.
 - Meetings have been conducted with the University Welfare Team regarding this.
 - Ongoing conversations about the long waitlist for councillors.
 - Want to do some free wellbeing things with external organisations like:
 - Free haircuts
 - Have a focus on addressing Maori and Pasifika Mental Health.
 - Wanting to have a Wananga in sem 2.
 - Ongoing.
 - Supporting Student Financial Literacy.
 - Discussions occurring on creating 1 on 1 coaching.
 - Pilot to happen with coaches next sem.
 - Only 2 coaches dedicate 2 hours a month to this.
 - They won't be able to reach many students.
 - Goal to have a financial coaching workshop and online module by the end of year.
 - This is an ongoing goal.
 - Online information Hub
 - Trying to have a page with all resources in one place.
 - In progress.
 - Achievable by November.
- **Student Experience.**
- Weeks tender:
 - Maximum engagement on all events.
 - Staying on track with budget.
 - On track and progressing well.
 - General elections campaign:
 - Lots of conversations occurring.
 - To contact the electoral commission soon about having a voting booth on campus (**ACTION: EnVP**).
 - Working with NZUSA on this
 - On track.
 - Creating a vibrant student culture.
 - Going well this year.
 - On Track.
 - Ball 2023
 - Not happening.
 - Post Graduate Engagement:
 - Trying to incorporate post grad events into our themed weeks.
 - Improve AUSA's online presence.
 - Goal to Increase by 20% - smashed it.
 - Goal to increase TikTok by 50% - in progress.

- AUSA Study Sessions.
 - On track and going well.
 - Have had fantastic engagement on this.
- Anything Else.
 - Looking into the Lease for C-Space:
 - To be tied into the Funding Negotiations.

9. WHAT DOES A "FUTURE AUSA" LOOK LIKE?

- As part of the funding negotiations, we talked about and brainstormed what the future of AUSA looks like. We talked about what should be continued, expanded and dropped.
- **Student Experience.**
 - Bigger Freshers and O'Weeks.
 - More use of Shadows.
 - Bigger on our social media.
 - AUSA Ball.
 - Get back management of clubs. This is a big one and a long-term goal of AUSA. Student led clubs should be led by the student association.
- **Student Support.**
 - More money in hardship grants or getting AUSA on the UoA committee that administers hardship grants.
 - Continue partnership support
 - Financial literacy programme.
 - Online resource hub.
 - Dental and medical support for international students.
 - Expanding advocacy. Making Advocacy more targeted and expanding so we can work with more students. E.g. having an academic advocate to deal with academic issues, a "personal" advocate to deal with non-academic issues, and a "financial well-being advocate" to help with budgeting, hardship grants, etc.
 - International Space.
 - Visa support.
 - Period equity/confidence.
 - Buddy programme.
- **Student Voice.**
 - Partnership agreement with UoA.
 - President as Council Rep. Another big long-term goal of AUSA.
 - Class reps
- **What to drop:**
 - Further financial support for 95bFM?
 - Period poverty - it should be run properly by UoA.
 - Hardship grants - it should be run properly by UoA.

10. REFLECTIONS ON THE YEAR SO FAR.

- The Executive discussed their reflections on the year so far and listed possible Improvements:
 - Taking more initiative when it comes to helping others.
 - Showing up to our partner association events.
 - Asking for the exec to be more present.
 - Everyone here has been paid and knows what they were committing to.
 - Wanting everyone to take more accountability.
 - Wanting to push more team bonding.

11. NEXT MEETING (ENDING TIME).

The next Executive meeting will be held on TBC in the The AUSA meeting room.

Meeting closed at 4.57PM

SIGNED AS A TRUE AND ACCURATE RECORD



Alan Shaker (Chair), President of AUSA