

MEMORANDUM

October 6, 2017

TO: Bertie Simmons, High School Principal, EID #16971
FROM: Dr. Jorge Arredondo, Area Superintendent
East Area Schools Office
SUBJECT: OFFICE OF INTERNAL AUDIT INVESTIGATION

On Friday, September 29, 2017, you were reassigned to home duty due to allegations you failed to adhere to the district's decision to relax student dress code and verbally threatened students with a baseball bat. The investigation was conducted and completed by Employee Relations, Human Resources, and is considered closed. However, while you were on reassignment, additional concerns related to grade changes, master scheduling, and expenditures were brought to the attention of the Internal Auditor. At this time, these are allegations that have not been substantiated. However, effective, Friday, October 6, 2017, you will remain reassigned to home duty until the allegations have been investigated.

During this time period, you are not to return to Furr High School unless prior arrangements have been made with Deborah Crowe, School Support Officer. You are also directed not to have contact with students, parents, colleagues, and contractors related to district business or participate in any district activities. Additionally, you are directed to facilitate and cooperate with all district investigations and you are not to obstruct, prevent, or cause to prevent any district investigation. Be reminded that retaliation against employees, students, parents, or patrons who make reports or who participate in district investigations is strictly prohibited.

If you have any questions regarding your status, your responsibilities, or the district's expectations during this period, please contact Deborah Crowe, or designee, at 713-558-8123.



JA

c: Deborah Crowe, School Support Officer
Personnel File

I HAVE RECEIVED A COPY OF THIS MEMORANDUM ON THE DATE INDICATED BELOW.



Signature of Employee

10.6.17
Date