

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
FEBRUARY 25, 2021  
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - I. Finance /Negotiations
  - II. Curriculum (02-17-21 Minutes)/Personnel/Affirmative Action
  - III. Policy/Public Relations/Articulation/Special Projects & Community
  - IV. Building & Grounds/Transportation/Athletics & Extra Curricular
  - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Student Safety Data System Presentation, Reporting Period 1 – Peter Daly, HS Asst Vice Principal (7).
8. Staff Reports (HS, RMT, FS).
9. Approve work session & regular meeting minutes from the January 28, 2021 Board of Education meeting (01-28-21 Minutes).
10. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion, which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

**FINANCE**

- a. Approve the Preliminary Monthly Budget Summary Report for the 2020-2021 school year through December 2020 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of December 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a)(FIN A).
- b. Approve the Board Secretary Report for December 2020, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of December 31, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).

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- c. Approve the December 2020 preliminary report of the Treasurer of School Funds for the 2020-2021 school year. It is in agreement with the December 31, 2020 report of the Board Secretary, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (FIN E).
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trips.
- h. Approve list of school fundraising activities.
- i. Approve the Special Education Tuition Contract Agreement with Weymouth Township for Lower Cape May Regional to provide education services for Case#JB121900 for the Extended School Year (3 days per week, total of 18 days) in the amount of \$7,953 and for the 2021-2022 school year tuition in the amount of \$75,203 which includes a 1:1 Aide. The District will also provide a 1:1 Aide for extracurricular activities to be billed at \$21.11/hr.
- j. Approve the Business Administrator/Board Secretary to post on the district website and advertise for Request for Proposal for Professional Services for the 2021-2022 school year.
- k. Approve agreement with the Borough of Wildwood Crest for the LCMR Swim Team to use the Joseph Von Savage Pool from February 2 through March 21, 2021 for \$2,028.
- l. Approve the 2020-2021 Hospital/Facility Agreements for Practical Nurse Training between Cape May County Technical School & Lower Cape May Regional School District at the High School & RMT Middle School (FIN L).
- m. Approve the *revised* certified tuition adjustment amount of \$15,724 from the 2019-2020 school year for Cape May Point Board of Education. This amount will be included in the total amount due under the 2021-2022 Tuition Contract Agreement. We are anticipating 2 regular education students to attend Lower Cape May Regional School District for the 2021-2022 school year at a cost of \$27,474 (\$13,737 per student). The total amount due from Cape May Point Board of Education for 2021-2022 will be \$43,198 ((21-22 Tuition) \$27,474 + (19-20 Certified Tuition Adj) \$15,724).

**POLICY**

- a. Approve the first reading of Policy Alert 222, as prepared by Strauss Esmay (POL A).
- b. Approve receipt of the NJQSAC Review conducted by County Office of Education (POL B).
- c. Approve the revised Job Description for Attendance Secretary/Bookkeeper-High School (POL C).

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- d. Approve submission of the District Improvement Plan (DIP) to the County Office of Education (POL D).

**PERSONNEL**

- a. Accept Jonathon Brown's letter of resignation as Teacher of Science at the High School, effective June 30, 2021.
- b. Approve the 3-year Memorandum of Agreement between the Lower Cape May Board of Education & Lower Cape May Regional Support Personnel, effective July 1, 2021 to June 30, 2024.
- c. Approve the 5-year Memorandum of Agreement between the Lower Cape May Board of Education & Lower Cape May Regional Education Association, effective July 1, 2021 to June 30, 2026.
- d. Upon the recommendation of the Superintendent, approve Lindsay Harner as Teacher of Art at RMT Middle School, at Step 1 with benefits, effective March 1, 2021.
- e. Approve maternity leave for Morgan Dougherty effective May 13-June 21, 2021 accumulated sick time and September 7-November 29, 2021 using unpaid leave under FMLA/NJFLA, with a return to work date of November 30, 2021.
- f. Approve reimbursement to Elizabeth Mitchell for 6 credits from American College of Education in the amount of \$1,410 as per contract.
- g. Approve Elizabeth Mitchell to move from BA+15, Step 12 with benefits to BA+30, Step 12 with benefits on the salary guide, effective March 1, 2021.

**ATHLETICS & EXTRA-CURRICULAR**

- a. Approve Sandra Beane-Fox as the Traveling Choir & Vocal Ensemble Advisor for the 2020-2021 school year, with the stipend to be pro-rated.

**BUILDINGS & GROUNDS**

- a. Approve the Township of Lower Parks & Recreation Department to use the High School Girls Lacrosse Field and RMT Soccer Field for practices and games for its Youth Travel Lacrosse Program from March 2021 through May 2021, pending completed paperwork & required certificate of insurance with a policy endorsement. This is contingent upon no conflicts with our own school district activities. The participants must follow the District local/State Health Department/CDC protocols/requirements/recommendations. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.

10. Consideration of additional items that may be properly presented to the Board of Education at this time.

11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.

12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded.