

# HOLY CROSS ELEMENTARY SCHOOL

## 2016-2017 Rates

### Registration fee:

\$250.00 per student (includes book fees). *The registration fee must be paid at time of registration and is non-refundable.*

### Tuition:

\$3250.00 per year for Catholics

\$3600.00 per year for non-registered Catholics and Non-Catholics

### Option 1:

Pay full tuition on or before June 1, 2016.

### Option 2:

Enroll in the tuition financing program through MC Bank and Trust. Enrollment must be completed by June 1, 2016.

- The tuition financing program will consist of a monthly loan with a 10% interest rate. Parents may decide if they want to finance the full or partial tuition amount for up to 12 months.

# MATERIALS NEEDED TO REGISTER

The following must be presented at the time of registration:

1. Copy of Birth certificate
2. Copy of Baptismal certificate
3. Copy of Immunization and Health records
4. Copy of Social Security Card
5. Copy of latest report card (grades K-6)
6. Non-refundable Registration/Book Fee  
*(If we are unable to accept your child, the fee will be refunded.)*

***Registration acceptance into the school is not formally complete until all records are received, reviewed, and evaluated from prior school of attendance.***

## STUDENT PERSONNEL POLICIES

### A. ADMISSION POLICY:

Holy Cross Elementary School accepts students of any race, color or religion who want a Catholic education and who are willing to participate in the program it offers. All students are required to take part in the religious program of the school. Every effort will be made to accommodate all students desiring a Catholic education; however, Holy Cross Elementary is a parochial school, and it will strive to meet the needs of the members of Holy Cross Parish before extending its' services to those outside the parish. For this reason the following priorities shall be adhered to:

- I. Admit the students of presently enrolled families and the children of Holy Cross faculty and staff.
- II. Admit the children of Catholic parents who are members of Holy Cross Parish and its' mission St. Rosalie (Stephensville).
- III. Admit the children of Catholic parents on a first come first serve basis.
- IV. Admit the children of non-Catholic parents on a first come first serve basis.

### B. PRE-SCHOOL AND KINDERGARTEN ADMISSION REQUIREMENTS

This policy was adopted by the Holy Cross School Board, and is to be effective as follows:

**Early Learners (3 yr. Old):** A student must be 3 years of age on or before Sept. 30 of the current year  
**Pre-K:** A student must be 4 years of age on or before Sept. 30 of the current year  
**K:** A student must be 5 years of age on or before Sept. 30 of the current year  
**Grade 1:** A student must be 6 years of age on or before Sept. 30 of the current year

***NOTE FOR Pre K3 & Pre K4:***

I understand that Pre K 3 & 4 students must be potty trained.

FOR OFFICE USE:

Tuition Total Due \_\_\_\_\_

Form of Payment \_\_\_\_\_

Loan Application completed \_\_\_\_\_

Tuition Payment Received \_\_\_\_\_ Date \_\_\_\_\_

HOLY CROSS ELEMENTARY SCHOOL  
2016-2017

**APPLICATION FOR REGISTRATION**

of New Students PK3- Grade 6

**Registration/Book Fee is \$250. This fee must be paid at the time of registration, and it is non-refundable.**  
(If we are unable to accept your child, registration fee will be refunded.)

***Pre-K3, Pre-K4, K, and Grade 1 students  
must be three, four, five, and six years old respectively,  
before September 30 of the current year.***

\_\_\_\_\_ Tuition will be financed through MC Bank \_\_\_\_\_ Tuition will be paid in full  
by June 1

Parent Name \_\_\_\_\_  
(As you wish it to appear on the mailing list)

Phone: \_\_\_\_\_ (hm) \_\_\_\_\_ (wk) \_\_\_\_\_ (cell)

Home Address: \_\_\_\_\_ City & Zip \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City & Zip \_\_\_\_\_

e-mail address(es) \_\_\_\_\_

**Catholic Church Parish in which you are registered** \_\_\_\_\_ **Non-Catholic** \_\_\_\_\_  
(needed for sacramental purposes)

Student/Students Names

Grade 2016-2017

_____	_____
_____	_____
_____	_____
_____	_____

**I (we) understand that it is the responsibility of all parents to work together toward the success of the development annual fund, fundraisers, & maintenance upkeep of the school. I pledge to do my part through participation.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

2016-2017 HOLY CROSS ELEMENTARY SCHOOL  
M C BANK TUITION LOAN REQUEST

M C BANK & TRUST COMPANY

\_\_\_\_\_ MONTHS

NAME: \_\_\_\_\_

MAILING

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_

TOTAL AMOUNT OF LOAN:

\$

\_\_\_\_\_ Copy of Driver's License

\_\_\_\_\_ Copy of Social Security Card

\_\_\_\_\_ Copy of Credit card if no social security card

\_\_\_\_\_  
Verified by Holy Cross Elementary School

\_\_\_\_\_  
Parent Signature

Child(ren)'s Name(s) & 2016-17 grade \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## STUDENT INFORMATION- all info MUST be completed

Student Name \_\_\_\_\_  
(last) (first) (middle)

Mailing Address \_\_\_\_\_  
(street) (city) (state) (zip code)

Home Address \_\_\_\_\_  
(street) (city) (state) (zip code)

Entering Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security # \_\_\_\_\_ Male/Female \_\_\_\_\_ Ethnic Group \_\_\_\_\_

Birth Certificate Number & City, State \_\_\_\_\_  
(Number) (City, State)

Religion \_\_\_\_\_ Present Church Parish in which you are registered \_\_\_\_\_

Parish of Baptism \_\_\_\_\_ Date \_\_\_\_\_  
(Church) (City, State)

Parish of Communion \_\_\_\_\_ Date \_\_\_\_\_  
(Church) (City, State)

STUDENT RESIDES WITH \_\_\_\_\_

Last School attended prior to Holy Cross Elem \_\_\_\_\_

## PARENT/GUARDIAN INFORMATION

Father's Name \_\_\_\_\_

Address (if different from student) \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Marital Status \_\_\_\_\_ Religion \_\_\_\_\_  
(S=single; M= married; R=remarried; W=widowed; D=divorced; SEP=separated)

Alumnus of Holy Cross: Yes No (please circle)  
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Mother's Name \_\_\_\_\_ Mother's Maiden Name \_\_\_\_\_

Address (if different from student) \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Marital Status \_\_\_\_\_ Religion \_\_\_\_\_  
(S=single; M= married; R=remarried; W=widowed; D=divorced; SEP=separated)

Alumnus of Holy Cross: Yes No (please circle)

CHILD'S NAME\_\_\_\_\_

PARENT SIGNATURE\_\_\_\_\_

GRADE FOR WHICH YOU ARE APPLYING\_\_\_\_\_ PREVIOUS GRADE\_\_\_\_\_

PREVIOUS SCHOOL\_\_\_\_\_

Please check and explain any special condition that your child has that needs to be addressed in his/her education.

\_\_\_\_\_ academic weakness in \_\_\_\_\_

\_\_\_\_\_ behavioral needs

\_\_\_\_\_ dyslexia

\_\_\_\_\_ speech

\_\_\_\_\_ ADD

\_\_\_\_\_ ADHD

\_\_\_\_\_ Other

Explanation:

Is your child on medication at this time:\_\_\_\_\_yes \_\_\_\_\_no

If yes, please state reason for medication and name of medication.

Is your child receiving or has your child received special educational services or tutoring services? \_\_\_\_\_yes \_\_\_\_\_no

If yes, please explain.

# **AUTHORIZATION FOR THE RELEASE OF STUDENT RECORDS**

**The Supreme Court decision requires schools to have written consent from parents or legal guardians before student records may be released.**

**This form provided below will authorize your last school to provide us with transcripts and records. Please complete the following information and sign this form.**

**LAST SCHOOL** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY, STATE, ZIP CODE** \_\_\_\_\_

**TO WHOM IT MAY CONCERN:**

**I do hereby authorize you to release all medical, psychological, social and educational records and information on \_\_\_\_\_ to  
HOLY CROSS ELEMENTARY SCHOOL, 2100 Cedar St- Unit 2, Morgan City, La.  
70380.**

**Student's Birth date** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

# HOLY CROSS ELEMENTARY SCHOOL MORGAN CITY, LOUISIANA

## GRANDPARENT INFORMATION

(Please print or type)

### Instructions for filling out this form:

*Please fill in this information form completely. The grandparents' names and addresses will be used during the school year to mail an invitation to Grandparents' Day, a Christmas card, a letter about the Annual Fund Drive, and quarterly newsletters.*

### Student(s)'s Name(s) and Grade(s):

Last: \_\_\_\_\_ First: \_\_\_\_\_

Grade(s): \_\_\_\_\_

### **PATERNAL GRANDPARENTS (Dad's Parents)**

Name:

Last: \_\_\_\_\_ First: \_\_\_\_\_

Mailing Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

e-mail address \_\_\_\_\_

Alumnus of Holy Cross or Sacred Heart: \_\_\_\_\_ (yes/no)

### **MATERNAL GRANDPARENTS (Mom's Parents)**

Name:

Last: \_\_\_\_\_ First: \_\_\_\_\_

Mailing Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

e-mail address \_\_\_\_\_

Alumnus of Holy Cross or Sacred Heart: \_\_\_\_\_ (yes/no)



## **Holy Cross Elementary School Acceptable Use of Technology**

All electronic communications to or from Holy Cross Elementary School shall reflect the Christian and educational principles upon which the school and Diocese of Houma – Thibodaux, are founded. Access to the Internet is made available to students, teachers, and staff. Histories of use are monitored, filtered, and censored by the Archdiocese of New Orleans which is CIPA compliant. The goal of Internet use is to promote educational excellence by facilitating research, resource sharing, innovation and communication.

### **Unacceptable Internet use will consist of, but not be limited to the following:**

- A. Transmitting, accessing, printing, downloading or uploading any material which might be deemed abusive, hateful, degrading, demeaning, derogatory, or defamatory, (i.e. cyberbullying);
- B. Vandalizing, damaging disabling, or gaining unauthorized access to the Internet or another person's computer, files, data, or materials;
- C. Vandalizing, damaging disabling, or gaining unauthorized access to district- or building – owned computer systems, files, data, or materials;
- D. Unauthorized accessing, printing, downloading of files to or from the Internet or other personal devices. (i.e. – jump drives, disks, etc.);
- E. Engaging in any unauthorized commercial or business activity;
- F. Unauthorized online game playing;
- G. Gaining access to inappropriate sites, as deemed by administration, including but not limited to :chat rooms, instant messaging, MySpace, Facebook, Twitter, Blogs, personal email accounts, etc.;
- H. Sharing passwords, using another student's password, or allowing another student access to their computer accounts or files.
- I. Bypassing applicable security restrictions, whether or not they are built into the operating system or network, and whether or not they can be circumvented by technical means.

**Any action which compromises the school's integrity, on or off campus, will be cause for corrective measures.**

**Students are to report to the principal any inappropriate communication initiated by a teacher or other school employee.**

Inappropriate use may result in denial of access and will be dealt with according to Holy Cross Elementary's disciplinary policy or as deemed appropriate by administration.

The signatures on the attached sheet indicate that the parties who have signed have read the terms and conditions and understand their significance.

### **Student Responsibility**

As a student of Holy Cross Elementary School I have read and agree to the terms set forth in the Holy Cross Elementary School's Acceptable Use of Technology. I also know that a violation of the rules that govern the use of the Holy Cross Elementary School's network may result in the revoking of my access privileges and that use deemed offensive or illegal will be dealt with by school disciplinary action.

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Name of Student (print)

grade

Date

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Signature of Student:

### **Parent or Guardian Responsibility**

As the parent or guardian of this student, I have read the terms and conditions for Internet use. I understand that this access is designed for educational purposes and the school has taken available precautions to eliminate controversial materials. However, I also recognize that it is impossible to restrict access to all controversial materials and I will not hold the school responsible for materials acquired on the Internet.

I hereby give permission for my child to use the Internet at school

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Name of Parent or Guardian (print)

Date

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Signature of Parent or Guardian

### **Teacher Responsibility**

I have read the terms and conditions and agree to promote this agreement with the student. I agree to instruct the student on the rules of the network and proper network etiquette. Because the student may use the network for individual work or in the context of another class, I can not be responsible for the student's use of the network.

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Name of Teacher

Date

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Signature of Teacher

Dear Parent:

Our school is a member of Artsonia.com ([www.artsonia.com](http://www.artsonia.com)), the largest online student art museum. Artsonia showcases artwork from thousands of schools around the world. Artsonia's goals are to develop students' pride and self-esteem, increase their multicultural understanding through art and involve parents and relatives in student education and accomplishments.

In accordance with our school policy, I am writing you to seek your permission for showcasing your child's artwork on our school's web gallery on Artsonia. The permission will cover their tenure at our school. Please read the note below, sign this form and return it to me so that I may publish your child's artwork. This is a unique, safe and exciting educational opportunity for the students. Let's join the millions of other famous child artists on the Internet!

Comments on your child's artwork: One of the most exciting features about being published on Artsonia's Art Museum is that friends and family can leave a nice comment for the artist and become a fan club member of the artist.

As a security feature, Artsonia requires the parent to pre-approve all comments before they are posted on the website. This is one of many examples of how important your child's safety and privacy are to Artsonia.

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**Parental Permission Form:**

I give my permission to display my child's artwork on Artsonia, in accordance with Artsonia's terms and conditions of use\*\*\*.

I understand that Artsonia preserves students' privacy and anonymity by listing the artwork only under the student's first name and a number – last names are never revealed. I also understand that Artsonia will only display comments on student artwork with parental permission, and therefore grant Artsonia permission to email notifications to me when new comments are available for review. NOTE: This permission will cover the entire tenure of my child at this school.

\*\*\* Complete details on Artsonia's terms and conditions can be found at [www.artsonia.com/terms](http://www.artsonia.com/terms)

Student's Name: \_\_\_\_\_ Student's Grade: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email Address: \_\_\_\_\_

Emails are required for parents to approve comments posted on the website. Artsonia will never sell or share your email address with anyone, nor will they contact you on behalf of other companies. If you do not have an email address, you may leave this field blank, but your child's artwork will not have comments displayed.

Parent Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

**Volunteers!** Publishing student artwork online is a time-consuming project for the teacher. If you are familiar with digital cameras and would like to help the teacher, please check below:

Yes, I would like to volunteer and help with this exciting project. Call me at \_\_\_\_\_