

City of Avondale

Proposed Annual Budget
Fiscal Year 2018-2019



Council Budget Work Sessions

April 2, 2018

April 9, 2018

April 16, 2018

April 23, 2018

This City Manager's proposed budget estimates are presented on the following pages. Here is a brief summary to help navigate through the document:

Bookmarks – All sections have been bookmarked to provide easy movement between sections. To expand a bookmark, click on the + plus sign to see all subsections. To collapse, click on the – minus sign.

Section 1 - The overall summary of all funds is the first schedule which provides the overview of the entire proposed budget for the 2017-2018 fiscal year.

Section 2 - A summary of each operating fund and all supplemental requests by fund are included in this section.

Section 3 – Department Budgets

Departments are introduced with their summary descriptions, highlights for the 2016-17 fiscal year, objectives for the 2017-18 fiscal year and a summary of performance measures for the prior year actuals, current year estimates and 2017-18 projected.

Department supplemental requests, if any, are summarized followed by the request detail and justifications.

Department budget summaries include a comparison of the new year's request with the current year's budget, estimated expenditures and two prior year's actual expenditures. A summary of position counts is included.

Department operating base budgets are provided and compared to the current year's base. This section also includes all estimated carryover budgets requests and onetime expenditures which are usually items that are not funded with stable City revenue sources. This includes donation based programs, non-recurring grants and fund balance. Positions by title and division are also included.

Section 4 – Capital Improvement Plan – This section includes a summary of all capital fund projected expenditures for the ten year planning horizon. A summary of all funds is followed by the detailed projects by fund.

Section 5 – Appendix – This section includes the following schedules and reports for your review:

- Revenue
- Expenditures
- Interfund Transfers
- Schedule of Authorized Positions
- Technology Replacement
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**2018-19
City Council
Budget Review
Workbook**

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**2018-19
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Projection of Financial Condition by Fund

Fiscal Year 2018-2019

Fund	June 30, 2018 Estimated Fund Balance	2018-2019 Estimated Revenue	2018-2019 Estimated Expenditures	2018-2019 Recommended Supplementals *	Transfers In	Transfers Out	Assignment/ Stabilization	June 30, 2019 Estimated Fund Balance
101 General Fund	39,816,376	71,337,510	54,026,425	7,778,005	-	10,741,425	26,907,000	11,701,031
Special Revenue								
201 Highway User Revenue Fund	8,009,357	5,227,560	4,741,033	391,982	-	216,690	-	7,887,212
202 Senior Nutrition	16,317	341,260	552,404	66,810	311,200	23,790	-	25,773
203 Community Action Program	102,273	101,460	133,150	3,490	67,680	-	-	134,773
205 Home Grant	184,502	227,630	134,217	-	32,200	-	-	310,115
206 State R.I.C.O. W/ Attorney General	1,676	-	-	-	-	-	-	1,676
207 Federal R.I.C.O. With A.G.	2,448	-	-	-	-	-	-	2,448
209 Other Grants	945,483	5,328,110	5,217,130	4,490	25,000	-	-	1,076,973
210 Employee Assistance Fund	68,055	10	-	-	-	-	-	68,065
212 Library Projects	50,667	12,010	-	-	-	-	-	62,677
214 Cemetery Maintenance Fund	245,345	370	15,740	-	-	-	-	229,975
215 Transit Fund	1,564,667	448,750	1,389,450	3,600	770,510	1,070	-	1,389,807
216 Co. R.I.C.O. w/Maricopa Atty	57,167	20,810	-	-	-	-	-	77,977
225 Voca Crime Victim Advocate	6,596	-	-	-	-	-	-	6,596
226 Abbott Community Center	90	-	-	-	-	-	-	90
227 Court Payments	465,351	88,860	152,580	1,660	-	-	-	399,971
229 Regional Family Advocacy	596,116	839,415	1,293,070	112,080	418,795	36,420	-	412,756
230 0.5% Dedicated Sales Tax	4,706,238	8,373,210	4,000	-	-	6,700,000	-	6,375,448
235 Public Safety Dedicated Sales Tax	8,103,758	8,385,290	7,549,862	51,520	-	306,570	-	8,581,096
240 CDBG	-	590,000	305,140	3,530	-	230,070	-	51,260
245 Environmental Programs Fund	736,357	268,540	226,970	35,630	-	1,070	-	741,227
246 Public Arts Fund	112,473	53,160	142,551	-	25,000	-	-	48,082
247 ARRA Fund	-	-	-	-	-	-	-	-
703 125 Plan	77,336	-	-	-	-	-	-	77,336
Total Special Revenue	26,052,272	30,306,445	21,857,297	674,792	1,650,385	7,515,680	0	27,961,333

* Supplemental amount includes employee compensation plan and benefit adjustments

Projection of Financial Condition by Fund

Fund	June 30, Estimated Fund Balance	Fiscal Year -					Asssignment/ Stabilization	June 30, Estimated Fund Balance
		- Estimated Revenue	- Estimated Expenditures	- Recommended Supplementals*	Transfers In	Transfers Out		
Capital Projects								
303 Street Drainage	-	-	-	-	-	-	-	-
304 Street Construction	6,779,425	2,503,600	12,709,500	-	4,229,000	-	-	802,525
308 Police Development	3,625,908	304,337	3,900,000	-	-	-	-	30,245
310 Parkland	5,334,509	9,795,495	16,427,000	-	2,000,000	-	-	703,004
311 Library Development	34,785	108,741	-	-	100,000	207,950	-	35,576
317 Landscaping Landfill Remediation	-	41,350	-	-	-	-	-	41,350
318 General Government Develop.	(346,502)	186,670	-	-	-	-	-	(159,832)
319 Fire Dept. Development	1,416,446	376,126	1,248,000	-	-	95,000	-	449,572
320 Improvement Districts	-	40,000,000	40,000,000	-	-	-	-	-
322 One Time Capital	5,400,000	4,001,680	10,265,000	-	1,765,000	-	-	901,680
325 Transit	-	200,090	275,000	-	75,000	-	-	90
333 City Center	-	-	-	-	-	-	-	-
601 Vehicle Replacement	11,020,853	124,830	3,586,090	5,345	1,636,620	-	-	9,190,868
603 Equipment Replacement Fund	739,147	1,810	1,398,000	-	914,520	-	-	257,477
Total Capital Projects	34,004,571	57,644,729	89,808,590	5,345	10,720,140	302,950	0	12,252,555
Debt Service								
401 General Obligation Bonds	471,421	4,111,110	4,062,940	-	-	-	-	519,591
408 Hwy User's Bonds '85/91/98	128,443	250	2,500	-	-	-	-	126,193
410 Park Issue	103,762	30	-	-	-	-	-	103,792
417 Dysart Road M.D.C.	1,100,218	320	267,770	-	400,000	-	-	1,232,768
430 0.5% Dedicated Sales Tax	3,920,735	21,930	5,538,340	-	5,502,950	-	-	3,907,275
Total Debt Service	5,724,579	4,133,640	9,871,550	0	5,902,950	0	0	5,889,619

* Supplemental amount includes employee compensation plan and benefit adjustments

Projection of Financial Condition by Fund

Fiscal Year 2018-2019

Fund	June 30, 2018 Estimated Fund Balance	2018-2019 Estimated Revenue	2018-2019 Estimated Expenditures	2018-2019 Recommended Supplementals*	Transfers In	Transfers Out	Assignment/ Stabilization	June 30, 2019 Estimated Fund Balance
Enterprise								
501 Water Operations	27,881,100	15,926,400	12,946,815	677,160	-	3,256,820	-	26,926,705
503 Sewer Operations	13,764,676	10,073,050	8,376,618	226,020	-	1,751,330	-	13,483,758
513 Sewer Development	8,275,460	3,825,406	10,215,000	-	1,650,000	-	-	3,535,866
514 Water Development	7,814,076	2,804,129	12,595,000	-	3,150,000	-	-	1,173,205
520 Sanitation	7,751,015	5,292,550	4,849,652	228,546	-	664,620	-	7,300,747
524 Sanitation Development	520,145	470	550,000	-	50,000	-	-	20,615
530 Water Equipment Replacement	2,049,021	54,470	724,900	-	256,820	-	-	1,635,411
531 Sewer Equipment Replacement	550,762	2,230	472,000	-	251,330	-	-	332,322
532 Sanitation Eq. Replacement	3,262,234	28,240	776,000	-	614,620	-	-	3,129,094
Total Enterprise	71,868,489	38,006,945	51,505,985	1,131,726	5,972,770	5,672,770	0	57,537,723
Internal Service								
604 Printer - Copier Service Fund	755,571	266,140	330,000	-	-	-	-	691,711
605 Risk Management Fund	4,300,456	1,960,370	2,317,220	7,180	-	1,180	-	3,935,246
606 Fleet Services Fund	(419,496)	2,519,685	2,517,905	88,320	-	12,240	-	(518,276)
Total Internal Service	4,636,531	4,746,195	5,165,125	95,500	0	13,420	0	4,108,681
Trust & Agency								
701 Volunteer Fireman's Pension	223,309	1,730	5,000	-	-	-	-	220,039
Total All Funds	182,326,127	206,177,194	232,239,972	9,685,368	24,246,245	24,246,245	26,907,000	119,670,981

* Supplemental amount includes employee compensation plan and benefit adjustments

Budget Request Summary by Fund

101 General Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	55,636,001	15,701,509	-	71,337,510
Fund Balance	-	-	1,126,342	1,126,342
Total Resources	55,636,001	15,701,509	1,126,342	72,463,852
Department Budget Request				
City Council	298,550	-	30,795	329,345
City Administration	1,449,320	-	5,000	1,454,320
Information Technology	2,319,255	-	55,200	2,374,455
Community Relations	1,104,880	-	-	1,104,880
Non-Departmental	1,298,219	-	-	1,298,219
Finance & Budget	2,382,940	-	96,870	2,479,810
Human Resources	901,540	-	21,717	923,257
Development & Engineering Services	2,906,415	-	72,500	2,978,915
City Clerk	562,330	-	-	562,330
Police	17,467,560	-	84,700	17,552,260
City Court	1,105,545	-	-	1,105,545
Fire and Medical	9,525,120	-	5,800	9,530,920
Economic Development	1,084,174	-	416,110	1,500,284
Parks Recreation and Libraries	5,778,295	-	155,500	5,933,795
Neighborhood and Family Services	1,692,190	-	182,150	1,874,340
Public Works	23,750	-	-	23,750
Total Budget Request	49,900,083	-	1,126,342	51,026,425
Contingency	-	3,000,000	-	3,000,000
Transfers Out	3,801,425	6,940,000	-	10,741,425
Supplemental Requests	1,351,075	5,733,570	-	7,084,645
Compensation Adjustment	693,360	-	-	693,360
Total Estimated Budget	55,745,943	15,673,570	1,126,342	72,545,855
Estimated Balance	(\$ 109,942)	\$27,939	-	(\$ 82,003)

Supplemental Summary

FY 2018-2019

101 General Fund

Priority	FTE	Description	Ongoing	Onetime	Total
City Administration					
	-	City Attorney Contract Increase	30,000	-	30,000
	0.0	Total City Administration	30,000	-	30,000
Information Technology					
	-	Web Intelligence Platform	11,000	22,000	33,000
	-	DocuSign and Integration Licenses	2,500	-	2,500
	-	SharePoint Enhancements	-	20,000	20,000
	-	Refresh 3 Conference Rooms	-	15,000	15,000
	-	Microsoft Enterprise Agreement	26,700	-	26,700
		Total Information Technology	40,200	57,000	97,200
Community Relations					
	-	Graphic Design Services	-	34,666	34,666
2	-	Increased Membership Dues	10,600	-	10,600
3	-	Rave Review - Delivery to all Households	-	49,310	49,310
	0.0	Total Community Relations	10,600	83,976	94,576
Non-Departmental					
	-	CIP Construction Manager	-	130,210	130,210
	-	Landscape Maintenance Contracts Additions	24,000	-	24,000
	-	Vehicle Replacement	-	107,560	107,560
	-	Self Insured Workers' Compensation Program	-	750,000	750,000
	-	Veteran's Success Project	-	20,000	20,000
1	-	Request for Active Adult Program Vehicle Replacements	-	52,000	52,000
	0.0	Total Non-Departmental	24,000	1,059,770	1,083,770
Finance & Budget					
	-	Budget Software	25,000	90,000	115,000
	1.0	Accountant	85,546	1,800	87,346
	-	Annual Arizona Department of Revenue (ADOR) Operations Assessment for Sales Tax Collections and Administration	36,000	-	36,000
	1.0	Total Finance & Budget	146,546	91,800	238,346
Human Resources					
	-	ADP Benefits Module Ongoing Costs	8,000	-	8,000
		Total Human Resources	8,000	-	8,000
Development & Engineering Services					
1	1.0	Building Permit Technician	75,426	2,600	78,026
4	-	ACCELA Contractual Maintenance Agreement	15,000	-	15,000

101 General Fund

Priority	FTE	Description	Ongoing	Onetime	Total
Development & Engineering Services					
5	-	Overtime	-	3,000	3,000
	1.0	Total Development & Engineering Services	90,426	5,600	96,026
City Clerk					
1	-	Records Request Portal - NextRequest	6,986	-	6,986
2	-	Transcription of Meeting Minutes	5,000	-	5,000
3	-	Social Media Archiving Software - Smarsh	6,500	-	6,500
4	-	Board, Commission and Committee Recognition Event	-	4,000	4,000
		Total City Clerk	18,486	4,000	22,486
Police					
1	-	Spillman Maintenance	7,500	-	7,500
2	-	AZAFIS Maintenance Increase	4,000	-	4,000
4	-	Body Cameras	26,800	38,600	65,400
7	1.0	Public Safety Dispatchers	72,821	-	72,821
8	1.0	Detention Officer	78,716	12,000	90,716
12	-	LeadsOnline	9,000	-	9,000
13	-	Goserco	-	48,400	48,400
17	-	Phone Tree System for Records	-	11,000	11,000
	2.0	Total Police	198,837	110,000	308,837
Fire and Medical					
2	-	Incident Data Management Software Upgrade	12,785	32,670	45,455
3	-	Glendale Regional Public Safety Training Center	12,500	26,500	39,000
4	-	Emergency Operations Center	2,750	354,244	356,994
5	-	Protective Clothing Washer/Extractors	-	20,000	20,000
6	-	Hands Only CPR Training Program	-	8,000	8,000
7	-	Line Item Increases	17,125	-	17,125
8	-	Wildland Fire Deployment Fund	-	173,500	173,500
9	-	Wildland Firefighting Training and Equipment	-	26,500	26,500
10	-	Temporary ISM Raceway Staffing	-	32,400	32,400
		Total Fire and Medical	45,160	673,814	718,974
Economic Development					
	-	Economic Opportunities Fund	-	585,000	585,000
	-	City Owned Property Costs	29,770	-	29,770
	-	Mortensen Property	-	2,400,000	2,400,000
	-	Council and Staff: Event and Table Sponsorships	-	3,000	3,000
	-	EMSI Economic Modeling Platform	-	4,500	4,500
	-	Fuerza Local	-	24,000	24,000
		Total Economic Development	29,770	3,016,500	3,046,270

101 General Fund

Priority	FTE	Description	Ongoing	Onetime	Total
Parks Recreation and Libraries					
1	1.0	Parks Supervisor	98,906	28,800	127,706
3	6.0	Park Maintenance	319,636	138,600	458,236
4	-	Facilities Contractual Increases	265,508	-	265,508
5	-	Replacement of Materials Sorter	-	61,000	61,000
6	-	Splash Pad Water	20,000	-	20,000
7	-	Increase for Digital Books	5,000	-	5,000
8	-	Special Event Production	-	165,610	165,610
9	-	Public Lighting and Special Events Program Elements	-	182,100	182,100
11	-	Pump House Control Panel Upgrade	-	30,000	30,000
13	-	Replacing Civic Center Library Security Gates	-	25,000	25,000
	7.0	Total Parks Recreation and Libraries	709,050	631,110	1,340,160
	11.0	Total Requests General Fund	1,351,075	5,733,570	7,084,645
Count:	59	Grand Totals	1,351,075	5,733,570	7,084,645

Budget Request Summary by Fund

201 Highway User Revenue Fund

Resources	Ongoing	Onetime	Carryover	Total
Fund Balance	-	-	100,000	100,000
Revenues	5,212,120	15,440	-	5,227,560
Total Resources	5,212,120	15,440	100,000	5,327,560
Department Budget Request				
Non-Departmental	5,690	-	-	5,690
Development & Engineering Services	2,774,918	-	100,000	2,874,918
Public Works	1,610,425	-	-	1,610,425
Total Budget Request	4,391,033	-	100,000	4,491,033
Contingency	-	250,000	-	250,000
Transfers Out	216,690	-	-	216,690
Supplemental Requests	209,362	131,100	-	340,462
Compensation Adjustment	51,520	-	-	51,520
Total Estimated Budget	4,868,605	381,100	100,000	5,349,705
Estimated Balance	\$ 343,515	(\$ 365,660)	-	(\$ 22,145)

Supplemental Summary

FY 2018-2019

201 Highway User Revenue Fund

Priority	FTE	Description	Ongoing	Onetime	Total
Development & Engineering Services					
8	-	Intersection Rewiring Project	20,000	80,000	100,000
		Total Development & Engineering Services	20,000	80,000	100,000
Public Works					
	-	Vehicle Replacement	-	11,100	11,100
	-	Landscape Maintenance Contracts Additions	45,000	40,000	85,000
	2.0	Streets - Staff Additions	144,362	-	144,362
	2.0	Total Public Works	189,362	51,100	240,462
	2.0	Total Requests Highway User Revenue Fund	209,362	131,100	340,462
Count:	4	2.0 Grand Totals	209,362	131,100	340,462

Budget Request Summary by Fund

202 Senior Nutrition

Resources	Ongoing	Onetime	Carryover	Total
Revenues	170	341,090	-	341,260
Transfers In	311,200	-	-	311,200
Total Resources	311,370	341,090	-	652,460
Department Budget Request				
Neighborhood and Family Services	552,404	-	-	552,404
Total Budget Request	552,404	-	-	552,404
Transfers Out	23,790	-	-	23,790
Supplemental Requests	4,000	52,000	-	56,000
Compensation Adjustment	10,810	-	-	10,810
Total Estimated Budget	591,004	52,000	-	643,004
Estimated Balance	(\$ 279,634)	\$289,090	-	\$9,456

Supplemental Summary

FY 2018-2019

202 Senior Nutrition

Priority	FTE	Description	Ongoing	Onetime	Total
Neighborhood and Family Services					
1	-	Request for Active Adult Program Vehicle Replacements	4,000	52,000	56,000
		Total Neighborhood and Family Services	4,000	52,000	56,000
		Total Requests Senior Nutrition	4,000	52,000	56,000
Count:	1	Grand Totals	4,000	52,000	56,000

Budget Request Summary by Fund

203 Community Action Program

Resources	Ongoing	Onetime	Carryover	Total
Revenues	-	101,460	-	101,460
Transfers In	67,680	-	-	67,680
Total Resources	67,680	101,460	-	169,140
Department Budget Request				
Neighborhood and Family Services	133,150	-	-	133,150
Total Budget Request	133,150	-	-	133,150
Transfers Out	-	-	-	-
Supplemental Requests	-	-	-	-
Compensation Adjustment	3,490	-	-	3,490
Total Estimated Budget	136,640	-	-	136,640
Estimated Balance	(\$ 68,960)	\$101,460	-	\$32,500

Budget Request Summary by Fund

215 Transit Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	233,500	215,250	-	448,750
Transfers In	770,510	-	-	770,510
Total Resources	1,004,010	215,250	-	1,219,260
Department Budget Request				
Community Relations	1,389,450	-	-	1,389,450
Total Budget Request	1,389,450	-	-	1,389,450
Contingency	-	-	-	-
Transfers Out	1,070	-	-	1,070
Supplemental Requests	-	-	-	-
Compensation Adjustment	3,600	-	-	3,600
Total Estimated Budget	1,394,120	-	-	1,394,120
Estimated Balance	(\$ 390,110)	\$215,250	-	(\$ 174,860)

Budget Request Summary by Fund

227 Court Payments

Resources	Ongoing	Onetime	Carryover	Total
Revenues	87,760	1,100	-	88,860
Total Resources	87,760	1,100	-	88,860
Department Budget Request				
City Court	152,580	-	-	152,580
Total Budget Request	152,580	-	-	152,580
Supplemental Requests	-	-	-	-
Compensation Adjustment	1,660	-	-	1,660
Total Estimated Budget	154,240	-	-	154,240
Estimated Balance	(\$ 66,480)	\$1,100	-	(\$ 65,380)

Budget Request Summary by Fund

229 Regional Family Advocacy

Resources	Ongoing	Onetime	Carryover	Total
Transfers In	418,795	-	-	418,795
Revenues	-	839,415	-	839,415
Fund Balance	-	-	71,850	71,850
Total Resources	418,795	839,415	71,850	1,330,060
Department Budget Request				
Police	1,221,220	-	71,850	1,293,070
Total Budget Request	1,221,220	-	71,850	1,293,070
Transfers Out	36,420	-	-	36,420
Supplemental Requests	-	97,200	-	97,200
Compensation Adjustment	14,880	-	-	14,880
Total Estimated Budget	1,272,520	97,200	71,850	1,441,570
Estimated Balance	(\$ 853,725)	\$742,215	-	(\$ 111,510)

Supplemental Summary

FY 2018-2019

229 Regional Family Advocacy

Priority	FTE	Description	Ongoing	Onetime	Total
Police					
	-	Vehicle Replacement	-	4,900	4,900
5	-	Interviewing Recording Software	-	40,000	40,000
6	-	Cisco Hardware	-	52,300	52,300
	0.0	Total Police	-	97,200	97,200
	0.0	Total Requests Regional Family Advocacy	-	97,200	97,200
Count:	3	0.0 Grand Totals	-	97,200	97,200

Budget Request Summary by Fund

235 Public Safety Dedicated Sales Tax

Resources	Ongoing	Onetime	Carryover	Total
Fund Balance	-	-	85,612	85,612
Revenues	6,953,050	1,432,240	-	8,385,290
Total Resources	6,953,050	1,432,240	85,612	8,470,902
Department Budget Request				
Police	4,666,100	-	85,612	4,751,712
City Court	265,700	-	-	265,700
Fire and Medical	2,037,450	-	-	2,037,450
Total Budget Request	6,969,250	-	85,612	7,054,862
Contingency	-	495,000		495,000
Transfers Out	306,570	-		306,570
Supplemental Requests	13,300	5,100		18,400
Compensation Adjustment	33,120	-		33,120
Total Estimated Budget	7,322,240	500,100	85,612	7,907,952
Estimated Balance	(\$ 369,190)	\$932,140	-	\$562,950

Supplemental Summary

FY 2018-2019

235 Public Safety Dedicated Sales Tax

Priority	FTE	Description	Ongoing	Onetime	Total
Non-Departmental					
	-	Audit Fees	4,000	-	4,000
	-	Vehicle Replacement	-	1,600	1,600
	0.0	Total Non-Departmental	4,000	1,600	5,600
Police					
15	-	Uniform Allowance	9,300	-	9,300
18	-	Training Equipment	-	3,500	3,500
		Total Police	9,300	3,500	12,800
	0.0	Total Requests Public Safety Dedicated Sales Tax	13,300	5,100	18,400
Count:	4	0.0 Grand Totals	13,300	5,100	18,400

Budget Request Summary by Fund

240 CDBG

Resources	Ongoing	Onetime	Carryover	Total
Revenues	590,000	-	-	590,000
Total Resources	590,000	-	-	590,000
Department Budget Request				
Neighborhood and Family Services	305,140	-	-	305,140
Total Budget Request	305,140	-	-	305,140
Transfers Out	230,070	-	-	230,070
Supplemental Requests	-	-	-	-
Compensation Adjustment	3,530	-	-	3,530
Total Estimated Budget	538,740	-	-	538,740
Estimated Balance	\$ 51,260	-	-	\$51,260

Budget Request Summary by Fund

245 Environmental Programs Fund

Resources	Ongoing	Onetime	Carryover	Total
Fund Balance	-	-	5,600	5,600
Revenues	268,410	130	-	268,540
Total Resources	268,410	130	5,600	274,140
Department Budget Request				
Development & Engineering Services	171,370	-	5,600	176,970
Total Budget Request	171,370	-	5,600	176,970
Contingency	-	50,000		50,000
Transfers Out	1,070	-		1,070
Supplemental Requests	20,000	12,000		32,000
Compensation Adjustment	3,630	-		3,630
Total Estimated Budget	196,070	62,000	5,600	263,670
Estimated Balance	\$ 72,340	(\$ 61,870)	-	\$10,470

Supplemental Summary

FY 2018-2019

245 Environmental Programs Fund

Priority	FTE	Description	Ongoing	Onetime	Total
Development & Engineering Services					
6	-	Stormwater Infrastructure Cleaning and Maintenance	20,000	-	20,000
7	-	Crystal Gardens Catch Basins	-	12,000	12,000
Total Development & Engineering Services			20,000	12,000	32,000
Total Requests Environmental Programs Fund			20,000	12,000	32,000
Count:	2	Grand Totals	20,000	12,000	32,000

Budget Request Summary by Fund

501 Water Operations

Resources	Ongoing	Onetime	Carryover	Total
Fund Balance	-	-	40,000	40,000
Revenues	15,723,540	202,860	-	15,926,400
Total Resources	15,723,540	202,860	40,000	15,966,400
Department Budget Request				
Information Technology	380	-	-	380
Non-Departmental	1,213,280	-	-	1,213,280
Public Works	10,693,155	-	40,000	10,733,155
Total Budget Request	11,906,815	-	40,000	11,946,815
Contingency	-	1,000,000		1,000,000
Transfers Out	256,820	3,000,000		3,256,820
Supplemental Requests	394,570	190,450		585,020
Compensation Adjustment	92,140	-		92,140
Total Estimated Budget	12,650,345	4,190,450	40,000	16,880,795
Estimated Balance	\$ 3,073,195	(\$ 3,987,590)	-	(\$ 914,395)

Supplemental Summary

FY 2018-2019

501 Water Operations

Priority	FTE	Description	Ongoing	Onetime	Total
Public Works					
	-	Vehicle Replacement	-	56,100	56,100
	-	Temporary Part-time Engineer	-	62,350	62,350
	-	On-Site Chlorine Generation System replacement program	50,000	-	50,000
	-	Laboratory Fees	-	32,000	32,000
	-	Attorney Fees	29,000	-	29,000
	-	Vehicle for Water Production	5,570	35,000	40,570
	-	Electricity	110,000	-	110,000
	-	Increased Treatment Capacity - Nitrate Removal Process	200,000	-	200,000
	-	Water and Wastewater Rate Study and Model	-	5,000	5,000
	0.0	Total Public Works	394,570	190,450	585,020
	0.0	Total Requests Water Operations	394,570	190,450	585,020
Count:	9	0.0 Grand Totals	394,570	190,450	585,020

Budget Request Summary by Fund

503 Sewer Operations

Resources	Ongoing	Onetime	Carryover	Total
Fund Balance	-	-	40,000	40,000
Revenues	9,993,810	79,240	-	10,073,050
Total Resources	9,993,810	79,240	40,000	10,113,050
Department Budget Request				
Non-Departmental	70	-	-	70
Public Works	7,336,548	-	40,000	7,376,548
Total Budget Request	7,336,618	-	40,000	7,376,618
Contingency	-	1,000,000		1,000,000
Transfers Out	251,330	1,500,000		1,751,330
Supplemental Requests	75,000	91,700		166,700
Compensation Adjustment	59,320	-		59,320
Total Estimated Budget	7,722,268	2,591,700	40,000	10,353,968
Estimated Balance	\$ 2,271,542	(\$ 2,512,460)	-	(\$ 240,918)

Supplemental Summary

FY 2018-2019

503 Sewer Operations

Priority	FTE	Description	Ongoing	Onetime	Total
Public Works					
	-	Vehicle Replacement	-	56,700	56,700
	-	WRF: Licenses and Fees	-	30,000	30,000
	-	Electricity	75,000	-	75,000
	-	Water and Wastewater Rate Study and Model	-	5,000	5,000
	0.0	Total Public Works	75,000	91,700	166,700
	0.0	Total Requests Sewer Operations	75,000	91,700	166,700
Count:	4	0.0 Grand Totals	75,000	91,700	166,700

Budget Request Summary by Fund

520 Sanitation

Resources	Ongoing	Onetime	Carryover	Total
Revenues	5,248,970	43,580	-	5,292,550
Total Resources	5,248,970	43,580	-	5,292,550
Department Budget Request				
Non-Departmental	220	-	-	220
Public Works	4,349,432	-	-	4,349,432
Total Budget Request	4,349,652	-	-	4,349,652
Contingency	-	500,000		500,000
Transfers Out	667,950	(3,330)		664,620
Supplemental Requests	142,956	34,000		176,956
Compensation Adjustment	51,590	-		51,590
Total Estimated Budget	5,212,148	530,670	-	5,742,818
Estimated Balance	\$ 36,822	(\$ 487,090)	-	(\$ 450,268)

Supplemental Summary

FY 2018-2019

520 Sanitation

Priority	FTE	Description	Ongoing	Onetime	Total
Public Works					
	-	Vehicle Replacement	-	34,000	34,000
	-	Landfill and Green Waste Disposal Increases	75,000	-	75,000
	1.0	Solid Waste - Equipment Operator Addition	67,956	-	67,956
	1.0	Total Public Works	142,956	34,000	176,956
	1.0	Total Requests Sanitation	142,956	34,000	176,956
Count:	3	1.0 Grand Totals	142,956	34,000	176,956

Budget Request Summary by Fund

605 Risk Management Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	1,939,320	21,050	-	1,960,370
Total Resources	1,939,320	21,050	-	1,960,370
Department Budget Request				
Human Resources	1,817,220	-	-	1,817,220
Total Budget Request	1,817,220	-	-	1,817,220
Contingency	-	500,000		500,000
Transfers Out	1,180	-		1,180
Supplemental Requests	-	-		-
Compensation Adjustment	7,180	-		7,180
Total Estimated Budget	1,825,580	500,000	-	2,325,580
Estimated Balance	\$ 113,740	(\$ 478,950)	-	(\$ 365,210)

Budget Request Summary by Fund

606 Fleet Services Fund

Resources	Ongoing	Onetime	Carryover	Total
Revenues	2,517,905	1,780	-	2,519,685
Total Resources	2,517,905	1,780	-	2,519,685
Department Budget Request				
Non-Departmental	150	-	-	150
Public Works	2,467,755	-	-	2,467,755
Total Budget Request	2,467,905	-	-	2,467,905
Contingency	-	50,000		50,000
Transfers Out	12,240	-		12,240
Supplemental Requests	-	66,700		66,700
Compensation Adjustment	21,620	-		21,620
Total Estimated Budget	2,501,765	116,700	-	2,618,465
Estimated Balance	\$ 16,140	(\$ 114,920)	-	(\$ 98,780)

Supplemental Summary

FY 2018-2019

606 Fleet Services Fund

Priority	FTE	Description	Ongoing	Onetime	Total
Public Works					
	-	Vehicle Replacement	-	6,700	6,700
	-	Fuel Pump Replacement	-	60,000	60,000
	0.0	Total Public Works	-	66,700	66,700
	0.0	Total Requests Fleet Services Fund	-	66,700	66,700
Count:	2	0.0 Grand Totals	-	66,700	66,700

City Council

City Council

Goals and Guidance

Policy

Community Involvement

Department Description

The Mayor and six City Council members are the elected representatives of the City of Avondale. They are responsible for setting public policy that establishes the direction necessary to meet community needs. The City Council appoints the City Manager, City Attorney, and the City Magistrate.

The City Council goals can span across several fiscal years and are intended to serve as a guide for city staff to develop departmental goals and the objectives necessary to helping achieve those goals for the year.

City Council

Budget Summary

	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	156,608	149,145	221,290	221,290	210,226	228,650
Contractual Services	54,819	51,233	91,440	87,789	86,868	100,045
Commodities	125	250	650	650	618	650
Transfers Out	7,700	6,240	6,840	6,840	6,498	5,900
Total by Category	219,252	206,868	320,220	316,569	304,209	335,245
Expenditures by Division						
City Council	18,206	25,465	26,230	26,230	24,919	25,400
City Council - McDonald	28,578	9,947	-	-	-	-
City Council - Kilgore	30,444	31,358	40,560	49,623	38,532	52,100
City Council - Dennis	-	13,366	34,560	34,560	32,832	38,033
City Council - Malone	-	9,274	37,360	37,221	35,492	41,266
City Council - Nielson	26,758	23,885	49,150	12,210	46,693	-
City Council - Karlin	31,074	15,413	-	-	-	-
City Council - Sierra	18,453	20,177	35,060	33,664	33,307	37,494
City Council - Iwanski	24,958	11,735	-	-	-	-
City Council - Conde	-	-	-	27,850	-	38,076
City Council - Pineda	-	7,417	37,060	36,544	35,207	42,910
City Council - Weise	40,781	38,831	60,240	58,667	57,228	59,966
Total by Division	219,252	206,868	320,220	316,569	304,209	335,245
Expenditures by Fund						
General Fund	219,252	206,868	320,220	316,569	304,209	335,245
Total by Fund	219,252	206,868	320,220	316,569	304,209	335,245

City Council

Operating Budget Detail

Fund: General Fund

Division: 101 -5000 - City Council

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6180 Other Professional Services 1	700	700	-	700
6210 Postage	250	250	-	250
6220 Telephone Service 1	3,670	3,670	-	3,670
6281 Risk Management Charges	950	1,060	-	1,060
6500 Memberships 1	250	250	-	250
6520 Training	-	-	-	-
6525 Marketing 2	8,000	8,000	-	8,000
<i>State of the City</i>		8,000		8,000
6540 Meeting Expense	2,960	2,960	-	2,960
6570 Printing 2	400	400	-	400
		400		400
6990 Other Miscellaneous 1	1,560	1,560	-	1,560
Total Contractual Services	18,740	18,850	-	18,850
Commodities				
7010 General Office Supplies 1	650	650	-	650
Total Commodities	650	650	-	650
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	6,840	5,900	-	5,900
<i>Technology Replacement Contribution</i>		5,900		5,900
Total Transfers Out	6,840	5,900	-	5,900
Total City Council	26,230	25,400	-	25,400

Division: 101 -5030 - City Council - Kilgore

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 3	27,360	37,900	-	37,900
<i>Salaries & Wages</i>	10,460	15,250		15,250
<i>Employee Benefits</i>	9,240	14,220		14,220
<i>Employee Health & Dental</i>	7,660	8,430		8,430
Total Personal Services	27,360	37,900	-	37,900
Contractual Services				
6280 Internal Printing/Copy Charges	100	100	-	100
6570 Printing	100	100	-	100
6995 Council Discretionary Fund 2	7,000	7,000	7,000	14,000
<i>Council Discretionary Fund</i>		7,000		7,000
<i>Council Discretionary Fund - Carryover</i>			7,000	7,000
Total Contractual Services	7,200	7,200	7,000	14,200
Total City Council - Kilgore	34,560	45,100	7,000	52,100

City Council

Operating Budget Detail

Fund: General Fund

Division: 101 -5035 - City Council - Dennis

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	27,360	28,590	-	28,590
<i>Salaries & Wages</i>	10,460	10,680		10,680
<i>Employee Benefits</i>	9,240	9,480		9,480
<i>Employee Health & Dental</i>	7,660	8,430		8,430
Total Personal Services	27,360	28,590	-	28,590
Contractual Services				
6280 Internal Printing/Copy Charges	100	100	-	100
6570 Printing	100	100	-	100
6995 Council Discretionary Fund	7,000	7,000	2,243	9,243
<i>Council Discretionary Fund</i>		7,000		7,000
<i>Council Discretionary Fund - Carryover</i>			2,243	2,243
Total Contractual Services	7,200	7,200	2,243	9,443
Total City Council - Dennis	34,560	35,790	2,243	38,033

Division: 101 -5040 - City Council - Malone

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	27,360	28,710	-	28,710
<i>Salaries & Wages</i>	10,460	10,680		10,680
<i>Employee Benefits</i>	9,240	9,600		9,600
<i>Employee Health & Dental</i>	7,660	8,430		8,430
Total Personal Services	27,360	28,710	-	28,710
Contractual Services				
6280 Internal Printing/Copy Charges	100	100	-	100
6570 Printing	100	100	-	100
6995 Council Discretionary Fund	7,000	7,000	5,356	12,356
<i>Council Discretionary Fund</i>		7,000		7,000
<i>Council Discretionary Fund - Carryover</i>			5,356	5,356
Total Contractual Services	7,200	7,200	5,356	12,556
Total City Council - Malone	34,560	35,910	5,356	41,266

City Council

Operating Budget Detail

Fund: General Fund

Division: 101 -5060 - City Council - Sierra

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	27,360	28,710	-	28,710
<i>Salaries & Wages</i>	10,460	10,680		10,680
<i>Employee Benefits</i>	9,240	9,600		9,600
<i>Employee Health & Dental</i>	7,660	8,430		8,430
Total Personal Services	27,360	28,710	-	28,710
Contractual Services				
6280 Internal Printing/Copy Charges	100	100	-	100
6570 Printing	100	100	-	100
6995 Council Discretionary Fund	7,000	7,000	1,584	8,584
<i>Council Discretionary Fund</i>		7,000		7,000
<i>Council Discretionary Fund - Carryover</i>			1,584	1,584
Total Contractual Services	7,200	7,200	1,584	8,784
Total City Council - Sierra	34,560	35,910	1,584	37,494

Division: 101 -5080 - City Council - Conde

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	-	28,710	-	28,710
<i>Salaries & Wages</i>	-	10,680		10,680
<i>Employee Benefits</i>	-	9,600		9,600
<i>Employee Health & Dental</i>	-	8,430		8,430
Total Personal Services	-	28,710	-	28,710
Contractual Services				
6280 Internal Printing/Copy Charges	-	100	-	100
6570 Printing	-	100	-	100
6995 Council Discretionary Fund	-	7,000	2,166	9,166
<i>Council Discretionary Fund</i>		7,000		7,000
<i>Council Discretionary Fund - Carryover</i>			2,166	2,166
Total Contractual Services	-	7,200	2,166	9,366
Total City Council - Conde	-	35,910	2,166	38,076

City Council

Operating Budget Detail

Fund: General Fund

Division: 101 -5085 - City Council - Pineda

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	27,360	28,710	-	28,710
<i>Salaries & Wages</i>	10,460	10,680		10,680
<i>Employee Benefits</i>	9,240	9,600		9,600
<i>Employee Health & Dental</i>	7,660	8,430		8,430
Total Personal Services	27,360	28,710	-	28,710
Contractual Services				
6280 Internal Printing/Copy Charges	100	100	-	100
6570 Printing	100	100	-	100
6995 Council Discretionary Fund	7,000	7,000	7,000	14,000
<i>Council Discretionary Fund</i>		7,000		7,000
<i>Council Discretionary Fund - Carryover</i>			7,000	7,000
Total Contractual Services	7,200	7,200	7,000	14,200
Total City Council - Pineda	34,560	35,910	7,000	42,910

Division: 101 -5090 - City Council - Weise

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	48,040	47,320	-	47,320
<i>Salaries & Wages</i>	19,370	19,810		19,810
<i>Employee Benefits</i>	18,620	19,080		19,080
<i>Employee Health & Dental</i>	10,050	8,430		8,430
Total Personal Services	48,040	47,320	-	47,320
Contractual Services				
6280 Internal Printing/Copy Charges	100	100	-	100
6570 Printing	100	100	-	100
6995 Council Discretionary Fund	7,000	7,000	5,446	12,446
<i>Council Discretionary Fund</i>		7,000		7,000
<i>Council Discretionary Fund - Carryover</i>			5,446	5,446
Total Contractual Services	7,200	7,200	5,446	12,646
Total City Council - Weise	55,240	54,520	5,446	59,966

City Administration

City Administration

Executive Office

City Attorney

Department Description

The City Manager's Office is responsible for carrying out the policy goals set by the City Council, directing the day-to-day operations, as well as serving as the focal point for the executive leadership and direction of the organization. The City Manager holds quarterly meetings for all city employees to attend, ensuring that the most important and up-to date information is passed along, highlighting employee accomplishments, updates to the budget, and special events. Weekly written updates are provided to the Council on customer service issues, intergovernmental relations, and other issues or events affecting the City.

The City Manager's Office supports diversity and education throughout the City by contributing to special events held locally for Avondale residents and businesses.

The City Manager's Office oversees the Marvin Andrews Fellowship Internship Program, which sponsors an undergraduate student that can contribute to the vital workings of our organization. The alliance is a partnership with the Arizona City/County Management Association (ACMA) and Arizona State University which is committed to transforming local government by accelerating the development and dissemination of innovations.

City Administration

Supplemental Summary: City Administration

FTE	Description	Ongoing	Onetime	Total
-	City Attorney Contract Increase	30,000	-	30,000
o.o Total Requests City Administration		30,000	-	30,000

City Administration

Detailed Supplemental Report

Supplemental Detail

Title: City Attorney Contract Increase Amount: \$30,000

Category: Inflationary **Related Council Goal:** 0

Current contracted legal firm has increased fees.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	5140	6085	City Attorney Contract Increase	30,000	0
Totals				30,000	0

City Administration

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	756,892	790,122	797,910	797,910	758,015	828,190
Contractual Services	796,417	754,532	970,710	1,075,710	922,175	939,710
Commodities	2,393	1,227	4,060	3,960	3,857	4,060
Other	(141,330)	(240,770)	(317,640)	(317,640)	(301,758)	(317,640)
Transfers Out	4,180	3,940	4,340	4,340	4,123	5,680
Total by Category	1,418,552	1,309,051	1,459,380	1,564,280	1,386,411	1,460,000
Expenditures by Division						
City Administrative Office	844,980	877,551	960,420	1,065,320	912,399	961,040
City Attorney	573,572	431,500	498,960	498,960	474,012	498,960
Total by Division	1,418,552	1,309,051	1,459,380	1,564,280	1,386,411	1,460,000
Expenditures by Fund						
General Fund	1,418,552	1,309,051	1,459,380	1,564,280	1,386,411	1,460,000
Total by Fund	1,418,552	1,309,051	1,459,380	1,564,280	1,386,411	1,460,000
Authorized Positions by Division						
City Administrative Office	4.00	4.00	4.00	-	4.00	4.00
Total Authorized FTE	4.00	4.00	4.00	-	4.00	4.00

City Administration

Operating Budget Detail

Fund: General Fund

Division: 101 -5100 - City Administrative Office

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
City Manager	1.00	1.00		1.00
Assistant City Manager	2.00	2.00		2.00
Senior Executive Assistant	1.00	-		-
Executive Administrative Assistant	-	1.00		1.00
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services	797,910	828,190	-	828,190
Salaries & Wages	646,520	670,400		670,400
Employee Benefits	119,330	124,070		124,070
Employee Health & Dental	32,060	33,720		33,720
Total Personal Services	797,910	828,190	-	828,190
Contractual Services				
6180 Other Professional Services	51,400	51,400	-	51,400
Employee Job Satisfaction & Citizen Engagement Survey Service		20,000		20,000
Facilitator		10,000		10,000
M.Andrews Fellowship Program Intern		21,400		21,400
6200 Contributions	-	-	-	-
6210 Postage	1,740	1,740	-	1,740
6220 Telephone Service	3,170	3,170	-	3,170
Communication Charges		3,170		3,170
6280 Internal Printing/Copy Charges	2,890	2,890	-	2,890
6281 Risk Management Charges	28,290	27,290	-	27,290
6500 Memberships	10,870	10,870	-	10,870
Alliance for Innovation		5,000		5,000
AZ City Manager Association (3)		850		850
International City Manager Association (3)		3,500		3,500
International Hispanic Network		150		150
Memberships (ASCE)		1,370		1,370
6510 Mileage Reimbursement	170	170	-	170
6520 Training	9,000	9,000	5,000	14,000
AZ City Manager Assoc. Summer (2)		2,100		2,100
AZ City Manager Assoc. Winter (2)		2,100		2,100
Business Trips		1,000		1,000
Emerging Leaders Development - Carryover			5,000	5,000
International City Manager Association Conference (2)		2,500		2,500
Professional Development		1,300		1,300
6540 Meeting Expense	6,770	6,770	-	6,770
Miscellaneous Special Events		1,770		1,770
Special Events - Contracts Supplies		3,500		3,500
Staff Retreat		1,500		1,500
6570 Printing	810	810	-	810

City Administration

Operating Budget Detail

Fund: General Fund

Division: 101 -5100 - City Administrative Office

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
Total Contractual Services	115,110	114,110	5,000	119,110
Commodities				
7010 General Office Supplies 1	1,500	1,500	-	1,500
7020 Data Processing Supplies	460	460	-	460
7990 Other Supplies 2	2,100	2,100	-	2,100
<i>Food & Supplies/Bereavement Fund</i>		2,100		2,100
Total Commodities	4,060	4,060	-	4,060
Other				
9999 Restricted Use 2	4,000	4,000	-	4,000
<i>Special Projects</i>		4,000		4,000
Total Other	4,000	4,000	-	4,000
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	4,340	5,680	-	5,680
<i>Technology Replacement Contribution</i>		5,680		5,680
Total Transfers Out	4,340	5,680	-	5,680
Total City Administrative Office	925,420	956,040	5,000	961,040

Division: 101 -5140 - City Attorney

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6085 General Counsel 1	630,600	630,600	-	630,600
6087 Special Litigation	50,000	50,000	-	50,000
6180 Other Professional Services 2	140,000	140,000	-	140,000
<i>City Prosecutor</i>		140,000		140,000
Total Contractual Services	820,600	820,600	-	820,600
Other				
9310 Administrative Indirect Charges	(321,640)	(321,640)	-	(321,640)
<i>Indirect Administrative Charges</i>		(321,640)		(321,640)
Total Other	(321,640)	(321,640)	-	(321,640)
Total City Attorney	498,960	498,960	-	498,960

Information Technology

Information Technology

Infrastructure & Communications

Customer Support

Business Systems

GIS

Department Description

The City of Avondale Information Technology Department (IT) provides technology solutions, services, and governance in support of the City's goals and the delivery of exceptional municipal services to the community.

City departments and IT partner to optimize performance, decision-making, and customer service through the use of technology tools. IT staff administers the City's foundation of information and communications technologies that supports City employees in their daily work. This includes network and server infrastructure, business software applications, enterprise data, information systems security, and specialized field technologies key to City operations. As stewards, IT ensures successful execution of the City's technology projects, procurements, contracts, vendor relationships, and policies. Our collective aim: Municipal services that make Avondale a community where our families, businesses, and partners thrive.

The Information Technology Department consists of five divisions and 17 technology professionals. Additionally, the City has two coordinated IT specialists—one in Police and one in Libraries.

IT ADMINISTRATION

- IT Strategic Planning, Policies, and Governance
- Technology Portfolio and Project Management
- Technology-Related Procurement, Vendor, and Contract Management

IT CUSTOMER SUPPORT

- Computing, Telephony, and Reprographics Support
- Core Productivity Software Support
- IT Asset Management
- Special Support for Police, Fire, Family Advocacy Center, Libraries, and Family Services

IT NETWORK OPERATIONS

- Voice/Data/Video/Mobile Communications and Access
- Converged Server and Storage Administration
- Disaster Recovery/Business Resumption
- Information Systems Security
- Specialized Systems for Police CAD/RMS, Premise Security, Council Chambers

IT BUSINESS SYSTEMS

- Administration and Sustaining of Software Solutions
 - Financials, Human Resources, Payroll, Risk Management, and Development Services
 - Police, Fire, and Family Advocacy Center
 - Public Works and Utilities
- Internet Applications and Vendor-Hosted Services

Information Technology

- City Intranet and Process Automation Platforms

IT GEOGRAPHIC INFORMATION SYSTEMS

- High-Quality Geospatial Information and Systems for Staff and Public Uses
- Mapping Products, Data Access, Training, Analysis, and Applications
- Specialized Data and Interfaces for Public Safety, Public Works, Utilities, Planning and Zoning, Streets Management, Citizen Communications, and Asset Management

FY 2017-2018 Highlights

- ❑ IT System Upgrades
IT worked this year to upgrade our database and application servers. This means moving databases and software applications to new servers and Windows Server version. Applications and systems are moved after hours to ensure that all systems are available when needed for the citizens and staff.
- ❑ Network Monitoring
It installed a new network security monitoring tool that includes built in machine learning to constantly adjust and monitor the network for the security threats. The system watches for odd behavior and unknown devices in order to find malware on our internal network or a full on ransomware attack.
- ❑ GIS Integration with the Police Department
Using our internal mapping infrastructure through geocoding, or address validation, gives the police department, officers, and dispatchers access to a layered electronic map that contains street and address information. This systems allows staff to find an address through a variety of methods. All addresses in the system will now be validation against existing addresses in Avondale.

Information Technology

Strategic Initiative: Initiative 4 - Encourage & Support Creative Innovation in Development & Service Delivery

Strategic Goal: Improve Internal and External Service Delivery

- ❑ Software Upgrades
Many of our system applications (Accela, Tyler, Infor, ESRI) are all due for major software upgrades. IT will work with the departments to plan, coordinate and test the upgrades. IT will work closely with the software vendor to install the upgrade version in a test environment, then IT will assist the departments with testing and validation of the new software version before installing these new versions in the production environment.

Strategic Initiative: Initiative 5 - Create a Connected Community

Strategic Goal: Use Technology to Connect Residents to Business, Government, and Community Opportunities

- ❑ Online Services
IT is working with each department to upgrade and improve our online service offering to the citizens of Avondale. Currently the City has many PDF forms that still require citizens to printout, sign and return those forms to the City. City staff are still manually processing those forms as they are received. Through new systems such as DocuSign and other online payment methods, these can be converted to electronic automated digital forms.

Information Technology

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Network Infrastructure Uptime and Availability – Percentage of all hours the City network is operational and usable by departments	99.5%	99.5%	>=99.5%
Server Systems Uptime and Availability – Percentage of all hours the City servers are operational and usable by departments	99.4%	99.5%	>=99.5%
Business Systems Uptime and Availability – Percentage of all hours the City business software systems are operational and usable by departments	99.5%	99.5%	>=99.5%
Customer Support Cases – Percentage of cases submitted by customers resolved within two business day	82.5%	84%	>=75%
Project Success – Percentage of projects completed within schedule, budget, scope, and satisfaction	85%	87%	>=80%

Information Technology

Supplemental Summary: Information Technology

FTE	Description	Ongoing	Onetime	Total
	- Microsoft Enterprise Agreement	26,700	-	26,700
	- Refresh 3 Conference Rooms	-	15,000	15,000
	- SharePoint Enhancements	-	20,000	20,000
	- DocuSign and Integration Licenses	2,500	-	2,500
	- Web Intelligence Platform	11,000	22,000	33,000
Total Requests Information Technology		40,200	57,000	97,200

Information Technology

Detailed Supplemental Report

Supplemental Detail

Title: Web Intelligence Platform **Amount:** \$33,000

Category: Council Goals **Related Council Goal:** 0

A web-based platform that optimizes our current website to ensure AvondaleAZ.gov website meets accessibility requirements. The tool also provides insights into website content and analytics data that align digital metrics with organizational goals. Since our current content management system does not provide those services, this platform will enhance our site to ensure the Avondale’s sustains a robust web presence. Among the improvements would be scrolling the site for broken links, misspellings; checking to ensure that our website is compliant with regard to ADA accessibility. It also tracks website response time, such as outage issues; and search engine optimization so that Avondale has a stronger web presence. This platform would also generate easy to use analytic reports, thereby ensuring that we are giving our customers what they want from the website.

FTE:		Priority:		Ongoing	Onetime
Account Number:					
101	5120 6325	OnGoing Yearly Maintenance		11,000	0
101	5120 8011	Comm Relations - Web Intelligence Platform		0	22,000
Totals				11,000	22,000

Title: DocuSign and Integration Licenses **Amount:** \$2,500

Category: Council Goals **Related Council Goal:** 0

Enhance services through the implement of electronic documents and signatures for internal, external, and online services.

This tool set will allow the City to track documents with version control, electronic routing, and signatures for an improved audit trail, The pricing is currently set at \$500 / user (that generates a document) / year. Current estimated license breakdown:

- 1 - IT (for development and integration)
- 1 - for Web Forms
- 3 - HR (for onboarding)

FTE:		Priority:		Ongoing	Onetime
Account Number:					
101	5123 6325	DocuSign / Electronic Forms		2,500	0
Totals				2,500	0

Information Technology

Supplemental Detail

Title: SharePoint Enhancements Amount: **\$20,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This software and service will update our current SharePoint infrastructure to provide an updated digital platform for the City users. Improvements to the SharePoint environment will be to provide an Avondale branded Intranet site where employees gain value from the new digital solution along with improvements to the file share document repository, provide better document and project collaboration, and remove redundant and obsolete records. This would continue to leverage the in-house experience with SharePoint but provide design and best-practices services.

FTE:		Priority:		Ongoing	Onetime
Account Number:					
101	5123	6180	Sharepoint Enhancements	0	20,000
Totals				0	20,000

Title: Refresh 3 Conference Rooms Amount: **\$15,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

IT would like to upgrade aging equipment in conference rooms through-out the City. There has been an increase in equipment failure, outdated systems, and lack of standardization. This new conferencing system would greatly simplify each of the conference rooms, provide monitoring for availability of equipment, and provide a high tech solution while reducing overall Cost. Each conference room can be upgraded for \$5000.

FTE:		Priority:		Ongoing	Onetime
Account Number:					
101	5124	7081	Conference Room Refresh	0	15,000
Totals				0	15,000

Title: Microsoft Enterprise Agreement Amount: **\$26,700**

Category: Inflationary **Related Council Goal:** 0

Microsoft Enterprise Agreement provides licensing for all City users, computers, and servers. This includes Windows Server and Desktop Operating Systems, Microsoft Application Servers, Office 365, Email, SharePoint, and Skype for Business. We are anticipating a 10% increase for annual maintenance and support.

FTE:		Priority:		Ongoing	Onetime
Account Number:					
101	5120	6325	Microsoft EA Agreement Increase	26,700	0
Totals				26,700	0

Information Technology

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	1,803,235	1,771,359	1,937,800	1,937,800	1,840,910	1,958,470
Contractual Services	762,015	730,099	917,835	917,735	871,943	911,655
Commodities	11,786	71,200	33,130	33,130	31,474	55,130
Capital Outlay	49,339	65,689	65,000	65,000	61,750	-
Other	(593,680)	(699,180)	(550,420)	(550,420)	(522,899)	(550,420)
Debt Service	-	46,000	-	-	-	-
Transfers Out	23,260	27,600	29,500	29,500	28,025	32,780
Total by Category	2,055,955	2,012,767	2,432,845	2,432,745	2,311,203	2,407,615
Expenditures by Division						
Technology Administration	455,908	279,925	380,425	380,325	361,404	361,825
IT Infrastructure & Communications	740,515	864,909	917,700	917,700	871,815	906,170
ERP Systems Development	16,500	-	-	-	-	-
IT Business Systems	474,701	484,681	557,250	557,250	529,388	591,520
IT Customer Support	273,495	283,485	287,200	287,200	272,840	279,000
GIS	94,836	99,767	290,270	290,270	275,757	269,100
Total by Division	2,055,955	2,012,767	2,432,845	2,432,745	2,311,203	2,407,615
Expenditures by Fund						
General Fund	2,055,955	2,012,767	2,432,465	2,432,365	2,310,842	2,407,235
Water Operations	-	-	380	380	361	380
Total by Fund	2,055,955	2,012,767	2,432,845	2,432,745	2,311,203	2,407,615
Authorized Positions by Division						
Technology Administration	1.00	1.00	1.00	-	1.00	1.00
IT Infrastructure & Communications	5.00	5.00	5.00	-	5.00	5.00
IT Business Systems	5.00	5.00	5.00	-	5.00	5.00
IT Customer Support	3.00	3.00	3.00	-	3.00	3.00
GIS	2.00	2.00	2.00	-	2.00	2.00
Total Authorized FTE	16.00	16.00	16.00	-	1.00	16.00

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5120 - Technology Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Chief Information Officer	1.00	1.00		1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services	159,080	180,270	-	180,270
<i>Salaries & Wages</i>	125,580	143,200		143,200
<i>Employee Benefits</i>	25,520	28,640		28,640
<i>Employee Health & Dental</i>	7,980	8,430		8,430
Total Personal Services	159,080	180,270	-	180,270
Contractual Services				
6180 Other Professional Services	-	-	-	-
6210 Postage	150	150	-	150
6281 Risk Management Charges	3,340	3,470	-	3,470
6282 Equipment Management Charges	1,560	1,560	-	1,560
6325 Contractual Maint./Technology	271,580	271,580	-	271,580
<i>Microsoft EA Agreement</i>		267,000		267,000
<i>Mobile App/CRM Maintenance and Support</i>		4,200		4,200
<i>Software License</i>		380		380
6500 Memberships	10,740	10,740	-	10,740
<i>City/County Management</i>		440		440
<i>Cybersecurity Alliance</i>		2,800		2,800
<i>Vendor Research and Contract Review Services</i>		7,500		7,500
6520 Training	3,100	3,100	-	3,100
6540 Meeting Expense	275	275	-	275
<i>Special Meetings</i>		275		275
6580 Publication of Legal Notices	350	350	-	350
<i>Legal Notices and Advertisements</i>		350		350
Total Contractual Services	291,095	291,225	-	291,225
Commodities				
7010 General Office Supplies	2,000	2,000	-	2,000
7050 Educational Supplies	500	500	-	500
<i>Technical Books</i>		500		500
7081 Technology Hardware	-	-	-	-
Total Commodities	2,500	2,500	-	2,500
Other				
9310 Administrative Indirect Charges	(119,390)	(119,390)	-	(119,390)
<i>Indirect Administrative Charges</i>		(119,390)		(119,390)
Total Other	(119,390)	(119,390)	-	(119,390)
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	4,380	4,380	-	4,380
<i>Vehicle Replacement Contribution</i>		4,380		4,380

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5120 - Technology Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	2,380	2,460	-	2,460
<i>Technology Replacement Contribution</i>		2,460		2,460
Total Transfers Out	6,760	6,840	-	6,840
Total Technology Administration	340,045	361,445	-	361,445

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5121 - IT Infrastructure & Communications

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
IT Assistant Director	1.00	-	-	-
Assistant Chief Information Officer	-	1.00	-	1.00
Senior IT Systems Administrator	-	3.00	-	3.00
IT Administrator Unix/Windows	1.00	-	-	-
IT Systems Administrator	2.00	-	-	-
Senior IT Network Engineer	-	1.00	-	1.00
Network Engineer	1.00	-	-	-
Total Authorized FTE	5.00	5.00		5.00
Personal Services				
5000 Personal Services	647,900	645,760	-	645,760
Salaries & Wages	505,830	498,500	-	498,500
Employee Benefits	104,720	105,110	-	105,110
Employee Health & Dental	37,350	42,150	-	42,150
Total Personal Services	647,900	645,760	-	645,760
Contractual Services				
6180 Other Professional Services	32,000	32,000	17,000	49,000
Cybersecurity Program Services		17,000		17,000
Cybersecurity Program Services - Carryover			17,000	17,000
Equipment Maintenance and Repairs		11,000		11,000
Technical Consulting and Project Support		4,000		4,000
6220 Telephone Service	9,500	9,500	-	9,500
Communication Charges		9,500		9,500
6222 Internet Service	6,000	6,000	-	6,000
Internet Bandwidth		6,000		6,000
6225 Long Distance Phone Service	4,500	4,500	-	4,500
Communications Charges, Long Distance		4,500		4,500
6280 Internal Printing/Copy Charges	390	390	-	390
6281 Risk Management Charges	9,440	9,610	-	9,610
6325 Contractual Maint./Technology	300,600	300,600	16,200	316,800
Storage Maintenance and Support		46,000		46,000
Camera/Video Management System		4,300		4,300
Disaster Recovery and Business Resumption		16,200		16,200
Disaster Recovery and Business Resumption - Carryover			16,200	16,200
Network Access Management		3,500		3,500
Network and Server Maintenance and Support		121,000		121,000
Network/System Monitoring		17,300		17,300
Network/System Tools		900		900
Premise Security System		7,100		7,100
Server and Network Virtualization		54,100		54,100
SSL Certificates and Domain Registrations		3,300		3,300
URL Content Filtering and Security		26,900		26,900

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5121 - IT Infrastructure & Communications

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6520 Training 2	15,500	15,500	-	15,500
<i>Network/Systems Training</i>		15,500		15,500
Total Contractual Services	377,930	378,100	33,200	411,300
Commodities				
7081 Technology Hardware 4	23,000	23,000	22,000	45,000
<i>Network/Systems Parts and Components</i>		1,000		1,000
<i>Wireless Access Points</i>		22,000		22,000
<i>Wireless Access Points - Carryover</i>			22,000	22,000
7165 Other Equipment	-	-	-	-
7230 Safety Apparel/Equipment 2	130	130	-	130
<i>Safety Boots</i>		130		130
Total Commodities	23,130	23,130	22,000	45,130
Capital Outlay				
8012 Technology - Hardware 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Other				
9310 Administrative Indirect Charges	(204,150)	(204,150)	-	(204,150)
<i>Indirect Administrative Charges</i>		(204,150)		(204,150)
Total Other	(204,150)	(204,150)	-	(204,150)
Debt Service				
9430 Lease/Purchase Payment 1	-	-	-	-
9440 Lease/Purchase Interest 1	-	-	-	-
Total Debt Service	-	-	-	-
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	7,890	8,130	-	8,130
<i>Technology Replacement Contribution</i>		8,130		8,130
Total Transfers Out	7,890	8,130	-	8,130
Total IT Infrastructure & Communications	852,700	850,970	55,200	906,170

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5123 - IT Business Systems

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Senior IT Applications Developer	-	2.00		2.00
IT Application Developer	2.00	-		-
IT Systems Analyst	1.00	2.00		2.00
IT Application & Business Analyst	1.00	-		-
Lead Developer/IT Architect	1.00	-		-
IT Applications Architect	-	1.00		1.00
Total Authorized FTE	5.00	5.00		5.00
Personal Services				
5000 Personal Services	601,530	635,430	-	635,430
<i>Salaries & Wages</i>	470,730	492,570		492,570
<i>Employee Benefits</i>	95,090	100,710		100,710
<i>Employee Health & Dental</i>	35,710	42,150		42,150
Total Personal Services	601,530	635,430	-	635,430
Contractual Services				
6180 Other Professional Services	12,000	12,000	-	12,000
<i>Software/Implementation Services</i>		12,000		12,000
6280 Internal Printing/Copy Charges	610	610	-	610
6281 Risk Management Charges	9,440	9,610	-	9,610
6325 Contractual Maint./Technology	27,400	27,400	-	27,400
<i>Agenda Prep Software Maintenance and Support</i>		3,900		3,900
<i>CivicPlus Website Hosting</i>		9,900		9,900
<i>Development and Collaboration Tools/Storage</i>		4,000		4,000
<i>Document Imaging/Capture Maintenance and Support</i>		6,500		6,500
<i>Project Management Tools</i>		3,100		3,100
6520 Training	15,500	15,500	-	15,500
<i>Applications/Platforms Training</i>		15,500		15,500
Total Contractual Services	64,950	65,120	-	65,120
Commodities				
7081 Technology Hardware	-	-	-	-
7085 Technology Software	1,000	1,000	-	1,000
<i>Application Software Purchases</i>		1,000		1,000
Total Commodities	1,000	1,000	-	1,000
Other				
9310 Administrative Indirect Charges	(116,980)	(116,980)	-	(116,980)
<i>Indirect Administrative Charges</i>		(116,980)		(116,980)
Total Other	(116,980)	(116,980)	-	(116,980)
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	6,750	6,950	-	6,950
<i>Technology Replacement Contribution</i>		6,950		6,950
Total Transfers Out	6,750	6,950	-	6,950

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5123 - IT Business Systems

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Total IT Business Systems	557,250	591,520	-	591,520

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5124 - IT Customer Support

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Senior IT Desktop Technician	-	2.00		2.00
IT Desktop Technician II	2.00	-		-
IT Desktop Technician I	1.00	-		-
IT Desktop Technician	-	1.00		1.00
Total Authorized FTE	3.00	3.00		3.00
Personal Services				
5000 Personal Services	313,780	305,380	-	305,380
<i>Salaries & Wages</i>	238,140	232,170		232,170
<i>Employee Benefits</i>	48,390	47,920		47,920
<i>Employee Health & Dental</i>	27,250	25,290		25,290
Total Personal Services	313,780	305,380	-	305,380
Contractual Services				
6180 Other Professional Services	3,200	3,200	-	3,200
<i>Certified Data Disk Disposal</i>		2,000		2,000
<i>Off-Site Equipment Storage</i>		1,200		1,200
6280 Internal Printing/Copy Charges	430	430	-	430
6281 Risk Management Charges	5,680	5,760	-	5,760
6310 Contractual Maint./Office Equip	-	-	-	-
6325 Contractual Maint./Technology	22,700	22,700	-	22,700
<i>Case/Asset Management System</i>		15,400		15,400
<i>Chambers and Conference Rooms Audio/Visual Support</i>		3,000		3,000
<i>Council Voting Systems Maintenance and Support</i>		3,700		3,700
<i>Video Conferencing Subscription</i>		600		600
6520 Training	9,300	9,300	-	9,300
<i>Technical Training</i>		9,300		9,300
Total Contractual Services	41,310	41,390	-	41,390
Commodities				
7081 Technology Hardware	2,000	2,000	-	2,000
<i>Tech Parts and Components</i>		2,000		2,000
7085 Technology Software	1,000	1,000	-	1,000
<i>Software Purchases</i>		1,000		1,000
Total Commodities	3,000	3,000	-	3,000
Other				
9310 Administrative Indirect Charges	(74,940)	(74,940)	-	(74,940)
<i>Indirect Administrative Charges</i>		(74,940)		(74,940)
Total Other	(74,940)	(74,940)	-	(74,940)
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	4,050	4,170	-	4,170
<i>Technology Replacement Contribution</i>		4,170		4,170
Total Transfers Out	4,050	4,170	-	4,170

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5124 - IT Customer Support

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Total IT Customer Support	287,200	279,000	-	279,000

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5125 - GIS

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
GIS Manager	1.00	-	-	-
GIS Analyst	-	2.00	-	2.00
GIS/GPS Technician II	1.00	-	-	-
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services 3	215,510	191,630	-	191,630
Salaries & Wages	162,230	144,990	-	144,990
Employee Benefits	32,790	29,780	-	29,780
Employee Health & Dental	20,490	16,860	-	16,860
Total Personal Services	215,510	191,630	-	191,630
Contractual Services				
6180 Other Professional Services 1	54,800	51,700	-	51,700
GIS Application Development	-	28,900	-	28,900
Map Integration Services	-	10,800	-	10,800
Spatial Data Certification and Additions	-	12,000	-	12,000
6190 Other Fees	8,500	8,500	-	8,500
IGA with Maricopa County for Aerial Imagery	-	8,500	-	8,500
6220 Telephone Service 2	480	480	-	480
Cellular Card for GPS Equipment Field Access	-	480	-	480
6225 Long Distance Phone Service	-	-	-	-
6280 Internal Printing/Copy Charges	40	40	-	40
6281 Risk Management Charges	4,310	4,380	-	4,380
6282 Equipment Management Charges	790	790	-	790
6325 Contractual Maint./Technology	26,200	26,200	-	26,200
ESRI (ArcServer, Info, Editor, ArcPad) Maintenance and Support	-	17,200	-	17,200
GIS Applications Maintenance & Support	-	4,700	-	4,700
Web Maps Development Tools	-	4,300	-	4,300
6500 Memberships 3	350	350	-	350
Geospatial Information & Technology Association	-	150	-	150
Urban and Regional Information Systems Association	-	200	-	200
6520 Training	6,200	9,300	-	9,300
GIS Training	-	9,300	-	9,300
6570 Printing 2	500	500	-	500
Laminates and Map Books	-	500	-	500
Total Contractual Services	102,170	102,240	-	102,240
Commodities				
7010 General Office Supplies 1	-	-	-	-
7050 Educational Supplies	500	500	-	500
Guides, Books, and Journals	-	500	-	500

Information Technology

Operating Budget Detail

Fund: General Fund

Division: 101 -5125 - GIS

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7075 GIS Plotter Supplies 2	2,000	2,000	-	2,000
<i>GIS Plotter Consumables</i>		2,000		2,000
7081 Technology Hardware 2	1,000	1,000	-	1,000
<i>GIS Parts and Components</i>		1,000		1,000
Total Commodities	3,500	3,500	-	3,500
Capital Outlay				
8012 Technology - Hardware 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Other				
9310 Administrative Indirect Charges	(34,960)	(34,960)	-	(34,960)
<i>Indirect Administrative Charges</i>		(34,960)		(34,960)
Total Other	(34,960)	(34,960)	-	(34,960)
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	2,920	2,520	-	2,520
<i>Vehicle Replacement Contribution</i>		2,520		2,520
9863 Transfer Out 603--Equipment Replacement	4,050	4,170	-	4,170
<i>Technology Replacement Contribution</i>		4,170		4,170
Total Transfers Out	6,970	6,690	-	6,690
Total GIS	293,190	269,100	-	269,100

Operating Budget Detail

Fund: Water Operations

Division: 501 -5120 - Technology Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6325 Contractual Maint./Technology	380	380	-	380
Total Contractual Services	380	380	-	380
Total Technology Administration	380	380	-	380

Community Relations

Community Relations

Public Information

Intergovernmental Affairs

Grants Management

Local Transit Operations

Municipal Arts Commission

Department Description

The Community Relations and Public Affairs Department includes community & media relations, citizen engagement, public information, intergovernmental affairs, council relations, web/social media services, public transit operations, and grants administration.

The Department serves as a central source of city information and is the official channel of communication between the city and the public. The Department provides citywide marketing and outreach services, oversight of city web and social media sites and assists departments with marketing, design and educational materials for various programs, services and events.

Professional guidance is provided to the City Council and City Management on matters related to activities at all levels of government to ensure Avondale's interests on all local, regional, legislative, and federal matters are represented.

The Transit Operations division is responsible for all intergovernmental agreements, grants and contracts for transit and paratransit services as well as the coordination of planning for future transit needs.

The Grants Administration division manages grant activity for all city departments by researching grant opportunities, assisting departments with grant applications, managing grant contracts and monitoring for compliance.

FY 2017-2018 Highlights

- ❑ Grants Administration facilitated the submission of award nominations resulting in recognition of more than 20 awards for project successes, including eight 1st Place designations.
- ❑ Grants Administration administers and tracks grants for all city departments. At fiscal year's end, a total of 26 grants were being managed with an active amount of \$6,402,498.
- ❑ Successfully implemented the Zoom North Circulator route that brings in 10 more miles of transit and connects our residents to most schools and shopping across Avondale.
- ❑ A new internal Marketing Service Request Online submit system has developed for the intake process made to the Public Information office by city departments. This has streamline efforts to facilitate a smooth tracking process for the high demand for creative assistance, graphic design, print requests, as well as multi-media requests.
- ❑ Took the lead in developing and coordinating a multi-pronged, highly visual print and digital media campaign to brand and market a new event, CulturePOP, which was held in February 2018.
- ❑ In keeping with Council's goal to Be Known, actively promoted Avondale's 2017 All-America City Designation through various means, including promotion in the RAVE, social media, news releases, and placement of 74 street banners on the city's most highly traveled corridors.

Community Relations

FY 2017-2018 Highlights

- In keeping with the latest social media trends as highlighted at the national 3CMA conference, staff incorporated the use of Facebook Live and video to make city Facebook pages more engaging. This included live-streaming of the 2017 Billy Moore Days Parade.

Community Relations

Strategic Initiative: Initiative 2 - Create & Support Diverse Recreation & Entertainment Opportunities

Strategic Goal: Be Known and Promote Avondale

- Expand the RAVE Circulation to include every Avondale household.

Strategic Initiative: Initiative 3 - Advocate for and Support Community-Oriented Lifelong Learning Opportunities

Strategic Goal: Strengthen Education and Faith-Based Partnerships

- Leverage opportunities to collaborate with educational and faith based organizations to lead initiatives for Avondale's Children, youth and families.

Strategic Initiative: Initiative 4 - Encourage & Support Creative Innovation in Development & Service Delivery

Strategic Goal: Expand Financial Toolbox by Leveraging Funding Sources and Incentives

- Advocate at the state legislature to preserve state shared revenue.
- Actively monitor and respond to bills introduced by the state legislature that have a direct impact on Avondale and provide weekly bill tracking updates to each department to keep council and management apprised of the legislation that is moving through the process.
- Assist departments in research, pursuit and administration of grant funding for projects.

Strategic Initiative: Initiative 5 - Create a Connected Community

Strategic Goal: Promote Community Engagement through Civic Education

- Continue to administer the Avondale Citizen Leadership Academy and Legislative Link. Make efforts to encourage attendees to become involved in the community by serving on boards and commissions.

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Increase users of city's social media by 10% each year.	3171	3482	3800

Community Relations

Supplemental Summary: Community Relations

FTE	Description	Ongoing	Onetime	Total
	- Graphic Design Services	-	34,666	34,666
	- Increased Membership Dues	10,600	-	10,600
	- Rave Review - Delivery to all Households	-	49,310	49,310
o.o Total Requests Community Relations		10,600	83,976	94,576

Community Relations

Detailed Supplemental Report

Supplemental Detail

Title: Graphic Design Services **Amount:** \$34,666

Category: New Program/Enhanced Service **Related Council Goal:** 0

To provide funding for additional graphic design services.

FTE: 0 Priority:

Account Number:				Ongoing	Onetime
101	5110	6180	Graphic Design Services	0	34,666
Totals				0	34,666

Title: Increased Membership Dues **Amount:** \$10,600

Category: Inflationary **Related Council Goal:** 0

The Community Relations department budget houses most of the membership dues for the City. Over the past year, there have been increases that the budget cannot cover. This supplemental will cover:

- \$200 increase to National League of Cities
- \$500 increase to Maricopa Association of Governments
- \$3,500 increase to League of Arizona Cities and Towns

FTE: Priority: 2

Account Number:				Ongoing	Onetime
101	5110	6500	Increase of Membership Dues-League of AZ	4,600	0
101	5110	6500	Increase of Membership Dues-Westmarc	5,300	0
101	5110	6500	Increase of Membership Dues-MAG	500	0
101	5110	6500	Increase of Membership Dues-NLC	200	0
Totals				10,600	0

Community Relations

Supplemental Detail

Title: Rave Review - Delivery to all Households

Amount: **\$49,310**

Category: New Program/Enhanced Service

Related Council Goal: 0

Until budget cuts, RAVE was previously delivered to every household. This supplemental is for an increase in printing and mailing of RAVE three times per year, delivered to every Avondale household/business postal customer. The RAVE currently is only printed at a quantity of 5,000 per issue, and available for pick up by residents at facilities, and downloadable online. Resident surveys indicated that they preference city information mailed to them, it will also boost program participation for Citywide events and programs, awareness and meets a desired goal by the Council. The full cost to print distribute and mail to all post office customer 3x a year would cost \$63,240. This amount will cover the intended cost, mail prep and delivery of over 30,000 publications three times a year to the intended population of residents, businesses and postal customers in all of Avondale. The Community Relations budget currently has \$13,930 budgeted for printing.

FTE:

Priority: 3

Account Number:				Ongoing	Onetime
101	5110	6210	Postage - Rave	0	14,700
101	5110	6570	Increased Rave Printing Costs	0	34,610
Totals				0	49,310

Community Relations

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	782,695	861,774	846,750	846,750	804,413	860,490
Contractual Services	877,180	924,658	1,738,469	1,680,502	1,651,546	1,722,633
Commodities	18,119	2,540	8,650	13,500	8,218	11,400
Capital Outlay	45,489	115,736	51,071	56,328	48,517	59,478
Other	-	-	55,680	55,680	52,896	55,680
Transfers Out	9,020	7,550	7,320	7,320	6,954	11,130
Total by Category	1,732,503	1,912,258	2,707,940	2,660,080	2,572,543	2,720,811
Expenditures by Division						
Grants Administration	128,212	130,401	140,520	140,520	133,494	142,760
Public Information Office	631,549	676,289	748,870	696,145	711,427	708,040
Intergovernmental Affairs	230,704	235,475	263,520	263,520	250,344	264,140
Transit Fund	705,430	826,077	1,392,790	1,392,790	1,323,151	1,390,520
Public Arts Fund	36,608	44,016	114,440	119,305	108,718	142,551
Other Grants	-	-	47,800	47,800	45,410	72,800
Total by Division	1,732,503	1,912,258	2,707,940	2,660,080	2,572,543	2,720,811
Expenditures by Fund						
General Fund	990,465	1,042,165	1,152,910	1,100,185	1,095,265	1,114,940
Other Grants	-	-	47,800	47,800	45,410	72,800
Transit Fund	705,430	826,077	1,392,790	1,392,790	1,323,151	1,390,520
Public Arts Fund	36,608	44,016	114,440	119,305	108,718	142,551
Total by Fund	1,732,503	1,912,258	2,707,940	2,660,080	2,572,543	2,720,811
Authorized Positions by Division						
Grants Administration	1.00	1.00	1.00	-	1.00	1.00
Public Information Office	4.00	4.00	4.00	-	4.00	4.00
Transit Operations	1.00	1.00	1.00	-	1.00	1.00
Intergovernmental Affairs	1.00	1.00	1.00	-	1.00	1.00
Total Authorized FTE	7.00	7.00	7.00	-	1.00	7.00

Community Relations

Operating Budget Detail

Fund: General Fund

Division: 101 -5103 - Grants Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Grants Administrator	1.00	1.00		1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services 3	109,140	111,320	-	111,320
<i>Salaries & Wages</i>	86,190	85,370		85,370
<i>Employee Benefits</i>	17,420	17,520		17,520
<i>Employee Health & Dental</i>	5,530	8,430		8,430
Total Personal Services	109,140	111,320	-	111,320
Contractual Services				
6180 Other Professional Services 2	5,000	5,000	-	5,000
<i>Grants Research Services</i>		5,000		5,000
6210 Postage	100	100	-	100
<i>Miscellaneous Mailings</i>		100		100
6220 Telephone Service 2	1,040	1,040	-	1,040
<i>Communication Charges</i>		1,040		1,040
6280 Internal Printing/Copy Charges	270	270	-	270
6281 Risk Management Charges 1	1,960	1,980	-	1,980
6325 Contractual Maint./Technology	11,000	11,000	-	11,000
<i>Grants Management System Maint. and Support</i>		11,000		11,000
6490 Organizational Development	500	500	-	500
6500 Memberships	1,190	1,190	-	1,190
<i>Grant Professional Association</i>		1,190		1,190
6520 Training 2	3,290	3,290	-	3,290
<i>Am. Assn. Grant Training</i>		3,290		3,290
6540 Meeting Expense	350	350	-	350
6570 Printing 1	300	300	-	300
Total Contractual Services	25,000	25,020	-	25,020
Commodities				
7010 General Office Supplies 1	75	75	-	75
7020 Data Processing Supplies	100	100	-	100
7040 Books and Pamphlets 1	75	75	-	75
7085 Technology Software 3	5,100	5,100	-	5,100
<i>Computers and Software Licensing</i>		100		100
<i>Grants Research Solution-Software License</i>		5,000		5,000
Total Commodities	5,350	5,350	-	5,350
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,030	1,070	-	1,070
<i>Technology Replacement Contribution</i>		1,070		1,070
Total Transfers Out	1,030	1,070	-	1,070
Total Grants Administration	140,520	142,760	-	142,760

Community Relations

Operating Budget Detail

Fund: General Fund

Division: 101 -5110 - Public Information Office

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Community Relations Director	1.00	1.00		1.00
Executive Management Assistant	1.00	1.00		1.00
Public Information Officer	1.00	-		-
Communications and Marketing Program Manager	-	1.00		1.00
Digital Media Program Manager	-	1.00		1.00
Web Services and Media Coordinator	1.00	-		-
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services	476,170	490,560	-	490,560
<i>Salaries & Wages</i>	371,460	377,370		377,370
<i>Employee Benefits</i>	77,030	79,470		79,470
<i>Employee Health & Dental</i>	27,680	33,720		33,720
Total Personal Services	476,170	490,560	-	490,560
Contractual Services				
6025 Design Fees	-	-	-	-
<i>Design Fees</i>		13,600		13,600
<i>Reduced Approps for contribution to Graphics Designer</i>		(13,600)		(13,600)
6180 Other Professional Services	16,515	17,115	-	17,115
<i>Citizen Leadership Academy - Transportation</i>		500		500
<i>Engagement Platform</i>		8,100		8,100
<i>Media & Public Involvement Training</i>		1,000		1,000
<i>Multi Media Management Platforms</i>		6,500		6,500
<i>Professional Photography Services</i>		500		500
<i>Public Education Outreach</i>		515		515
6181 Special Events	4,500	4,500	-	4,500
<i>Employee United Way Campaign</i>		1,500		1,500
<i>Special Events</i>		3,000		3,000
6210 Postage	400	400	-	400
<i>Miscellaneous Mailings to Residents</i>		400		400
6220 Telephone Service	2,500	2,500	-	2,500
<i>Communication Charges</i>		2,500		2,500
6225 Long Distance Phone Service	-	-	-	-
6280 Internal Printing/Copy Charges	5,560	5,560	-	5,560
6281 Risk Management Charges	7,720	7,880	-	7,880
6310 Contractual Maint./Office Equip	600	-	-	-
6325 Contractual Maint./Technology	1,600	1,600	-	1,600
<i>Cable Television Annual Maintenance & Support</i>		1,600		1,600

Community Relations

Operating Budget Detail

Fund: General Fund

Division: 101 -5110 - Public Information Office

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6500 Memberships 9	70,265	70,265	-	70,265
3CMA (3)		830		830
ACMA (2)		380		380
ICMA (2)		1,300		1,300
League of Arizona Cities & Towns		40,986		40,986
Maricopa Association of Governments (MAG)		14,149		14,149
Municipal Membership Dues Increase		3,120		3,120
National League of Cities (NLC)		6,000		6,000
WESTMARC		3,500		3,500
6510 Mileage Reimbursement	350	350	-	350
6520 Training 5	9,700	9,700	-	9,700
3CMA Conference		3,000		3,000
AZ League of Cities & Towns - Annual Conference		1,000		1,000
NLC Conferences		4,500		4,500
Website Users Conference		1,200		1,200
6525 Marketing	6,250	3,500	-	3,500
Community Engagement Initiatives		4,500		4,500
Multi Media Marketing - special projects video, etc		3,500		3,500
Reduced Approps for contribution to Graphics Designer		(4,500)		(4,500)
6540 Meeting Expense 5	5,380	5,380	-	5,380
Citizen Leadership Academy - Meals		1,920		1,920
Miscellaneous Meeting Expenses		2,190		2,190
Receptions, Open Houses, Neighborhood Meetings & Grand Openings		4,270		4,270
Reduced Approps for contribution to Graphics Designer		(3,000)		(3,000)
6550 Subscriptions	-	-	-	-
6570 Printing 7	15,280	15,280	-	15,280
Annual Report		3,500		3,500
Brochures		1,000		1,000
City Event - Printing		2,500		2,500
Miscellaneous Printed Items		2,850		2,850
RAVE Review Magazine		13,930		13,930
Reduced Approps for contribution to Graphics Designer		(8,500)		(8,500)
6590 Promotion and Publicity 7	5,700	5,700	-	5,700
Award Entry Fees		1,200		1,200
AZ League of Cities & Towns - Festival of Cities Booth		1,500		1,500
Citizen Leadership Academy - Recognition Items		500		500
Promotional Items - Community Relations		2,500		2,500
RAVE Review Magazine Distribution		2,580		2,580
Reduced Approps for contribution to Graphics Designer		(2,580)		(2,580)
Total Contractual Services	152,320	149,730	-	149,730

Community Relations

Operating Budget Detail

Fund: General Fund

Division: 101 -5110 - Public Information Office

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7010 General Office Supplies 2	1,470	1,470	-	1,470
<i>Citizen Leadership Academy</i>		640		640
<i>General Office Supplies</i>		830		830
7085 Technology Software	-	1,000	-	1,000
		1,000		1,000
7091 Audio-Visual Equipment 2	1,000	2,750	-	2,750
<i>News Media Equipment & Accessories</i>		2,750		2,750
Total Commodities	2,470	5,220	-	5,220
Capital Outlay				
8011 Technology - Software 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Other				
9999 Restricted Use 2	55,680	55,680	-	55,680
<i>Graphic Designer</i>		55,680		55,680
Total Other	55,680	55,680	-	55,680
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	4,230	6,850	-	6,850
<i>Technology Replacement Contribution</i>		6,850		6,850
Total Transfers Out	4,230	6,850	-	6,850
Total Public Information Office	690,870	708,040	-	708,040

Community Relations

Operating Budget Detail

Fund: General Fund

Division: 101 -5130 - Intergovernmental Affairs

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Community Relations Assistant Director/Intergovernmental Affairs	-	1.00		1.00
Asst Director/Intergov Affairs	1.00	-		-
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services 3	146,750	146,250	-	146,250
Salaries & Wages	115,440	114,340		114,340
Employee Benefits	23,330	23,480		23,480
Employee Health & Dental	7,980	8,430		8,430
Total Personal Services	146,750	146,250	-	146,250
Contractual Services				
6180 Other Professional Services 3	85,000	85,000	-	85,000
Federal Lobbyist		70,000		70,000
Lobbyist Contract - Luke Preservation		15,000		15,000
6220 Telephone Service	900	900	-	900
Communication Charges		900		900
6280 Internal Printing/Copy Charges	380	380	-	380
6281 Risk Management Charges	2,030	2,040	-	2,040
6500 Memberships 2	700	815	-	815
ICMA/ACMA		815		815
6520 Training	12,600	12,600	-	12,600
AZ League of Cities & Towns - Annual Conference		1,200		1,200
Lobbying - Four Trips to Washington D.C.		9,000		9,000
National League of Cities Conference		2,400		2,400
6540 Meeting Expense 2	3,300	3,300	-	3,300
Legislative Events		3,300		3,300
6550 Subscriptions	9,450	9,335	-	9,335
Capitol Times		2,600		2,600
LOLA		6,735		6,735
6570 Printing 1	550	550	-	550
6590 Promotion and Publicity	500	500	-	500
League of Cities Supplies		500		500
6595 Sponsorships 1	-	-	-	-
Total Contractual Services	115,410	115,420	-	115,420
Commodities				
7010 General Office Supplies 1	330	330	-	330
Total Commodities	330	330	-	330
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,030	2,140	-	2,140
Technology Replacement Contribution		2,140		2,140
Total Transfers Out	1,030	2,140	-	2,140

Community Relations

Operating Budget Detail

Fund: General Fund

Division: 101 -5130 - Intergovernmental Affairs

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Total Intergovernmental Affairs	263,520	264,140	-	264,140

Operating Budget Detail

Fund: Other Grants

Division: 209 -5103 - Grants Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6990 Other Miscellaneous 3	25,000	25,000	47,800	72,800
Grant Match		25,000		25,000
Grant Match - Carryover			47,800	47,800
Total Contractual Services	25,000	25,000	47,800	72,800
Total Grants Administration	25,000	25,000	47,800	72,800

Community Relations

Operating Budget Detail

Fund: Transit Fund

Division: 215 -5113 - Transit Operations

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Management Assistant	1.00	-	-	-
Management Analyst	-	1.00	-	1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services	114,690	112,360	-	112,360
<i>Salaries & Wages</i>	87,050	86,220	-	86,220
<i>Employee Benefits</i>	17,590	17,710	-	17,710
<i>Employee Health & Dental</i>	10,050	8,430	-	8,430
Total Personal Services	114,690	112,360	-	112,360
Contractual Services				
6155 Trip Reduction Costs	6,100	6,100	-	6,100
6180 Other Professional Services	-	-	-	-
6210 Postage	50	50	-	50
6220 Telephone Service	550	550	-	550
<i>Communication Charges</i>		550		550
6251 Contractual Obligations	1,254,120	1,254,120	-	1,254,120
<i>ADA Medical Taxi</i>		40,000		40,000
<i>Zoom Circulator</i>		682,620		682,620
<i>Zoom North Circulator</i>		531,500		531,500
6280 Internal Printing/Copy Charges	490	490	-	490
6281 Risk Management Charges	1,960	1,980	-	1,980
6320 Contractual Maint./Building & Grounds	-	-	-	-
6500 Memberships	6,000	5,000	-	5,000
<i>Friends of Transit Membership</i>		5,000		5,000
6510 Mileage Reimbursement	300	300	-	300
6520 Training	5,000	5,000	-	5,000
<i>Transit Conferences</i>		5,000		5,000
6540 Meeting Expense	2,000	2,000	-	2,000
6595 Sponsorships	-	1,000	-	1,000
Total Contractual Services	1,276,570	1,276,590	-	1,276,590
Commodities				
7010 General Office Supplies	300	300	-	300
7020 Data Processing Supplies	200	200	-	200
Total Commodities	500	500	-	500
Capital Outlay				
8420 Roadway Improvement/Major Main	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,030	1,070	-	1,070
<i>Technology Replacement Contribution</i>		1,070		1,070

Community Relations

Operating Budget Detail

Fund: Transit Fund

Division: 215 -5113 - Transit Operations

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
Total Transfers Out	1,030	1,070	-	1,070
Total Transit Operations	1,392,790	1,390,520	-	1,390,520

Operating Budget Detail

Fund: Public Arts Fund

Division: 246 -5105 - Municipal Arts Commission

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6180 Other Professional Services	7,675	7,675	33,070	40,745
<i>Other Professional Services</i>		7,675		7,675
<i>Other Professional Services - Carryover</i>			33,070	33,070
6181 Special Events	8,000	8,000	8,257	16,257
<i>Art Contest & Public Art Education/Outreach Efforts</i>		8,000		8,000
<i>Special Events - Carryover</i>			8,257	8,257
6500 Memberships	75	75	150	225
<i>Memberships - Carryover</i>			150	150
<i>Professional Art Organization Membership-West Valley Art Council</i>		75		75
6540 Meeting Expense	-	-	-	-
6770 R&M Other	-	-	5,000	5,000
<i>Maintenance for artwork - Carryover</i>			5,000	5,000
6830 R&M Other	7,000	7,000	13,846	20,846
<i>R&M - Carryover</i>			13,846	13,846
<i>Routine Maintenance of Artwork</i>		7,000		7,000
Total Contractual Services	22,750	22,750	60,323	83,073
Capital Outlay				
8225 Artwork	12,250	12,250	47,228	59,478
<i>Artwork - capital - Carryover</i>			47,228	47,228
<i>Artwork Installation</i>		2,500		2,500
<i>Artwork Purchases</i>		9,750		9,750
Total Capital Outlay	12,250	12,250	47,228	59,478
Total Municipal Arts Commission	35,000	35,000	107,551	142,551

Non-Departmental

Non- Departmental

Centralized Costs and Transfers

Contingency

Department Description

The Non-Departmental budget includes activities that are not specified functions of any one department. Some of the expenditures budgeted include: development agreements, contingency, printer/copier fund expenditures and contributions to a variety of non-profit organizations. All general fund transfers to the capital and other funds are included in this budget.

Non-Departmental

Supplemental Summary: Non-Departmental

FTE	Description	Ongoing	Onetime	Total
-	Financial Management Fees	5,345	-	5,345
-	Audit Fees	4,000	-	4,000
-	CIP Construction Manager	-	130,210	130,210
-	Self Insured Workers' Compensation Program	-	750,000	750,000
-	Vehicle Replacement	-	109,160	109,160
-	Landscape Maintenance Contracts Additions	24,000	-	24,000
-	Request for Active Adult Program Vehicle Replacements	-	52,000	52,000
-	Veteran's Success Project	-	20,000	20,000
o.o Total Requests Non-Departmental		33,345	1,061,370	1,094,715

Non-Departmental

Detailed Supplemental Report

Supplemental Detail

Title: Veteran's Success Project **Amount:** \$20,000

Category: New Program/Enhanced Service **Related Council Goal:** 0

This is a continuation of the supplemental request submitted per council's request during the FY2018 budget process. This is a five (5) year project and will require a supplemental request each year for \$20,000 through FY2022.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	5300	6990	Veteran's Success Project	0	20,000
Totals				0	20,000

Title: Landscape Maintenance Contracts Additions **Amount:** \$24,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This request is to provide funding for the following three areas of the City's ongoing landscape maintenance efforts.

The City plans to enter new landscape maintenance contract(s) just before the start of FY2018/19. The current contractor kept their pricing constant for several years. It is expected that with a new contract costs will increase. The Streets Division currently has \$155,295 in funding identified for the maintenance of medians and Rights of Way (ROW). It is anticipated that an additional \$45,000 in ongoing funding will be required for the new base maintenance contract and to cover annual repairs like storm damage.

The City currently owns a number of vacant lots. Several lots located adjacent to arterial streets or housing were recently cleared by City staff as part of a one-time project, totaling 57 acres. Based on preliminary estimates, contracting to having these areas maintained once per quarter will cost approximately \$50,000 annually. Currently \$26,000 is identified in the Non-Departmental budget 101-5300-00-6320 to fund the maintenance of these areas. This request is for the additional \$24,000 in on-going funds for the quarterly cleaning of these vacant lots.

The request will also provide one-time funding to repair damaged accent lights in the medians. Between 2009 and 2011, the City installed landscape accent lights in the roadway medians at 99th/McDowell and McDowell/Avondale Boulevard. Over time many of the fixture have been damaged and need to be repaired. This request is for \$40,000 in one-time funding to allow staff to start a program to repair the fixtures. Staff will return to Council in future budgets if additional funds are required.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	5300	6320	Landscaping non-govt service areas	24,000	0
Totals				24,000	0

Non-Departmental

Supplemental Detail

Title: Vehicle Replacement Amount: \$109,160

Category: Inflationary **Related Council Goal:** 0

This is a request to transfer funding from the appropriate funds to cover the full cost to replace vehicles scheduled for replacement in FY2019. The cost to replace the vehicles is higher than what was contributed for their replacement during the life-cycle of the vehicles.

FTE:	0	Priority:			
Account Number:			Ongoing	Onetime	
101	5300	9861	Vehicle Replacement Shortage	0	107,560
235	5300	9861	Vehicle Replacement Shortage	0	1,600
			Totals	0	109,160

Title: Self Insured Workers' Compensation Program Amount: \$750,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

An actuary performed a loss rate analysis and provided a range of potential losses for a selfinsured program. The losses ranged from a low of \$79,000 per year, to a high of \$1,013,000 per year, with the "selected" loss (average results based on historical results) of \$464,000 per year.

A self-insurance program has the potential to save the City approximately \$400,000 to \$800,000 per year based on historical numbers. If the losses are assumed at the highest rate in the past 12 years it would cost the City an additional \$140,000. A worst case scenario with 5 employees incurring claims of \$500,000 each (the City has had one loss in excess of \$500K in 12 years) has the potential to cost the City approximately \$1.5M over the current premiums. It should be noted, that if a worst case scenario were to happen while the City is with AMRRP, premiums would increase significantly from the premiums used for this analysis.

The consultants report concludes that the City would have benefited by being self-insured over the past 12 years.

This request requires appropriation of initial funds as a basis for fund (i.e., seed money on a one-time basis of up to 750,000).

Future funding will be from the existing workers compensation line item.

FTE:	0	Priority:			
Account Number:			Ongoing	Onetime	
101	5300	9865	Transfer-Out Risk Management	0	750,000
			Totals	0	750,000

Non-Departmental

Supplemental Detail

Title: CIP Construction Manager Amount: \$130,210

Category: Council Goals **Related Council Goal:** 0

Funding for a temporary construction project manager position is requested. The City Council authorized a total of \$15 million for the construction of a new resource and senior center in addition to a new property and evidence room. The scale of these two projects requires a significant amount of planning to facilitate site selection, procurement, budget management, design and construction management, and coordination of the departments involved in the process. These tasks could not be achieved with current resources and required a full-time position. Therefore, a temporary construction project manager was hired to perform the important duties required for completion of two successful projects. It was anticipated that this position would be funded out of the project budgets. Rather than use project funds, vacancy savings are currently funding the position. Funding is requested to continue funding the position out of the General Fund. It was determined that this is the optimal solution to avoid using project funds as this enables the incumbent to assist on other projects as needed.

FTE: 0				Priority:	
Account Number:				Ongoing	Onetime
101	5300	5010	Salaries & Wages (CIP Construction Mgr)	0	100,000
101	5300	5016	Cell Phone Stipend (CIP Construction Mgr)	0	1,200
101	5300	5110	OASDI (CIP Construction Mgr)	0	6,200
101	5300	5120	Retirement (CIP Construction Mgr)	0	11,500
101	5300	5160	Health Insurance (CIP Construction Mgr)	0	8,880
101	5300	5170	Life Insurance (CIP Construction Mgr)	0	430
101	5300	5180	Dental Insurance (CIP Construction Mgr)	0	350
101	5300	5190	Worker's Compensation (CIP Construction Mgr)	0	200
101	5300	5220	Medicare (CIP Construction Mgr)	0	1,450
Totals				0	130,210

Title: Audit Fees Amount: \$4,000

Category: Mandates/Regulatory **Related Council Goal:** 0

To provide funding for the annual audit associated with the agreed-upon procedures report for the Public Safety Dedicated Sales Tax.

FTE: 0				Priority:	
Account Number:				Ongoing	Onetime
235	5300	6010	Agreed-Upon Procedures Audit	4,000	0
Totals				4,000	0

Non-Departmental

Supplemental Detail

Title: Financial Managemet Fees

Amount: **\$5,345**

Category: Mandates/Regulatory

Related Council Goal: 0

To provide funding to cover costs associated with financial management fees.

FTE: 0

Priority:

Account Number:				Ongoing	Onetime
601	5300	6100	PFM Management Fees	5,345	0
Totals				5,345	0

Non-Departmental

Supplemental Detail

Title: Request for Active Adult Program Vehicle Replacements **Amount:** \$52,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This request includes the following elements: 1) a one-time request for the replacement of two vehicles used in the Active Adult Program; 2) an ongoing request for the establishment of replacement funds for the vehicles; and 3) an ongoing request for the increase in equipment management (fuel) costs.

Currently, there are 6 vehicles used for the Active Adult Program. Fleet inventory for use with this program is as follows:

- Two 2008 Ford Escapes, veh #1758 and 1771 (expected to age out in fiscal year 2019)
- One 2008 Champion 12-passenger bus with ADA chair lift capabilities, veh #1772 (utilized for back up during transport vehicle repairs)
- One 2009 Ford Econo Line 8-passenger bus with ADA chair lift capabilities veh #1919 (provided by AAA to allow for a third transport route)
- One 2016 Ford Econo Line 14-passenger bus with ADA chair lift capabilities, veh #1984 (provided by the City)
- One 2017 Ford Transit 12-passenger van veh# 2065 (provided by the City)

Vehicles are used to deliver meals to homebound clients, transport Active Adult Program participants to and from their homes, and to transport participants to off-site program activities. Four vehicles are leased from Area Agency on Aging (AAA) through an annual vehicle lease agreement in the amount of \$1 per vehicle per year. In October 2017, the City informed AAA that the two Ford Escapes under current lease agreements will be aged out for use according to fleet management. At this time, AAA does not have availability to replace vehicles and no replacement schedule is in place.

The Ford Escapes and the Ford Transit carry over 17,000 home-delivered meals to clients each year, providing a much needed nutritional and welfare service to our participants. Most maintenance costs of all vehicles are included within this budget; however, with increased attendance and routes, an additional ongoing equipment management fund is requested to assist with increased fuel and maintenance costs. Fleet management advised the cost for the purchases as well as ongoing replacement and equipment management costs.

This request will be funded through a transfer from the General Fund to the Active Adult Program (see supplemental request in the Non-Departmental department).

FTE:		Priority:	1		
Account Number:				Ongoing	Onetime
101	5300	9822	Transfer Out 202--AAA (Vehicles)	0	52,000
Totals				0	52,000

Non-Departmental

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	-	(158,375)	155,000	229,430	147,250	-
Contractual Services	1,706,715	1,582,549	9,525,300	5,223,537	9,049,035	7,483,800
Commodities	29,411	15,240	105,000	105,000	99,750	105,000
Capital Outlay	48,280	75,779	150,000	3,050,000	142,500	150,000
Other	4,090	4,050	6,350	238,991	6,033	6,350
Debt Service	-	-	-	-	-	122,219
Transfers Out	13,009,820	13,009,219	25,504,540	25,504,540	24,229,313	15,513,985
Contingency	26,687	-	3,740,000	3,588,850	3,553,000	3,745,000
Total by Category	14,825,003	14,528,462	39,186,190	37,940,348	37,226,881	27,126,354
Expenditures by Division						
Non-Departmental	8,458,073	8,191,765	27,666,450	30,718,136	26,283,128	15,406,614
Public Arts Fund	-	-	-	6,035	-	-
Other Grants	-	(30,127)	5,000,000	696,437	4,750,000	5,000,000
Cemetery Maintenance	12,380	12,274	15,740	15,740	14,953	15,740
0.5% Dedicated Sales Tax	6,354,550	6,354,550	6,504,000	6,504,000	6,178,800	6,704,000
Total by Division	14,825,003	14,528,462	39,186,190	37,940,348	37,226,881	27,126,354
Expenditures by Fund						
General Fund	7,907,835	7,633,282	25,231,315	28,170,335	23,969,749	13,112,204
Highway User Revenue Fund	404,090	403,310	260,690	346,329	247,656	255,690
Other Grants	-	(30,127)	5,000,000	696,437	4,750,000	5,000,000
Cemetery Maintenance Fund	12,380	12,274	15,740	15,740	14,953	15,740
0.5% Dedicated Sales Tax	6,354,550	6,354,550	6,504,000	6,504,000	6,178,800	6,704,000
Public Safety Dedicated Sales Tax	4,550	4,550	610,725	610,725	580,189	495,000
Public Arts Fund	-	-	-	6,035	-	-
Water Operations	-	270	1,223,280	1,248,507	1,162,116	1,213,280
Sewer Operations	-	90	5,070	5,070	4,817	70
Sanitation	126	190	5,220	5,220	4,959	220
Printer - Copier Service Fund	141,409	148,698	330,000	330,000	313,500	330,000
Risk Management Fund	63	1,185	-	1,800	-	-
Fleet Services Fund	-	190	150	150	143	150
Total by Fund	14,825,003	14,528,462	39,186,190	37,940,348	37,226,881	27,126,354

Non-Departmental

Operating Budget Detail

Fund: General Fund

Division: 101 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 1	125,000	-	-	-
<i>Salaries & Wages</i>	125,000			
Total Personal Services	125,000	-	-	-
Contractual Services				
6175 Economic Opportunities Fund	-	-	-	-
6181 Special Events	5,000	5,000	-	5,000
<i>Community Events Fund</i>		5,000		5,000
6190 Other Fees 2	10,000	10,000	-	10,000
<i>Youth NPO Assistance - Vouchers</i>		10,000		10,000
6192 Property Taxes	-	-	-	-
6200 Contributions 2	100,000	100,000	-	100,000
<i>Contributions Assistance Program</i>		100,000		100,000
6251 Contractual Obligations	35,000	35,000	-	35,000
<i>Land Purchase Option Payment</i>		35,000		35,000
6320 Contractual Maint./Building & Grounds	26,000	26,000	-	26,000
<i>Landscape Contract non-govt service areas</i>		26,000		26,000
6535 Unemployment Comp. Ins.	-	-	-	-
6540 Meeting Expense 1	-	-	-	-
6990 Other Miscellaneous	-	-	-	-
6996 Incentive Rebates 2	1,000,000	1,000,000	-	1,000,000
<i>Rebate Payments</i>		1,000,000		1,000,000
Total Contractual Services	1,176,000	1,176,000	-	1,176,000
Debt Service				
9430 Lease/Purchase Payment 1	-	31,525	-	31,525
<i>Siemens Chiller Project - Principal</i>		31,525		31,525
9440 Lease/Purchase Interest 1	-	90,694	-	90,694
<i>Siemens Chiller Project - Interest</i>		90,694		90,694
Total Debt Service	-	122,219	-	122,219
Transfers Out				
9820 Transfer Out 246--Public Art	25,000	25,000	-	25,000
<i>Transfer Out 246 - Arts Commission</i>		25,000		25,000
9821 Transfer Out 229--Fam Advocacy Center	313,060	418,795	-	418,795
<i>Transfer Out 229 - Family Advocacy</i>		418,795		418,795
9822 Transfer Out 202--AAA 1	200,965	311,200	-	311,200
9823 Transfer Out 205--Home Grants	32,200	32,200	-	32,200
9824 Transfer Out 203--CAP 2	67,680	67,680	-	67,680
<i>To supplement CAP program funding</i>		67,680		67,680
9826 Transfer Out 209--Other Grants	25,000	25,000	-	25,000
<i>Transfer Out 209 - Grant Match</i>		25,000		25,000
9827 Transfer Out 215--Transit 2	520,510	570,510	-	570,510
<i>General Fund Transfer for Transit Operations</i>		570,510		570,510

Non-Departmental

Operating Budget Detail

Fund: General Fund

Division: 101 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9832 Transfer Out 304--Street Construction	-	-	3,000,000	3,000,000
<i>Transfer Out 304</i>			3,000,000	3,000,000
9833 Transfer Out 333--Transit Park and Ride	-	-	75,000	75,000
<i>Transfer Out 325</i>			75,000	75,000
9834 Transfer Out 322--Capital Projects	-	-	1,765,000	1,765,000
9836 Transfer Out 308--Police Development	-	-	-	-
9837 Transfer Out 310--Park Construction	-	-	2,000,000	2,000,000
<i>Transfer Out 310</i>			2,000,000	2,000,000
9838 Transfer Out 311--Library Development	-	-	100,000	100,000
<i>Transfer Out 311</i>			100,000	100,000
9839 Transfer Out 319--Fire Development	-	-	-	-
9846 Transfer Out 417--'99 Ref. MDC Debt Svc.	400,000	400,000	-	400,000
<i>Transfer Out 417 - MDC 2002 - 2008</i>		400,000		400,000
9861 Transfer Out 601--Vehicle Replacement	-	-	-	-
9863 Transfer Out 603--Equipment Replacement	17,100	23,600	-	23,600
<i>Technology Replacement Contribution</i>		23,600		23,600
9865 Transfer Out 605--Risk Management	-	-	-	-
Total Transfers Out	1,601,515	1,873,985	6,940,000	8,813,985
Contingency				
9900 Contingency	-	-	3,000,000	3,000,000
Total Contingency	-	-	3,000,000	3,000,000
Total Non-Departmental	2,902,515	3,172,204	9,940,000	13,112,204

Non-Departmental

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 1	5,000	-	-	-
<i>Salaries & Wages</i>	5,000			
Total Personal Services	5,000	-	-	-
Other				
9310 Administrative Indirect Charges	5,690	5,690	-	5,690
<i>Indirect Administrative Charges</i>		5,690		5,690
Total Other	5,690	5,690	-	5,690
Transfers Out				
9842 Transfer Out 408 1	-	-	-	-
Total Transfers Out	-	-	-	-
Contingency				
9900 Contingency 1	-	-	250,000	250,000
Total Contingency	-	-	250,000	250,000
Total Non-Departmental	10,690	5,690	250,000	255,690

Operating Budget Detail

Fund: Other Grants

Division: 209 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6990 Other Miscellaneous 2	-	-	5,000,000	5,000,000
<i>Unanticipated Special Revenue Appropriation</i>			5,000,000	5,000,000
Total Contractual Services	-	-	5,000,000	5,000,000
Total Non-Departmental	-	-	5,000,000	5,000,000

Operating Budget Detail

Fund: Cemetery Maintenance Fund

Division: 214 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6180 Other Professional Services 1	5,000	5,000	-	5,000
6270 Refuse Collection	-	-	-	-
6320 Contractual Maint./Building & Grounds	10,740	10,740	-	10,740
<i>Cemetery Landscape Maintenance</i>		10,740		10,740
Total Contractual Services	15,740	15,740	-	15,740
Total Non-Departmental	15,740	15,740	-	15,740

Non-Departmental

Operating Budget Detail

Fund: 0.5% Dedicated Sales Tax

Division: 230 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6010 Accounting/Auditing Services	4,000	4,000	-	4,000
Total Contractual Services	4,000	4,000	-	4,000
Transfers Out				
9827 Transfer Out 215--Transit 2	400,000	200,000	-	200,000
Transfer to 215 - ZOOM Circulator		200,000		200,000
9832 Transfer Out 304--Street Construction	-	-	1,000,000	1,000,000
Transfer Out 304			1,000,000	1,000,000
9848 Transfer Out 430--2003 MDC Debt	5,200,000	5,200,000	-	5,200,000
Transfer Out 430--Debt Service		5,200,000		5,200,000
9851 Transfer Out 513--Sewer Development	-	-	150,000	150,000
Transfer Out Sewer Development			150,000	150,000
9852 Transfer Out 514--Water Development	-	-	150,000	150,000
Transfer Out Water Construction			150,000	150,000
Total Transfers Out	5,600,000	5,400,000	1,300,000	6,700,000
Total Non-Departmental	5,604,000	5,404,000	1,300,000	6,704,000

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 1	5,000	-	-	-
Salaries & Wages	5,000			
Total Personal Services	5,000	-	-	-
Contractual Services				
6010 Accounting/Auditing Services	-	-	-	-
Total Contractual Services	-	-	-	-
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	-	-	-	-
Total Transfers Out	-	-	-	-
Contingency				
9900 Contingency 1	-	-	495,000	495,000
Total Contingency	-	-	495,000	495,000
Total Non-Departmental	5,000	-	495,000	495,000

Non-Departmental

Operating Budget Detail

Fund: Water Operations

Division: 501 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 1	10,000	-	-	-
<i>Salaries & Wages</i>	10,000			
Total Personal Services	10,000	-	-	-
Contractual Services				
6251 Contractual Obligations 2	1,213,060	1,213,060	-	1,213,060
<i>Sale of Effluent</i>		1,213,060		1,213,060
Total Contractual Services	1,213,060	1,213,060	-	1,213,060
Other				
9310 Administrative Indirect Charges	220	220	-	220
<i>Indirect Administrative Charges</i>		220		220
Total Other	220	220	-	220
Total Non-Departmental	1,223,280	1,213,280	-	1,213,280

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 1	5,000	-	-	-
<i>Salaries & Wages</i>	5,000			
Total Personal Services	5,000	-	-	-
Other				
9310 Administrative Indirect Charges	70	70	-	70
<i>Indirect Administrative Charges</i>		70		70
Total Other	70	70	-	70
Total Non-Departmental	5,070	70	-	70

Non-Departmental

Operating Budget Detail

Fund: Sanitation

Division: 520 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 1	5,000	-	-	-
<i>Salaries & Wages</i>	5,000			
Total Personal Services	5,000	-	-	-
Other				
9310 Administrative Indirect Charges	220	220	-	220
<i>Indirect Administrative Charges</i>		220		220
Total Other	220	220	-	220
Total Non-Departmental	5,220	220	-	220

Operating Budget Detail

Fund: Printer - Copier Service Fund

Division: 604 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6310 Contractual Maint./Office Equip	-	-	-	-
6325 Contractual Maint./Technology	75,000	75,000	-	75,000
<i>Copier/Printer Maintenance Color</i>		25,000		25,000
<i>Copier/Printer Maintenance Contracts</i>		50,000		50,000
Total Contractual Services	75,000	75,000	-	75,000
Commodities				
7011 Paper 1	30,000	30,000	-	30,000
7012 Toner	10,000	10,000	-	10,000
7030 Photocopy & Duplicating Supply	5,000	5,000	-	5,000
7081 Technology Hardware	25,000	25,000	-	25,000
<i>Copier Replacement</i>		25,000		25,000
7990 Other Supplies 2	35,000	35,000	-	35,000
<i>Copier/Printer Contingency</i>		35,000		35,000
Total Commodities	105,000	105,000	-	105,000
Capital Outlay				
8012 Technology - Hardware 2	150,000	150,000	-	150,000
<i>Equipment</i>		150,000		150,000
8999 Depreciation Expense 1	-	-	-	-
Total Capital Outlay	150,000	150,000	-	150,000
Total Non-Departmental	330,000	330,000	-	330,000

Non-Departmental

Operating Budget Detail

Fund: Fleet Services Fund

Division: 606 -5300 - Non-Departmental

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
9310 Administrative Indirect Charges	150	150	-	150
<i>Indirect Administrative Charges</i>		<i>150</i>		<i>150</i>
Total Other	150	150	-	150
Total Non-Departmental	150	150	-	150

Finance & Budget

Finance and Budget

Customer Service and Utility Billing

Budget and Research

Finance Operations

Sales Tax

Payroll

Department Description

The Finance and Budget Department provides support functions for the city including: fiscal planning and treasury services, utility billing, cash receipts, purchasing, sales tax collection and auditing, accounts payable, development and monitoring of the annual operating and capital budgets, establishing and monitoring internal controls, preparing Comprehensive Annual Financial Report, and facilitating external audits and independent reviews and grant management.

These services provide for the delivery of comprehensive, value-added financial services to internal and external customers ensuring that Avondale is managed in a fiscally effective and efficient manner.

FY 2017-2018 Highlights

- ❑ Received the GFOA Certificate of Excellence in Financial Reporting
- ❑ Received GFOA's Distinguished Budget Presentation Award
- ❑ Continued to successfully transition sales tax collections to the Arizona Department of Revenue (ADOR).
- ❑ Achieved a 16% reduction in the number of utility account disconnects through adherence to schedules and the addition of an additional courtesy call. This reduction translates to less costs and inconvenience to customers and a reduction in work for staff.
- ❑ Attained a 25% reduction in the number of calls handled by the Water Billing Division through a commitment to handling calls quickly and efficiently while focusing on minimizing the need for customers to make a second or third call with additional questions.
- ❑ Moody's Rating Agency upgraded the City's GO bond rating from Aa3 to Aa2.

Finance & Budget

Strategic Initiative: Initiative 4 - Encourage & Support Creative Innovation in Development & Service Delivery

Strategic Goal: Improve Internal and External Service Delivery

- ❑ Implement electronic utility payment system at Care 1st Resource Center and Civic Center Library.

Strategic Initiative: Initiative 5 - Create a Connected Community

Strategic Goal: Use Technology to Connect Residents to Business, Government, and Community Opportunities

- ❑ Implement procurement solutions that support vendor relations.
- ❑ Implement e-billing for utilities

Finance & Budget

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Obtained Distinguished Budget Presentation award	21	22	23
Obtained the Certificate of Excellence in Financial Reporting award	15	16	17
Percentage of requisitions processed within 24 business hours	92	100	100
Revenue coverage ratios met			
Unqualified audit opinion			

Finance & Budget

Supplemental Summary: Finance & Budget

FTE	Description	Ongoing	Onetime	Total
	- Budget Software	25,000	90,000	115,000
	- Annual Arizona Department of Revenue (ADOR) Operations Assessment for Sales Tax Collections and Administration	36,000	-	36,000
1.0	Accountant	85,546	1,800	87,346
1.0 Total Requests Finance & Budget		146,546	91,800	238,346

Finance & Budget

Detailed Supplemental Report

Supplemental Detail

Title: Accountant **Amount:** \$87,346

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The Finance and Budget Department is requesting the addition of one Accountant FTE to reduce workload demands placed upon accounting staff when the Department took over payroll administration from the Human Resources Department.

Beginning in fiscal year 2014-15, the City implemented ADP for timekeeping and payroll administration, and the Department assumed payroll administration, processing, and security functions and responsibilities such as supervising payroll, processing regular and special payroll, ADP security administration, and ADP general ledger administration. These payroll responsibilities have placed substantial workload demands on Department accounting staff throughout the year in order to complete their duties timely and meet deadlines, especially during the CAFR audit season. During the CAFR audit season, accounting staff work a significant number of hours above their regular work schedule to complete both operational and CAFR-related duties. Accounting staff provide vital administrative and technical support to city departments in areas such as budgetary control, general ledger administration, cash management, grant administration, payroll administration, journal entry processing, accounts payable, financial accounting and reporting, and compliance reporting.

The addition of an Accountant FTE will positively affect services levels, while alleviating accounting staff workload demands throughout the year, especially during the CAFR audit season.

FTE: 1				Priority:	Ongoing	Onetime
Account Number:						
101	5600	5010	Salaries and Wages		62,650	0
101	5600	5110	O.A.S.D.I.		3,880	0
101	5600	5120	Az State Retirement		7,200	0
101	5600	5160	Health Insurance		9,100	0
101	5600	5180	Dental Insurance		936	0
101	5600	5190	Workers' Compensation		150	0
101	5600	5220	Medicare		910	0
101	5600	6325	Contractual Maint./Technology		420	0
101	5600	7081	Desktop		0	1,200
101	5600	7081	Dual Monitors		0	600
101	5600	9863	Replacement Fund Contribution		300	0
Totals					85,546	1,800

Finance & Budget

Supplemental Detail

Title: Annual Arizona Department of Revenue (ADOR) Operations Assessment for Sales Tax Collections and Administration Amount: **\$36,000**

Category: Mandates/Regulatory

Related Council Goal: 0

ADOR collects transaction privilege taxes for cities/towns and counties and charges an annual operations assessment for these services. The assessment is allocated based on the proportion of gross sales taxes collected by ADOR for cities/towns and counties and the proportion of each city's/town's/county's population to the total population by category (cities/towns and counties). The Arizona League of Cities and Towns estimated the City's share of ADOR's FY 2018-19 annual operations assessment to be \$201,554, an increase of about \$36,000 from the previous year. The increase in the assessment is attributable primarily to an increase in the proportion of sales taxes collected by ADOR for cities/towns in relation to its gross collections in FY 2016-17, which is the base year used for the estimate.

FTE:			Priority:	Ongoing	Onetime
Account Number:					
101	5600	6251	ADOR TPT Operations Assessment	36,000	0
			Totals	36,000	0

Finance & Budget

Supplemental Detail

Title: Budget Software

Amount: \$115,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The current budget process requires using multiple Access databases for various functions. All databases were created in-house and the systems' creator is no longer employed with the City. There are no written procedures or mapping of any of the databases which have many tables, queries, reports, forms, and macros that may or may no longer be used but would require much time to investigate. These systems are not supported by our IT department and have no contingency plan if the systems break.

Listed below are the major databases and their specific challenges (aside from those already mentioned). Other databases are used in the budget process but are not expected to be replaced as part of the budget system replacement.

BudgetOps database: Used by departments to align their base budgets and enter supplemental requests. Budgets are then imported into the Budget Master database.

- Regularly loses new year from table, requires someone to be continuously on alert to enter the fiscal year each time it is lost or users will not have access to their budgets
- Extremely slow in processing
- Entries sometimes don't show until users log out and log back in
- Items in the supplemental form are sometimes duplicated numerous times
- Duplicate items which are deleted return after logging back in
- Requires 64-bit and 32-bit versions for all users to have access

CIP budget database: Used by departments to enter CIP projects for the new year (plus future years). CIP budgets are then imported into the Budget Master database.

- Slow in processing
- Duplicate items
- Requires 64-bit and 32-bit versions for all users to have access
- No project mapping capabilities

Revenues database: Used to forecast revenues and expenditures. Tables are linked to the Budget Master database for reporting.

- Extremely complicated and choppy process

Budget Master database: Used to compile the budget and edit and run reports for management as well as the Annual Budget & Financial Plan document.

- System is a complex web and changes to one table or query effects other queries and/or reports which may not be known until we run the affected queries and/or reports
- When issues arise with any of the objects (tables, queries, etc.), it can be time-consuming to fix or find a work-around

Position Control database: Used for position control (to ensure we don't over-fill our council approved FTEs). Also used to calculate positions budgets for the coming year.

- System is a complex web and changes to one table or query effects other queries and/or reports which may not be known until we run the affected queries and/or reports

Indirect Cost Allocations database: Used to calculate and allocate indirect costs (over-head) from internal service departments to user departments.

- System is a complex web and changes to one table or query effects other queries and/or reports which may not be known until we run the affected queries and/or reports
- Calculated charges seem inaccurate but difficult to validate or correct as no one is familiar with this system

Finance & Budget

Supplemental Detail

Based on vendor demos, a new budget system (in summary) can consolidate most or all of the processes mentioned above as well as allow for an approval workflow of the city’s budget; interface with the City’s existing ERP system for up-to-date expenditures (helpful during budget-setting); easily upload the final budget into the ERP system; and provide up-to-date budget-to-actual reporting throughout the year which could be scheduled to automatically be emailed to Budget, Department and/or City Management staff.

Having as many of these functions in one system would greatly improve efficiency and reduce the risk of error.

Purchasing an external budget system will allow the City to have a system which is supported as well as protect the City from losing all system knowledge with staff turn-over.

This request supplements the FY2018 approved request of \$35,000 (\$30,000 one-time/\$5,000 ongoing) to more-closely match quotes we have received from vendors through the Request for Information (RFI) process. This amount is only an estimate. During the Request for Proposals (RFP) process the City may receive proposals from other vendors with higher or lower costs.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	5800	6325	Annual Maintenance	25,000	0
101	5800	8011	Budget Software	0	90,000
Totals				25,000	90,000

Finance & Budget

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	2,350,292	2,300,459	2,678,980	2,546,550	2,545,031	2,650,560
Contractual Services	1,342,520	965,266	1,240,870	1,299,376	1,178,827	1,294,610
Commodities	10,056	15,406	16,970	16,364	16,122	12,270
Capital Outlay	-	-	30,000	30,000	28,500	30,000
Other	(1,657,300)	(1,687,300)	(1,507,630)	(1,706,510)	(1,432,249)	(1,507,630)
Transfers Out	30,610	29,600	27,770	27,770	26,382	31,170
Total by Category	2,076,178	1,623,431	2,486,960	2,213,550	2,362,612	2,510,980
Expenditures by Division						
Financial Services	1,645,048	1,475,429	1,681,760	1,599,530	1,597,672	1,669,380
Customer Services & Utility Billing	40,609	(195,970)	212,790	72,770	202,151	239,420
Budget and Research	390,521	343,972	592,410	541,250	562,790	602,180
Total by Division	2,076,178	1,623,431	2,486,960	2,213,550	2,362,612	2,510,980
Expenditures by Fund						
General Fund	2,076,178	1,623,431	2,486,960	2,213,550	2,362,612	2,510,980
Total by Fund	2,076,178	1,623,431	2,486,960	2,213,550	2,362,612	2,510,980
Authorized Positions by Division						
Financial Services	15.50	15.50	14.50	-	14.50	14.50
Customer Services & Utility Billing	10.00	10.00	10.00	-	10.00	10.00
Budget and Research	4.00	4.00	5.00	-	5.00	5.00
Total Authorized FTE	29.50	29.50	29.50	-	14.50	29.50

Finance & Budget

Operating Budget Detail

Fund: General Fund

Division: 101 -5600 - Financial Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Finance & Budget Director	1.00	1.00		1.00
Finance & Budget Assistant Director	1.00	1.00		1.00
Tax Audit Supervisor	-	1.00		1.00
Privilege Tax Audit Supervisor	1.00	-		-
Senior Accountant	2.00	2.00		2.00
Privilege Tax Auditor	1.00	1.00		1.00
Accountant	1.00	1.50		1.50
Payroll Specialist	1.00	1.00		1.00
Senior Account Clerk	4.50	-		-
Accounts Payable Clerk	-	2.00		2.00
License Inspector	-	1.00		1.00
Residential Rental Specialist	-	1.00		1.00
Revenue Collector	1.00	1.00		1.00
Administrative Assistant	1.00	1.00		1.00
Total Authorized FTE	14.50	14.50		14.50
Personal Services				
5000 Personal Services	1,360,910	1,330,050	-	1,330,050
<i>Salaries & Wages</i>	<i>1,030,850</i>	<i>1,002,150</i>		<i>1,002,150</i>
<i>Employee Benefits</i>	<i>208,680</i>	<i>205,670</i>		<i>205,670</i>
<i>Employee Health & Dental</i>	<i>121,380</i>	<i>122,230</i>		<i>122,230</i>
Total Personal Services	1,360,910	1,330,050	-	1,330,050
Contractual Services				
6010 Accounting/Auditing Services	63,200	56,200	-	56,200
6015 Payroll Services	169,940	169,940	-	169,940
6060 Attorney Fees	-	-	-	-
6100 Finance and Banking Fees	149,100	172,320	-	172,320
<i>Finance and Banking Fees</i>		<i>127,320</i>		<i>127,320</i>
<i>Investment Fees</i>		<i>45,000</i>		<i>45,000</i>
6180 Other Professional Services	3,000	1,000	-	1,000
<i>Other Professional Services</i>		<i>1,500</i>		<i>1,500</i>
<i>Reduced Approps for contribution to Graphics Designer</i>		<i>(500)</i>		<i>(500)</i>
6190 Other Fees	1,180	1,180	-	1,180
<i>CAFR Submission to GFOA</i>		<i>580</i>		<i>580</i>
<i>Licenses & Fees (2 Employees CPA License)</i>		<i>600</i>		<i>600</i>
6210 Postage	15,290	15,290	-	15,290
<i>Accounts Payable Checks</i>		<i>6,350</i>		<i>6,350</i>
<i>Other Correspondence</i>		<i>1,440</i>		<i>1,440</i>
<i>T&L Unit Correspondence</i>		<i>7,500</i>		<i>7,500</i>
6220 Telephone Service	8,220	8,220	-	8,220
<i>Communication Charges</i>		<i>8,220</i>		<i>8,220</i>

Finance & Budget

Operating Budget Detail

Fund: General Fund

Division: 101 -5600 - Financial Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6251 Contractual Obligations 2	166,000	166,000	-	166,000
<i>Payment to ADOR for TPT Collection</i>		166,000		166,000
6280 Internal Printing/Copy Charges	9,290	9,290	-	9,290
6281 Risk Management Charges 1	30,730	29,480	-	29,480
6325 Contractual Maint./Technology	49,200	49,850	-	49,850
<i>ADG Support</i>		2,000		2,000
<i>Eden Support</i>		44,000		44,000
<i>ProSystem Engagement Support</i>		2,850		2,850
<i>State of Arizona-Openbooks Subscription</i>		1,000		1,000
6500 Memberships 7	1,565	1,760	-	1,760
<i>American Payroll Association (2 Employees)</i>		440		440
<i>Assn of Certified Fraud Examiners (1 Employee)</i>		195		195
<i>Assn of Gov't Accountants (1 Employee)</i>		125		125
<i>AZ Society of CPAs (2 Employees)</i>		390		390
<i>Govt. Finance Officers Association (2 Employees)</i>		250		250
<i>Govt. Finance Officers Association of AZ (6 Employees)</i>		360		360
6510 Mileage Reimbursement	290	200	-	200
6520 Training 6	12,820	21,130	-	21,130
<i>Annual Payroll Staff Training</i>		4,000		4,000
<i>Certification Courses (CPA, CFE, CPM)</i>		3,200		3,200
<i>Eden Users Conference</i>		1,500		1,500
<i>Govt. Finance Officers Association of AZ</i>		3,530		3,530
<i>Tax Seminars</i>		1,400		1,400
<i>Training</i>		7,500		7,500
6540 Meeting Expense	1,000	1,000	-	1,000
6550 Subscriptions 2	600	150	-	150
<i>Phoenix Business Journal</i>		150		150
6560 Data Base Subscriptions	8,875	5,700	-	5,700
<i>Information Market, LLC</i>		3,600		3,600
<i>Lexis Nexis Risk Solutions</i>		2,100		2,100
6570 Printing 3	9,880	9,880	-	9,880
<i>CAFR</i>		650		650
<i>Printing</i>		4,230		4,230
<i>T&L Unit Printing</i>		5,000		5,000
6580 Publication of Legal Notices	-	-	-	-
Total Contractual Services	700,180	718,590	-	718,590
Commodities				
7010 General Office Supplies 1	4,930	4,930	-	4,930
7080 Office Equipment	310	310	-	310
7081 Technology Hardware 1	-	-	-	-
7085 Technology Software	3,700	2,000	-	2,000
<i>Software Licenses</i>		2,000		2,000

Finance & Budget

Operating Budget Detail

Fund: General Fund

Division: 101 -5600 - Financial Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7114 Spec Events Supplies/Equip	-	-	-	-
7200 Uniform Purchase	-	-	-	-
Total Commodities	8,940	7,240	-	7,240
Other				
9310 Administrative Indirect Charges	(401,180)	(401,180)	-	(401,180)
<i>Indirect Administrative Charges</i>		(401,180)		(401,180)
Total Other	(401,180)	(401,180)	-	(401,180)
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	12,910	14,680	-	14,680
<i>Technology Replacement Contribution</i>		14,680		14,680
Total Transfers Out	12,910	14,680	-	14,680
Total Financial Services	1,681,760	1,669,380	-	1,669,380

Finance & Budget

Operating Budget Detail

Fund: General Fund

Division: 101 -5630 - Customer Services & Utility Billing

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Customer Service Manager	1.00	1.00		1.00
Customer Service Supervisor	1.00	-		-
Water Billing Analyst	-	1.00		1.00
Senior Customer Service Representative	-	3.00		3.00
Senior Account Clerk	7.00	-		-
Customer Service Representative	-	3.00		3.00
Lead Customer Service Representative	1.00	1.00		1.00
Customer Service Field Representative	-	1.00		1.00
Total Authorized FTE	10.00	10.00		10.00
Personal Services				
5000 Personal Services	739,790	744,590	-	744,590
Salaries & Wages	535,910	546,790		546,790
Employee Benefits	108,810	113,500		113,500
Employee Health & Dental	95,070	84,300		84,300
Total Personal Services	739,790	744,590	-	744,590
Contractual Services				
6100 Finance and Banking Fees	177,000	180,000	-	180,000
6180 Other Professional Services	106,700	79,700	32,000	111,700
Armored Car Service		5,000		5,000
Document Destruction		1,200		1,200
Electronic Bill Presentment - Carryover			15,000	15,000
Misc. Fees for e-bill set up - Carryover			2,000	2,000
Other Professional Services - Outside vendor for Tyler Improvements - Carryover			10,000	10,000
Payment Kiosk		5,000		5,000
Payment Kiosk - Carryover			5,000	5,000
Water Billing Contract - Information Outsource		68,500		68,500
6210 Postage	94,500	110,880	-	110,880
Postage		600		600
Water Bills		110,280		110,280
6220 Telephone Service	5,230	5,230	-	5,230
Communication Charges		5,230		5,230
6280 Internal Printing/Copy Charges	13,070	13,070	-	13,070
6281 Risk Management Charges	24,750	27,310	-	27,310
6282 Equipment Management Charges	4,880	4,880	-	4,880
6300 Contractual Maint./Radio&Comm.	-	350	-	350
Zonar		350		350
6310 Contractual Maint./Office Equip	-	-	-	-
6325 Contractual Maint./Technology	33,700	33,700	-	33,700
Eden Support		27,700		27,700
IVR support (angel)		6,000		6,000

Finance & Budget

Operating Budget Detail

Fund: General Fund

Division: 101 -5630 - Customer Services & Utility Billing

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6500 Memberships	150	100	-	100
<i>Az Water Customer Service Committee</i>		<i>100</i>		<i>100</i>
6510 Mileage Reimbursement	150	150	-	150
6520 Training	3,700	7,100	-	7,100
<i>Customer Service Training</i>		<i>1,900</i>		<i>1,900</i>
<i>Training Eden User Conference (2 Employees)</i>		<i>5,200</i>		<i>5,200</i>
6540 Meeting Expense	400	400	-	400
<i>Staff Meetings</i>		<i>400</i>		<i>400</i>
6570 Printing	5,000	-	-	-
6580 Publication of Legal Notices	3,000	1,000	-	1,000
<i>Printing of Legal Notices - Rate Increase</i>		<i>1,000</i>		<i>1,000</i>
6640 Uniform Rental	500	500	-	500
Total Contractual Services	472,730	464,370	32,000	496,370
Commodities				
7010 General Office Supplies	3,690	2,870	-	2,870
7020 Data Processing Supplies	2,420	-	-	-
7200 Uniform Purchase	920	920	-	920
<i>Uniform Purchase (1 employee)</i>		<i>920</i>		<i>920</i>
Total Commodities	7,030	3,790	-	3,790
Other				
9310 Administrative Indirect Charges	(1,016,140)	(1,016,140)	-	(1,016,140)
<i>Indirect Administrative Charges</i>		<i>(1,016,140)</i>		<i>(1,016,140)</i>
9330 Facilities Maintenance Charges	-	-	-	-
Total Other	(1,016,140)	(1,016,140)	-	(1,016,140)
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	9,380	10,810	-	10,810
<i>Technology Replacement Contribution</i>		<i>10,810</i>		<i>10,810</i>
Total Transfers Out	9,380	10,810	-	10,810
Total Customer Services & Utility Billing	212,790	207,420	32,000	239,420

Finance & Budget

Operating Budget Detail

Fund: General Fund

Division: 101 -5800 - Budget and Research

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Budget Manager	1.00	1.00		1.00
Senior Budget Analyst	2.00	2.00		2.00
Procurement Officer	2.00	2.00		2.00
Total Authorized FTE	5.00	5.00		5.00
Personal Services				
5000 Personal Services 3	578,280	575,920	-	575,920
Salaries & Wages	453,990	442,750		442,750
Employee Benefits	91,850	91,020		91,020
Employee Health & Dental	32,440	42,150		42,150
Total Personal Services	578,280	575,920	-	575,920
Contractual Services				
6190 Other Fees 2	550	550	-	550
Budget Book Submission		550		550
6191 Other Penalties & Fees	-	-	-	-
6210 Postage 1	400	400	-	400
6220 Telephone Service	2,110	2,110	-	2,110
Communication Charges		2,110		2,110
6280 Internal Printing/Copy Charges	2,170	2,170	-	2,170
6281 Risk Management Charges	7,550	9,610	-	9,610
6325 Contractual Maint./Technology	5,000	5,000	5,000	10,000
Annual Maintenance - Budget Software		5,000		5,000
Budget Software - Annual Maintenance - Carryover			5,000	5,000
6500 Memberships	730	1,090	-	1,090
Govt. Finance Officers Association		530		530
Govt. Finance Officers Association of AZ (3 Employees)		180		180
NIGP (2 Employees)		380		380
6510 Mileage Reimbursement 1	250	100	-	100
6520 Training	6,840	6,140	4,070	10,210
Budget Training		5,140		5,140
Budget Training - Carryover			4,070	4,070
Procurement Training		1,000		1,000
6540 Meeting Expense 1	160	160	-	160
6550 Subscriptions	100	100	-	100
Arizona Blue Chip Economic Forecast		100		100
6560 Data Base Subscriptions 4	5,600	7,350	25,800	33,150
BuyHub		7,350		7,350
BuyHub - Carryover			800	800
On-line Procurement System - Carryover			25,000	25,000
6570 Printing	7,500	5,500	-	5,500
Budget Book		5,500		5,500

Finance & Budget

Operating Budget Detail

Fund: General Fund

Division: 101 -5800 - Budget and Research

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6580 Publication of Legal Notices ²	4,000	4,500	-	4,500
<i>Budget Legal Notifications</i>		4,500		4,500
Total Contractual Services	42,960	44,780	34,870	79,650
Commodities				
7010 General Office Supplies ¹	500	500	-	500
7040 Books and Pamphlets	500	-	-	-
7080 Office Equipment ¹	-	740	-	740
Total Commodities	1,000	1,240	-	1,240
Capital Outlay				
8011 Technology - Software ²	-	-	30,000	30,000
<i>Budget Software - Carryover</i>			30,000	30,000
Total Capital Outlay	-	-	30,000	30,000
Other				
9310 Administrative Indirect Charges	(90,310)	(90,310)	-	(90,310)
<i>Indirect Administrative Charges</i>		(90,310)		(90,310)
Total Other	(90,310)	(90,310)	-	(90,310)
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	5,480	5,680	-	5,680
<i>Technology Replacement Contribution</i>		5,680		5,680
Total Transfers Out	5,480	5,680	-	5,680
Total Budget and Research	537,410	537,310	64,870	602,180

Human Resources

Human Resources

Compensation and Benefits

Recruitment and Training

Support Services

Risk Management

Department Description

The Human Resources Department delivers services to ensure that the internal and external customers of the City receive the support they need to accomplish their goals and assignments.

Responsibilities include:

- Coordinate and administer recruitment and employment activities
- Conduct employee onboarding and all transactional processing for employees in ADP
- Administer Classification and Compensation Plan
- Develop and administer comprehensive employee benefits package
- Administer and monitor performance evaluation process
- Coordinate and administer employee tuition reimbursement program
- Administer and apply grievance and discipline procedures
- Develop and administer employee development and training efforts
- Manage employee disability accommodations, leaves and light duty assignments
- Administer Fire and Police MOU
- Administer PSPRS and CORP Boards
- Administer Risk Management programs, including worker's compensation and safety management

Staffing includes an HR Director, an HR Assistant Director, three Sr. HR Analysts, one Benefits Program Manager, two HR Specialists, a Risk Manager, and a Sr. Health and Safety Analyst.

FY 2017-2018 Highlights

- **Classification and Compensation:**
After completing the Class and Compensation Study in July of 2017, staff finalized updates to 215 employee job titles and pay grades in the ADP system.
- **Risk Management:**
The Risk Management function continues to handle a variety of coverage issues and claims of both an internal and external nature. The following are several achievements attained during FY 2018:
 - 41% reduction in loss time days city wide
 - 25% reduction in modified duty days city wide
 - 75% reduction in loss time days with in the Police Department
 - 21% reduction in modified duty days with in the Police Department
 - 90% reduction in loss time days within the Fire & Medical Departmen

Human Resources

FY 2017-2018 Highlights

□ Benefits:

Employee Self Service was implemented in the Benefits Module in the ADP system. HR held approximately 14 meetings for all City employees to provide training on the new benefits module. Staff also implemented a Kiosk at the Municipal Operations Service Center for employees that do not have access to a computer.

A new Employee Assistance Program (EAP) was implemented with a larger provider network and specialized counselors for Post-Traumatic Stress Disorder (PTSD) for sworn personnel.

A Benefits Fair was held at City Hall in October of 2017 with 26 vendors participating.

Lower administrative fees were negotiated for our employees in the Nationwide investment portfolio.

Benefits and Wellness Committees, comprised of staff from throughout the City, are in place and meet once a month. The Benefits Committee conducted a benefits feedback survey and received 126 total responses from employees.

□ Wellness Programming:

In conjunction with the Arizona Metropolitan Trust (AZMT), the Wellness Committee coordinated on-site health screenings and continued promoting the ever popular Fitbit challenges. Programs provided on-site included: Stress Management Seminar, Mammogram Screening, Flu and Pneumonia immunizations, Nutrition Seminar, Skin Cancer Screening, Health Risk Assessments, Healthy Heart, Cardiac and Organ Screening, Glaucoma testing and various other wellness activities. Blood pressure monitors were purchased by Wellness Committee and installed in City Hall, the Municipal Operations Service Center and the main Police Station

□ AZMT Trust Update:

Arizona Metropolitan Trust added Paradise Valley effective July 1, 2017, and most recently Litchfield Park effective January 1, 2018. There are currently 11 entities in the Trust; City of Apache Junction, City of Avondale, Buckeye Valley Fire District, City of El Mirage, Town of Fountain Hills, City of Maricopa, Pinal County, Sun City Fire Department, and Town of Youngtown. AZMT covers approximately 3,800 employees and dependents.

□ AVSE Recognition:

Since the creation of Avondale's Veteran Resources group in late 2015, the City in fiscal year 17/18 has sponsored a September 11th Living Memorial Tree planting on Patriot Day, coordinated ESGR-led USERRA trainings for City employees, issued a "Purple Heart City" proclamation at the EMCC Veterans Day ceremony, provided the City's Art Committee options on initiating a Veteran Banner program, attended the opening of the West Valley Center for Military & Veteran Success on Luke Air Force Base, and created an online Avondale Connects Vets veteran resource library.

□ Recruitments:

We anticipate 9,786 employment applications and 82 total recruitments for FY 2019. The current average is 6 new recruitments and 760 employment applications per month.

□ Disciplinary Actions:

The Human Resources team has coordinated with managers and supervisors on over 20 employee disciplinary actions, ranging from Letters of Reprimand to Terminations of Employment.

Human Resources

FY 2017-2018 Highlights

□ Training:

The HR team continues to deliver New Employee Orientation once a quarter. The program consists of a tour of Avondale, lunch with Department Directors and City Management, and an overview of key HR topics including benefits, safety and policies/procedures.

Real Colors, a temperament theory training, continues to be offered to City employees. The department now has 2 certified facilitators, and we are working to deliver training on advanced topics in the near future. These trainings provide employees with tools to build on their strengths and better understand others.

Arizona Governmental Training Service (AGTS) delivered a 12-week Supervisors Academy held at the Municipal Operations Service Center. The AGTS Supervisor's Academy covers key supervisory competencies in 14 modules presented over a 3-month period. 20 Avondale employees and 6 individuals from surrounding agencies attended the training.

□ Judicial Advisory Board:

Human Resources staff coordinated the reconvening of the Judicial Advisory Board to discuss the reappointment of Judge Jennings. HR staff worked in conjunction with City Court leadership to conduct surveys of litigants, attorneys and court staff to garner feedback related to the presiding judge. The board will reconvene in July of 2018 to decide on the Judge's reappointment.

□ Health and Safety:

A Safety training schedule was developed through information received in the safety training audit and with input from customers to ensure that supervisors have an opportunity to attend the same training their employees receive.

The Safety Team implemented many changes this year, which included the membership performing area assessments in their work areas; meeting invitations were sent to management to involve management as part of the Team; distribution expanded to all Dept. Heads and the City Manager.

Sharps Container Audit completed with all 33 units inspected for usage, and operational capability. Completion of all Water Reclamation Facility lock out; tag out; try out (LOTOTO) procedures. All 56 possible energized combinations were written up into Occupational Safety & Health (OSHA) compliant LOTOTO format and released to Public Works Operations. Additionally, many LOTOTO procedures for Facilities Maintenance were created.

For the first time, filed all reporting electronically to OSHA.

Implemented the Evacuation and Emergency Planning Document which provides employees proper direction in an emergency. Building evacuation drills are a requirement by Homeland Security for grant supported organizations and their buildings. Four buildings had evacuation drills. The Fire Marshall observed the evacuations and provided feedback.

Benefits and Safety teamed up to have our vision provider supply employees with prescription safety glasses at a deep discount.

The first formal Safety Audit was performed, looking at coursework for each department over a two-year period. It provided information on continuity of training in each job description; Supervisor training requirements and attendance at trainings; and training class issues. Actionable Plans were put in place for this year.

Human Resources

Strategic Initiative: *Initiative 3 - Advocate for and Support Community-Oriented Lifelong Learning Opportunities*

Strategic Goal: *Expand Employment Opportunities to Residents through Job Training and Placement Program*

Human Resources

Human Resources

Strategic Initiative: Initiative 3 - Advocate for and Support Community-Oriented Lifelong Learning Opportunities

- Continue to work with local colleges and universities to promote internal and external career opportunities through job fairs.

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Human Resources Department Turnover	30%	10%	10%

Human Resources

Supplemental Summary: Human Resources

FTE	Description	Ongoing	Onetime	Total
	- ADP Benefits Module Ongoing Costs	8,000	-	8,000
Total Requests Human Resources		8,000	-	8,000

Human Resources

Detailed Supplemental Report

Supplemental Detail

Title: ADP Benefits Module Ongoing Costs Amount: \$8,000

Category: New Program/Enhanced Service **Related Council Goal:** 0

These funds will be necessary to complete carrier connections and cover increased costs of services.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	5700	6015	ADP Benefits Module	8,000	0
Totals				8,000	0

Human Resources

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	984,935	1,046,008	1,152,360	1,152,360	1,094,742	1,143,570
Contractual Services	1,187,489	2,223,388	2,976,994	3,374,089	2,828,144	1,996,051
Commodities	25,030	22,852	34,196	34,271	32,486	32,996
Capital Outlay	14,778	26,458	-	-	-	-
Other	(252,810)	(247,900)	(432,140)	(432,140)	(410,533)	(432,140)
Transfers Out	9,350	29,623	10,630	10,630	10,099	11,360
Contingency	-	-	500,000	127,080	475,000	500,000
Total by Category	1,968,772	3,100,429	4,242,040	4,266,290	4,029,938	3,251,837
Expenditures by Division						
Risk Management Operations	225,892	242,930	1,335,450	1,335,450	1,268,678	330,940
Premiums and Claims	829,731	1,659,518	1,987,460	1,985,660	1,888,087	1,987,460
Human Resources	913,149	1,197,981	919,130	945,180	873,174	933,437
Total by Division	1,968,772	3,100,429	4,242,040	4,266,290	4,029,938	3,251,837
Expenditures by Fund						
General Fund	913,149	1,197,981	919,130	945,180	873,174	933,437
Risk Management Fund	1,055,623	1,902,448	3,322,910	3,321,110	3,156,765	2,318,400
Total by Fund	1,968,772	3,100,429	4,242,040	4,266,290	4,029,938	3,251,837
Authorized Positions by Division						
Risk Management Operations	2.00	2.00	2.00	-	2.00	2.00
Human Resources	8.00	8.00	8.00	-	8.00	8.00
Total Authorized FTE	10.00	10.00	10.00	-	2.00	10.00

Human Resources

Operating Budget Detail

Fund: General Fund

Division: 101 -5700 - Human Resources

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Human Resources Director	1.00	1.00		1.00
Human Resources Assistant Director	-	1.00		1.00
HR Assistant Director	1.00	-		-
Benefits Program Manager	-	1.00		1.00
Benefits Administrator	1.00	-		-
Senior Human Resources Analyst	-	3.00		3.00
Senior HR Analyst	3.00	-		-
Human Resources Technician	2.00	-		-
Human Resources Specialist	-	2.00		2.00
Total Authorized FTE	8.00	8.00		8.00
Personal Services				
5000 Personal Services	925,380	920,050	-	920,050
Salaries & Wages	711,040	708,340		708,340
Employee Benefits	143,140	144,270		144,270
Employee Health & Dental	71,200	67,440		67,440
Total Personal Services	925,380	920,050	-	920,050
Contractual Services				
6015 Payroll Services	-	-	-	-
6060 Attorney Fees	113,000	113,000	-	113,000
Legal Services/Employment, Labor Relations, Benefits		77,000		77,000
Legal Services/Personnel Board		10,000		10,000
Legal Services/Public Safety Board		26,000		26,000
6100 Finance and Banking Fees	-	-	-	-
6110 Medical Fees	19,000	21,570	-	21,570
ADA Accommodations		5,000		5,000
CDL Medicals Pre-Employment Medicals		10,000		10,000
Fit For Duty		6,570		6,570
6115 Random Drug Testing	1,500	1,500	-	1,500
6180 Other Professional Services	84,180	84,180	-	84,180
American Health STD 3rd Party		4,000		4,000
Bilingual Testing		3,000		3,000
Court Reporting		6,000		6,000
Employment Screening Services		10,080		10,080
Fingerprint Processing Fees		1,500		1,500
Investigation Services		8,000		8,000
Miscellaneous Independent Evaluations/Medical		3,000		3,000
NeoGov Insight and Perform, SSO, Facebook Integration		22,600		22,600
Public Safety Retirement Board Expenses		2,000		2,000
Sheakley Monthly Administration Fee		11,000		11,000
Testing Materials Consultant		6,500		6,500
Transcription Services		6,500		6,500

Human Resources

Operating Budget Detail

Fund: General Fund

Division: 101 -5700 - Human Resources

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6210 Postage 2	1,900	1,900	-	1,900
<i>Courier Services</i>		1,100		1,100
<i>Postage</i>		800		800
6220 Telephone Service	3,760	3,760	-	3,760
<i>Communication Charges</i>		3,760		3,760
6280 Internal Printing/Copy Charges	26,830	26,830	-	26,830
6281 Risk Management Charges	15,740	16,080	-	16,080
6325 Contractual Maint./Technology	26,500	26,500	-	26,500
<i>ADP Benefits Module maintenance fees</i>		26,000		26,000
<i>Confidential Fax Service for Medical Records Management</i>		500		500
6490 Organizational Development	10,000	7,600	-	7,600
6500 Memberships 6	2,749	2,919	-	2,919
<i>Association for Talent Development (ATD)</i>		349		349
<i>IFEBP</i>		325		325
<i>National Public Employer Labor Relations Association</i>		500		500
<i>Society for Human Resources Management</i>		1,500		1,500
<i>World at Work</i>		245		245
6520 Training	26,270	22,930	-	22,930
<i>Annual Employee Benefits conference</i>		3,700		3,700
<i>CCP Training</i>		2,200		2,200
<i>EEOC Annual Training Seminar</i>		2,100		2,100
<i>HR Certifications</i>		1,200		1,200
<i>NEOGOV Annual Conference</i>		3,500		3,500
<i>Performance Management Training (World at Work)</i>		1,400		1,400
<i>SHRM AZ Annual Conference</i>		5,830		5,830
<i>Training</i>		3,000		3,000
6531 Tuition Reimbursement 2	62,340	62,340	21,717	84,057
<i>Tuition Reimbursement</i>		62,340		62,340
<i>Tuition Reimbursement - Carryover</i>			21,717	21,717
6540 Meeting Expense	1,675	1,675	-	1,675
<i>New Employee Orientation</i>		575		575
<i>Other Meetings</i>		900		900
<i>Supervisor Training</i>		200		200
6570 Printing 2	500	500	-	500
<i>NEO Incentives</i>		500		500
6580 Publication of Legal Notices 2	2,200	2,200	-	2,200
<i>Legal Poster Compliance</i>		1,200		1,200
<i>Publication of Legal Notices</i>		1,000		1,000
Total Contractual Services	398,144	395,484	21,717	417,201
Commodities				
7010 General Office Supplies 2	4,000	4,000	-	4,000
<i>Security Badge Supplies, Blanks, Printer Ribbons</i>		4,000		4,000

Human Resources

Operating Budget Detail

Fund: General Fund

Division: 101 -5700 - Human Resources

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7080 Office Equipment 1	9,046	9,046	-	9,046
7081 Technology Hardware	-	-	-	-
7085 Technology Software 1	-	-	-	-
7116 Employee Awards/Recognition Program	100	100	-	100
<i>Tenure Awards</i>		100		100
7165 Other Equipment 1	-	-	-	-
7990 Other Supplies 3	5,000	5,000	-	5,000
<i>Employee Wellness Program</i>		4,500		4,500
<i>Incentives for Performance Management Training</i>		500		500
Total Commodities	18,146	18,146	-	18,146
Other				
9310 Administrative Indirect Charges	(432,140)	(432,140)	-	(432,140)
<i>Indirect Administrative Charges</i>		(432,140)		(432,140)
Total Other	(432,140)	(432,140)	-	(432,140)
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	9,600	10,180	-	10,180
<i>Technology Replacement Contribution</i>		10,180		10,180
Total Transfers Out	9,600	10,180	-	10,180
Total Human Resources	919,130	911,720	21,717	933,437

Human Resources

Operating Budget Detail

Fund: Risk Management Fund

Division: 605 -5160 - Risk Management Operations

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Risk Manager	1.00	1.00		1.00
Senior Health and Safety Analyst	-	1.00		1.00
Health and Safety Analyst	1.00	-		-
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services	226,980	223,520	-	223,520
Salaries & Wages	175,420	171,350		171,350
Employee Benefits	35,610	35,310		35,310
Employee Health & Dental	15,950	16,860		16,860
Total Personal Services	226,980	223,520	-	223,520
Contractual Services				
6060 Attorney Fees	-	-	-	-
6110 Medical Fees	17,500	17,500	-	17,500
HEP Shot Program		12,000		12,000
Post Accident Drug Testing		3,000		3,000
Random Drug Testing		1,500		1,500
Safety Eyewear Program		1,000		1,000
6180 Other Professional Services	42,810	42,810	-	42,810
Fit Test Evaluations and Exams		2,000		2,000
Industrial Hygiene Monitoring		5,000		5,000
Miscellaneous Other Professional Services		490		490
Training Consultants		35,320		35,320
6210 Postage	220	220	-	220
6220 Telephone Service	1,420	1,420	-	1,420
Communication Charges		1,420		1,420
6225 Long Distance Phone Service	400	400	-	400
Long Distance/Cell Phone Charges		400		400
6280 Internal Printing/Copy Charges	2,050	2,050	-	2,050
6282 Equipment Management Charges	-	-	-	-
6490 Organizational Development	18,450	18,450	-	18,450
ASSE Professional Development Conference (Safety Team)		1,450		1,450
Blood Borne Pathogens		2,000		2,000
CPR/AED Training		5,000		5,000
Driver Improvement Training		7,000		7,000
Fire Extinguisher Training & Recharge		1,500		1,500
Trenching/Shoring		1,500		1,500
6500 Memberships	1,600	1,600	-	1,600
ASSE		185		185
National Safety Council		750		750
PRIMA - Local Chapter & National Organization		625		625
Sam's Club Membership		40		40
6510 Mileage Reimbursement	100	100	-	100

Human Resources

Operating Budget Detail

Fund: Risk Management Fund

Division: 605 -5160 - Risk Management Operations

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6520 Training	5,720	5,720	-	5,720
<i>Annual PRIMA Conference</i>		2,220		2,220
<i>Insurance Renewal Meetings - San Francisco</i>		1,500		1,500
<i>PRIMA Peri Conference - Local Chapter</i>		2,000		2,000
6540 Meeting Expense	1,000	1,000	-	1,000
6550 Subscriptions	120	120	-	120
<i>Institute of Business</i>		20		20
<i>Other Subscriptions</i>		100		100
Total Contractual Services	91,390	91,390	-	91,390
Commodities				
7010 General Office Supplies	150	150	-	150
<i>Office Supplies</i>		150		150
7040 Books and Pamphlets	200	200	-	200
7990 Other Supplies	15,700	14,500	-	14,500
<i>AED Training Unit/CPR Training Material</i>		700		700
<i>Safety & Risk Supplies</i>		13,800		13,800
Total Commodities	16,050	14,850	-	14,850
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,030	1,180	-	1,180
<i>Technology Replacement Contribution</i>		1,180		1,180
Total Transfers Out	1,030	1,180	-	1,180
Total Risk Management Operations	335,450	330,940	-	330,940

Human Resources

Operating Budget Detail

Fund: Risk Management Fund

Division: 605 -5165 - Premiums and Claims

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6060 Attorney Fees 1	-	-	-	-
6180 Other Professional Services	75,000	75,000	-	75,000
<i>Broker Services, CAS Consulting Services</i>		75,000		75,000
6450 Auto and Gen. Liability Ins. 2	736,000	736,000	-	736,000
<i>Auto and General Liability Insurance</i>		736,000		736,000
6480 Self Insurance Uninsured Loss	676,460	676,460	-	676,460
<i>Self Insurance Uninsured Loss</i>		306,460		306,460
<i>Self Insurance Uninsured Loss - Increase</i>		370,000		370,000
Total Contractual Services	1,487,460	1,487,460	-	1,487,460
Capital Outlay				
8999 Depreciation Expense 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9832 Transfer Out 304--Street Construction	-	-	-	-
Total Transfers Out	-	-	-	-
Contingency				
9900 Contingency 2	-	-	500,000	500,000
<i>Claims Contingency</i>			500,000	500,000
Total Contingency	-	-	500,000	500,000
Total Premiums and Claims	1,487,460	1,487,460	500,000	1,987,460

Development & Engineering Services

Development and Engineering Services

Planning

Building Safety

Capital Improvement Program Management

Traffic Engineering

Land Services

Construction Management

Department Description

The Development & Engineering Services Department houses 31 employees and provides planning, building safety, and engineering excellence, innovative solutions, and outstanding customer service to build and maintain a high quality of life for the citizens of Avondale. The Department also provides on-going staff support for the City Council, the Planning Commission, the Board of Adjustment, the Energy, Environment, and Natural Resources Commission and is a resource for developers, site selectors, other governmental agencies, and the general public.

The Planning Division provides a multitude of services related to current planning, long range planning, land use regulations, land subdivision, site planning, design review, landscape designs, transportation planning, public art, construction plan review, home occupations, permitting, site and landscape inspections, special events and final occupancy clearance. The Division administers the City's Zoning Ordinance, General Plan, Art Master Plan, specific plans, and the Minor Land Division and Subdivision Regulations, as well as the Design Manuals for single-family, multi-family, commercial, and industrial development.

The Building Safety Division administer the city's adopted Building, Fire, Plumbing, Mechanical, Fuel, Gas, Electrical, Accessable, and Energy Codes, as well as providing assistance to residents and developers in all areas of building construction, inspections and permitting. Staff provides technical code assistance, review of construction and fire plans for code compliance and inspections of all the aforementioned codes for construction projects city wide.

The Engineering Division consists of Capital Improvement Program (CIP) Management, Engineering Plan Review, Traffic Engineering, Land Services, and Environmental Programs. Staff is responsible for providing professional engineering services for publicly funded capital infrastructure (streets, traffic control, drainage, water and wastewater projects) including the planning, programming, design and construction management for improvement and expansion of municipal infrastructure. Traffic Engineering operates and maintains traffic signals, streetlights, roadway signs, and pavement markings. Land Services provides oversight for land surveys and support for the acquisitions and dispositions of land, rights-of-way, and easements. Through the Environmental Program, staff ensures the City meets federal, state and local compliance regulations for storm water and air quality and manages the Municipal Sustainability Plan. The Engineering Division also administers several programs including: Street and Roadway Preventative Maintenance, Floodplain Administration and School Safety.

FY 2017-2018 Highlights

- Completed plan review and permitting for ISM Raceway's major redesign and track renovations.
- Supported investment, redevelopment and sustainable practices in historic Avondale with the following projects:
 - CDBG Street and Sidewalk Improvements
 - Pavement Preservation Treatments
- Completed the city-wide LED Streetlight Conversion Project
- Partnered with Estrella Mountain Community College in continuation of the Engineering Internship Program

Development & Engineering Services

FY 2017-2018 Highlights

- ❑ Review and approval of the 400-unit Avalon Apartment complex, as well as approval of additional retail and dining projects along the City's McDowell Road and 99th Avenue corridor.
- ❑ Completed strategic update to the Zoning Ordinance, adding flexibility to processes and creating a more user-friendly code for use by staff and the public.
- ❑ Anticipated approval of the Lakin Property, a master-planned community with up to 3,695 residential units.
- ❑ Completed development of Copper State Rubber, Vitamin Shoppe and the Coldwater logistics building.

Development & Engineering Services

Strategic Initiative: Initiative 1 - Foster Sustainable Community Development

Strategic Goal: Encourage Development of Businesses in Healthcare, Technology, and Advanced Manufacturing

- ❑ Work with MAG and ADOT to reduce connectivity gaps along the I-10 and major arterials to connect Avondale to the regional network in support of regional traffic operations and public safety uses.

Strategic Goal: Maintain and Expand Quality Infrastructure

- ❑ Implement a city-wide LED conversion program.
- ❑ Improve transportation connectivity to City amenities by the addition of bike lanes wherever possible where improvements allow for lane width reduction.

Strategic Goal: Maintain Community Safety for Businesses and Residents

- ❑ Partner with local schools to apply for Safe Routes to School studies through MAG and facilitate MAG training for crossing guards, when applicable.

Strategic Initiative: Initiative 3 - Advocate for and Support Community-Oriented Lifelong Learning Opportunities

Strategic Goal: Strengthen Education and Faith-Based Partnerships

- ❑ Partner with EMCC, ASU or other local colleges to host interns to support Engineering and Sustainability projects.

Strategic Initiative: Initiative 4 - Encourage & Support Creative Innovation in Development & Service Delivery

Strategic Goal: Encourage a Flexible Environment Responsive to Market Trends

- ❑ Promote administrative approvals for projects in targeted residential, retail, and commercial zoning districts.

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Average number of private development projects assigned to each Planner	54	56	56
Average number of CIP projects assigned to each Project Manager	4.5	4.7	5.3
Total number of streetlight repair requests per year.	1343	600	300
Total number of sign repair requests per year	324	325	327
Number of miles / lane miles sealed per year	7.5	8	10

Development & Engineering Services

Supplemental Summary: Development & Engineering Services

FTE	Description	Ongoing	Onetime	Total
	- Intersection Rewiring Project	20,000	80,000	100,000
	- Crystal Gardens Catch Basins	-	12,000	12,000
	- Stormwater Infrastructure Cleaning and Maintenance	20,000	-	20,000
	- ACCELA Contractual Maintenance Agreement	15,000	-	15,000
	- Overtime	-	3,000	3,000
1.0	Building Permit Technician	75,426	2,600	78,026
	1.0 Total Requests Development & Engineering Services	130,426	97,600	228,026

Development & Engineering Services

Detailed Supplemental Report

Supplemental Detail

Title: Building Permit Technician **Amount:** \$78,026

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Since 2014 the number of pre-applications, zoning verifications, planning applications, and engineering, building, and fire permits received and processed at the Development Services front counter have increased by 25%. All of the documents coming into Development Services come through the front counter in the way of calls, emails or walk-in traffic. This work is presently handled by two staff: a Development Service Representative and a Planner. The addition of a third position will allow this uptick in work to be divided amongst the three staff and responded to in a timelier manner.

The addition of the Building Permit Technician will also allow the Building Services division to expand the services presently offered to residents and the development community. Building Services currently has one Plans Examiner within the division and the Chief Building Official. With the level of construction projects regularly submitted to the department, it is difficult to meet the expected level of service at the front counter and conduct a thorough plan review at the same time. The new position would support the existing staff and provide a higher level of service at the front counter, to include: expanded service hours for over the counter plan review, prompt issuance of sign permits and residential plot plan review, and assisting with the scheduling of building inspections and building clearances; tasks currently handled by the inspectors directly.

FTE: 1 Priority: 1

Account Number:				Ongoing	Onetime
101	5410	5010	Salaries and Wages	53,330	0
101	5410	5110	O.A.S.D.I.	3,310	0
101	5410	5120	Az State Retirement	6,130	0
101	5410	5160	Health Insurance	9,100	0
101	5410	5180	Dental Insurance	936	0
101	5410	5190	Workers' Compensation	130	0
101	5410	5220	Medicare	770	0
101	5410	6325	Contractual Maint./Technology	420	0
101	5410	6520	Training/ Professional Development	1,000	0
101	5410	7081	Desk Phone	0	600
101	5410	7081	Dual Computer Monitors	0	600
101	5410	7081	Desktop	0	1,200
101	5410	7990	Office Chair	0	200
101	5410	9863	Replacement Fund Contribution	300	0
Totals				75,426	2,600

Development & Engineering Services

Supplemental Detail

Title: ACCELA Contractual Maintenance Agreement Amount: \$15,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

ACCELA is the Development & Engineering Service Department's permitting and application system. This system allows staff to receive, manage, and report on all items submitted to the department by residents and developers. This system also allows the public to electronically submit applications and pay fees online; limiting the number of times they have to be inconvenienced to physically appear at the DES front counter during the development or permitting process. IT works with DES staff to manage this software. The City's 5 year contract with ACCELA is slated to expire in the summer of 2018. IT negotiated a new 5-year contract with ACCELA using their technology vendor, SHI. Under the newly negotiated agreement, the cost of ACCELA is increasing, as is normal with technology. The total contract increase is \$15,000 in the first year and will then increase by 5% each year thereafter.

FTE:				Priority:	4		
Account Number:					Ongoing	Onetime	
101	5410	6325	ACCELA Annual Service & Maintenance		15,000	0	
Totals					15,000	0	

Title: Overtime Amount: \$3,000

Category: Council Goals **Related Council Goal:** 0

City Staff are working closely with ISM Raceway to ensure their massive renovation remains on schedule. ISM has specifically requested that a City Building Inspector, not a contract inspector, complete all required inspections. ISM has further requested after-hours inspections (Friday and Saturday). ISM's renovations are on track to be completed by early November of 2018. Additional funds are needed to cover the anticipated overtime for the first half of the fiscal year.

FTE:				Priority:	5		
Account Number:					Ongoing	Onetime	
101	5410	5050	Overtime, Building Inspector		0	3,000	
Totals					0	3,000	

Development & Engineering Services

Supplemental Detail

Title: Stormwater Infrastructure Cleaning and Maintenance Amount: \$20,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The City's public right-of-way contains numerous stormwater infrastructure items which together form the Municipal Separate Storm Sewer System (MS4). Through normal operation, the MS4 accumulates debris such as garbage, sediment, organics and other pollutants. Not only can this debris pollute the stormwater if unmanaged, it can clog the infrastructure, impeding the flow of stormwater during rain events. Stormwater infrastructure requires regular inspection, cleaning and maintenance. Staff rely on outside contractors to complete this work on both a routine and as-needed basis. With the continued growth occurring in the City, it is necessary to ensure ample funds are available to properly maintain these assets.

FTE:	Priority:	6	Ongoing	Onetime
Account Number:				
245 5927 6180	Stormwater Infrastructure Maintenance		20,000	0
Totals			20,000	0

Title: Crystal Gardens Catch Basins Amount: \$12,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Staff have identified 40 catch basin covers in the Crystal Gardens residential neighborhood which are failing or have been welded down over the years. The failing catch basin covers pose a safety hazard and those that have been welded shut have made access to the catch basins below extremely difficult, if not impossible. These covers need to be replaced or refurbished so the catch basins can be properly cleaned and maintained.

FTE:	Priority:	7	Ongoing	Onetime
Account Number:				
245 5927 6180	Crystal Gardens Catch Basins		0	12,000
Totals			0	12,000

Development & Engineering Services

Supplemental Detail

Title: Intersection Rewiring Project

Amount: \$100,000

Category: Council Goals

Related Council Goal: 0

Several City intersections are overdue for replacement of the internal wiring. This wiring ensures the proper, coordinated operation of the City's traffic control devices. Five intersections have been prioritized for rewiring in FY19 and will cost between \$15,000 to \$20,000 per intersection to complete. Staff anticipates rewiring 2 intersections each year thereafter as part of an ongoing maintenance plan.

Intersections to be addressed in the first year are as follows: VanBuren and Dysart Roads; Thomas and Dysart Roads; McDowell and Dysart Roads; Rancho Santa Fe Boulevard and Dysart Road; Van Buren and Central Avenue. Intersections to be completed in future years include Riley and Dysart Road, MC85 and 4th Avenue, and Central Avenue and MC85.

FTE:				Priority:	8
Account Number:				Ongoing	Onetime
201	5925	7691	Intersection Wiring Project	0	80,000
201	5925	7691	Intersection Wiring Maintenance	20,000	0
Totals				20,000	80,000

Development & Engineering Services

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	2,735,309	3,025,752	3,401,910	3,401,910	3,231,815	3,372,090
Contractual Services	1,372,577	1,475,240	2,094,495	2,085,057	1,989,770	1,774,420
Commodities	164,741	129,045	408,920	330,696	388,474	334,070
Capital Outlay	91,031	141,724	-	-	-	-
Other	142,880	150,670	140,670	140,670	133,637	331,215
Debt Service	-	-	-	-	-	219,008
Transfers Out	137,860	101,130	85,870	85,870	81,577	91,080
Contingency	-	-	50,000	50,000	47,500	50,000
Total by Category	4,644,398	5,023,561	6,181,865	6,094,203	5,872,772	6,171,883
Expenditures by Division						
Planning	676,068	687,282	736,250	736,250	699,438	718,790
Building Services	540,759	627,158	662,240	636,220	629,128	654,310
Development Svcs Administration	167,134	375,058	377,120	377,120	358,264	395,850
Engineering	1,284,486	1,302,870	1,513,985	1,497,982	1,438,286	1,397,175
Traffic Engineering	1,819,809	1,826,128	2,635,110	2,549,471	2,503,355	2,777,718
Environmental Programs	-	245	-	-	-	-
Environmental Programs Fund	156,142	204,820	257,160	297,160	244,302	228,040
Total by Division	4,644,398	5,023,561	6,181,865	6,094,203	5,872,772	6,171,883
Expenditures by Fund						
General Fund	2,531,687	2,846,107	3,139,005	3,096,982	2,982,055	3,015,355
Highway User Revenue Fund	1,956,569	1,972,634	2,785,700	2,700,061	2,646,415	2,928,488
Environmental Programs Fund	156,142	204,820	257,160	297,160	244,302	228,040
Total by Fund	4,644,398	5,023,561	6,181,865	6,094,203	5,872,772	6,171,883
Authorized Positions by Division						
Planning	6.00	6.00	6.00	-	6.00	6.00
Building Services	3.00	4.00	4.00	-	4.00	4.00
Development Svcs Administration	3.00	3.00	3.00	-	3.00	3.00
Engineering	8.00	9.00	9.00	-	9.00	9.00
Traffic Engineering	7.00	7.00	8.00	-	8.00	8.00
Environmental Programs	1.00	1.00	1.00	-	1.00	1.00
Total Authorized FTE	28.00	30.00	31.00	-	6.00	31.00

Development & Engineering Services

Operating Budget Detail

Fund: General Fund

Division: 101 -5400 - Planning

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Planning Manager	1.00	1.00		1.00
Division Lead Planner	-	1.00		1.00
Senior Planner	1.00	2.00		2.00
Planner II	2.00	-		-
Planning and Zoning Specialist	1.00	-		-
Planner	-	1.00		1.00
Development Services Representative	1.00	1.00		1.00
Total Authorized FTE	6.00	6.00		6.00
Personal Services				
5000 Personal Services 3	643,670	612,470	-	612,470
<i>Salaries & Wages</i>	495,880	465,880		465,880
<i>Employee Benefits</i>	100,550	96,010		96,010
<i>Employee Health & Dental</i>	47,240	50,580		50,580
Total Personal Services	643,670	612,470	-	612,470
Contractual Services				
6180 Other Professional Services 1	17,870	17,870	24,000	41,870
<i>Commercial/Industrial/Multi-Use Design Manual Update - Carryover</i>			24,000	24,000
<i>P/Z Meeting Transcription</i>		5,500		5,500
<i>Plan Updates</i>		12,370		12,370
6210 Postage	3,500	5,690	-	5,690
6220 Telephone Service 2	3,730	3,730	-	3,730
<i>Communication Charges</i>		3,730		3,730
6280 Internal Printing/Copy Charges	6,110	6,110	-	6,110
6281 Risk Management Charges 1	12,680	13,020	-	13,020
6325 Contractual Maint./Technology	4,490	4,490	-	4,490
<i>ArcGIS Licenses Renewals (8)</i>		4,240		4,240
<i>Map Logic (1)</i>		250		250
6500 Memberships 3	3,640	2,450	-	2,450
<i>American Institute of Certified Planners (AICP)</i>		950		950
<i>American Planning Association (APA)</i>		1,500		1,500
6510 Mileage Reimbursement	100	100	-	100
6520 Training 2	7,000	6,000	-	6,000
<i>Seminars/Conferences/Workshops</i>		6,000		6,000
6550 Subscriptions	100	100	-	100
<i>Zoning Practice</i>		100		100
6570 Printing 1	3,800	3,800	-	3,800
6580 Publication of Legal Notices	5,200	5,200	-	5,200
6590 Promotion and Publicity 1	1,500	1,500	-	1,500
6990 Other Miscellaneous 1	250	250	-	250
Total Contractual Services	69,970	70,310	24,000	94,310

Development & Engineering Services

Operating Budget Detail

Fund: General Fund

Division: 101 -5400 - Planning

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7040 Books and Pamphlets 2	450	450	-	450
<i>Planning Books</i>		450		450
7080 Office Equipment	-	-	-	-
7085 Technology Software 1	750	-	-	-
7230 Safety Apparel/Equipment 1	-	750	-	750
<i>Safety Shoes (5)</i>		750		750
Total Commodities	1,200	1,200	-	1,200
Capital Outlay				
8420 Roadway Improvement/Major Main	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	10,410	10,810	-	10,810
<i>Technology Replacement Contribution</i>		10,810		10,810
Total Transfers Out	10,410	10,810	-	10,810
Total Planning	725,250	694,790	24,000	718,790

Development & Engineering Services

Operating Budget Detail

Fund: General Fund

Division: 101 -5410 - Building Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Chief Building Official	1.00	1.00		1.00
Senior Plans Examiner	1.00	1.00		1.00
Senior Building/Fire Inspector	-	2.00		2.00
Building/Fire Inspector	2.00	-		-
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services	400,450	402,330	-	402,330
Salaries & Wages	301,410	302,330		302,330
Employee Benefits	64,660	66,280		66,280
Employee Health & Dental	34,380	33,720		33,720
Total Personal Services	400,450	402,330	-	402,330
Contractual Services				
6035 Contract Plans Review	114,940	114,940	13,500	128,440
Contract Plans Review		167,940		167,940
Reduced Approps for Contract Plans Review (Funded FTE - Bldg/Fire Inspector)		(50,000)		(50,000)
Reduced Approps for contribution to Graphics Designer third inspector-residential development - Carryover		(3,000)	13,500	(3,000)
6100 Finance and Banking Fees	-	-	-	-
6180 Other Professional Services	-	-	-	-
6220 Telephone Service	1,800	1,800	-	1,800
Communication Charges -3 phones		1,800		1,800
6280 Internal Printing/Copy Charges	1,190	1,190	-	1,190
6281 Risk Management Charges	8,440	8,590	-	8,590
6282 Equipment Management Charges	6,880	6,880	-	6,880
Equipment Management Charges		4,880		4,880
Equipment Management Charges- Bldg/Fire Inspector		2,000		2,000
6300 Contractual Maint./Radio&Comm.	1,140	1,400	-	1,400
GPS Maintenance (4)		1,400		1,400
6325 Contractual Maint./Technology	72,200	72,200	-	72,200
Accela Annual Maintenance		72,200		72,200
6500 Memberships	1,880	1,880	-	1,880
Arizona Automatic Fire Alarm Association (AFAA)		150		150
AZ Building Officials Association (AZBO)		200		200
International Code Council (ICC)		180		180
International Code Council (ICC) Chapter Dues		60		60
Memberships- Bldg/Fire Inspector		300		300
Misc Memberships		820		820
National Fire Protection Association (NFPA)- (CBO)		170		170

Development & Engineering Services

Operating Budget Detail

Fund: General Fund

Division: 101 -5410 - Building Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6520 Training 5	7,260	6,890	-	6,890
<i>Building Inspection Certification</i>		1,310		1,310
<i>International Code Council (ICC) (CBO)</i>		2,000		2,000
<i>Local Seminars & Workshops</i>		1,850		1,850
<i>Plans Examiner Training</i>		1,730		1,730
6550 Subscriptions	1,500	1,500	-	1,500
<i>NFCCS/NFPA</i>		1,500		1,500
6570 Printing 1	1,730	1,730	-	1,730
Total Contractual Services	218,960	219,000	13,500	232,500
Commodities				
7040 Books and Pamphlets 2	2,770	2,770	-	2,770
<i>Code Books</i>		2,770		2,770
7081 Technology Hardware	-	-	-	-
7200 Uniform Purchase 3	620	620	-	620
<i>Uniform Purchase- Bldg/Fire Inspector</i>		250		250
<i>Uniform Purchase-Shirts</i>		370		370
7230 Safety Apparel/Equipment	990	1,100	-	1,100
<i>Safety Apparel/Equipment- Bldg/Fire Inspector</i>		200		200
<i>Safety Apparel/Equipment- Shoes, hard hats</i>		900		900
7440 Small Tools and Instruments	400	400	-	400
7990 Other Supplies 2	500	500	-	500
<i>Building Safety Month</i>		500		500
Total Commodities	5,280	5,390	-	5,390
Capital Outlay				
8120 Vehicles 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	5,860	5,690	-	5,690
<i>Vehicle Replacement Contribution</i>		5,690		5,690
9863 Transfer Out 603--Equipment Replacement	5,550	8,400	-	8,400
<i>Technology Replacement Contribution</i>		8,400		8,400
Total Transfers Out	11,410	14,090	-	14,090
Total Building Services	636,100	640,810	13,500	654,310

Development & Engineering Services

Operating Budget Detail

Fund: General Fund

Division: 101 -5430 - Development Svcs Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Development Services and Engineering Director	1.00	-	-	-
Development & Engineering Services Director	-	1.00	-	1.00
Management Assistant	1.00	-	-	-
Management Analyst	-	1.00	-	1.00
Administrative Assistant	1.00	1.00	-	1.00
Total Authorized FTE	3.00	3.00		3.00
Personal Services				
5000 Personal Services	344,740	363,350	-	363,350
<i>Salaries & Wages</i>	274,190	279,030	-	279,030
<i>Employee Benefits</i>	57,280	59,030	-	59,030
<i>Employee Health & Dental</i>	13,270	25,290	-	25,290
Total Personal Services	344,740	363,350	-	363,350
Contractual Services				
6280 Internal Printing/Copy Charges	6,500	6,500	-	6,500
6281 Risk Management Charges	5,680	5,760	-	5,760
6500 Memberships	2,390	3,500	-	3,500
<i>ACMA (2)</i>		410		410
<i>American Planning Association (APA)</i>		450		450
<i>Arizona Forward</i>		1,400		1,400
<i>ICMA (2)</i>		1,200		1,200
<i>Sam's Club</i>		40		40
6510 Mileage Reimbursement	150	150	-	150
6520 Training	4,500	4,500	-	4,500
<i>Professional Development - Training & Conferences</i>		3,000		3,000
<i>Supervisors Academy</i>		1,500		1,500
6540 Meeting Expense	1,000	1,000	-	1,000
6550 Subscriptions	80	80	-	80
<i>AZ Business</i>		40		40
<i>AZ Real Estate Magazine</i>		40		40
6590 Promotion and Publicity	1,450	1,450	-	1,450
6595 Sponsorships	-	-	-	-
Total Contractual Services	21,750	22,940	-	22,940
Commodities				
7010 General Office Supplies	6,700	5,590	-	5,590
<i>Office Supplies</i>		5,590		5,590
7085 Technology Software	-	-	-	-
7114 Spec Events Supplies/Equip	1,500	1,500	-	1,500
<i>Supplies for Resident Appreciation Night</i>		1,500		1,500
7116 Employee Awards/Recognition Program	1,000	1,000	-	1,000
7990 Other Supplies	400	400	-	400
Total Commodities	9,600	8,490	-	8,490

Development & Engineering Services

Operating Budget Detail

Fund: General Fund

Division: 101 -5430 - Development Svcs Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,030	1,070	-	1,070
<i>Technology Replacement Contribution</i>		1,070		1,070
Total Transfers Out	1,030	1,070	-	1,070
Total Development Svcs Administration	377,120	395,850	-	395,850

Development & Engineering Services

Operating Budget Detail

Fund: General Fund

Division: 101 -5900 - Engineering

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
City Engineer	1.00	1.00		1.00
Engineering Plan Review Manager	1.00	-		-
Engineering Project Manager	2.00	3.00		3.00
Construction Project Manager	1.00	-		-
Construction Manager	-	1.00		1.00
Engineering Inspector	2.00	2.00		2.00
Senior Engineering Technician	-	1.00		1.00
Engineering Technician II	1.00	-		-
Total Authorized FTE	8.00	8.00		8.00
Personal Services				
5000 Personal Services	977,710	955,200	-	955,200
Salaries & Wages	746,940	725,890		725,890
Employee Benefits	162,880	161,870		161,870
Employee Health & Dental	67,890	67,440		67,440
Total Personal Services	977,710	955,200	-	955,200
Contractual Services				
6035 Contract Plans Review	95,000	95,000	35,000	130,000
Engineering Plan Review		95,000		95,000
LOMR/CLOMR documents review - Carryover			35,000	35,000
6060 Attorney Fees	-	-	-	-
6180 Other Professional Services	70,000	70,000	-	70,000
Misc. Engineering Projects, Surveys, Legal Fees, Studies		44,500		44,500
Professional/Consulting Services - Land Surveying - Engineering		50,000		50,000
Reduced Approps for Professional/Consulting Services (Funded FTE - Engineering Inspector)		(50,000)		(50,000)
School Studies		25,500		25,500
6210 Postage	600	600	-	600
6220 Telephone Service	5,250	5,250	-	5,250
Communication Charges		5,250		5,250
6225 Long Distance Phone Service	1,080	1,080	-	1,080
Air Card		540		540
Air Card - Engineering Inspector		540		540
6280 Internal Printing/Copy Charges	3,460	3,460	-	3,460
6281 Risk Management Charges	18,730	30,240	-	30,240
6282 Equipment Management Charges	8,470	8,470	-	8,470
Equipment Management Charges		6,470		6,470
Equipment Management Charges - Engineering Inspector		2,000		2,000
6300 Contractual Maint./Radio&Comm.	1,300	1,400	-	1,400
GPS (4)		1,400		1,400

Development & Engineering Services

Operating Budget Detail

Fund: General Fund

Division: 101 -5900 - Engineering

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6310 Contractual Maint./Office Equip	4,500	4,500	-	4,500
<i>Plotters (2)</i>		4,500		4,500
6325 Contractual Maint./Technology	6,360	6,360	-	6,360
<i>ArcView GIS (1)</i>		360		360
<i>ArcView GIS Editor Version (1)</i>		1,200		1,200
<i>Autodesk Design Suite (2)</i>		4,500		4,500
<i>Autodesk Vehicle Tracking (1)</i>		300		300
6500 Memberships	2,675	2,975	-	2,975
<i>American Public Works Association (5)</i>		875		875
<i>American Society of Civil Engineers (4)</i>		1,200		1,200
<i>Association of State Flood Plain Managers (1)</i>		150		150
<i>ATTSA (2)</i>		300		300
<i>National Society of Professional Engineers (1)</i>		450		450
6520 Training	11,700	11,300	-	11,300
<i>Professional Development- Training & Conferences</i>		11,300		11,300
6570 Printing	1,500	1,500	-	1,500
6580 Publication of Legal Notices	300	300	-	300
Total Contractual Services	230,925	242,435	35,000	277,435
Commodities				
7040 Books and Pamphlets	600	600	-	600
7075 GIS Plotter Supplies	500	500	-	500
<i>Paper & Supplies</i>		500		500
7080 Office Equipment	-	-	-	-
7081 Technology Hardware	-	-	-	-
7085 Technology Software	-	-	-	-
7200 Uniform Purchase	750	750	-	750
<i>Uniform Purchase</i>		500		500
<i>Uniform Purchase - Engineering Inspector</i>		250		250
7230 Safety Apparel/Equipment	950	950	-	950
7440 Small Tools and Instruments	500	500	-	500
Total Commodities	3,300	3,300	-	3,300
Capital Outlay				
8120 Vehicles	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	2,200	2,770	-	2,770
<i>Vehicle Replacement Contribution</i>		2,770		2,770
9863 Transfer Out 603--Equipment Replacement	7,460	7,700	-	7,700
<i>Technology Replacement Contribution</i>		7,700		7,700
Total Transfers Out	9,660	10,470	-	10,470
Total Engineering	1,221,595	1,211,405	35,000	1,246,405

Development & Engineering Services

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5900 - Engineering

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Pavement Management Coordinator	1.00	1.00		1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services	114,190	114,700	-	114,700
<i>Salaries & Wages</i>	80,940	80,940		80,940
<i>Employee Benefits</i>	24,140	25,330		25,330
<i>Employee Health & Dental</i>	9,110	8,430		8,430
Total Personal Services	114,190	114,700	-	114,700
Contractual Services				
6220 Telephone Service	520	520	-	520
<i>Communication Charges</i>		520		520
6225 Long Distance Phone Service	540	540	-	540
<i>Air Card (1)</i>		540		540
6280 Internal Printing/Copy Charges	430	430	-	430
6281 Risk Management Charges	2,280	1,910	-	1,910
6282 Equipment Management Charges	3,100	3,100	-	3,100
6300 Contractual Maint./Radio&Comm.	320	350	-	350
<i>GPS</i>		350		350
6325 Contractual Maint./Technology	3,030	3,030	-	3,030
<i>GIS</i>		380		380
<i>Pavement Management Software (iWorq)</i>		2,650		2,650
6500 Memberships	80	80	-	80
<i>ATTSA</i>		80		80
6520 Training	1,850	1,820	-	1,820
<i>Professional Development / Training</i>		1,820		1,820
Total Contractual Services	12,150	11,780	-	11,780
Commodities				
7200 Uniform Purchase	150	150	-	150
<i>Uniform Purchase- Shirts</i>		150		150
7230 Safety Apparel/Equipment	420	420	-	420
Total Commodities	570	570	-	570
Other				
9310 Administrative Indirect Charges	22,250	22,250	-	22,250
<i>Indirect Administrative Charges</i>		22,250		22,250
Total Other	22,250	22,250	-	22,250
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	2,000	-	-	-
9863 Transfer Out 603--Equipment Replacement	1,430	1,470	-	1,470
<i>Technology Replacement Contribution</i>		1,470		1,470
Total Transfers Out	3,430	1,470	-	1,470
Total Engineering	152,590	150,770	-	150,770

Development & Engineering Services

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5925 - Traffic Engineering

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Traffic Engineer	1.00	1.00		1.00
Assistant Traffic Engineer	1.00	1.00		1.00
Signal Technician	1.00	-		-
Senior Traffic Signal Technician	-	1.00		1.00
Traffic Operations Supervisor	1.00	1.00		1.00
Lead Traffic Signal Technician	-	1.00		1.00
Traffic Signal Technician	-	1.00		1.00
Streetlight Technician	2.00	-		-
Traffic Operations Technician	2.00	2.00		2.00
Total Authorized FTE	8.00	8.00		8.00
Personal Services				
5000 Personal Services	810,130	812,300	-	812,300
<i>Salaries & Wages</i>	598,040	596,380		596,380
<i>Employee Benefits</i>	148,090	148,480		148,480
<i>Employee Health & Dental</i>	64,000	67,440		67,440
Total Personal Services	810,130	812,300	-	812,300
Contractual Services				
6180 Other Professional Services	243,000	243,000	-	243,000
<i>Annual Traffic Counts</i>		7,000		7,000
<i>Bluestaking</i>		2,000		2,000
<i>Misc. projects and studies</i>		25,000		25,000
<i>NTMP Program Funds</i>		200,000		200,000
<i>Signal Studies</i>		9,000		9,000
6190 Other Fees	1,000	1,000	-	1,000
<i>Streetlight Joint Use Agreement (APS)</i>		1,000		1,000
6210 Postage	200	200	-	200
6220 Telephone Service	5,490	5,490	-	5,490
<i>Communication Charges</i>		5,490		5,490
6221 Security Services	4,110	4,110	-	4,110
6225 Long Distance Phone Service	-	-	-	-
6230 Electricity	833,650	643,105	-	643,105
6280 Internal Printing/Copy Charges	2,960	2,960	-	2,960
6281 Risk Management Charges	21,340	21,630	-	21,630
6282 Equipment Management Charges	39,170	39,170	-	39,170
6300 Contractual Maint./Radio&Comm.	1,490	1,790	-	1,790
<i>GPS (6)</i>		1,790		1,790
6325 Contractual Maint./Technology	13,330	13,330	-	13,330
<i>Audio/Video Equipment Maintenance</i>		4,000		4,000
<i>Crash Magic</i>		1,000		1,000
<i>GIS</i>		330		330
<i>INFOR/EAM Asset and Work Order Management</i>		8,000		8,000

Development & Engineering Services

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5925 - Traffic Engineering

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6500 Memberships 4	2,300	2,000	-	2,000
ATSSA - Traffic Ops Supr		80		80
International Municipal Signal Association (6)		520		520
ITE Agency Membership		1,200		1,200
Memberships		200		200
6520 Training	6,090	6,090	-	6,090
Professional Development - Training & Conferences		5,090		5,090
Training		1,000		1,000
6790 R&M Traffic Signs 2	2,000	2,000	-	2,000
Sign Manufacturing		2,000		2,000
6830 R&M Other	85,000	85,000	-	85,000
R & M Traffic Signal System		40,000		40,000
Roadway Striping		45,000		45,000
6990 Other Miscellaneous 2	1,000	1,000	-	1,000
Recycling of Streetlight Lamps		1,000		1,000
Total Contractual Services	1,262,130	1,071,875	-	1,071,875
Commodities				
7040 Books and Pamphlets 1	300	300	-	300
7080 Office Equipment	600	600	-	600
Phone		600		600
7081 Technology Hardware 1	-	-	-	-
7085 Technology Software	-	-	-	-
7165 Other Equipment 1	-	-	-	-
7200 Uniform Purchase	3,420	3,420	-	3,420
7230 Safety Apparel/Equipment 1	1,250	2,800	-	2,800
7440 Small Tools and Instruments	400	400	-	400
7450 Paint and Painting Supplies 2	4,000	6,000	-	6,000
Paint Supplies (Waterbased, Thermoplastic, Glass Beads)		6,000		6,000
7690 Traffic Signs	45,000	45,000	-	45,000
Traffic Sign Supplies		45,000		45,000
7691 Traffic Signals 4	64,000	64,000	100,000	164,000
Traffic Signal Supplies		63,500		63,500
traffic signal supplies - Carryover			100,000	100,000
Traffic Signal Supplies-Recycle Revenue		500		500
7692 Streetlights 3	94,500	90,950	-	90,950
Streetlight Replacement Program		25,000		25,000
Streetlight Supplies		65,950		65,950
Total Commodities	213,470	213,470	100,000	313,470
Capital Outlay				
8120 Vehicles 1	-	-	-	-
8630 Equipment 1	-	-	-	-
Total Capital Outlay	-	-	-	-

Development & Engineering Services

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -5925 - Traffic Engineering

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
9310 Administrative Indirect Charges	88,450	88,450	-	88,450
<i>Indirect Administrative Charges</i>		<i>88,450</i>		<i>88,450</i>
9330 Facilities Maintenance Charges	29,970	29,970	-	29,970
<i>Facilities Charges</i>		<i>29,970</i>		<i>29,970</i>
9999 Restricted Use 1	-	190,545	-	190,545
<i>Electricity Cost Reduciton-LED Streetlight Project</i>		<i>190,545</i>		<i>190,545</i>
Total Other	118,420	308,965	-	308,965
Debt Service				
9430 Lease/Purchase Payment 1	-	152,242	-	152,242
<i>LED Streetlight Project - Principal</i>		<i>152,242</i>		<i>152,242</i>
9440 Lease/Purchase Interest 1	-	66,766	-	66,766
<i>LED Streetlight Project - Interest</i>		<i>66,766</i>		<i>66,766</i>
Total Debt Service	-	219,008	-	219,008
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	48,760	36,860	-	36,860
<i>Vehicle Replacement Contribution</i>		<i>36,860</i>		<i>36,860</i>
9863 Transfer Out 603--Equipment Replacement	12,700	15,240	-	15,240
<i>Technology Replacement Contribution</i>		<i>15,240</i>		<i>15,240</i>
Total Transfers Out	61,460	52,100	-	52,100
Total Traffic Engineering	2,465,610	2,677,718	100,000	2,777,718

Development & Engineering Services

Operating Budget Detail

Fund: Environmental Programs Fund

Division: 245 -5927 - Environmental Programs

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Environmental Program Manager	1.00	-	-	-
Environmental & Sustainability Program Manager	-	1.00	-	1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services	111,020	111,740	-	111,740
Salaries & Wages	85,710	85,700	-	85,700
Employee Benefits	17,330	17,610	-	17,610
Employee Health & Dental	7,980	8,430	-	8,430
Total Personal Services	111,020	111,740	-	111,740
Contractual Services				
6150 Landfill Fees	2,500	-	-	-
6180 Other Professional Services	18,810	19,710	-	19,710
Professional/Consulting Services		19,710	-	19,710
6190 Other Fees	8,550	8,550	-	8,550
DMGP Permit		500	-	500
Dust Block Permit		2,000	-	2,000
MS4 Permit Fee		5,000	-	5,000
MSGP Permits (Water Reclamation and MOSC)		1,050	-	1,050
6220 Telephone Service	-	-	-	-
6280 Internal Printing/Copy Charges	910	910	-	910
6281 Risk Management Charges	1,890	1,910	-	1,910
6325 Contractual Maint./Technology	6,000	6,000	5,600	11,600
EAM module customization - Carryover			5,600	5,600
Infor/EAM Asset Management		6,000	-	6,000
6500 Memberships	6,450	7,900	-	7,900
AZ Muni Power Users Association		2,500	-	2,500
CESSWI (2)		150	-	150
CMS4S (2)		150	-	150
Global Philanthropy Partnership- Urban Sustainability Directors Network		1,300	-	1,300
STAR Communities		1,000	-	1,000
Stormwater Outreach for Regional Municipalities (STORM) Membership		2,500	-	2,500
US Green Building Council		300	-	300
6520 Training	5,500	5,500	-	5,500
Professional Development - Training & Conferences		5,500	-	5,500
6570 Printing	2,500	2,500	-	2,500
Outreach and Educational Materials		2,500	-	2,500
6580 Publication of Legal Notices	500	500	-	500
6590 Promotion and Publicity	4,500	4,500	-	4,500
AZ Forward Sponsorship		2,500	-	2,500
Promotion Items & Publicity Services		2,000	-	2,000

Development & Engineering Services

Operating Budget Detail

Fund: Environmental Programs Fund

Division: 245 -5927 - Environmental Programs

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
Total Contractual Services	58,110	57,980	5,600	63,580
Commodities				
7230 Safety Apparel/Equipment 2	150	300	-	300
<i>Safety Apparel- Hard hat, reflective vest</i>		300		300
7990 Other Supplies 2	1,350	1,350	-	1,350
<i>Supplies</i>		1,350		1,350
Total Commodities	1,500	1,650	-	1,650
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,030	1,070	-	1,070
<i>Technology Replacement Contribution</i>		1,070		1,070
Total Transfers Out	1,030	1,070	-	1,070
Contingency				
9900 Contingency 1	-	-	50,000	50,000
Total Contingency	-	-	50,000	50,000
Total Environmental Programs	171,660	172,440	55,600	228,040

City Clerk

City Clerk

Records Management

Elections

Licensing

Passport Services

Department Description

The City Clerk's Department performs various external functions and provides support functions for all City departments.

The City Clerk is primarily responsible for giving notice of all City Council meetings and maintaining a journal of all council proceedings. The City Clerk is also responsible for the coordination of the city's primary, general and special elections. Records management and information governance continues to be an area of focus for the City Clerk's staff due to variety of formats in which records are created and the challenges with ensuring records are managed and maintained in accordance with the law. Employee education and staying abreast of available technology is an emphasis for the department.

Other responsibilities include:

- Maintain an updated city code and charter
- Process liquor license applications
- Process annexation requests
- Process applications for Peddler's licenses
- Prepare and publish council agendas, minutes, resolutions and ordinances as required by law
- Cause the publication of legal notices
- Coordinate the appointments of members to the city's boards, commissions and committees
- Facilitate the posting of all board, commission and committee agendas and minutes
- Process internal and external requests for information or public records
- Provide notary services
- Facilitate the execution of contracts/agreements and all other legal documents
- Receive and facilitate review of special event permit applications
- Staff the two reception desks at city hall
- Answer the city's main phone line to answer questions and direct people to the appropriate staff person
- Greet visitors to city hall and direct them to the right location within city hall
- Process passport applications
- Process incoming and outgoing mail
- Maintain reservation calendars for conference rooms at city hall
- Carpool reservations

These duties are performed as required by Charter, Ordinance, or State Law.

FY 2017-2018 Highlights

- ❑ Implemented NextRequest, a portal for processing requests for public records. The portal has improved the public's experience when requesting public records as well as staff's ability to track and respond requests for public records. Since its implementation in November 2017, staff has processed 127 requests using this

City Clerk

FY 2017-2018 Highlights

application.

- ❑ The City of Avondale served as a ballot center for the Fall 2017 election. Ballot centers are a new concept in Maricopa County launched by the new County Recorder. For a few years now, staff has been working with Maricopa County to make Avondale the go-to place for voting by making our facilities available for early voting and/or a ballot center. I believe that voter participation will increase when voting is made more accessible to citizens and Avondale contributes towards accomplishing this by having weekend hours and being able to print ballots on demand.
- ❑ For the first time in many years, staff organized a recognition dinner for Boards, Commission and Committee members. Attendance was adequate and served as a benchmark to improve upon in future years.
- ❑ During the first part of FY 18, City Clerk's Department focused on crosstraining. Staff members changed responsibilities for six months, learned new tasks and increased their skill set. Cross training in a small department like the Clerk's Department is incredibly valuable so that all staff members are able to assist internal and external customers quickly and efficiently.
- ❑ Charity Callahan joined the City Clerk's team in October of 2017. She brings with her a wealth of valuable skills, experience and an great positive attitude. She's a quick learner and has quickly made the City Clerk's Department and the City of Avondale her second home.

City Clerk

Strategic Initiative: Initiative 4 - Encourage & Support Creative Innovation in Development & Service Delivery

Strategic Goal: Improve Internal and External Service Delivery

- ❑ Work with the IT Department to explore options for a document management solution for the city's records. Whether it's a system built in-house using SharePoint, or we start the process to procure a new system the City Clerk's Department will focus on this to be able to comply with applicable laws.
- ❑ Continue to focus on and promote the destruction of records that have met their retention requirement.
- ❑ Staff will continue to focus on cross training in other areas of the department. Attention will also be given on building a more cohesive team by participating in training and team building activities.
- ❑ Ensure that the Fall 2018 election goes smoothly by maintaining open communication with all key players including candidates, the county, any applicable vendors, etc. and ensuring that all timelines are met and requirements complied with.

Strategic Initiative: Initiative 5 - Create a Connected Community

Strategic Goal: Use Technology to Connect Residents to Business, Government, and Community Opportunities

- ❑ Complete implementation of the Agenda Management software currently being procured.

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Public Records Requests received and processed	362	500	500

City Clerk

Supplemental Summary: City Clerk

FTE	Description	Ongoing	Onetime	Total
	- Board, Commission and Committee Recognition Event	-	4,000	4,000
	- Transcription of Meeting Minutes	5,000	-	5,000
	- Social Media Archiving Software - Smarsh	6,500	-	6,500
	- Records Request Portal - NextRequest	6,986	-	6,986
Total Requests City Clerk		18,486	4,000	22,486

City Clerk

Detailed Supplemental Report

Supplemental Detail

Title: Records Request Portal - NextRequest **Amount:** \$6,986

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

In June of 2017 the City Clerk's Department was able to take advantage of promotional pricing to purchase NextRequest, a solution for the management of public records requests. NextRequest has proven to be a very positive investment. Residents and the general public are able to submit requests for public records online without having to either print the request form or having to come to City Hall to submit the request. The solution is very easy to use and city staff who use the application have provided very positive feedback. In addition to providing a portal to manage the requests, the system also serves as a repository for all requests submitted through the system, which means that anybody can view requests and responding documents (except those containing sensitive information). I believe that this feature in itself is worth the investment, as it puts the city in an advantageous position when it comes to transparency and access to information to the general public.

Here are some of the benefits staff has realized since the system went live in November 2017:

- The process is fully automated
- Staff is able to automatically track the number of requests received, the number of open requests and the time it takes to close the request
- The system sends automatic notifications to requester to acknowledge receipt of the request
- Staff is able to assign the request to one or more departments at the same time to expedite production of requested documents
- The system generates automated analytics that allow staff to track response time as well as the total number of documents provided and downloads by the general public

The City Clerk's Department was able to take advantage of the promotional pricing due to having surplus funds for FY 16-17, however there are annual costs associated with this solution, which the Clerk's Department will not be able to support on a continual basis and that is the reason for this supplemental request for ongoing funding.

FTE:				Priority:	1		
Account Number:						Ongoing	Onetime
101	6000	6325	Annual Maintenance Fee			6,986	0
				Totals		6,986	0

City Clerk

Supplemental Detail

Title: Transcription of Meeting Minutes

Amount: \$5,000

Category: Inflationary

Related Council Goal: 0

For many years, the City Clerk's Department has used a transcription service to transcribe City Council meeting minutes. Prior to 2017 the service only transcribed the regular meeting minutes, however they now transcribe both the work session and regular meeting minutes. Along with longer minutes, this has resulted in increased costs for this service which the Clerk's Department has found challenging to absorb. The transcription company provides a valuable service as having them available to take care of this task allows staff to focus on other responsibilities.

FTE:

Priority: 2

Account Number:				Ongoing	Onetime
101	6000	6180	Meeting minute transcription service	5,000	0
Totals				5,000	0

City Clerk

Supplemental Detail

Title: Social Media Archiving Software - Smarsh

Amount: **\$6,500**

Category: Council Goals

Related Council Goal: 0

Social Media presents Avondale with various platforms to connect with residents and the general public. Whether it's facebook, Twitter, YouTube or any other social media outlet, staff is able to engage with citizens by informing them about city happenings, future projects, seek their feedback and in general, connect with them. Staff has needed to be mindful of the responsibility that participating in these outlets represents with respect to public records, as just like any other type of communication, social media posts are considered to be a public record subject to disclosure.

Archiving of social media conversations is more complicated than email, paper and electronic documents, and to ensure the full intent and scope of the posts and activity is preserved, additional data must be captured. Smarsh is a subscription service the city started using in 2017 as an easy and relatively inexpensive solution to this challenging responsibility. Smarsh is able to capture medatadata of social media posts including edits or deletions, hashtags, conversation threads, geo data, hyperlinks, embedded images and videos.

The following social meadia accounts are currently being monitored by Smarsh:

- 10 Facebook accounts
- 5 Twitter accounts
- 1 LinkedIn account
- 1 Instagram account
- 2 You Tube Stations

During 2017, the cost of this solution was allocated to departments based on the number of social media accounts they used. Bookeeping was very challenging and the cost limited the ability of some departments to continue their presence in social media outlets. Based on Council's desire to have an increased presence on social media to engage with citizens, staff believes that the cost of this solution should be allocated to the City Clerk's Department as this falls within the department's core responsibilities. While this is a relatively small amount, the City Clerk's Department cannot absorb this expense within its current budget.

FTE: **Priority:** 3

Account Number:				Ongoing	Onetime
101	6000	6550	Smarsh - Social Media Archiving Service	6,500	0
Totals				6,500	0

City Clerk

Supplemental Detail

Title: Board, Commission and Committee Recognition Event Amount: **\$4,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

Over the past year, Council has emphasized the need to improve the city's Board, Commission and Committee program. The Council Subcommittee on BCCs was more active during the past year and together with staff organized a recognition event for BCC members. The event featured a catered sit down dinner, a small gift and recognition of BCC members who would not continue to on as members. Attendance at this event was adequate, but staff will focus on organizing another great event this year and increase participation.

Funding for the event held on December of 2017, came from portion of a supplemental request included in the FY 17-18 budget (Council Retreat/Commission Recognition). This request for supplemental funding is being submitted because we are expecting this to be an annual event that will likely grow each year.

FTE: Priority: 4

Account Number:				Ongoing	Onetime
101	6000	6540	BCC Recognition dinner	0	4,000
Totals				0	4,000

City Clerk

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	502,729	522,231	527,000	528,500	500,650	532,570
Contractual Services	64,337	121,651	117,340	111,990	111,473	117,660
Commodities	6,561	8,127	5,650	9,400	5,368	5,600
Capital Outlay	-	-	23,000	23,000	21,850	-
Other	(39,350)	(66,480)	(93,500)	(93,500)	(88,825)	(93,500)
Transfers Out	8,030	7,550	8,350	8,350	7,933	8,670
Total by Category	542,307	593,079	587,840	587,740	558,448	571,000
Expenditures by Division						
City Clerk	541,555	541,506	559,370	559,270	531,402	542,530
Elections	752	51,573	28,470	28,470	27,047	28,470
Total by Division	542,307	593,079	587,840	587,740	558,448	571,000
Expenditures by Fund						
General Fund	542,307	593,079	587,840	587,740	558,448	571,000
Total by Fund	542,307	593,079	587,840	587,740	558,448	571,000
Authorized Positions by Division						
City Clerk	6.00	6.00	6.00	-	6.00	6.00
Total Authorized FTE	6.00	6.00	6.00	-	6.00	6.00

City Clerk

Operating Budget Detail

Fund: General Fund

Division: 101 -6000 - City Clerk

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
City Clerk	1.00	1.00		1.00
Records Administrator	1.00	-		-
City Clerk Supervisor	-	1.00		1.00
City Clerk Assistant II	2.00	-		-
City Clerk Specialist	-	4.00		4.00
Senior Administrative Clerk	2.00	-		-
Total Authorized FTE	6.00	6.00		6.00
Personal Services				
5000 Personal Services	527,000	532,570	-	532,570
<i>Salaries & Wages</i>	405,730	398,720		398,720
<i>Employee Benefits</i>	83,550	83,270		83,270
<i>Employee Health & Dental</i>	37,720	50,580		50,580
Total Personal Services	527,000	532,570	-	532,570
Contractual Services				
6180 Other Professional Services	17,000	15,200	-	15,200
<i>Council Meeting Minutes Transcription</i>		7,200		7,200
<i>Document Shredding</i>		2,000		2,000
<i>Miscellaneous</i>		3,000		3,000
<i>Municipal Code Update</i>		3,000		3,000
6190 Other Fees	500	1,000	-	1,000
<i>Maricopa County Recorders Office</i>		1,000		1,000
6210 Postage	3,600	3,600	-	3,600
6220 Telephone Service	2,630	2,630	-	2,630
<i>Communication Charges</i>		2,630		2,630
6280 Internal Printing/Copy Charges	7,180	7,180	-	7,180
6281 Risk Management Charges	12,060	12,330	-	12,330
6310 Contractual Maint./Office Equip	-	-	-	-
6320 Contractual Maint./Building & Grounds	-	-	-	-
6325 Contractual Maint./Technology	12,000	12,000	-	12,000
<i>Software Maintenance</i>		12,000		12,000
6440 Notary Bonds	150	120	-	120
6500 Memberships	1,210	1,210	-	1,210
<i>AIIM</i>		190		190
<i>ARMA</i>		215		215
<i>AZ Municipal Clerk's Association</i>		250		250
<i>ICMA</i>		200		200
<i>International Institute of Municipal Clerks</i>		300		300
<i>National Notary Association</i>		55		55
6510 Mileage Reimbursement	200	200	-	200
6520 Training	6,000	6,000	-	6,000
6540 Meeting Expense	900	900	-	900

City Clerk

Operating Budget Detail

Fund: General Fund

Division: 101 -6000 - City Clerk

Description		2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services					
6550 Subscriptions	2	120	120	-	120
<i>Smarsh</i>			120		120
6570 Printing		400	400	-	400
6580 Publication of Legal Notices		9,000	9,000	-	9,000
6590 Promotion and Publicity		1,500	1,500	-	1,500
<i>Promotional Items</i>			1,500		1,500
6595 Sponsorships	1	-	-	-	-
6600 Rental Office Equipment		9,100	9,100	-	9,100
<i>Pitney Bowes - postage machine</i>			6,300		6,300
<i>Ricoh USA - public copier</i>			2,800		2,800
6620 Rental Space	2	3,800	5,100	-	5,100
<i>ACCESS - offsite records storage</i>			5,100		5,100
6990 Other Miscellaneous	1	1,520	1,600	-	1,600
Total Contractual Services		88,870	89,190	-	89,190
Commodities					
7010 General Office Supplies	1	3,490	2,500	-	2,500
7085 Technology Software		-	-	-	-
7140 Furnishings	2	100	100	-	100
<i>Office furniture</i>			100		100
7990 Other Supplies	1	2,060	3,000	-	3,000
Total Commodities		5,650	5,600	-	5,600
Capital Outlay					
8011 Technology - Software	1	-	-	-	-
Total Capital Outlay		-	-	-	-
Other					
9310 Administrative Indirect Charges		(93,500)	(93,500)	-	(93,500)
<i>Indirect Administrative Charges</i>			(93,500)		(93,500)
Total Other		(93,500)	(93,500)	-	(93,500)
Transfers Out					
9863 Transfer Out 603--Equipment Replacement		8,350	8,670	-	8,670
<i>Technology Replacement Contribution</i>			8,670		8,670
Total Transfers Out		8,350	8,670	-	8,670
Total City Clerk		536,370	542,530	-	542,530

City Clerk

Operating Budget Detail

Fund: General Fund

Division: 101 -6002 - Elections

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6180 Other Professional Services ¹	-	-	-	-
6210 Postage	-	-	-	-
6570 Printing ¹	-	-	-	-
6580 Publication of Legal Notices	380	380	-	380
6990 Other Miscellaneous ²	28,090	28,090	-	28,090
<i>Elections</i>		28,090		28,090
Total Contractual Services	28,470	28,470	-	28,470
Total Elections	28,470	28,470	-	28,470

Police

Police Department

Patrol

Investigations

Support Services

Community Programs

Department Description

With a staff of 184 employees, which includes 122 sworn police officers and 62 professional staff positions, the Police Department is responsible for delivering public safety-related services to the community. Additionally, the department includes 30 volunteers, 4 part-time employees, and has operational oversight of the Southwest Family Advocacy Center.

Public Safety services are provided to the community through the two organizational divisions within the department. The Operations Division delivers proactive and reactive patrols throughout the city, responds to calls for service from the public, and investigates and enforces criminal and traffic laws. The Support Services Division includes community services, such as crime prevention education, the Communications Bureau, the Detention Facility, Volunteer programs and the Professional Standards Bureau, which includes training, hiring, and recruitment. All of these services work towards providing a safer environment for our citizens to live, work, and raise their families.

FY 2017-2018 Highlights

- The City was awarded a three year grant from the Victims of Crime Act (VOCA) which will fund two mental health therapist for three years.
- Alarm/UCR Coordinator position has been selected and will gradually transition into the position.
- Citizen police academy held the largest class of community participants with 22 people.
- Hired an identification technician to work on criminal investigations and on-officer body camera program.
- Implemented 21 additional officer body worn cameras in patrol.
- Police Explorer post recruited 12 explorers to take part in the program.
- Increased staffing to the special victim unit and to criminal investigations bureau.

Police

Strategic Initiative: *Initiative 1 - Foster Sustainable Community Development*

Strategic Goal: *Maintain Community Safety for Businesses and Residents*

- Reduce the number of reported property crimes.
- Ensure the safe movement of traffic throughout the city

Strategic Initiative: *Initiative 5 - Create a Connected Community*

Strategic Goal: *Use Technology to Connect Residents to Business, Government, and Community Opportunities*

- Create a connected community.

Police

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Ensure the safe movement of traffic throughout the city by focusing on accident reduction of 3%.	7% decrease	3% decrease	3% decrease
Ensure the safe movement of traffic throughout the city by increasing traffic related contacts and public education by 3%.	New item	3% increase	3% increase
Use social media to connect with the community with at least 24 informational posts on Facebook.	New item	24	24
Enhance enforcement efforts to reduce to property-related crime in the city, by 2.5% over a three year period.	1.1% increase	2.5% decrease	2.5% decrease
Participate in at least two citizen academies to educate the community about public safety.	2	2	2
Implement the officer body camera roll-out.	7	28	58

Police

Supplemental Summary: Police

FTE	Description	Ongoing	Onetime	Total
	- Vehicle Replacement	-	4,900	4,900
	- Cisco Hardware	-	52,300	52,300
	- Interviewing Recording Software	-	40,000	40,000
	- Phone Tree System for Records	-	11,000	11,000
	- Training Equipment	-	3,500	3,500
	- Goserco	-	48,400	48,400
1.0	Public Safety Dispatchers	72,821	-	72,821
1.0	Detention Officer	78,716	12,000	90,716
	- LeadsOnline	9,000	-	9,000
	- Uniform Allowance	9,300	-	9,300
	- AZAFIS Maintenance Increase	4,000	-	4,000
	- Body Cameras	26,800	38,600	65,400
	- Spillman Maintenance	7,500	-	7,500
	2.0 Total Requests Police	208,137	210,700	418,837

Police

Detailed Supplemental Report

Supplemental Detail

Title: Vehicle Replacement **Amount:** \$4,900

Category: Inflationary **Related Council Goal:** 0

This is a request to transfer funding from the appropriate funds to cover the full cost to replace vehicles scheduled for replacement in FY2019. The cost to replace the vehicles is higher than what was contributed for their replacement during the life-cycle of the vehicles.

FTE:	0		Priority:			
Account Number:				Ongoing	Onetime	
229	6111	9861	Vehicle Replacement Shortage	0	4,900	
Totals				0	4,900	

Title: Spillman Maintenance **Amount:** \$7,500

Category: Council Goals **Related Council Goal:** 0

Spillman Technologies Inc. provides computer software for the police department to include such modules as: Computer Aided Dispatch (CAD), Records Management Systems, Jail Management and Case Management. Per the contract that was established in 2002, and then amended in 2014, there is a 7% standard increase for maintenance each year.

FTE:			Priority:	1		
Account Number:				Ongoing	Onetime	
101	6110	6325	Spillman Maintenance Increase	7,500	0	
Totals				7,500	0	

Title: AZAFIS Maintenance Increase **Amount:** \$4,000

Category: Available Revenue **Related Council Goal:** 0

The police department participates in AFIS network and part of that system is the Livescan system, which is utilized to capture the rolled impressions of an individual's fingerprints. It is directly connected, via the AZAFIS network to a full function workstation. The equipment processes the fingerprints for quality, and then forwards them to the State, per Statute (for criminal arrest reporting requirements). The Livescan replaces the process of taking an individual's fingerprints by hand and then forwarding them for manual scanning and electronic transmission to the State.

FTE:			Priority:	2		
Account Number:				Ongoing	Onetime	
101	6173	6325	AZAFIS and Livescan Maintenance	4,000	0	
Totals				4,000	0	

Police

Supplemental Detail

Title: Body Cameras **Amount:** \$65,400

Category: New Program/Enhanced Service **Related Council Goal:** 0

The department has been moving towards issuing on-officer body camera for uniformed officers for two years. This request is to expand the program to the next group of uniformed officers in the Patrol Division. The police department has used the cameras for the past year and a half, and there are currently 28 cameras in use. The program gets strong support from the officers who wear the cameras.

The use of on-officer body cameras provides the community transparency and insight as to how their police department implements public safety programs and how their officers perform their duties. Video data has been instrumental in providing evidence for criminal cases while protecting officers and city from any false allegations. The use of on-officer body cameras has become an industry standard for professional law enforcement agencies and help officers build trust in the community.

FTE:		Priority:	4		
Account Number:			Ongoing	Onetime	
101	6175	7081	Body Cameras	0	38,600
101	6175	7085	Evidence.com Storage	26,800	0
Totals				26,800	38,600

Title: Interviewing Recording Software **Amount:** \$40,000

Category: Available Revenue **Related Council Goal:** 0

The current equipment located at the Southwest Family Advocacy Center is outdated and no longer supported or maintained by the vendor.

FTE:		Priority:	5		
Account Number:			Ongoing	Onetime	
229	6111	8012	Recording Equipment	0	40,000
Totals				0	40,000

Police

Supplemental Detail

Title: Cisco Hardware **Amount:** \$52,300

Category: Available Revenue **Related Council Goal:** 0

Per IT the network equipment at the Southwest Family Advocacy Center needs to be replaced as the maintenance and support has expired. The total cost of the replacement is \$119,300, and per IT we have \$67,000 available in replacement funds, leaving a balance of \$52,300. Network equipment includes firewall, router, switches, wireless controllers, access points, phones and cameras.

FTE: **Priority:** 6

Account Number:	Ongoing	Onetime
229 6111 8012 Cisco Hardware	0	52,300
Totals	0	52,300

Police

Supplemental Detail

Title: Public Safety Dispatchers

Amount: \$72,821

Category: Available Revenue

Related Council Goal: 0

The police department is requesting one (1) full time Police Communications Dispatcher position in the Communications Bureau. Police Communications personnel are the first point of contact for our citizens making them the first of the first responders. It is critically important that we add personnel to decrease the liability to the city. As the city of Avondale has grown, we have added additional personnel to several other sections of the Department which increased the number of personnel the Police Communications Dispatchers are responsible for. We have not increased the total number of Police Communications Dispatchers in over ten years.

We currently have thirteen dispatcher positions to cover the city twenty-four (24) hours a day, three hundred and sixty-five (365) days a year. The current minimum staffing level is three which is a potential liability, because there is no possible way to safely take emergency phone calls and monitor radio traffic at the same time.

Using the stats from the year 2017, Police Communications processed a total of 133,146 calls. That number includes incoming, outgoing and abandoned phone calls that can still require action. That number is far more than the 73,880 CAD calls for service or the 68,924 calls that resulted in a department report. Hold times for our citizens are important to minimize. Last year, there were 2,834 calls that had to be on hold for longer than five minutes, averaging 258 calls per month. The Association of Public-Safety Communications Officials (APCO) standard of answering 911 calls is ten seconds or less 90% of the time. In the year 2016, we came in at 87.4%.

Answering phones and dispatching units are the primary responsibilities for Police Communications Dispatchers are also responsible for making entries into NCIC/ACJIS, including warrants, in a timely manner. In 2016, Communications entered 1,745 warrants which averaged out to 145 warrants a month.

FTE:				Priority:		
1				7		
Account Number:				Ongoing	Onetime	
101	6116	5010	Salaries and Wages	49,190	0	
101	6116	5050	Overtime Pay	3,000	0	
101	6116	5110	O.A.S.D.I.	3,145	0	
101	6116	5120	Az State Retirement	5,830	0	
101	6116	5160	Health Insurance	9,100	0	
101	6116	5180	Dental Insurance	936	0	
101	6116	5190	Workers' Compensation	885	0	
101	6116	5220	Medicare	735	0	
Totals				72,821	0	

Police

Supplemental Detail

Title: Detention Officer **Amount:** \$90,716

Category: Available Revenue **Related Council Goal:** 0

The Avondale Police Detention Bureau is inadequately staffed for Detention Officers. The number of patrol officers on most days of the week has increased due to the addition of a new squad and multiple squads working on Friday and Saturdays, in addition to special details like DUI enforcement, which translates into an increased number of bookings 908YTD (7/1/17 to 10/04/17) by the Detention Officers compared to the same time period last year (786).

The Detention Officers are not working in a consistent squad formation (like patrol squads) due to the need to cover the Detention Facility operations 24/7 so the starting work time for each of their work schedules fluctuates for this reason. In addition, to cover a vacancy, each detention officer works between 10-20 hours of overtime weekly, overtime which has been consistent since January 1st 2017. Also due to inadequate staffing, there are times and days during the week (during the night shift) when there is only 1 detention officer on-duty which is a safety concern. The one (1) person work schedule extends sometime if a detention officer calls in sick, someone is on vacation or is attending military training.

With the additional staffing (supervisor and detention officer), the Avondale Detention Facility will be able to not only reduce overtime but also reduce detention officers stress associated with working overtime every week; stable schedule (now fluctuating to meet coverage needs); a minimum staffing will be enforced; better supervisor coverage and oversight.

FTE: 1				Priority: 8	
Account Number:				Ongoing	Onetime
101	6173	5010	Salaries and Wages	49,190	0
101	6173	5050	Overtime Pay	4,000	0
101	6173	5110	O.A.S.D.I.	3,300	0
101	6173	5135	Corrections Officers Retirement	7,590	0
101	6173	5160	Health Insurance	9,100	0
101	6173	5180	Dental Insurance	936	0
101	6173	5190	Workers' Compensation	2,330	0
101	6173	5220	Medicare	770	0
101	6115	7160	Taser and Duty Weapon	0	2,300
101	6173	7200	Initial uniform purchase and allowances	1,500	0
101	6173	7230	Ballistic Vest	0	1,200
101	6174	7990	Camera, Digital Recorder, Media Cards, Badge, Other	0	1,000
101	6173	8070	Radio	0	7,500
Totals				78,716	12,000

Police

Supplemental Detail

Title: LeadsOnline **Amount:** \$9,000

Category: New Program/Enhanced Service **Related Council Goal:** 0

The police department is requesting the purchase of a national network system identified as LeadsOnline. By utilizing LeadsOnline means that we can know join thousands of law enforcement agencies across America who are multiplying their resources and solving violent crimes and property crimes that may have possibly gone unsolved.

This is an easy online reporting system for Pawnshops, gold buyers, game stores, phone kiosks and other secondhand businesses including scrap metal business, that can easily report transactions via LeadsOnline. In most cases, they will simply send a file each day from the system they already use in their store, or connect their software with LeadsOnline in real time via a web service. Businesses not using software may use LeadsOnline Ticket Assistant to submit transaction information. Reporting businesses simply access their respective LeadsOnline services via an encrypted password protected connection from their browser. LeadsOnline is free for reporting businesses.

With LeadsOnline, we will receive hits on our stolen items regardless of where they're sold. Comparisons will be done daily, before and after the report, and ongoing. The other good news is that we do not have to check every ticket – just those that have a serial number match. This will literally take minutes to review with a greater success rate.

LeadsOnline also has a mapping feature which allows law enforcement users to map any search result for further analysis and presentation to command staff. Zoom in to investigate a particular neighborhood that maybe having issues with a high number of property crimes.

Detectives that are working with imperfect suspect information provided by crime victims, witnesses and others can make things difficult and time consuming. With LeadsOnline's advanced suspect identification system, detectives will often get hits even when identifiers have been entered incorrectly or are missing completely.

FTE:		Priority:	12		
Account Number:				Ongoing	Onetime
101	6175	7085	LeadsOnline	9,000	0
Totals				9,000	0

Police

Supplemental Detail

Title: Goserco **Amount:** \$48,400

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The police department would like to purchase of the Goserco- Eventide NextLog product to record both phones and radio together in a single system. Goserco is a local company that has been in business for 25 years. The product has been purchased by several agencies in the valley as well as the southwestern United States. The police department currently uses NICE, and the Communications Manager recommends switching to Goserco Eventide since he has witnessed the significant difference in quality of product, reliability, technical support, customer service, and ease of use. Conservatively, the product should last the police department seven years. Currently, we pay Motorola an ongoing fee of \$18,000 dollars per year just to utilize the NICE system, if we switched to Goserco Eventide we will utilize that money to cover the extended warranty costs for Goserco.

FTE:				Priority:	13		
Account Number:						Ongoing	Onetime
101	6116	8012	Goserco			0	48,400
Totals						0	48,400

Title: Uniform Allowance **Amount:** \$9,300

Category: Available Revenue **Related Council Goal:** 0

Several years ago it was determined to increase the uniform allowance given to eligible police employees from \$1,200 to \$1,500 to get employees closer to netting \$1,000. It was determined to make this change during a time when a budget request couldn't be requested. We have managed to cover the increase based on vacancies, however, vacancies are not guaranteed and we have been very proactive in filling vacant positions.

FTE:				Priority:	15		
Account Number:						Ongoing	Onetime
235	6119	7200	Uniform Allowance			1,800	0
235	6174	7200	Uniform Allowance			6,000	0
235	6175	7200	Uniform Allowance			1,500	0
Totals						9,300	0

Police

Supplemental Detail

Title: Phone Tree System for Records Amount: **\$11,000**

Category: New Program/Enhanced Service **Related Council Goal:** 0

The phone tree would allow for more efficiency and accountability for phone calls in the Records Bureau by allowing calls to ring to the next available records clerk. This will prevent calls going to voicemail due to the clerk being on the phone with a caller, as the next available clerk will receive the call on their phone. Having the phone tree will provide equal distribution of work load with respect to phone calls received. In addition, reports regarding phone activity are available to the supervisor that allows for better accountability and performance evaluation.

FTE: Priority: 17

Account Number:				Ongoing	Onetime
101	6117	8012	Phone Tree	0	11,000
Totals				0	11,000

Title: Training Equipment Amount: **\$3,500**

Category: Available Revenue **Related Council Goal:** 0

We are currently seeking to improve our defensive tactics training within the training unit. Using proper equipment will allow us to teach and train employees tactics to minimize injury. Equipment we are seeking to obtain: DT Red Man Suit, MMA Style Gloves (12), Training baton (2), Body/vest protector for strikes (5), Miscellaneous equipment (Props for scenarios).

FTE: Priority: 18

Account Number:				Ongoing	Onetime
235	6115	7990	Miscellaneous Training Equipment	0	3,500
Totals				0	3,500

Police

Budget Summary

	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	16,350,214	18,030,145	19,046,930	19,298,780	18,094,584	19,570,020
Contractual Services	2,470,393	2,625,219	2,996,560	3,085,656	2,846,732	3,024,160
Commodities	603,070	703,206	667,130	734,144	633,774	679,332
Capital Outlay	55,564	411,938	25,000	122,941	23,750	25,000
Other	85,840	96,780	298,030	298,030	283,129	298,030
Transfers Out	861,230	971,120	782,270	782,270	743,157	1,057,120
Total by Category	20,426,311	22,838,408	23,815,920	24,321,821	22,625,124	24,653,662
Expenditures by Division						
Police - Administration	1,998,048	2,004,189	2,201,770	2,204,270	2,091,682	1,575,470
Police - Community Services	239,864	249,081	266,440	266,440	253,118	277,670
Police - Patrol Support	271,634	485,227	624,470	624,470	593,247	596,270
Police - Professional Standards Bureau	159,170	176,319	111,830	103,691	106,239	732,080
Police - Communications	1,436,972	1,560,260	1,973,020	1,973,020	1,874,369	1,885,240
Police - Records	197,101	214,616	266,010	265,810	252,710	397,860
Police - Traffic	941,445	1,098,370	1,040,810	1,040,810	988,770	1,085,350
Police - COPS Hiring ARRA	472,825	502,439	-	-	-	-
Police - Detention Services	920,737	928,237	1,026,360	1,026,360	975,042	994,862
Police - Patrol	8,781,468	10,140,619	10,791,900	10,789,400	10,252,305	11,298,440
Police - Investigations	2,772,588	2,856,000	3,013,540	3,013,740	2,862,863	3,332,070
Police - Community Action Team (CAT)	790,786	794,739	820,730	820,730	779,694	745,220
Police - Agua Fria SRO	88,947	95,906	100,110	100,110	95,105	96,820
Police - Tolleson Union SRO	236,074	211,434	222,490	222,490	211,366	200,260
Police - GIITEM	103,964	112,066	104,200	104,200	98,990	106,560
Regional Family Advocacy	900,293	1,177,445	1,252,240	1,675,578	1,189,628	1,329,490
Other Grants	102,537	162,755	-	54,761	-	-
R.I.C.O. All Agencies	11,858	68,706	-	35,941	-	-
Total by Division	20,426,311	22,838,408	23,815,920	24,321,821	22,625,124	24,653,662
Expenditures by Fund						
General Fund	16,088,298	16,802,534	17,906,340	17,898,201	17,011,023	18,426,690
Other Grants	102,537	162,755	-	54,761	-	-
Co. R.I.C.O. w/Maricopa Atty	11,858	68,706	-	35,941	-	-
Regional Family Advocacy	900,293	1,177,445	1,252,240	1,675,578	1,189,628	1,329,490
Public Safety Dedicated Sales Tax	3,323,325	4,626,968	4,657,340	4,657,340	4,424,473	4,897,482
Total by Fund	20,426,311	22,838,408	23,815,920	24,321,821	22,625,124	24,653,662
Authorized Positions by Division						
Police - Administration	10.00	10.00	10.00	-	10.00	9.00
Police - Family Advocacy Center	5.00	5.00	5.00	-	5.00	5.00
Police - Community Services	3.00	3.00	3.00	-	3.00	3.00

Police

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Authorized Positions by Division						
Police - Patrol Support	5.00	6.00	7.00	-	7.00	7.00
Police - Communications	20.00	21.00	21.00	-	21.00	21.00
Police - Records	4.00	4.00	4.00	-	4.00	4.00
Police - Traffic	8.00	8.00	8.00	-	8.00	8.00
Police - COPS Hiring ARRA	5.00	5.00	-	-	-	-
Police - Detention Services	9.00	9.00	9.00	-	9.00	9.00
Police - Patrol	71.00	78.00	83.00	-	83.00	84.00
Police - Investigations	24.00	22.00	23.00	-	23.00	23.00
Police - Community Action Team (CAT)	7.00	7.00	7.00	-	7.00	7.00
Police - Agua Fria SRO	1.00	1.00	1.00	-	1.00	1.00
Police - Tolleson Union SRO	2.00	2.00	2.00	-	2.00	2.00
Police - GIITEM	1.00	1.00	1.00	-	1.00	1.00
Total Authorized FTE	175.00	182.00	184.00	-	10.00	184.00

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6110 - Police - Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Chief	1.00	1.00		1.00
Assistant Police Chief	2.00	1.00		1.00
Policy and Procedures Analyst	1.00	1.00		1.00
Police Sergeant	2.00	2.00		2.00
Police Officer	1.00	1.00		1.00
Police Crime Analyst	1.00	1.00		1.00
Administrative Assistant to the Police Chief	1.00	-		-
Administrative Assistant	-	1.00		1.00
Senior Management Assistant	1.00	-		-
Police Administration Manager	-	1.00		1.00
Total Authorized FTE	10.00	9.00		9.00
Personal Services				
5000 Personal Services	1,455,260	832,980	-	832,980
<i>Salaries & Wages</i>	<i>1,053,250</i>	<i>625,840</i>		<i>625,840</i>
<i>Employee Benefits</i>	<i>311,840</i>	<i>156,560</i>		<i>156,560</i>
<i>Employee Health & Dental</i>	<i>90,170</i>	<i>50,580</i>		<i>50,580</i>
Total Personal Services	1,455,260	832,980	-	832,980
Contractual Services				
6060 Attorney Fees	40,000	40,000	-	40,000
6070 Interpreter Fees	2,000	2,000	-	2,000
<i>Hearing Interpretation</i>		<i>2,000</i>		<i>2,000</i>
6110 Medical Fees	20,000	20,000	-	20,000
<i>Psych Exams/Visits Materials (PD)</i>		<i>16,500</i>		<i>16,500</i>
<i>SWAT Yearly Exams</i>		<i>3,500</i>		<i>3,500</i>
6180 Other Professional Services	33,540	33,540	-	33,540
<i>Decontamination Clean Up</i>		<i>500</i>		<i>500</i>
<i>Fit for Duty Evaluations</i>		<i>500</i>		<i>500</i>
<i>Polygraph Examinations</i>		<i>16,540</i>		<i>16,540</i>
<i>Records Storage</i>		<i>4,500</i>		<i>4,500</i>
<i>Shred It</i>		<i>3,000</i>		<i>3,000</i>
<i>Towing Fees</i>		<i>6,500</i>		<i>6,500</i>
<i>Transcription Services</i>		<i>2,000</i>		<i>2,000</i>
6185 Jail Services	218,920	218,920	-	218,920
<i>Contracted Jail Per Diem and Housing Services</i>		<i>218,920</i>		<i>218,920</i>
6190 Other Fees	150	150	-	150
<i>Licenses & Fees</i>		<i>150</i>		<i>150</i>
6210 Postage	5,200	5,200	-	5,200
6220 Telephone Service	26,830	26,830	-	26,830
<i>Communication Charges/Air Cards</i>		<i>26,830</i>		<i>26,830</i>
6225 Long Distance Phone Service	10,000	10,000	-	10,000
6230 Electricity	33,200	33,200	-	33,200

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6110 - Police - Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6240 Gas 1	-	-	-	-
6250 Water	8,000	8,000	-	8,000
6251 Contractual Obligations 2	52,500	52,500	-	52,500
False Alarm Contract - Revenue Share Payment		52,500		52,500
6260 Sewer	-	-	-	-
6280 Internal Printing/Copy Charges	10,930	10,930	-	10,930
6281 Risk Management Charges	22,900	22,130	-	22,130
6310 Contractual Maint./Office Equip	6,480	6,480	-	6,480
E-Citation		4,980		4,980
Radar Calibration		1,500		1,500
6325 Contractual Maint./Technology	105,360	105,360	-	105,360
Cop Link		5,500		5,500
Netmotion Maintenance		12,390		12,390
Spillman Maintenance Contract		80,470		80,470
Spillman Technologies Contract Increase		7,000		7,000
6500 Memberships 2	2,000	2,000	-	2,000
IACP		2,000		2,000
6510 Mileage Reimbursement	250	250	-	250
6520 Training 2	3,000	3,000	-	3,000
IACP Training		3,000		3,000
6540 Meeting Expense	4,500	4,500	-	4,500
6550 Subscriptions 1	-	-	-	-
6570 Printing	5,100	5,100	-	5,100
6720 R&M Machinery and Equipment	500	500	-	500
6800 R&M Office Equipment	500	500	-	500
6990 Other Miscellaneous 3	1,000	1,000	-	1,000
Door Name Plates		500		500
Notary Fees		500		500
Total Contractual Services	612,860	612,090	-	612,090
Commodities				
7010 General Office Supplies 1	3,750	3,750	-	3,750
7040 Books and Pamphlets	4,400	4,400	-	4,400
ARS Law Statute Books		3,000		3,000
Police Testing Material		1,400		1,400
7080 Office Equipment 1	800	800	-	800
7081 Technology Hardware	-	-	-	-
7085 Technology Software 1	-	-	-	-
7114 Spec Events Supplies/Equip	4,000	4,000	-	4,000
Employee Banquet, Plaques, Awards		4,000		4,000

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6110 - Police - Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7200 Uniform Purchase 6	24,600	24,600	6,000	30,600
<i>Dome Badges/Flat Badges</i>		4,000		4,000
<i>Initial uniform costs - Carryover</i>			6,000	6,000
<i>New Issue Due to Attrition</i>		8,500		8,500
<i>Repair/Replacement of Damaged Uniforms</i>		800		800
<i>Uniform Allowance</i>		11,300		11,300
7230 Safety Apparel/Equipment	15,450	15,450	-	15,450
<i>Ballistic Vest Replacements</i>		13,550		13,550
<i>Gloves</i>		1,900		1,900
7990 Other Supplies 2	500	500	-	500
<i>Supplies</i>		500		500
Total Commodities	53,500	53,500	6,000	59,500
Capital Outlay				
8011 Technology - Software 1	-	-	-	-
8630 Equipment 2	25,000	25,000	-	25,000
<i>Police Equipment</i>		25,000		25,000
Total Capital Outlay	25,000	25,000	-	25,000
Other				
9999 Restricted Use 2	10,000	10,000	-	10,000
<i>Contributions</i>		10,000		10,000
Total Other	10,000	10,000	-	10,000
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	35,970	34,220	-	34,220
<i>Technology Replacement Contribution</i>		34,220		34,220
Total Transfers Out	35,970	34,220	-	34,220
Total Police - Administration	2,192,590	1,567,790	6,000	1,573,790

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6112 - Police - Community Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Community Service Advocate	1.00	1.00		1.00
Police Community Service Supervisor	-	1.00		1.00
Community Service Supervisor	1.00	-		-
Public Education Specialist	-	1.00		1.00
Senior Administrative Clerk	1.00	-		-
Total Authorized FTE	3.00	3.00		3.00
Personal Services				
5000 Personal Services	236,410	247,400	-	247,400
<i>Salaries & Wages</i>	176,640	184,270		184,270
<i>Employee Benefits</i>	35,720	37,840		37,840
<i>Employee Health & Dental</i>	24,050	25,290		25,290
Total Personal Services	236,410	247,400	-	247,400
Contractual Services				
6210 Postage	-	-	-	-
6220 Telephone Service	1,560	1,560	-	1,560
<i>Communication Charges-Air Cards</i>		1,560		1,560
6280 Internal Printing/Copy Charges	7,870	7,870	-	7,870
6281 Risk Management Charges	5,680	5,760	-	5,760
6500 Memberships	200	200	-	200
<i>Crime Prevention Association</i>		100		100
<i>VIP Memberships</i>		100		100
6540 Meeting Expense	500	500	-	500
<i>VIPS Meeting Expense</i>		500		500
6570 Printing	1,650	1,650	-	1,650
<i>Community Services Printing</i>		1,000		1,000
<i>VIP Printing</i>		650		650
Total Contractual Services	17,460	17,540	-	17,540
Commodities				
7010 General Office Supplies	1,500	1,500	-	1,500
<i>General Office Supplies</i>		1,000		1,000
<i>VIP Office Supplies</i>		500		500
7114 Spec Events Supplies/Equip	4,000	4,000	-	4,000
<i>Supplies for GAIN: handouts, stickers, pens, JR badges, police hats</i>		4,000		4,000
7200 Uniform Purchase	1,550	1,550	-	1,550
<i>VIP Uniforms</i>		1,550		1,550
7990 Other Supplies	1,000	1,000	-	1,000
<i>Domestic Violence Emergency Supplies: Clothes, food, shelter assistance</i>		1,000		1,000
Total Commodities	8,050	8,050	-	8,050

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6112 - Police - Community Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	4,520	4,680	-	4,680
<i>Technology Replacement Contribution</i>		4,680		4,680
Total Transfers Out	4,520	4,680	-	4,680
Total Police - Community Services	266,440	277,670	-	277,670

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6113 - Police - Patrol Support

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Support Services Supervisor	1.00	1.00		1.00
Animal Control Officer	2.00	2.00		2.00
Park Ranger	2.00	1.00		1.00
UCR and Alarm Coordinator	-	1.00		1.00
Property & Evidence Custodian	2.00	2.00		2.00
Total Authorized FTE	7.00	7.00		7.00
Personal Services				
5000 Personal Services 3	476,060	428,100	-	428,100
<i>Salaries & Wages</i>	341,760	302,020		302,020
<i>Employee Benefits</i>	83,500	75,500		75,500
<i>Employee Health & Dental</i>	50,800	50,580		50,580
Total Personal Services	476,060	428,100	-	428,100
Contractual Services				
6140 Animal Control Fees 2	2,000	2,000	-	2,000
<i>Animal Euthanasia</i>		2,000		2,000
6180 Other Professional Services	500	500	-	500
<i>Property Disposal</i>		500		500
6220 Telephone Service 2	2,610	2,610	-	2,610
<i>Communication Charges</i>		2,610		2,610
6280 Internal Printing/Copy Charges	190	190	-	190
6281 Risk Management Charges 1	17,730	19,520	-	19,520
6282 Equipment Management Charges	63,700	63,700	-	63,700
6520 Training 3	2,400	2,400	-	2,400
<i>Annual K9 Training</i>		1,600		1,600
<i>Arizona Association of Property and Evidence</i>		800		800
Total Contractual Services	89,130	90,920	-	90,920
Commodities				
7010 General Office Supplies 1	500	500	-	500
7200 Uniform Purchase	6,390	6,390	-	6,390
<i>Uniform Allowance</i>		6,390		6,390
7870 Animal Control Supplies 4	3,500	3,500	-	3,500
<i>Drugs and Darts</i>		2,000		2,000
<i>Leashes, blankets, bite stick, and muzzles</i>		800		800
<i>Medical Supplies</i>		700		700
7990 Other Supplies 3	4,800	4,800	-	4,800
<i>Battery charger</i>		200		200
<i>Property and Evidence Supplies</i>		4,600		4,600
Total Commodities	15,190	15,190	-	15,190
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	38,770	56,580	-	56,580
<i>Vehicle Replacement Contribution</i>		56,580		56,580

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6113 - Police - Patrol Support

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	5,320	5,480	-	5,480
<i>Technology Replacement Contribution</i>		5,480		5,480
Total Transfers Out	44,090	62,060	-	62,060
Total Police - Patrol Support	624,470	596,270	-	596,270

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6115 - Police - Professional Standards Bureau

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	-	615,250	-	615,250
<i>Salaries & Wages</i>	-	410,550		410,550
<i>Employee Benefits</i>	-	162,550		162,550
<i>Employee Health & Dental</i>	-	42,150		42,150
Total Personal Services	-	615,250	-	615,250
Contractual Services				
6500 Memberships	1,000	1,000	-	1,000
<i>Professional Memberships</i>		1,000		1,000
6520 Training	13,920	13,920	-	13,920
<i>AACOP Pow-Wow</i>		500		500
<i>AGTS Supervisors Academy</i>		1,000		1,000
<i>Critical Incident Stress Management Certification</i>		400		400
<i>Customer Service</i>		800		800
<i>Defensive Driver Training</i>		1,000		1,000
<i>Discipline and Internal Investigations</i>		1,500		1,500
<i>General Officer Training</i>		3,420		3,420
<i>Hispanic Leadership Institute</i>		800		800
<i>LPO</i>		500		500
<i>Rifle and SWAT school</i>		2,800		2,800
<i>Spillman Training/Certification</i>		1,200		1,200
6540 Meeting Expense	-	-	-	-
6990 Other Miscellaneous	-	-	-	-
Total Contractual Services	14,920	14,920	-	14,920
Commodities				
7010 General Office Supplies	700	700	-	700
7160 Firearm Training Supplies	54,740	54,740	15,000	69,740
<i>40 MM's and ammunition - Carryover</i>			15,000	15,000
<i>Ammunition</i>		32,000		32,000
<i>Cleaning Solution</i>		640		640
<i>Ear/Eye Protection</i>		1,200		1,200
<i>Firearm Range Cost</i>		1,000		1,000
<i>Rifle/Duty Weapon Parts, Repair, and Maintenance</i>		5,000		5,000
<i>Target/Range Equipment</i>		2,000		2,000
<i>Taser Cartridges and Repairs</i>		12,000		12,000
<i>Tools</i>		900		900
7200 Uniform Purchase	-	-	-	-
7860 Tactical Operations	-	-	-	-
Total Commodities	55,440	55,440	15,000	70,440
Total Police - Professional Standards Bureau	70,360	685,610	15,000	700,610

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6116 - Police - Communications

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Communications Manager	-	1.00		1.00
Communications Manager	1.00	-		-
Police Communications Supervisor	-	4.00		4.00
Communications Supervisor	4.00	-		-
CAD-RMS Systems Analyst	-	1.00		1.00
CAD-RMS Applications Administrator	1.00	-		-
Public Safety Dispatcher	13.00	-		-
Police Communications Dispatcher	-	13.00		13.00
911 Call Taker	2.00	2.00		2.00
Total Authorized FTE	21.00	21.00		21.00
Personal Services				
5000 Personal Services	1,511,570	1,432,760	-	1,432,760
Salaries & Wages	1,136,470	1,048,200		1,048,200
Employee Benefits	230,530	215,980		215,980
Employee Health & Dental	144,570	168,580		168,580
Total Personal Services	1,511,570	1,432,760	-	1,432,760
Contractual Services				
6070 Interpreter Fees	4,000	4,000	-	4,000
Interpreter Fees 24/7 Translation Service		4,000		4,000
6220 Telephone Service	13,010	13,010	-	13,010
Aircard		600		600
Communication Charges		12,410		12,410
6280 Internal Printing/Copy Charges	2,410	2,410	-	2,410
6281 Risk Management Charges	39,660	40,330	-	40,330
6300 Contractual Maint./Radio&Comm.	327,910	327,910	40,000	367,910
Console and Neptune Intelligence Computer Engineering (NICE) Logger Maintenance Agreement		49,300		49,300
Goserco		5,000		5,000
IBM Hardware and Software Support		6,840		6,840
Insight Battery Back Up		5,000		5,000
Mercom 911 Support		4,500		4,500
Radio Maintenance & Repair Contract		7,000		7,000
Reduced Approps for contribution to Graphics Designer		(2,000)		(2,000)
Regional Wireless Cooperative Fees		249,270		249,270
RWC - Carryover			40,000	40,000
Tokens		3,000		3,000
6310 Contractual Maint./Office Equip	3,600	3,600	-	3,600
Policy and Procedure Manual Updates and Maint		3,600		3,600
6500 Memberships	120	120	-	120
APCO/NENA Membership		40		40
Association of Public - Safety Communications		80		80

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6116 - Police - Communications

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6520 Training 2	2,500	2,500	-	2,500
<i>Dispatcher Training</i>		2,500		2,500
Total Contractual Services	393,210	393,880	40,000	433,880
Commodities				
7010 General Office Supplies 1	1,700	1,700	-	1,700
7080 Office Equipment	2,000	2,000	-	2,000
<i>Headsets</i>		2,000		2,000
7081 Technology Hardware 1	-	-	-	-
7085 Technology Software 1	-	-	-	-
Total Commodities	3,700	3,700	-	3,700
Capital Outlay				
8011 Technology - Software 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	14,540	14,900	-	14,900
<i>Technology Replacement Contribution</i>		14,900		14,900
Total Transfers Out	14,540	14,900	-	14,900
Total Police - Communications	1,923,020	1,845,240	40,000	1,885,240

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6117 - Police - Records

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Records Clerk	4.00	4.00		4.00
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services	247,300	378,850	-	378,850
<i>Salaries & Wages</i>	173,640	272,220		272,220
<i>Employee Benefits</i>	35,220	56,050		56,050
<i>Employee Health & Dental</i>	38,440	50,580		50,580
Total Personal Services	247,300	378,850	-	378,850
Contractual Services				
6100 Finance and Banking Fees	-	-	-	-
6220 Telephone Service	1,810	1,810	-	1,810
<i>Communication Charges</i>		1,810		1,810
6280 Internal Printing/Copy Charges	1,570	1,570	-	1,570
6281 Risk Management Charges	7,550	7,690	-	7,690
6520 Training	2,500	2,500	-	2,500
<i>Customer Service Training</i>		1,000		1,000
<i>Management Training</i>		1,500		1,500
Total Contractual Services	13,430	13,570	-	13,570
Commodities				
7010 General Office Supplies	1,050	1,050	-	1,050
Total Commodities	1,050	1,050	-	1,050
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	4,230	4,390	-	4,390
<i>Technology Replacement Contribution</i>		4,390		4,390
Total Transfers Out	4,230	4,390	-	4,390
Total Police - Records	266,010	397,860	-	397,860

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6119 - Police - Traffic

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Records and Vehicle Impound Supervisor	-	1.00		1.00
Police Records/30 Day Tow Supervisor	1.00	-		-
Vehicle Impound Coordinator	-	1.00		1.00
Police Traffic Program Coordinator	1.00	-		-
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services	189,570	192,950	-	192,950
<i>Salaries & Wages</i>	<i>143,770</i>	<i>143,010</i>		<i>143,010</i>
<i>Employee Benefits</i>	<i>32,430</i>	<i>33,080</i>		<i>33,080</i>
<i>Employee Health & Dental</i>	<i>13,370</i>	<i>16,860</i>		<i>16,860</i>
Total Personal Services	189,570	192,950	-	192,950
Contractual Services				
6220 Telephone Service	1,020	1,020	-	1,020
<i>Communication Charges</i>		<i>1,020</i>		<i>1,020</i>
6280 Internal Printing/Copy Charges	3,020	3,020	-	3,020
6281 Risk Management Charges	3,770	3,830	-	3,830
6520 Training	2,000	2,000	-	2,000
<i>IPTM ACC Courses</i>		<i>1,000</i>		<i>1,000</i>
<i>Spillman Training</i>		<i>1,000</i>		<i>1,000</i>
6570 Printing	3,200	3,200	-	3,200
<i>Forms for 30 Day Tow Program and Motors</i>		<i>3,200</i>		<i>3,200</i>
6800 R&M Office Equipment	400	400	-	400
6820 R&M Communication Equipment	1,710	1,710	-	1,710
<i>Internal Printing/Copy Charges</i>		<i>1,710</i>		<i>1,710</i>
Total Contractual Services	15,120	15,180	-	15,180
Commodities				
7010 General Office Supplies	1,200	1,200	-	1,200
7165 Other Equipment	25,000	25,000	-	25,000
<i>Police Equipment tied to 28-3511</i>		<i>25,000</i>		<i>25,000</i>
7990 Other Supplies	1,500	1,500	-	1,500
<i>Program Supplies</i>		<i>1,500</i>		<i>1,500</i>
Total Commodities	27,700	27,700	-	27,700
Capital Outlay				
8120 Vehicles	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,140	1,180	-	1,180
<i>Technology Replacement Contribution</i>		<i>1,180</i>		<i>1,180</i>
Total Transfers Out	1,140	1,180	-	1,180
Total Police - Traffic	233,530	237,010	-	237,010

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6173 - Police - Detention Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Detention Supervisor	2.00	2.00		2.00
Detention Officer	4.00	4.00		4.00
Total Authorized FTE	6.00	6.00		6.00
Personal Services				
5000 Personal Services	523,900	509,100	-	509,100
<i>Salaries & Wages</i>	372,430	358,510		358,510
<i>Employee Benefits</i>	101,810	100,010		100,010
<i>Employee Health & Dental</i>	49,660	50,580		50,580
Total Personal Services	523,900	509,100	-	509,100
Contractual Services				
6220 Telephone Service	3,130	3,130	-	3,130
<i>Communication Charges</i>		3,130		3,130
6230 Electricity	31,390	31,390	-	31,390
6250 Water	4,100	4,100	-	4,100
6280 Internal Printing/Copy Charges	3,650	3,650	-	3,650
6281 Risk Management Charges	15,810	15,960	-	15,960
6282 Equipment Management Charges	20,880	20,880	-	20,880
6325 Contractual Maint./Technology	5,000	5,000	5,000	10,000
<i>AFIS Livescan Maintenance</i>		5,000		5,000
<i>AFIS Livescan Maintenance - Carryover</i>			5,000	5,000
6440 Notary Bonds	-	-	-	-
Total Contractual Services	83,960	84,110	5,000	89,110
Commodities				
7010 General Office Supplies	2,200	2,200	-	2,200
7060 Janitorial Supplies	3,000	3,000	-	3,000
7081 Technology Hardware	-	-	3,700	3,700
<i>PD-Video Arraignment, audio system, switcher, cables, monitors, connectors, etc. - Carryover</i>			3,700	3,700
7200 Uniform Purchase	8,000	8,000	-	8,000
7300 Food	23,000	23,000	-	23,000
7990 Other Supplies	3,800	3,800	-	3,800
<i>Clothes</i>		2,000		2,000
<i>Jail mats</i>		500		500
<i>Other Supplies</i>		1,000		1,000
<i>Transport Belts</i>		300		300
Total Commodities	40,000	40,000	3,700	43,700
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	13,000	10,830	-	10,830
<i>Vehicle Replacement Contribution</i>		10,830		10,830
9863 Transfer Out 603--Equipment Replacement	8,650	12,800	-	12,800
<i>Technology Replacement Contribution</i>		12,800		12,800

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6173 - Police - Detention Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
Total Transfers Out	21,650	23,630	-	23,630
Total Police - Detention Services	669,510	656,840	8,700	665,540

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6174 - Police - Patrol

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Lieutenant	3.00	4.00		4.00
Police Sergeant	9.00	9.00		9.00
Police Officer	43.00	43.00		43.00
Administrative Assistant	1.00	1.00		1.00
Volunteer Coordinator	1.00	1.00		1.00
Total Authorized FTE	57.00	58.00		58.00
Personal Services				
5000 Personal Services	6,484,720	6,635,400	-	6,635,400
<i>Salaries & Wages</i>	4,317,590	4,337,080		4,337,080
<i>Employee Benefits</i>	1,719,460	1,834,670		1,834,670
<i>Employee Health & Dental</i>	447,670	463,650		463,650
Total Personal Services	6,484,720	6,635,400	-	6,635,400
Contractual Services				
6145 K9 Veterinarian Fees	1,500	1,500	-	1,500
<i>K9 Vet Fees</i>		1,500		1,500
6220 Telephone Service	61,670	61,670	-	61,670
<i>Communication Charges</i>		61,670		61,670
6225 Long Distance Phone Service	19,600	19,600	-	19,600
<i>Aircards</i>		19,600		19,600
6280 Internal Printing/Copy Charges	20,720	20,720	-	20,720
6281 Risk Management Charges	223,620	241,230	-	241,230
6282 Equipment Management Charges	316,130	316,130	-	316,130
6325 Contractual Maint./Technology	1,500	1,500	-	1,500
<i>Netmotion</i>		1,500		1,500
6500 Memberships	100	100	-	100
<i>IPMBA Bike Patrol Membership</i>		100		100
6520 Training	3,000	3,000	-	3,000
<i>Training for Patrol</i>		3,000		3,000
6570 Printing	4,500	4,500	-	4,500
6720 R&M Machinery and Equipment	800	800	-	800
<i>R&M Bicycles</i>		800		800
6990 Other Miscellaneous	-	-	-	-
Total Contractual Services	653,140	670,750	-	670,750
Commodities				
7010 General Office Supplies	2,000	2,000	-	2,000
7081 Technology Hardware	-	-	-	-
7200 Uniform Purchase	60,000	60,000	-	60,000
7230 Safety Apparel/Equipment	24,090	24,090	15,000	39,090
<i>Ballistic Vest Purchase</i>		17,000		17,000
<i>Ballistic Vests - Carryover</i>			15,000	15,000
<i>Officer Safety Equipment</i>		7,090		7,090

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6174 - Police - Patrol

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7850 Canine Supplies 4	6,000	6,000	-	6,000
<i>Dog Food</i>		2,000		2,000
<i>K9 Supplies</i>		2,000		2,000
<i>Training</i>		2,000		2,000
7860 Tactical Operations	21,070	21,070	-	21,070
<i>Ammunition for SWAT</i>		10,000		10,000
<i>Batteries for Weapon Light Systems</i>		500		500
<i>CTS Diversionary Devices</i>		1,800		1,800
<i>General Equipment Upkeep</i>		2,870		2,870
<i>Uniform Items for SWAT</i>		2,000		2,000
<i>Upkeep for Weapons</i>		2,000		2,000
<i>Yearly Sniper Ammunition</i>		1,900		1,900
7990 Other Supplies 11	19,150	19,150	-	19,150
<i>Crime Scene Tape</i>		1,500		1,500
<i>Digital Cameras</i>		2,500		2,500
<i>Digital Recorders</i>		1,650		1,650
<i>Fingerprint Supplies</i>		2,450		2,450
<i>Flares</i>		1,500		1,500
<i>Ice</i>		1,000		1,000
<i>Media Cards/Thumb Drives</i>		1,200		1,200
<i>Narc Testing Kits</i>		3,300		3,300
<i>Stop Sticks</i>		1,000		1,000
<i>Traffic Cones</i>		3,050		3,050
Total Commodities	132,310	132,310	15,000	147,310
Capital Outlay				
8130 Police K-9s 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	272,080	428,650	-	428,650
<i>Vehicle Replacement Contribution</i>		428,650		428,650
9863 Transfer Out 603--Equipment Replacement	141,360	141,980	-	141,980
<i>Technology Replacement Contribution</i>		141,980		141,980
Total Transfers Out	413,440	570,630	-	570,630
Total Police - Patrol	7,683,610	8,009,090	15,000	8,024,090

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6175 - Police - Investigations

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Lieutenant	1.00	1.00		1.00
Identification Technician	1.00	1.00		1.00
Police Sergeant	4.00	4.00		4.00
Police Officer	12.00	12.00		12.00
Administrative Assistant	1.00	1.00		1.00
Total Authorized FTE	19.00	19.00		19.00
Personal Services				
5000 Personal Services	2,341,310	2,570,550	-	2,570,550
<i>Salaries & Wages</i>	<i>1,572,320</i>	<i>1,708,540</i>		<i>1,708,540</i>
<i>Employee Benefits</i>	<i>594,380</i>	<i>684,980</i>		<i>684,980</i>
<i>Employee Health & Dental</i>	<i>174,610</i>	<i>177,030</i>		<i>177,030</i>
Total Personal Services	2,341,310	2,570,550	-	2,570,550
Contractual Services				
6180 Other Professional Services	-	-	-	-
6220 Telephone Service	11,500	11,500	-	11,500
<i>Communication Charges</i>		<i>11,500</i>		<i>11,500</i>
6225 Long Distance Phone Service	-	-	-	-
6280 Internal Printing/Copy Charges	10,710	10,710	-	10,710
6281 Risk Management Charges	98,110	98,620	-	98,620
6282 Equipment Management Charges	41,330	41,330	-	41,330
6500 Memberships	570	570	-	570
<i>Arizona Homicide Investigators Association (2)</i>		<i>40</i>		<i>40</i>
<i>Financial Crimes Association</i>		<i>70</i>		<i>70</i>
<i>International Homicide Investigators Association (2)</i>		<i>100</i>		<i>100</i>
<i>RMIN Membership</i>		<i>360</i>		<i>360</i>
6520 Training	10,580	10,580	-	10,580
<i>Advanced Forensic Interview</i>		<i>100</i>		<i>100</i>
<i>Arizona Narcotics Officers Associations Conference</i>		<i>450</i>		<i>450</i>
<i>Basic Bloodstain Pattern Analysis</i>		<i>2,000</i>		<i>2,000</i>
<i>Basic Forensic Interview</i>		<i>100</i>		<i>100</i>
<i>Narcotics Vice and Street Crimes Supervisor Seminar</i>		<i>1,500</i>		<i>1,500</i>
<i>Northwestern School of Management training for Bureau LT</i>		<i>3,800</i>		<i>3,800</i>
<i>School Resource and Juvenile Related Training</i>		<i>1,330</i>		<i>1,330</i>
<i>Shooting Reconstructing and Ballistics</i>		<i>1,300</i>		<i>1,300</i>
6540 Meeting Expense	1,000	1,000	-	1,000
6570 Printing	2,100	2,100	-	2,100
6990 Other Miscellaneous	700	700	-	700
<i>Certified Court Reports</i>		<i>200</i>		<i>200</i>
<i>Court Parking</i>		<i>300</i>		<i>300</i>
<i>Title and Registration for Title Transfer of Seized Vehicles</i>		<i>200</i>		<i>200</i>
Total Contractual Services	176,600	177,110	-	177,110

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6175 - Police - Investigations

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7010 General Office Supplies 1	5,500	5,500	-	5,500
7080 Office Equipment	-	-	-	-
7081 Technology Hardware 1	-	-	-	-
7085 Technology Software	28,000	28,000	-	28,000
<i>Evidence.com Storage</i>		28,000		28,000
7200 Uniform Purchase 2	28,500	28,500	-	28,500
<i>Uniform Allowance</i>		1,500		1,500
<i>Uniform Purchase</i>		27,000		27,000
7990 Other Supplies 4	2,560	2,560	-	2,560
<i>Latent Processing Chemicals</i>		2,400		2,400
<i>Presumptive Blood Testing</i>		100		100
<i>Superglue Processing</i>		60		60
Total Commodities	64,560	64,560	-	64,560
Capital Outlay				
8012 Technology - Hardware 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	37,150	84,000	-	84,000
<i>Vehicle Replacement Contribution</i>		84,000		84,000
9863 Transfer Out 603--Equipment Replacement	22,690	23,530	-	23,530
<i>Technology Replacement Contribution</i>		23,530		23,530
Total Transfers Out	59,840	107,530	-	107,530
Total Police - Investigations	2,642,310	2,919,750	-	2,919,750

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6176 - Police - Community Action Team (CAT)

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Sergeant	1.00	1.00		1.00
Police Officer	6.00	6.00		6.00
Total Authorized FTE	7.00	7.00		7.00
Personal Services				
5000 Personal Services 3	738,120	626,840	-	626,840
<i>Salaries & Wages</i>	494,860	403,660		403,660
<i>Employee Benefits</i>	201,280	172,600		172,600
<i>Employee Health & Dental</i>	41,980	50,580		50,580
Total Personal Services	738,120	626,840	-	626,840
Contractual Services				
6220 Telephone Service 2	1,660	1,660	-	1,660
<i>Communication Charges</i>		1,660		1,660
6280 Internal Printing/Copy Charges	4,990	4,990	-	4,990
6281 Risk Management Charges 1	19,680	21,790	-	21,790
6282 Equipment Management Charges	25,660	25,660	-	25,660
6520 Training 1	3,000	3,000	-	3,000
6830 R&M Other 2	1,400	1,400	-	1,400
<i>Bike Maintenance</i>		1,400		1,400
Total Contractual Services	56,390	58,500	-	58,500
Commodities				
7200 Uniform Purchase 1	8,170	8,170	-	8,170
7990 Other Supplies 1	-	-	-	-
Total Commodities	8,170	8,170	-	8,170
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	25,470	44,360	-	44,360
<i>Vehicle Replacement Contribution</i>		44,360		44,360
9863 Transfer Out 603--Equipment Replacement	5,720	7,350	-	7,350
<i>Technology Replacement Contribution</i>		7,350		7,350
Total Transfers Out	31,190	51,710	-	51,710
Total Police - Community Action Team (CAT)	833,870	745,220	-	745,220

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6177 - Police - Tolleson Animal Control

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6281 Risk Management Charges	-	500	-	500
Total Contractual Services	-	500	-	500
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	-	5,670	-	5,670
<i>Vehicle Replacement Contribution</i>		5,670		5,670
Total Transfers Out	-	5,670	-	5,670
Total Police - Tolleson Animal Control	-	6,170	-	6,170

Division: 101 -6192 - Police - Agua Fria SRO

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Officer	1.00	1.00		1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services	98,170	94,860	-	94,860
<i>Salaries & Wages</i>	69,700	60,420		60,420
<i>Employee Benefits</i>	28,470	26,010		26,010
<i>Employee Health & Dental</i>	-	8,430		8,430
Total Personal Services	98,170	94,860	-	94,860
Contractual Services				
6280 Internal Printing/Copy Charges	50	50	-	50
6281 Risk Management Charges	1,890	1,910	-	1,910
Total Contractual Services	1,940	1,960	-	1,960
Commodities				
7200 Uniform Purchase	-	-	-	-
Total Commodities	-	-	-	-
Total Police - Agua Fria SRO	100,110	96,820	-	96,820

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6193 - Police - Tolleson Union SRO

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Officer	2.00	2.00		2.00
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services	217,530	196,380	-	196,380
<i>Salaries & Wages</i>	144,080	125,400		125,400
<i>Employee Benefits</i>	58,970	54,120		54,120
<i>Employee Health & Dental</i>	14,480	16,860		16,860
Total Personal Services	217,530	196,380	-	196,380
Contractual Services				
6280 Internal Printing/Copy Charges	50	50	-	50
6281 Risk Management Charges	3,770	3,830	-	3,830
Total Contractual Services	3,820	3,880	-	3,880
Commodities				
7200 Uniform Purchase	-	-	-	-
Total Commodities	-	-	-	-
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,140	-	-	-
Total Transfers Out	1,140	-	-	-
Total Police - Tolleson Union SRO	222,490	200,260	-	200,260

Police

Operating Budget Detail

Fund: General Fund

Division: 101 -6195 - Police - GIITEM

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Officer	1.00	1.00		1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services	102,190	104,530	-	104,530
<i>Salaries & Wages</i>	64,020	67,220		67,220
<i>Employee Benefits</i>	26,120	28,880		28,880
<i>Employee Health & Dental</i>	12,050	8,430		8,430
Total Personal Services	102,190	104,530	-	104,530
Contractual Services				
6280 Internal Printing/Copy Charges	120	120	-	120
6281 Risk Management Charges	1,890	1,910	-	1,910
Total Contractual Services	2,010	2,030	-	2,030
Commodities				
7200 Uniform Purchase	-	-	-	-
Total Commodities	-	-	-	-
Total Police - GIITEM	104,200	106,560	-	106,560

Operating Budget Detail

Fund: Regional Family Advocacy

Division: 229 -6110 - Police - Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
9310 Administrative Indirect Charges	70	70	-	70
<i>Indirect Administrative Charges</i>		70		70
Total Other	70	70	-	70
Total Police - Administration	70	70	-	70

Police

Operating Budget Detail

Fund: Regional Family Advocacy

Division: 229 -6111 - Police - Family Advocacy Center

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Family Advocacy Center Manager	-	1.00		1.00
FAC Manager	1.00	-		-
Police Forensic Interviewer	1.00	1.00		1.00
Prevention Specialist	1.00	-		-
Family Advocacy Center Prevention Specialist	-	1.00		1.00
Family Advocacy Center Victim Advocate	1.00	1.00		1.00
Administrative Assistant	1.00	1.00		1.00
Total Authorized FTE	5.00	5.00		5.00
Personal Services				
5000 Personal Services	458,230	468,870	-	468,870
<i>Salaries & Wages</i>	355,890	354,010		354,010
<i>Employee Benefits</i>	71,890	72,710		72,710
<i>Employee Health & Dental</i>	30,450	42,150		42,150
Total Personal Services	458,230	468,870	-	468,870
Contractual Services				
6180 Other Professional Services	-	-	-	-
6210 Postage	400	400	-	400
6220 Telephone Service	28,760	28,760	-	28,760
<i>Communication Charges</i>		23,000		23,000
<i>Internet Charges</i>		5,760		5,760
6280 Internal Printing/Copy Charges	9,950	9,950	-	9,950
6281 Risk Management Charges	10,340	10,520	-	10,520
6282 Equipment Management Charges	6,190	6,190	-	6,190
6310 Contractual Maint./Office Equip	3,400	3,400	-	3,400
6325 Contractual Maint./Technology	15,380	15,380	-	15,380
<i>Maintenance Network Equipment</i>		12,360		12,360
<i>Media Solv Maintenance</i>		3,020		3,020
6500 Memberships	700	700	-	700
<i>Professional Advocacy Memberships</i>		700		700
6520 Training	3,000	3,000	-	3,000
<i>Mandated Training</i>		3,000		3,000
6540 Meeting Expense	400	400	-	400
6550 Subscriptions	-	-	-	-
6570 Printing	2,480	2,480	-	2,480
<i>Brochures, Business Cards, Letterhead</i>		2,480		2,480
6625 Operating Lease	368,640	368,640	-	368,640
<i>Family Advocacy Center Lease Increase</i>		12,170		12,170
<i>Increase in Rent</i>		15,150		15,150
<i>Lease Expansion</i>		46,320		46,320
<i>Operating Lease</i>		295,000		295,000
6800 R&M Office Equipment	500	500	-	500

Police

Operating Budget Detail

Fund: Regional Family Advocacy

Division: 229 -6111 - Police - Family Advocacy Center

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
Total Contractual Services	450,140	450,320	-	450,320
Commodities				
7010 General Office Supplies 2	3,000	3,000	-	3,000
General Office Supplies		1,500		1,500
Office Supplies		1,500		1,500
7040 Books and Pamphlets	1,000	1,000	-	1,000
Books and Video		150		150
Educational Material		850		850
7140 Furnishings 1	-	-	-	-
7165 Other Equipment	5,000	5,000	-	5,000
7551 Contributions 2	-	-	71,850	71,850
Private Donations/Contributions - Carryover			71,850	71,850
7990 Other Supplies 1	5,000	5,000	-	5,000
Total Commodities	14,000	14,000	71,850	85,850
Capital Outlay				
8012 Technology - Hardware 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Other				
9310 Administrative Indirect Charges	87,890	87,890	-	87,890
Indirect Administrative Charges		87,890		87,890
9999 Restricted Use 2	200,000	200,000	-	200,000
Contributions		200,000		200,000
Total Other	287,890	287,890	-	287,890
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	2,780	2,500	-	2,500
Vehicle Replacement Contribution		2,500		2,500
9863 Transfer Out 603--Equipment Replacement	39,060	33,920	-	33,920
Technology Replacement Contribution		33,920		33,920
Total Transfers Out	41,840	36,420	-	36,420
Total Police - Family Advocacy Center	1,252,100	1,257,500	71,850	1,329,350

Division: 229 -6112 - Police - Community Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
9310 Administrative Indirect Charges	70	70	-	70
Indirect Administrative Charges		70		70
Total Other	70	70	-	70
Total Police - Community Services	70	70	-	70

Police

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6110 - Police - Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6060 Attorney Fees 1	-	-	-	-
Total Contractual Services	-	-	-	-
Commodities				
7230 Safety Apparel/Equipment 2	1,680	1,680	-	1,680
Ballistic Vests Replacement		1,680		1,680
Total Commodities	1,680	1,680	-	1,680
Total Police - Administration	1,680	1,680	-	1,680

Police

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6115 - Police - Professional Standards Bureau

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6180 Other Professional Services 3	3,000	3,000	-	3,000
<i>Polygraphs</i>		2,000		2,000
<i>Pre-employment Psychs</i>		1,000		1,000
6500 Memberships	720	720	-	720
<i>Crime Prevention Officer Association</i>		320		320
<i>International Association Chief of Police</i>		200		200
<i>NAFTO</i>		200		200
6520 Training 6	14,300	14,300	-	14,300
<i>Advanced Supervision Skills</i>		1,100		1,100
<i>AZ POST Mandated</i>		2,500		2,500
<i>Customer Service Training</i>		1,200		1,200
<i>Department Diversity Training</i>		2,500		2,500
<i>Officer Safety</i>		3,500		3,500
<i>Training</i>		3,500		3,500
6570 Printing 1	250	250	-	250
Total Contractual Services	18,270	18,270	-	18,270
Commodities				
7010 General Office Supplies 1	200	200	-	200
7160 Firearm Training Supplies	8,000	8,000	5,000	13,000
<i>Ammunition - Carryover</i>			5,000	5,000
<i>Annual Proficiency Needs</i>		2,000		2,000
<i>Cleaning Solution</i>		150		150
<i>Ear Protection</i>		400		400
<i>ERT Eye Protection</i>		350		350
<i>ERT Related Training Ammunition</i>		1,500		1,500
<i>Range Cost</i>		1,000		1,000
<i>Replacement Parts</i>		350		350
<i>Simulation Training Kit</i>		1,000		1,000
<i>Targets</i>		1,000		1,000
<i>Tools</i>		250		250
7165 Other Equipment 1	-	-	-	-
Total Commodities	8,200	8,200	5,000	13,200
Total Police - Professional Standards Bureau	26,470	26,470	5,000	31,470

Police

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6119 - Police - Traffic

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Sergeant	1.00	1.00		1.00
Police Officer	5.00	5.00		5.00
Total Authorized FTE	6.00	6.00		6.00
Personal Services				
5000 Personal Services 3	685,600	723,120	-	723,120
<i>Salaries & Wages</i>	453,280	474,310		474,310
<i>Employee Benefits</i>	179,970	198,230		198,230
<i>Employee Health & Dental</i>	52,350	50,580		50,580
Total Personal Services	685,600	723,120	-	723,120
Contractual Services				
6220 Telephone Service 2	3,170	3,170	-	3,170
<i>Communication Charges</i>		3,170		3,170
6280 Internal Printing/Copy Charges	2,110	2,110	-	2,110
6281 Risk Management Charges 1	15,960	17,370	-	17,370
6282 Equipment Management Charges	34,700	34,700	-	34,700
6520 Training 2	3,000	3,000	-	3,000
<i>Motor Training</i>		3,000		3,000
6540 Meeting Expense	300	300	-	300
6570 Printing 1	1,000	1,000	-	1,000
Total Contractual Services	60,240	61,650	-	61,650
Commodities				
7010 General Office Supplies 1	700	700	-	700
7200 Uniform Purchase 2	8,000	8,000	-	8,000
<i>Uniforms</i>		8,000		8,000
Total Commodities	8,700	8,700	-	8,700
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	46,790	48,720	-	48,720
<i>Vehicle Replacement Contribution</i>		48,720		48,720
9863 Transfer Out 603--Equipment Replacement	5,950	6,150	-	6,150
<i>Technology Replacement Contribution</i>		6,150		6,150
Total Transfers Out	52,740	54,870	-	54,870
Total Police - Traffic	807,280	848,340	-	848,340

Police

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6173 - Police - Detention Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Detention Officer	3.00	3.00		3.00
Total Authorized FTE	3.00	3.00		3.00
Personal Services				
5000 Personal Services 3	229,140	229,990	-	229,990
<i>Salaries & Wages</i>	162,580	159,930		159,930
<i>Employee Benefits</i>	44,580	44,770		44,770
<i>Employee Health & Dental</i>	21,980	25,290		25,290
Total Personal Services	229,140	229,990	-	229,990
Contractual Services				
6220 Telephone Service 2	1,590	1,590	-	1,590
<i>Communication Charges</i>		1,590		1,590
6280 Internal Printing/Copy Charges	390	390	-	390
6281 Risk Management Charges 1	5,680	5,760	-	5,760
6325 Contractual Maint./Technology	16,600	16,600	-	16,600
<i>AZAFIS and Livescan Maintenance</i>		7,600		7,600
<i>AZAFIS/Printer Maint</i>		9,000		9,000
6800 R&M Office Equipment 2	380	380	-	380
<i>Internal Printing/Copy Charges</i>		380		380
Total Contractual Services	24,640	24,720	-	24,720
Commodities				
7010 General Office Supplies 1	300	300	-	300
7081 Technology Hardware	-	-	69,612	69,612
<i>Security Cameras - Carryover</i>			69,612	69,612
7200 Uniform Purchase 2	4,700	4,700	-	4,700
<i>Uniforms</i>		4,700		4,700
Total Commodities	5,000	5,000	69,612	74,612
Total Police - Detention Services	258,780	259,710	69,612	329,322

Police

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6174 - Police - Patrol

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Police Lieutenant	2.00	2.00		2.00
Police Officer	23.00	23.00		23.00
Community Service Officer	1.00	1.00		1.00
Total Authorized FTE	26.00	26.00		26.00
Personal Services				
5000 Personal Services	2,727,550	2,901,470	-	2,901,470
<i>Salaries & Wages</i>	1,818,050	1,898,540		1,898,540
<i>Employee Benefits</i>	713,130	783,750		783,750
<i>Employee Health & Dental</i>	196,370	219,180		219,180
Total Personal Services	2,727,550	2,901,470	-	2,901,470
Contractual Services				
6220 Telephone Service	15,230	15,230	-	15,230
<i>Aircard for laptops</i>		4,200		4,200
<i>Communication Charges</i>		11,030		11,030
6280 Internal Printing/Copy Charges	5,290	5,290	-	5,290
6281 Risk Management Charges	58,550	58,020	-	58,020
6282 Equipment Management Charges	135,660	135,660	-	135,660
6283 Technology Replacement Charges	14,000	14,000	-	14,000
<i>Storage Area Network (SAN)</i>		14,000		14,000
6310 Contractual Maint./Office Equip	5,000	5,000	-	5,000
<i>Contractual Maint</i>		5,000		5,000
6325 Contractual Maint./Technology	2,660	2,660	-	2,660
6500 Memberships	280	280	-	280
<i>FTO Memberships</i>		280		280
6520 Training	1,500	1,500	-	1,500
<i>FTO Training</i>		1,500		1,500
6570 Printing	300	300	-	300
6800 R&M Office Equipment	2,220	2,220	-	2,220
<i>Internal Printing/Copy Charges</i>		2,220		2,220
Total Contractual Services	240,690	240,160	-	240,160
Commodities				
7010 General Office Supplies	750	750	-	750
7085 Technology Software	1,300	1,300	-	1,300
<i>ArcGIS Liscense Maintenance</i>		1,300		1,300
7200 Uniform Purchase	30,550	30,550	-	30,550
<i>Uniform Purchase</i>		20,050		20,050
<i>Uniform Purchase and Allowance</i>		10,500		10,500
7230 Safety Apparel/Equipment	5,220	5,220	4,000	9,220
<i>Ballistic Vest Replacements</i>		5,220		5,220
<i>Ballistic Vest Replacements - Carryover</i>			4,000	4,000
7410 Parts	-	-	-	-

Police

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6174 - Police - Patrol

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7990 Other Supplies 1	-	-	-	-
Total Commodities	37,820	37,820	4,000	41,820
Capital Outlay				
8070 Communication Equipment 1	-	-	-	-
8120 Vehicles 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	78,100	64,480	-	64,480
<i>Vehicle Replacement Contribution</i>		64,480		64,480
9863 Transfer Out 603--Equipment Replacement	36,980	26,420	-	26,420
<i>Technology Replacement Contribution</i>		26,420		26,420
Total Transfers Out	115,080	90,900	-	90,900
Total Police - Patrol	3,121,140	3,270,350	4,000	3,274,350

Police

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6175 - Police - Investigations

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Identification Technician	1.00	1.00		1.00
Police Officer	2.00	2.00		2.00
Property & Evidence Supervisor	1.00	1.00		1.00
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services	324,300	380,620	-	380,620
<i>Salaries & Wages</i>	220,470	261,050		261,050
<i>Employee Benefits</i>	75,280	85,850		85,850
<i>Employee Health & Dental</i>	28,550	33,720		33,720
Total Personal Services	324,300	380,620	-	380,620
Contractual Services				
6180 Other Professional Services	500	500	-	500
<i>Property Disposal</i>		500		500
6220 Telephone Service	670	670	-	670
<i>Communication Charges</i>		670		670
6280 Internal Printing/Copy Charges	1,190	1,190	-	1,190
6281 Risk Management Charges	5,680	7,690	-	7,690
6310 Contractual Maint./Office Equip	2,000	2,000	-	2,000
<i>Refrigerator and Freezer for Property and Evidence</i>		2,000		2,000
6325 Contractual Maint./Technology	7,300	7,300	7,000	14,300
<i>Body Cameras</i>		7,300		7,300
<i>Body Cameras - Carryover</i>			7,000	7,000
6570 Printing	1,250	1,250	-	1,250
Total Contractual Services	18,590	20,600	7,000	27,600
Commodities				
7010 General Office Supplies	500	500	-	500
7085 Technology Software	-	-	-	-
7200 Uniform Purchase	3,600	3,600	-	3,600
Total Commodities	4,100	4,100	-	4,100
Total Police - Investigations	346,990	405,320	7,000	412,320

City Court

City Court

Magistrate

Administration

Traffic Division

Civil Division

Criminal Division

Department Description

The Avondale City Court is the judicial branch of the city government. It, like all other courts of limited jurisdiction in the state, is under the supervision and mandates of the Arizona Supreme Court and the Maricopa County Superior Court. By enforcing its orders, the court promotes social order and creates confidence in government.

The Avondale City Court provides a forum for resolution of disputes between the State of Arizona and citizens as well as disputes between citizens. The court hears criminal misdemeanor cases, non-criminal traffic cases, property maintenance, sanitation, parking, fire code and bond forfeiture cases. The court also issues and conducts hearing on orders of protection which are injunctions involving persons with domestic relations, injunctions against harassment and injunctions against workplace harassment. The court decides issues regarding search warrants and their return.

Other Duties of the Court:

- Process and record the filing and disposition of the cases it hears
- Conduct criminal trials and non-criminal (civil) hearings
- Summon jurors and conduct jury trials
- Prepare and schedule court dockets
- Disburse restitution to crime victims
- Set and process bail bonds

FY 2017-2018 Highlights

- The Avondale City Court hosts interns from the Arizona Summit Law School. Under the Supreme Court Rule, third year law students may practice law under the supervision of the City Prosecutor.
- The Avondale City Court continues to participate in the Regional Homeless Court Program in Maricopa County.
- Provided litigants daily access to justice and resolve cases; 22,616 people came through the court system for service in 2017 calendar year.
- 452 Orders of Protection and 145 Injunction against Harassment issued to ensure the safety of the protected party.
- The Avondale City Court continues the partnership with the Tolleson City Court to conduct Initial Appearances of detainees from the City of Tolleson.
- Participated in StandUp for Veterans hosted by the City of Glendale.
- Compliance with foreign language and sign language interpretation requirements.
- Judge Jennings co-taught the Criminal Law Update at the Judicial Conference in 2017.
- Implemented the Audio and Video recording of Court Proceedings project.
- Judge Jennings taught the Mock Hearings at Civil Traffic Hearing Officer Training in October, 2017.
- Judge Jennings was a member of the planning committee for the 2018 Judicial Conference.
- Judge Jennings co-taught "Search and Seizure" and the "Jury Trial" to new judges at the New Judge Orientation in January, 2018.

City Court

FY 2017-2018 Highlights

- Judge Jennings co-taught "Contested Evidentiary Hearings" in December, 2017.
- Judge Jennings attended the 2017 Judicial Leadership Conference.
- Hired a Court Clerk III to assist with processing misdemeanor cases.

City Court

Strategic Initiative: *Initiative 1 - Foster Sustainable Community Development*

Strategic Goal: *Maintain Community Safety for Businesses and Residents*

- Ensure continuous compliance and enforcement of court orders.
- Implement the new laws enacted and provide the necessary training and resources to staff to ensure compliance.

Strategic Initiative: *Initiative 2 - Create & Support Diverse Recreation & Entertainment Opportunities*

Strategic Goal: *Be Known and Promote Avondale*

- Continue to actively participate in Community outreach opportunities the Citizen Leadership Academy and court tours upon request.

Strategic Initiative: *Initiative 4 - Encourage & Support Creative Innovation in Development & Service Delivery*

Strategic Goal: *Improve Internal and External Service Delivery*

- Continue to implement and attend training opportunities for the Courts new case management system known as AJACS.
- Encourage and support staff by providing opportunities to attend enhanced training programs which provide ethics, leadership, customer service and training within their specialized skills, knowledge and abilities.
- Enforce sentencing on criminal and civil traffic cases, improve and monitor restitution, diversion compliance on domestic violence case processing, and continue to give victims a voice.
- Continue to monitor and make necessary changes to the court's Language Access Plan on an annual basis.
- Continue to provide access and participation in the Compliance Assistance Program and monitor the program's effectiveness.

Strategic Initiative: *Initiative 5 - Create a Connected Community*

Strategic Goal: *Use Technology to Connect Residents to Business, Government, and Community Opportunities*

- Monitor the courts webpage content to ensure current, timely and valuable information is provided to the public.

City Court

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Initiate communication with alleged victims regarding release conditions in the absence of information from the victim advocate.	100	100	100
Percentage of qualified cases receive court appointed counsel.	100	100	100
Respond to customer inquiries within 1 business day 95% of the time.	100	100	100
Process restitution disbursements within 10 days 95% of the time.	95	100	100
Process restitution disbursements within ten days 95% of the time.			
Court Staff successfully obtain 16 mandated judicial and non-judicial co-jet (Committee on Judicial Education and Ethics) training on an annual basis.	100	100	100
Court Staff successfully obtain 16 co-jet (Committee on Judicial Education and Ethics) training on an annual basis.			

City Court

Budget Summary

	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	995,564	1,029,699	1,093,100	1,093,100	1,038,445	1,155,350
Contractual Services	254,898	240,622	314,310	314,210	298,595	301,695
Commodities	12,420	15,809	93,725	93,725	89,039	16,780
Other	-	-	50,000	50,000	47,500	50,000
Transfers Out	14,220	13,740	14,540	14,540	13,813	14,860
Total by Category	1,277,102	1,299,870	1,565,675	1,565,575	1,487,391	1,538,685
Expenditures by Division						
Court	1,166,082	1,190,073	1,306,495	1,306,395	1,241,170	1,366,055
Court Security	12,935	14,192	18,890	18,890	17,946	20,050
Court Payments	98,085	95,605	240,290	240,290	228,276	152,580
Total by Division	1,277,102	1,299,870	1,565,675	1,565,575	1,487,391	1,538,685
Expenditures by Fund						
General Fund	926,512	956,420	1,059,885	1,059,785	1,006,891	1,119,335
Court Payments	98,085	95,605	240,290	240,290	228,276	152,580
Public Safety Dedicated Sales Tax	252,505	247,845	265,500	265,500	252,225	266,770
Total by Fund	1,277,102	1,299,870	1,565,675	1,565,575	1,487,391	1,538,685
Authorized Positions by Division						
Court	12.00	12.00	13.00	-	13.00	13.00
Court Security	1.00	1.00	1.00	-	1.00	1.00
Total Authorized FTE	13.00	13.00	14.00	-	13.00	14.00

City Court

Operating Budget Detail

Fund: General Fund

Division: 101 -6200 - Court

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Municipal Judge	1.00	1.00		1.00
Court Supervisor	1.00	1.00		1.00
Senior Court Clerk	1.00	1.00		1.00
Court Clerk II	1.00	1.00		1.00
Court Clerk III	3.00	3.00		3.00
Court Clerk I	4.00	4.00		4.00
Total Authorized FTE	11.00	11.00		11.00
Personal Services				
5000 Personal Services	817,200	872,810	-	872,810
<i>Salaries & Wages</i>	<i>620,260</i>	<i>648,440</i>		<i>648,440</i>
<i>Employee Benefits</i>	<i>124,460</i>	<i>131,640</i>		<i>131,640</i>
<i>Employee Health & Dental</i>	<i>72,480</i>	<i>92,730</i>		<i>92,730</i>
Total Personal Services	817,200	872,810	-	872,810
Contractual Services				
6010 Accounting/Auditing Services	2,482	2,482	-	2,482
6040 Public Defender	40,340	40,340	-	40,340
6070 Interpreter Fees	27,160	27,160	-	27,160
6080 Jury Fees	300	200	-	200
6100 Finance and Banking Fees	12,200	12,200	-	12,200
<i>Credit Card Finance Fees</i>		<i>12,200</i>		<i>12,200</i>
6180 Other Professional Services	33,413	34,413	-	34,413
<i>A-1 Shredding Services - Console Fee</i>		<i>443</i>		<i>443</i>
<i>Armored Car Service</i>		<i>3,000</i>		<i>3,000</i>
<i>Pre Screen Evaluations and Rule 11</i>		<i>1,000</i>		<i>1,000</i>
<i>Pro Tem Judge/Deputy Magistrate</i>		<i>29,970</i>		<i>29,970</i>
6210 Postage	2,510	2,610	-	2,610
6220 Telephone Service	5,270	5,270	-	5,270
<i>Communication Charges</i>		<i>5,270</i>		<i>5,270</i>
6250 Water	1,070	1,070	-	1,070
6251 Contractual Obligations	19,460	19,460	-	19,460
<i>Initial Appearances - IGA with Tolleson</i>		<i>19,460</i>		<i>19,460</i>
6260 Sewer	500	500	-	500
6280 Internal Printing/Copy Charges	3,570	3,570	-	3,570
6281 Risk Management Charges	20,580	23,020	-	23,020
6310 Contractual Maint./Office Equip	3,790	3,790	-	3,790
<i>Contractual Maint./Office Equip</i>		<i>1,470</i>		<i>1,470</i>
<i>Liberty - Recording Maintenance Fee</i>		<i>1,620</i>		<i>1,620</i>
<i>Pitney Bowes Meter Leasing</i>		<i>700</i>		<i>700</i>

City Court

Operating Budget Detail

Fund: General Fund

Division: 101 -6200 - Court

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6325 Contractual Maint./Technology	15,660	15,660	-	15,660
<i>Contractual Maint./Technology</i>		2,250		2,250
<i>Supreme Court Network Maintenance Agreement/AZTEC Software</i>		8,710		8,710
<i>Yearly Maintenance E-Citation</i>		4,700		4,700
6500 Memberships	905	805	-	805
<i>Annual Dues for State Bar of Arizona</i>		340		340
<i>Arizona Courts Association</i>		300		300
<i>Arizona Magistrates Association</i>		165		165
6510 Mileage Reimbursement 1	280	280	-	280
6520 Training	5,695	4,695	-	4,695
<i>AGTS</i>		450		450
<i>Annual Judicial Conference</i>		500		500
<i>FARE Funds Distribution</i>		1,935		1,935
<i>Miscellaneous Training</i>		460		460
<i>Supreme Court/AZ Miscellaneous Education</i>		1,350		1,350
6540 Meeting Expense 1	170	170	-	170
6550 Subscriptions	4,850	4,850	-	4,850
<i>Pacific Reporter & Digest On-Line</i>		4,850		4,850
6570 Printing 1	2,910	2,910	-	2,910
6990 Other Miscellaneous 1	120	120	-	120
Total Contractual Services	203,235	205,575	-	205,575
Commodities				
7010 General Office Supplies 1	6,500	6,500	-	6,500
7020 Data Processing Supplies	310	310	-	310
<i>Crystal Reports E-Citation</i>		310		310
7040 Books and Pamphlets 2	400	500	-	500
<i>Lexis Nexis Criminal and Traffic Law Manuals.</i>		500		500
7081 Technology Hardware	-	-	-	-
7116 Employee Awards/Recognition Program	170	170	-	170
7140 Furnishings	400	400	-	400
7200 Uniform Purchase 2	300	300	-	300
<i>Judicial Robe</i>		300		300
Total Commodities	8,080	8,180	-	8,180
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	12,480	12,720	-	12,720
<i>Technology Replacement Contribution</i>		12,720		12,720
Total Transfers Out	12,480	12,720	-	12,720
Total Court	1,040,995	1,099,285	-	1,099,285

City Court

Operating Budget Detail

Fund: General Fund

Division: 101 -6205 - Court Security

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Court Security Officer	0.20	0.20		0.20
Total Authorized FTE	0.20	0.20		0.20
Personal Services				
5000 Personal Services	16,950	18,070	-	18,070
<i>Salaries & Wages</i>	12,990	13,310		13,310
<i>Employee Benefits</i>	2,930	3,070		3,070
<i>Employee Health & Dental</i>	1,030	1,690		1,690
Total Personal Services	16,950	18,070	-	18,070
Contractual Services				
6281 Risk Management Charges	380	380	-	380
6520 Training	530	530	-	530
Total Contractual Services	910	910	-	910
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,030	1,070	-	1,070
<i>Technology Replacement Contribution</i>		1,070		1,070
Total Transfers Out	1,030	1,070	-	1,070
Total Court Security	18,890	20,050	-	20,050

City Court

Operating Budget Detail

Fund: Court Payments

Division: 227 -6205 - Court Security

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Court Security Officer	0.80	0.80		0.80
Total Authorized FTE	0.80	0.80		0.80
Personal Services				
5000 Personal Services 3	49,170	53,520	-	53,520
<i>Salaries & Wages</i>	36,940	38,210		38,210
<i>Employee Benefits</i>	8,100	8,570		8,570
<i>Employee Health & Dental</i>	4,130	6,740		6,740
Total Personal Services	49,170	53,520	-	53,520
Contractual Services				
6220 Telephone Service 2	520	520	-	520
<i>Communication Charges</i>		520		520
6280 Internal Printing/Copy Charges	10	10	-	10
6281 Risk Management Charges 1	1,510	1,530	-	1,530
Total Contractual Services	2,040	2,060	-	2,060
Commodities				
7200 Uniform Purchase 1	1,000	1,000	-	1,000
7990 Other Supplies 2	5,000	5,000	-	5,000
<i>Court Enhancement Fund</i>		5,000		5,000
Total Commodities	6,000	6,000	-	6,000
Total Court Security	57,210	61,580	-	61,580

City Court

Operating Budget Detail

Fund: Court Payments

Division: 227 -6210 - JCEF Payments

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 3	-	-	-	-
Salaries & Wages	-	-	-	-
Employee Benefits	-	-	-	-
Employee Health & Dental	-	-	-	-
Total Personal Services	-	-	-	-
Contractual Services				
6180 Other Professional Services 1	15,000	15,000	-	15,000
Total Contractual Services	15,000	15,000	-	15,000
Commodities				
7990 Other Supplies 2	1,000	1,000	-	1,000
JCEF Discretionary		1,000		1,000
Total Commodities	1,000	1,000	-	1,000
Other				
9999 Restricted Use 1	50,000	50,000	-	50,000
Total Other	50,000	50,000	-	50,000
Total JCEF Payments	66,000	66,000	-	66,000

Division: 227 -6220 - Fill The Gap Payments

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6310 Contractual Maint./Office Equip	-	-	-	-
6990 Other Miscellaneous 2	10,000	10,000	-	10,000
Fill the Gap Programs		10,000		10,000
Total Contractual Services	10,000	10,000	-	10,000
Commodities				
7081 Technology Hardware 1	-	-	-	-
Total Commodities	-	-	-	-
Total Fill The Gap Payments	10,000	10,000	-	10,000

City Court

Operating Budget Detail

Fund: Court Payments

Division: 227 -6230 - Court Enhancement Fund

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6010 Accounting/Auditing Services	-	-	-	-
6070 Interpreter Fees	-	-	-	-
6180 Other Professional Services ²	5,170	5,170	-	5,170
<i>Security Guard Services</i>		5,170		5,170
6221 Security Services	7,400	7,400	-	7,400
<i>Other Professional Services</i>		7,400		7,400
6520 Training ¹	2,430	2,430	-	2,430
Total Contractual Services	15,000	15,000	-	15,000
Total Court Enhancement Fund	15,000	15,000	-	15,000

City Court

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6200 - Court

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Court Administrator	1.00	1.00		1.00
Court Clerk II	1.00	1.00		1.00
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services 3	209,780	210,950	-	210,950
<i>Salaries & Wages</i>	159,990	160,810		160,810
<i>Employee Benefits</i>	32,580	33,280		33,280
<i>Employee Health & Dental</i>	17,210	16,860		16,860
Total Personal Services	209,780	210,950	-	210,950
Contractual Services				
6040 Public Defender 1	10,690	10,690	-	10,690
6070 Interpreter Fees	2,600	2,600	-	2,600
6180 Other Professional Services 2	14,740	14,740	-	14,740
<i>Judge ProTem - One Day a Week</i>		14,740		14,740
6210 Postage	1,780	1,780	-	1,780
6220 Telephone Service 2	1,050	1,050	-	1,050
<i>Communication Charges</i>		1,050		1,050
6280 Internal Printing/Copy Charges	1,690	1,690	-	1,690
6281 Risk Management Charges 1	3,770	3,830	-	3,830
6325 Contractual Maint./Technology	8,000	8,000	-	8,000
<i>Supreme Court Network Maintenance Agreement/AZTEC Software</i>		8,000		8,000
6500 Memberships 3	100	100	-	100
<i>Arizona Courts Association</i>		80		80
<i>LJCAA Membership Dues</i>		20		20
6510 Mileage Reimbursement	200	200	-	200
6520 Training 2	1,500	1,500	-	1,500
<i>Supreme Court/AZ Miscellaneous Education</i>		1,500		1,500
6540 Meeting Expense	300	300	-	300
6550 Subscriptions 1	200	200	-	200
6570 Printing 1	6,470	6,470	-	6,470
Total Contractual Services	53,090	53,150	-	53,150
Commodities				
7010 General Office Supplies 1	1,200	1,200	-	1,200
7140 Furnishings 1	400	400	-	400
Total Commodities	1,600	1,600	-	1,600
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,030	1,070	-	1,070
<i>Technology Replacement Contribution</i>		1,070		1,070
Total Transfers Out	1,030	1,070	-	1,070
Total Court	265,500	266,770	-	266,770

Fire & Medical

Fire & Medical Department

Intervention Services

Professional Development

Community Risk Reduction

Emergency Management

Department Description

Avondale Fire & Medical's vision is to be recognized as a role model, trend setter and an organization that sets the standard for customer service; is a model of innovation and professionalism; recognizes and embraces diversity; maintains strong ties and involvement with the community; and is a leader in the provision of emergency service intervention.

The department's major organizational divisions are Administration, Intervention Services, Community Risk Reduction, Emergency Management and Professional Development.

A few of its programs and services include:

- Advanced Life Support emergency medical response
- Fire and Technical Rescue emergency incident response
- Citizen and Community assistance response
- Community Life Safety Education
- Community Risk Reduction, Commercial Fire Life Safety Inspections and Fire Incident Investigation
- Child Car Seat Inspections
- Emergency Preparedness and Hazard Mitigation Planning
- Incident Management Team for major community events

The Department also participates in a number of unique regional partnerships including:

- Valley automatic aid dispatch system / Central Arizona Life Safety Response System Council
- Glendale Regional Public Safety Training Center
- Special event staffing consortium
- Emergency Services Agreement with Phoenix International Raceway
- Education Services Agreement with Estrella Mountain Community College
- Wildland fire deployment agreement with the Arizona State Forestry Department
- Inspection Services Agreement with the Arizona State Fire Marshals Office
- Logistical support for the Arizona Center for Fire Service Excellence
- Multi-agency unified command coordination for NASCAR race events

Through these and other programs the department accomplishes its mission of providing fire, medical, and other life safety services, including a wide range of non-emergency and non-traditional customer service activities, to those who reside, work, visit or travel through the City of Avondale.

FY 2017-2018 Highlights

- In conjunction with Public Works and Police Dispatch improved the city's public protection classification through the Insurance Services Office from Class 4 to Class 2.
- The department's fire inspectors completed the testing process to become nationally certified as fire investigators.

Fire & Medical

FY 2017-2018 Highlights

- ❑ Completed the adoption process for the 2015 International Fire Code with updated local amendments.
- ❑ Moved the construction of the new Emergency Operations Center / Traffic Operations Center forward to the point that it was available for use as the event Unified Command Center for the March NASCAR race.
- ❑ Completed the refurbishment of the first of three fire trucks.
- ❑ Initiated the construction phase of the Fire Station 172 remodel project

Fire & Medical

Strategic Initiative: *Initiative 1 - Foster Sustainable Community Development*

Strategic Goal: *Maintain and Expand Quality Infrastructure*

- ❑ Complete the development of the EOC/TOC to become fully operational by the November NASCAR race.
- ❑ Complete the Fire Station 172 remodel project.
- ❑ Complete the apparatus refurbishment project.
- ❑ Implement a new fire incident data management system.

Strategic Initiative: *Initiative 3 - Advocate for and Support Community-Oriented Lifelong Learning Opportunities*

Strategic Goal: *Strengthen Education and Faith-Based Partnerships*

- ❑ Initiate the Hands Only CPR training program in conjunction with the Avondale high schools.

Fire & Medical

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Arrival on scene of a code 3 emergency incident from time of dispatch in six minutes or less,	54%	56%	60%
Inspect all significant risk occupancies on an annual basis	55%	100%	100%
Inspect all moderate risk occupancies on a bi-annual basis	100%	100%	100%
All incident response staff complete 36 hours of skill based emergency medical training	90%	92%	95%
All command officers complete 12 hours of continuing leadership/command education	85%	90%	95%
All incident response staff complete assigned TargetSolution training programs	90%	92%	95%
Completion of data entry or review on all incidents by end of the 48-hour duty cycle	85%	90%	90%
Hospital transport continuity of care provided for all advanced life support patients from Avondale incidents	85%	90%	90%
All incident response staff complete 192 hours of skill based in service fire, rescue, drivers training, or hazard training on an annual basis	80%	84%	90%

Fire & Medical

Supplemental Summary: Fire and Medical

FTE	Description	Ongoing	Onetime	Total
	- Temporary ISM Raceway Staffing	-	32,400	32,400
	- Protective Clothing Washer/Extractors	-	20,000	20,000
	- Hands Only CPR Training Program	-	8,000	8,000
	- Incident Data Management Software Upgrade	12,785	32,670	45,455
	- Wildland Firefighting Training and Equipment	-	26,500	26,500
	- Wildland Fire Deployment Fund	-	173,500	173,500
	- Line Item Increases	17,125	-	17,125
	- Emergency Operations Center	2,750	354,244	356,994
	- Glendale Regional Public Safety Training Center	12,500	26,500	39,000
Total Requests Fire and Medical		45,160	673,814	718,974

Fire & Medical

Detailed Supplemental Report

Supplemental Detail

Title: Incident Data Management Software Upgrade **Amount:** \$45,455

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The fire and medical department presently uses two different incident data management software systems for incident data entry. Image Trend manages the emergency medical incident data and the base program was originally obtained from the state at no cost. Emergency Reporting manages the fire incident data and was purchased in 2011 to transition to a web based program. Both programs are web based however the use of two different systems to manage incident data has been difficult at best especially with respect to comprehensive data analysis. Emergency Reporting was originally designed for smaller, stand alone agencies and has not functioned at the level we have desired due to our participation in the automatic aid system. The reporting functions of Emergency Reporting also leave a great deal to be desired and do not have ad hoc reporting capability. Based on a review of available incident data management program options by staff it is felt that our best option would be to upgrade Image Trend to activate its fire incident reporting features and to no longer use Emergency Reporting. Surprise Fire and Arizona Fire & Medical Authority have recently made this transition and have been very pleased with the results. Goodyear Fire is presently considering transitioning to the program as well.

FTE: _____ Priority: 2

Account Number:				Ongoing	Onetime
101	6330	6325	Annual software maintenance fees	12,785	0
101	6330	7085	Software program upgrade	0	32,670
Totals				12,785	32,670

Fire & Medical

Supplemental Detail

Title: Glendale Regional Public Safety Training Center Amount: **\$39,000**

Category: Mandates/Regulatory **Related Council Goal:** 0

In 2006 Avondale joined Glendale, Peoria, Surprise and Maricopa County Community College District in an agreement to construct and operate the Glendale Regional Public Safety Training Center (GRPSTC). Construction and operational costs were allocated based on each agencies projected use percentage at that time. Avondale's use percentage was set at 3.9% for both construction and operational costs. Through the course of the great recession budgets for all agencies, including Avondale, were reduced and the amount allocated in the Avondale budget for GRPSTC operational costs was reduced accordingly.

As we came out of the recession the partners agreed to modify the method of how GRPSTC budget funds that were left over at the end of the year were to be allocated and rather than allocate them to a capital project sinking fund they were returned to the partners as a credit toward their annual operational costs thus keeping the budget number lower. In FY 2017-18 it was decided to reverse that process and rather than providing credit any excess funds would be allocated to a capital fund as was originally expected in the agreement. With that in mind we now need to adjust our portion of the operating budget to reflect that return to the original budget amount.

Through the years there has been a lack of facility maintenance, again due to the economy and resulting budget issues. This has resulted in a number of critical pieces of infrastructure now being in need of significant maintenance including the drivers training track. Glendale Public Works has evaluated the track and provided a repair estimate for the track to keep it in a serviceable condition and it was decided by the partners to move forward with the project in this fiscal year. This supplemental covers Avondale's proportionate share of the repair cost for the track.

FTE: Priority: 3

Account Number:				Ongoing	Onetime
101	6325	6251	GRPSTC Annual Operating Cost Increase	12,500	0
101	6325	6251	GRPSTC Capital Project Costs	0	26,500
Totals				12,500	26,500

Fire & Medical

Supplemental Detail

Title: Emergency Operations Center

Amount: **\$356,994**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

In FY2017 the city initiated a project to open an Emergency Operations Center combined with the city Traffic Operations Center to be located in space within the city owned PIR building. It was intended that the facility would also serve as the unified command center for NASCAR or other significant activities as ISM raceway replacing the "Blue Ox" command center at the track that has been used for the past several years. The majority of the project work was completed during FY2018 in an effort to have the facility operational prior to the March NASCAR race however some equipment is still necessary to fully complete the project including the necessary radio communications equipment, a trailer mounted emergency generator to power the facility, equipment to provide full video conferencing capability in the conference rooms, and additional video wall equipment.

A quote for budgeting purposes has been received from Motorola for 6 communication positions and control stations. The advantage of the Motorola approach would be the tie directly to the RWC for special events but would also serve to provide a backup capability for police dispatch in the event of an issue in the police communications center. The budget quote from Empire is for a 150kW trailer mounted generator which could be used for other applications in the city in addition to emergency power for the EOC. The quote for the video wall was provided by the individual who installed the first segment whose firm is on state contract. The video conferencing quote was provided by Avondale IT staff.

In FY2018 staff tested the Send Word Now program which is an online mobile app based text messaging/notification system for use in the EOC for staff notifications with great success. The program would be used to provide both emergency and non-emergency notifications to city staff or sub-sets thereof. Additional ongoing funding will be necessary to expand the program to include all city staff.

FTE:		Priority:	4		
Account Number:				Ongoing	Onetime
101	6320	6251	Send Word Now annual subscription	2,750	0
101	6320	7081	Contingency	0	8,644
101	6320	7081	Communications Equipment	0	275,114
101	6320	7081	Video conferencing equipment	0	13,529
101	6320	7165	Video wall	0	19,149
101	6320	7165	Emergency generator & trailer	0	37,808
Totals				2,750	354,244

Fire & Medical

Supplemental Detail

Title: Protective Clothing Washer/Extractors **Amount:** \$20,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

Today's firefighting environment contains a wide variety of plastics and synthetic material that, when exposed to fire, emit a wide range of carcinogenic materials. The rate of cancer in firefighters is significantly higher than the general population and has been tied directly to exposure to these materials. The cancer concern has caused sweeping changes in apparatus and station design and the steps taken by personnel following activities at a working fire incident. One of the steps that is now taken after each such incident is to immediately bag the protective clothing at the incident scene until it can be thoroughly decontaminated through a washer/extractor process. The department presently has two washer/extractors in place (Station 173 & 174). Adding washer/extractors at the other two stations would improve the decontamination process and significantly shorten the out-of-service time for crews assigned to those stations. This supplemental request includes the cost of the washer/extractor and installation.

FTE:	Priority:	5		
Account Number:			Ongoing	Onetime
101	6330	7165	Washer/Extractors	20,000
			Totals	20,000

Title: Hands Only CPR Training Program **Amount:** \$8,000

Category: Council Goals **Related Council Goal:** 0

The goal of this program is to partner with the Avondale high schools to help meet their new CPR training requirement to ensure that every high school student has been trained in CPR prior to graduation. It is anticipated that nearly 1900 students will be trained annually. The program will be expanded to the community at large as time and resources permit. This supplemental will provide funding for the necessary equipment and supplies to initiate the program.

FTE:	Priority:	6		
Account Number:			Ongoing	Onetime
101	6305	7050	CPR Educational Supplies	8,000
			Totals	8,000

Fire & Medical

Supplemental Detail

Title: Line Item Increases

Amount: \$17,125

Category: Inflationary

Related Council Goal: 0

A number of line item adjustments are necessary due to the constantly increasing costs of materials and services. Included in this request is an increase in the amount available on an annual basis for routine repair and replacement of protective clothing items. An increase in the professional services line item is also necessary to cover the cost of an outside contractor to conduct our engineers promotional testing process which is now occurring on an annual basis.

FTE:				Priority:	7		
Account Number:				Ongoing	Onetime		
101	6325	6180	Engineers promotional process	4,750	0		
101	6305	6520	Comm Risk Reduction continuing education	1,000	0		
101	6325	6520	Professional development programs	5,125	0		
101	6305	7050	CPR Support materials	1,000	0		
101	6330	7230	Protective Equipment Repair/Replacement	5,250	0		
Totals				17,125	0		

Title: Wildland Fire Deployment Fund

Amount: \$173,500

Category: Available Revenue

Related Council Goal: 0

The fire and medical department deploys personnel and resources each year at the request of the state forester or national coordinating center to respond to wildfire or other significant events both within the State of Arizona and other western states. This supplemental request will provide appropriation to cover the costs of these deployments allowing us to easily identify those costs. These expenditures are subsequently reimbursed by either the Arizona state fire fund or funds provided through the federal agencies for out-of-state response. The proposed appropriation is based on costs for similar deployments over the past few years.

FTE:				Priority:	8		
Account Number:				Ongoing	Onetime		
101	6370	5010	Salaries for deployed personnel	0	105,000		
101	6370	5050	Overtime to backfill shift positions	0	31,000		
101	6370	5140	Public Safety Retirement	0	13,500		
101	6370	6330	Vehicle maintenance	0	7,500		
101	6370	6990	Travel costs (hotel/meals)	0	6,000		
101	6370	7165	Tools and Equipment	0	2,500		
101	6370	7230	Protective clothing	0	5,500		
101	6370	7420	Fuel	0	2,500		
Totals				0	173,500		

Fire & Medical

Supplemental Detail

Title: Wildland Firefighting Training and Equipment Amount: \$26,500

Category: Available Revenue **Related Council Goal:** 0

The fire and medical department operates a Type III brush truck which responds to wildland fire incidents within the valley and is available for deployment to fires in Arizona and other states at the request of the state forestry department or various federal agencies. A number of items are necessary to help support this unit and the personnel who must qualify on an annual basis to staff the unit. This includes participation in the annual Arizona Wildfire Academy, attendance at regional and national conferences and symposiums, various items of protective clothing including new fire shelters, saws and other specialized firefighting tools. In FY 17-18 the department was deployed to 23 incidents which were reimbursed in a total amount of \$270,570. The actual cost to the city for the deployments was \$171,871. The department is requesting that a portion of the excess revenue (\$98,698) from the FY17-18 deployments be used to fund this request.

FTE:				Priority:	9		
Account Number:				Ongoing	Onetime		
101	6330	6520	Wildfire Academy attendance	0	8,250		
101	6330	6520	National Wildfire Conference	0	2,500		
101	6330	6520	Tools & Equipment	0	4,500		
101	6330	6720	R&M Machinery and Equipment	0	5,750		
101	6330	7230	Safety Apparel & Equipment	0	5,500		
Totals				0	26,500		

Title: Temporary ISM Raceway Staffing Amount: \$32,400

Category: Available Revenue **Related Council Goal:** 0

In order to comply with Phoenix Fire Department communications security requirements emergency dispatch personnel operating at ISM Raceway connecting to the Phoenix computer aided dispatch system, who were previously paid by PIR directly, needed to become City of Avondale employees. Those personnel have been hired as temporary part-time city employees specifically for race events and the cost of their salaries are now included in the emergency services agreement and are reimbursed by PIR for the two NASCAR races each year. This supplemental provides for the necessary salary appropriation in the PIR Operations division.

FTE:				Priority:	10		
Account Number:				Ongoing	Onetime		
101	6360	5010	Temporary Part-time Dispatch Personnel	0	30,000		
101	6360	7200	Uniforms	0	2,400		
Totals				0	32,400		

Fire & Medical

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	8,347,325	8,715,109	9,484,190	9,484,190	9,009,981	9,731,970
Contractual Services	1,322,049	1,398,780	1,571,180	1,559,484	1,492,621	1,640,064
Commodities	279,351	307,922	273,010	301,503	259,360	335,236
Capital Outlay	619,800	119,496	-	15,930	-	-
Other	-	-	10,000	10,000	9,500	10,000
Transfers Out	590,660	864,790	520,390	520,390	494,371	843,590
Total by Category	11,159,185	11,406,097	11,858,770	11,891,497	11,265,832	12,560,860
Expenditures by Division						
Fire	4,800	4,800	5,000	5,000	4,750	5,000
Community Risk Reduction	491,567	475,996	506,340	506,340	481,023	546,520
Fire - Administration	1,075,692	1,250,603	1,118,290	1,120,610	1,062,376	1,123,974
Emergency Management	130,163	153,873	160,870	160,870	152,827	161,610
Fire - EOC Ops	-	184,368	70,460	70,460	66,937	91,970
Fire - Professional Development	374,850	383,595	281,830	305,009	267,739	473,970
Fire - Intervention Services	8,969,512	8,735,078	9,314,260	9,303,461	8,848,547	9,786,266
Emergency Medical Services	-	-	-	-	-	96,680
Technical Rescue Response	-	-	-	-	-	21,830
Wildland Response	-	-	-	-	-	6,500
PIR Raceway Activities	60,402	42,754	102,370	102,370	97,252	102,640
Wildland Fire Deployment	40,279	108,827	155,500	155,500	147,725	-
Other Grants	11,920	66,203	143,850	161,877	136,658	143,900
Total by Division	11,159,185	11,406,097	11,858,770	11,891,497	11,265,832	12,560,860
Expenditures by Fund						
General Fund	9,227,937	9,114,057	9,669,670	9,684,370	9,186,187	10,214,780
Other Grants	11,920	66,203	143,850	161,877	136,658	143,900
Public Safety Dedicated Sales Tax	1,914,528	2,221,037	2,040,250	2,040,250	1,938,238	2,197,180
Volunteer Fireman's Pension	4,800	4,800	5,000	5,000	4,750	5,000
Total by Fund	11,159,185	11,406,097	11,858,770	11,891,497	11,265,832	12,560,860
Authorized Positions by Division						
Community Risk Reduction	4.00	4.00	4.00	-	4.00	4.00
Fire - Administration	6.00	4.00	5.00	-	5.00	5.00
Emergency Management	-	1.00	1.00	-	1.00	1.00
Fire - Professional Development	2.00	2.00	2.00	-	2.00	2.00
Fire - Intervention Services	63.00	64.00	63.00	-	63.00	63.00
Technical Rescue Response	-	-	2.00	-	2.00	2.00
Total Authorized FTE	75.00	75.00	77.00	-	4.00	77.00

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6305 - Community Risk Reduction

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Fire Marshall	1.00	-	-	-
Fire Marshal	-	1.00	-	1.00
Fire Inspector II	2.00	-	-	-
Community Risk Reduction/Fire Investigator	-	2.00	-	2.00
Community Outreach Coordinator	-	1.00	-	1.00
Public Education Specialist	1.00	-	-	-
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services	412,160	436,420	-	436,420
<i>Salaries & Wages</i>	320,450	321,010	-	321,010
<i>Employee Benefits</i>	78,080	81,690	-	81,690
<i>Employee Health & Dental</i>	13,630	33,720	-	33,720
Total Personal Services	412,160	436,420	-	436,420
Contractual Services				
6220 Telephone Service	2,090	2,090	-	2,090
<i>Communication Charges</i>		2,090	-	2,090
6280 Internal Printing/Copy Charges	2,000	2,000	-	2,000
6281 Risk Management Charges	13,400	15,400	-	15,400
6282 Equipment Management Charges	24,100	24,100	-	24,100
6500 Memberships	895	1,200	-	1,200
<i>AFBEA</i>		200	-	200
<i>IAAI</i>		200	-	200
<i>NFPA</i>		800	-	800
6520 Training	-	1,000	-	1,000
<i>Continuing Education Programs</i>		1,000	-	1,000
6540 Meeting Expense	3,305	3,305	-	3,305
<i>Prevention / Community Service Meeting Expenses</i>		3,305	-	3,305
6550 Subscriptions	1,150	1,500	-	1,500
<i>NFPA Codes</i>		1,500	-	1,500
6570 Printing	1,200	1,200	-	1,200
6720 R&M Machinery and Equipment	660	660	-	660
<i>Repairs to Life Safety Trailer / Combustible Gas Meter</i>		660	-	660
6991 Public Education	3,500	2,845	-	2,845
Total Contractual Services	52,300	55,300	-	55,300
Commodities				
7040 Books and Pamphlets	910	910	-	910
<i>Reference Materials</i>		910	-	910
7050 Educational Supplies	10,000	10,000	-	10,000
<i>Community Education Event Supplies</i>		3,000	-	3,000
<i>CPR Program Supplies</i>		5,000	-	5,000
<i>First Aid Program Supplies</i>		2,000	-	2,000

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6305 - Community Risk Reduction

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7200 Uniform Purchase 4	4,000	4,000	-	4,000
<i>Community Education Specialist</i>		1,000		1,000
<i>Fire Inspectors</i>		2,000		2,000
<i>Fire Marshal</i>		1,000		1,000
7230 Safety Apparel/Equipment	1,500	1,500	-	1,500
<i>Inspector / Investigator Personal Protective Equipment</i>		1,500		1,500
7440 Small Tools and Instruments	4,500	4,500	-	4,500
<i>Life Safety Trailer Supplies</i>		1,000		1,000
<i>Prevention / Investigation Tools and Supplies</i>		3,500		3,500
7990 Other Supplies 2	2,800	2,800	-	2,800
<i>Fire Prevention Program Supplies</i>		2,800		2,800
Total Commodities	23,710	23,710	-	23,710
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	17,900	26,810	-	26,810
<i>Vehicle Replacement Contribution</i>		26,810		26,810
9863 Transfer Out 603--Equipment Replacement	4,120	4,280	-	4,280
<i>Technology Replacement Contribution</i>		4,280		4,280
Total Transfers Out	22,020	31,090	-	31,090
Total Community Risk Reduction	510,190	546,520	-	546,520

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6310 - Fire - Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Fire Chief	1.00	1.00		1.00
Assistant Fire Chief	1.00	1.00		1.00
Deputy Fire Chief	-	1.00		1.00
Fire Division Chief	2.00	1.00		1.00
Administrative Assistant	1.00	1.00		1.00
Total Authorized FTE	5.00	5.00		5.00
Personal Services				
5000 Personal Services	845,400	815,420	-	815,420
<i>Salaries & Wages</i>	<i>591,840</i>	<i>586,650</i>		<i>586,650</i>
<i>Employee Benefits</i>	<i>203,840</i>	<i>186,620</i>		<i>186,620</i>
<i>Employee Health & Dental</i>	<i>49,720</i>	<i>42,150</i>		<i>42,150</i>
Total Personal Services	845,400	815,420	-	815,420
Contractual Services				
6110 Medical Fees	61,510	61,510	-	61,510
<i>Annual Physical Exams</i>		<i>53,740</i>		<i>53,740</i>
<i>Firefighters Cancer Insurance</i>		<i>7,770</i>		<i>7,770</i>
6210 Postage	500	500	-	500
6220 Telephone Service	8,030	8,030	-	8,030
6225 Long Distance Phone Service	2,000	2,000	-	2,000
<i>Long Distance/Cell Phone Charges</i>		<i>2,000</i>		<i>2,000</i>
6230 Electricity	27,720	27,720	-	27,720
6240 Gas	1,150	1,150	-	1,150
6250 Water	3,000	3,000	-	3,000
6251 Contractual Obligations	53,590	53,590	5,800	59,390
<i>Regional Wireless Cooperative Increase & Upgrade</i>		<i>37,700</i>		<i>37,700</i>
<i>Regional Wireless Cooperative Increase & Upgrade - Carryover</i>			<i>5,800</i>	<i>5,800</i>
<i>Regional Wireless Cooperative Participation</i>		<i>15,890</i>		<i>15,890</i>
6280 Internal Printing/Copy Charges	3,560	3,560	-	3,560
6281 Risk Management Charges	13,670	18,200	-	18,200
6282 Equipment Management Charges	6,470	6,470	-	6,470
6325 Contractual Maint./Technology	14,670	14,670	-	14,670
<i>Emergency Reporting Data Management Software</i>		<i>7,700</i>		<i>7,700</i>
<i>Image Trend EPCR Software</i>		<i>970</i>		<i>970</i>
<i>TeleStaff Staffing Software</i>		<i>6,000</i>		<i>6,000</i>
6500 Memberships	2,420	3,520	-	3,520
<i>AZ Fire Chiefs Association</i>		<i>750</i>		<i>750</i>
<i>International Association of Fire Chiefs</i>		<i>2,770</i>		<i>2,770</i>
6540 Meeting Expense	2,890	2,890	-	2,890
6545 Labor/Management Retreat	7,500	9,594	-	9,594
6570 Printing	1,450	350	-	350

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6310 - Fire - Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
Total Contractual Services	210,130	216,754	5,800	222,554
Commodities				
7010 General Office Supplies 1	3,000	3,000	-	3,000
7080 Office Equipment	440	440	-	440
7081 Technology Hardware 1	-	-	-	-
7116 Employee Awards/Recognition Program	5,000	6,000	-	6,000
7200 Uniform Purchase 1	4,000	4,000	-	4,000
Total Commodities	12,440	13,440	-	13,440
Other				
9999 Restricted Use 2	10,000	10,000	-	10,000
Contributions		10,000		10,000
Total Other	10,000	10,000	-	10,000
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	2,920	21,770	-	21,770
Vehicle Replacement Contribution		21,770		21,770
9863 Transfer Out 603--Equipment Replacement	4,450	4,610	-	4,610
Technology Replacement Contribution		4,610		4,610
Total Transfers Out	7,370	26,380	-	26,380
Total Fire - Administration	1,085,340	1,081,994	5,800	1,087,794

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6315 - Emergency Management

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Sr Advisor for Emergency Preparedness and Community Medical Service Initiatives	1.00	-	-	-
Senior Advisor for Emergency Preparedness	-	1.00	-	1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services 3	140,220	140,930	-	140,930
Salaries & Wages	109,980	109,920	-	109,920
Employee Benefits	22,260	22,580	-	22,580
Employee Health & Dental	7,980	8,430	-	8,430
Total Personal Services	140,220	140,930	-	140,930
Contractual Services				
6281 Risk Management Charges 1	2,620	2,650	-	2,650
6500 Memberships	570	770	-	770
Membership - IAFC		310	-	310
Membership - IAEM		180	-	180
Membership - NEMA		200	-	200
Memberships - AESA		80	-	80
6520 Training 4	2,800	2,800	-	2,800
EMI Course		500	-	500
IAEM National Conference		1,300	-	1,300
Miscellaneous State Programs		1,000	-	1,000
6540 Meeting Expense	300	300	-	300
Meeting Expense - Staff Emerg Management Trainin		300	-	300
6550 Subscriptions 2	5,140	5,140	-	5,140
Maricopa County Emergency Management Annual Fee		5,140	-	5,140
Total Contractual Services	11,430	11,660	-	11,660
Commodities				
7010 General Office Supplies 1	1,150	950	-	950
7085 Technology Software 1	-	-	-	-
Total Commodities	1,150	950	-	950
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	8,070	8,070	-	8,070
Vehicle Replacement Contribution		8,070	-	8,070
Total Transfers Out	8,070	8,070	-	8,070
Total Emergency Management	160,870	161,610	-	161,610

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6320 - Fire - EOC Ops

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6100 Finance and Banking Fees 2	-	70	-	70
<i>CAM Charges</i>		70		70
6101 Management Fee	-	2,033	-	2,033
<i>Management Fees</i>		2,033		2,033
6180 Other Professional Services 3	-	2,642	-	2,642
<i>CAM Charges</i>		2,242		2,242
<i>Water machine lease</i>		400		400
6210 Postage	-	16	-	16
<i>CAM Charges</i>		16		16
6220 Telephone Service 1	3,500	3,500	-	3,500
6221 Security Services	-	34	-	34
<i>CAM Charges</i>		34		34
6230 Electricity 1	-	-	-	-
6250 Water	-	-	-	-
6280 Internal Printing/Copy Charges	1,000	1,000	-	1,000
<i>Printing / Copy Charges</i>		1,000		1,000
6281 Risk Management Charges	960	1,070	-	1,070
6290 Contractual Construction 1	-	-	-	-
6320 Contractual Maint./Building & Grounds	-	11,692	-	11,692
<i>CAM Charges</i>		11,692		11,692
6470 Other Insurance 2	-	496	-	496
<i>CAM Charges</i>		496		496
6520 Training	1,000	1,000	-	1,000
6730 R&M Buildings 2	32,500	15,517	-	15,517
<i>Common Area Maintenance Charges</i>		6,647		6,647
<i>R&M Buildings</i>		8,870		8,870
6820 R&M Communication Equipment	2,500	2,500	-	2,500
Total Contractual Services	41,460	41,570	-	41,570
Commodities				
7010 General Office Supplies 1	2,000	2,000	-	2,000
7060 Janitorial Supplies	1,000	1,000	-	1,000
7080 Office Equipment 1	3,000	3,000	-	3,000
7085 Technology Software	18,000	18,000	-	18,000
<i>Computer/Software Licensing</i>		18,000		18,000
7165 Other Equipment 1	2,000	2,000	-	2,000
7990 Other Supplies 1	3,000	3,000	-	3,000
Total Commodities	29,000	29,000	-	29,000
Capital Outlay				
8230 Improve/Alter Existing Struct.	-	-	-	-
Total Capital Outlay	-	-	-	-

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6320 - Fire - EOC Ops

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	-	21,400	-	21,400
<i>Technology Replacement Contribution</i>		21,400		21,400
Total Transfers Out	-	21,400	-	21,400
Total Fire - EOC Ops	70,460	91,970	-	91,970

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6325 - Fire - Professional Development

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Fire Captain	2.00	2.00		2.00
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services 3	162,780	350,430	-	350,430
<i>Salaries & Wages</i>	130,540	271,520		271,520
<i>Employee Benefits</i>	26,630	62,050		62,050
<i>Employee Health & Dental</i>	5,610	16,860		16,860
Total Personal Services	162,780	350,430	-	350,430
Contractual Services				
6220 Telephone Service 2	520	520	-	520
<i>Communication Charges</i>		520		520
6225 Long Distance Phone Service	3,000	3,000	-	3,000
<i>Long Distance/Cell Phone Charges</i>		3,000		3,000
6251 Contractual Obligations 2	48,280	48,280	-	48,280
<i>Operating Costs - Glendale Regional Public Safety Training Center</i>		48,280		48,280
6280 Internal Printing/Copy Charges	3,570	3,570	-	3,570
6281 Risk Management Charges 1	2,330	4,550	-	4,550
6282 Equipment Management Charges	1,330	1,330	-	1,330
6510 Mileage Reimbursement 1	250	250	-	250
6520 Training	28,720	27,720	-	27,720
<i>Career Development Courses</i>		10,000		10,000
<i>Community Services Training</i>		1,000		1,000
<i>Fire Prevention Courses and Conferences</i>		2,000		2,000
<i>IAFC Conference</i>		6,700		6,700
<i>Miscellaneous Conferences</i>		5,270		5,270
<i>National Fire Academy / State Fire School</i>		2,000		2,000
<i>Peer Fitness Certification</i>		750		750
6550 Subscriptions 3	16,170	16,170	-	16,170
<i>Blue Card</i>		6,260		6,260
<i>Target Safety</i>		9,910		9,910
Total Contractual Services	104,170	105,390	-	105,390
Commodities				
7040 Books and Pamphlets 2	2,400	2,400	-	2,400
<i>Training Manuals</i>		2,400		2,400
7200 Uniform Purchase	2,000	2,000	-	2,000
<i>Uniform Purchases</i>		2,000		2,000
7990 Other Supplies 3	5,640	5,640	-	5,640
<i>Disposable Fire Training Materials</i>		1,720		1,720
<i>Training Supplies</i>		3,920		3,920
Total Commodities	10,040	10,040	-	10,040

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6325 - Fire - Professional Development

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	2,780	5,970	-	5,970
<i>Vehicle Replacement Contribution</i>		<i>5,970</i>		<i>5,970</i>
9863 Transfer Out 603--Equipment Replacement	2,060	2,140	-	2,140
<i>Technology Replacement Contribution</i>		<i>2,140</i>		<i>2,140</i>
Total Transfers Out	4,840	8,110	-	8,110
Total Fire - Professional Development	281,830	473,970	-	473,970

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6330 - Fire - Intervention Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Fire Captain	12.00	11.00		11.00
Fire Engineer	11.00	11.00		11.00
Fire Battalion Chief	-	3.00		3.00
Battalion Chief	2.00	-		-
Firefighter	23.00	23.00		23.00
Total Authorized FTE	48.00	48.00		48.00
Personal Services				
5000 Personal Services	5,836,460	5,951,090	-	5,951,090
<i>Salaries & Wages</i>	4,163,160	4,144,750		4,144,750
<i>Employee Benefits</i>	1,275,230	1,401,700		1,401,700
<i>Employee Health & Dental</i>	398,070	404,640		404,640
Total Personal Services	5,836,460	5,951,090	-	5,951,090
Contractual Services				
6180 Other Professional Services	11,000	11,000	-	11,000
<i>Breathing Air Quality Testing</i>		1,000		1,000
<i>SCBA Flow Testing and Annual Maintenance</i>		7,500		7,500
<i>SCBA inspection & maintenance</i>		2,500		2,500
6220 Telephone Service	22,620	22,620	-	22,620
<i>Communication Charges</i>		17,250		17,250
<i>NWPS telephone services</i>		5,370		5,370
6225 Long Distance Phone Service	-	-	-	-
6230 Electricity	21,150	21,150	-	21,150
<i>NWPS electricity</i>		21,150		21,150
6240 Gas	4,000	4,000	-	4,000
<i>NWPS gas</i>		4,000		4,000
6250 Water	3,000	3,000	-	3,000
<i>Water Services</i>		3,000		3,000
6251 Contractual Obligations	427,880	427,880	-	427,880
<i>Contractual Obligations</i>		8,600		8,600
<i>Phoenix FD Dispatch and CAD Maintenance Fees</i>		419,280		419,280
6280 Internal Printing/Copy Charges	2,270	2,270	-	2,270
6281 Risk Management Charges	163,110	183,430	-	183,430
6282 Equipment Management Charges	92,210	92,210	-	92,210
6325 Contractual Maint./Technology	4,000	4,000	-	4,000
<i>TeleStaff annual maintenance fee</i>		4,000		4,000
6330 Contractual Maint./Vehicles	133,000	133,000	-	133,000
<i>Contractual fire apparatus repair and maintenance</i>		133,000		133,000
6570 Printing	2,500	2,500	-	2,500

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6330 - Fire - Intervention Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6720 R&M Machinery and Equipment	20,900	20,900	-	20,900
<i>Extrication equipment inspection & maintenance</i>		1,000		1,000
<i>Extrication Equipment Servicing</i>		3,000		3,000
<i>Fitness Equipment</i>		2,000		2,000
<i>Fitness Equipment Annual Inspection / Service</i>		5,400		5,400
<i>Ground ladder inspection & maintenance</i>		2,500		2,500
<i>Ground Ladder Structural Integrity Testing</i>		2,000		2,000
<i>Station Furniture / Appliances</i>		5,000		5,000
6730 R&M Buildings	7,410	7,410	-	7,410
<i>Building Fixtures</i>		2,660		2,660
<i>R&M Buildings</i>		1,750		1,750
<i>Water Softener Maintenance / Repairs</i>		3,000		3,000
6820 R&M Communication Equipment	10,020	10,020	-	10,020
<i>Headsets</i>		2,520		2,520
<i>Portable radio maintenance</i>		7,500		7,500
6991 Public Education	-	-	-	-
Total Contractual Services	925,070	945,390	-	945,390
Commodities				
7010 General Office Supplies	2,000	1,000	-	1,000
7060 Janitorial Supplies	9,830	9,830	-	9,830
7140 Furnishings	4,240	4,240	-	4,240
<i>Station Furniture and Appliances</i>		4,240		4,240
7165 Other Equipment	15,050	13,050	-	13,050
<i>Firefighting Tools and Equipment</i>		13,050		13,050
7200 Uniform Purchase	46,050	46,050	-	46,050
7230 Safety Apparel/Equipment	9,800	9,800	-	9,800
7240 EMT Supplies	-	-	-	-
7410 Parts	5,000	5,000	-	5,000
<i>Sales tax on vehicle maintenance parts</i>		5,000		5,000
7430 Tires, Tubes and Batteries	30,000	30,000	-	30,000
<i>Apparatus tires</i>		30,000		30,000
7440 Small Tools and Instruments	-	2,000	-	2,000
<i>Small Tools and Equipment</i>		2,000		2,000
7990 Other Supplies	21,100	19,006	-	19,006
<i>Firefighting Foam</i>		10,906		10,906
<i>Gas Monitor Cartridges</i>		3,600		3,600
<i>SCBA Parts and Supplies</i>		4,500		4,500
Total Commodities	143,070	139,976	-	139,976
Capital Outlay				
8630 Equipment	-	-	-	-
Total Capital Outlay	-	-	-	-

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6330 - Fire - Intervention Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	329,710	453,300	-	453,300
<i>Vehicle Replacement Contribution</i>		453,300		453,300
9863 Transfer Out 603--Equipment Replacement	77,490	75,510	-	75,510
<i>Technology Replacement Contribution</i>		75,510		75,510
9867 Transfer to 603-6310- Fire Equipment	60,000	60,000	-	60,000
<i>Transfer to 603-6310- Cardiac Monitor Replacement Contribution - Fire</i>		20,000		20,000
<i>Transfer to 603-6310- Self Contained Breathing Apparatus Replacement - Fire</i>		25,000		25,000
<i>Transfer to 603-6310- Thermal Imaging Camera Replacement - Fire</i>		15,000		15,000
Total Transfers Out	467,200	588,810	-	588,810
Total Fire - Intervention Services	7,371,800	7,625,266	-	7,625,266

Division: 101 -6331 - Emergency Medical Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6180 Other Professional Services	4,000	4,000	-	4,000
<i>Bio-hazard Waste Disposal</i>		1,500		1,500
<i>Cardiac Monitor / EMS Equipment Testing and Certification</i>		2,500		2,500
6520 Training	18,760	18,760	-	18,760
<i>Initial Paramedic / TRT Training</i>		14,000		14,000
<i>Paramedic / EMT Refresher</i>		4,760		4,760
Total Contractual Services	22,760	22,760	-	22,760
Commodities				
7240 EMT Supplies	73,920	73,920	-	73,920
<i>EMS Equipment</i>		3,000		3,000
<i>EMS Supplies</i>		62,920		62,920
<i>Pharmaceuticals</i>		8,000		8,000
Total Commodities	73,920	73,920	-	73,920
Total Emergency Medical Services	96,680	96,680	-	96,680

Fire & Medical

Operating Budget Detail

Fund: General Fund

Division: 101 -6332 - Technical Rescue Response

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6281 Risk Management Charges 1	-	3,830	-	3,830
6520 Training 2	8,000	8,000	-	8,000
<i>Initial Paramedic / TRT Training</i>		8,000		8,000
Total Contractual Services	8,000	11,830	-	11,830
Commodities				
7165 Other Equipment 2	10,000	10,000	-	10,000
<i>Firefighting Tools and Equipment</i>		10,000		10,000
Total Commodities	10,000	10,000	-	10,000
Total Technical Rescue Response	18,000	21,830	-	21,830

Division: 101 -6333 - Wildland Response

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6520 Training 1	-	-	-	-
Total Contractual Services	-	-	-	-
Commodities				
7165 Other Equipment 2	3,500	3,500	-	3,500
<i>Firefighting Tools and Equipment</i>		3,500		3,500
7230 Safety Apparel/Equipment 1	3,000	3,000	-	3,000
Total Commodities	6,500	6,500	-	6,500
Total Wildland Response	6,500	6,500	-	6,500

Division: 101 -6360 - PIR Raceway Activities

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 3	77,370	77,640	-	77,640
<i>Salaries & Wages</i>	60,000	60,000		60,000
<i>Employee Benefits</i>	17,370	17,640		17,640
<i>Employee Health & Dental</i>	-	-		-
Total Personal Services	77,370	77,640	-	77,640
Contractual Services				
6180 Other Professional Services 2	25,000	25,000	-	25,000
<i>PIR Unified Command Center</i>		25,000		25,000
Total Contractual Services	25,000	25,000	-	25,000
Commodities				
7300 Food 1	-	-	-	-
7990 Other Supplies 1	-	-	-	-
Total Commodities	-	-	-	-
Total PIR Raceway Activities	102,370	102,640	-	102,640

Fire & Medical

Operating Budget Detail

Fund: Other Grants

Division: 209 -6332 - Technical Rescue Response

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
AZCFSE Program Coordinator	2.00	2.00		2.00
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services	143,850	143,900	-	143,900
<i>Salaries & Wages</i>	106,390	105,360		105,360
<i>Employee Benefits</i>	21,510	21,680		21,680
<i>Employee Health & Dental</i>	15,950	16,860		16,860
Total Personal Services	143,850	143,900	-	143,900
Total Technical Rescue Response	143,850	143,900	-	143,900

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6310 - Fire - Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	-	-	-	-
<i>Salaries & Wages</i>	-	-	-	-
Total Personal Services	-	-	-	-
Contractual Services				
6220 Telephone Service	-	-	-	-
6230 Electricity	21,160	21,160	-	21,160
6240 Gas	4,000	4,000	-	4,000
6250 Water	3,000	3,000	-	3,000
6260 Sewer	-	-	-	-
6281 Risk Management Charges	2,710	3,020	-	3,020
Total Contractual Services	30,870	31,180	-	31,180
Commodities				
7010 General Office Supplies	2,000	2,000	-	2,000
7060 Janitorial Supplies	3,000	3,000	-	3,000
Total Commodities	5,000	5,000	-	5,000
Transfers Out				
9839 Transfer Out 319--Fire Development	-	-	-	-
Total Transfers Out	-	-	-	-
Total Fire - Administration	35,870	36,180	-	36,180

Fire & Medical

Operating Budget Detail

Fund: Public Safety Dedicated Sales Tax

Division: 235 -6330 - Fire - Intervention Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Fire Captain	3.00	4.00		4.00
Fire Engineer	4.00	4.00		4.00
Battalion Chief	1.00	-		-
Firefighter	7.00	7.00		7.00
Total Authorized FTE	15.00	15.00		15.00
Personal Services				
5000 Personal Services	1,731,450	1,811,140	-	1,811,140
<i>Salaries & Wages</i>	<i>1,235,660</i>	<i>1,259,350</i>		<i>1,259,350</i>
<i>Employee Benefits</i>	<i>402,600</i>	<i>425,340</i>		<i>425,340</i>
<i>Employee Health & Dental</i>	<i>93,190</i>	<i>126,450</i>		<i>126,450</i>
Total Personal Services	1,731,450	1,811,140	-	1,811,140
Contractual Services				
6220 Telephone Service	8,370	8,370	-	8,370
<i>Communication Charges</i>		<i>8,370</i>		<i>8,370</i>
6251 Contractual Obligations	35,050	35,050	-	35,050
<i>Phoenix Dispatch and Maintenance Fees</i>		<i>35,050</i>		<i>35,050</i>
6280 Internal Printing/Copy Charges	2,310	2,310	-	2,310
6281 Risk Management Charges	46,540	56,720	-	56,720
6282 Equipment Management Charges	31,980	31,980	-	31,980
6325 Contractual Maint./Technology	-	-	-	-
6330 Contractual Maint./Vehicles	30,000	30,000	-	30,000
<i>Contractual fire apparatus repair and maintenance</i>		<i>30,000</i>		<i>30,000</i>
6820 R&M Communication Equipment	3,000	3,000	-	3,000
<i>Portable/Mobile Radio Maintenance</i>		<i>3,000</i>		<i>3,000</i>
Total Contractual Services	157,250	167,430	-	167,430
Commodities				
7200 Uniform Purchase	22,700	22,700	-	22,700
Total Commodities	22,700	22,700	-	22,700
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	43,000	110,000	-	110,000
<i>Vehicle Replacement Contribution</i>		<i>110,000</i>		<i>110,000</i>
9863 Transfer Out 603--Equipment Replacement	29,980	29,730	-	29,730
<i>Technology Replacement Contribution</i>		<i>29,730</i>		<i>29,730</i>
9867 Transfer to 603-6310- Fire Equipment	20,000	20,000	-	20,000
<i>Transfer to 603-6310- Protective Clothing Replacement Fund</i>		<i>20,000</i>		<i>20,000</i>
Total Transfers Out	92,980	159,730	-	159,730
Total Fire - Intervention Services	2,004,380	2,161,000	-	2,161,000

Economic Development

Economic Development

Commerce

Employment Growth

Business Retention

Department Description

The mission of the Avondale Economic Development Department is to attract and preserve quality retail, commercial, light industrial and office development opportunities that create and enhance employment opportunities and expand the tax base in our community. The four primary areas of focus include:

- To market Avondale as a premier location for retail, commercial, industrial, and office development
- To provide assistance to the development community to attract and retain businesses
- To develop plans and implementation strategies to attract new business opportunities
- To develop and implement a business retention program

FY 2017-2018 Highlights

- ❑ Legacy Assisted Living, a 150,000 sq. ft. premier assisted living and memory care facility, will be opening this winter and Solterra, a two-story assisted senior living facility with 107 one and two bedroom units, along with 24 memory care units, has begun construction.
- ❑ SanMar, owner of Coldwater Depot Logistics Center, continued to invest in Avondale with a 400,000 sq. ft. building expansion that provided the opportunity for King Koil to locate in Avondale. A global brand leader and manufacturer of high-quality mattresses, King Koil will be operational by this spring. Their 87,000 sq. ft. location will manufacture mattress and mattress products to be shipped to retailers and world-class hotels, and brings almost 100 new jobs to our community.
- ❑ The Vitamin Shoppe opened its 187,000 sq. ft. west coast distribution facility, which supplies over 26,000 products directly to customers and retail locations, and celebrated with a grand opening this past fall. Vitman Shoppe has already expanded to 240 full-time employees and is very pleased with the available workforce.
- ❑ Several hotels plan to call Avondale home this upcoming year, adding hundreds of hotels rooms from Hilton, Marriott and IHG brands, and will be occupied with business and vacation travelers.
- ❑ ISM Raceway fans can enjoy the \$178 million dollar upgrades taking place including enhanced seating, an expanded infield and fan zone, a new pedestrian tunnel and state-of-the-art timing and communication technology throughout the facility.
- ❑ The fast-casual retail concept has made for one of the City's strongest segments of growth as Rubio's, El Pollo Loco, Starbucks and Ahipoke opened for business and added to the portfolio of dining-out options along McDowell Road. From a retail perspective, Mor Furniture and Tuesday Morning are under construction and will be welcoming customers in the very near future.

Economic Development

Strategic Initiative: Initiative 1 - Foster Sustainable Community Development

Strategic Goal: Encourage Build-Out in Residential Housing Opportunities that Support Diverse Housing Options

- ❑ Develop and deploy outreach plan to business and residential prospects to highlight opportunities in Avondale.

Strategic Goal: Encourage Development of Businesses in Healthcare, Technology, and Advanced Manufacturing

Economic Development

Economic Development

Strategic Initiative: Initiative 1 - Foster Sustainable Community Development

- Locate three new companies that expand quality employment opportunities.
- Conduct analysis to understand workforce quality to further encourage development in target sectors.
- Develop and implement comprehensive strategy for business attraction opportunities.

Strategic Goal: Ensure City has Financial Capacities to Support Development

- Attract retail businesses that will increase sales tax revenue.

Strategic Initiative: Initiative 5 - Create a Connected Community

Strategic Goal: Use Technology to Connect Residents to Business, Government, and Community Opportunities

- Research civic technology platforms to connect residents to businesses.

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
# of engagements with industry contacts focused on residential infill	-	6	6
# of engagements with industry contacts focused on retail sector	-	70	75
# of outreach events attended focused on target sectors	-	250	258
# of individual engagements with industry contacts focused on target sectors	-	600	618
% of project submittals incorporating data analytics	-	75%	80%
# of jobs exceeding the median county wage	125	150	200
Locate three new companies	3	3	3
# of engagements with industry contacts focused on business infill	-	40	50
# of engagements with industry contacts focused on sports, entertainment and hospitality sectors	-	40	50
Conduct research	Deferred	Ongoing	

Economic Development

Supplemental Summary: Economic Development

FTE	Description	Ongoing	Onetime	Total
	- City Owned Property Costs	29,770	-	29,770
	- Mortensen Property	-	2,400,000	2,400,000
	- Council and Staff: Event and Table Sponsorships	-	3,000	3,000
	- Fuerza Local	-	24,000	24,000
	- EMSI Economic Modeling Platform	-	4,500	4,500
	- Economic Opportunities Fund	-	585,000	585,000
Total Requests Economic Development		29,770	3,016,500	3,046,270

Economic Development

Detailed Supplemental Report

Supplemental Detail

Title: Economic Opportunities Fund Amount: \$585,000

Category: Council Goals **Related Council Goal:** 0

Funding for the Economic Opportunities Fund which includes the Infill Incentive Program, economic impact analysis, appraisals, Gangplank, and target sector development agreements for infrastructure and/or job creation.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	6700	6180	Economic Opportunities Fund	0	585,000
Totals				0	585,000

Title: EMSI Economic Modeling Platform Amount: \$4,500

Category: Council Goals **Related Council Goal:** 0

Funding for an economic modeling software to provide information to businesses and site selectors on detailed workforce data

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	6700	6251	EMSI Software	0	4,500
Totals				0	4,500

Title: Fuerza Local Amount: \$24,000

Category: Council Goals **Related Council Goal:** 0

Funding will provide a platform and direct access to micro entrepreneurs through a six-month accelerator program with the goal of attracting and supporting the small business community.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	6700	6251	Fuerza Local	0	24,000
Totals				0	24,000

Economic Development

Supplemental Detail

Title: Council and Staff: Event and Table Sponsorships Amount: **\$3,000**

Category: Council Goals **Related Council Goal:** 0

Provide funding for City Council members and staff to purchase event and table sponsorships with targeted economic development and community organizations

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	6700	6525	Event and Table Sponsorships	0	3,000
Totals				0	3,000

Title: Mortensen Property Amount: **\$2,400,000**

Category: New Facilities **Related Council Goal:** 0

Funding to acquire the Mortensen Property that the City has an option to purchase. The property is currently used for parking for the Randall McDaniel Sports Facility, as well as the retail businesses in City Center.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	6700	8200	Mortensen Property	0	2,400,000
Totals				0	2,400,000

Title: City Owned Property Costs Amount: **\$29,770**

Category: Available Revenue **Related Council Goal:** 0

Property Management expenses associated with city owned properties that are leased; these expenditures are pass-thrus that are captured in CAMs from the tenants.

This request is for the City Center property located at 755 N 114th Ave and Tierra Madre property located 325 N. Avondale Blvd.

Request includes the following:

City Center water increase \$11,070

Tierra Madre electricity \$14,000

Tierra Madre water \$1,100

Tierra Madre Property Management Contract Fees \$3,600

FTE:				Priority:	
Account Number:				Ongoing	Onetime
101	6725	6101	Tierra Madre - Property Mgmt Fees	3,600	0
101	6725	6230	Tierra Madre - Electricity	14,000	0
101	6725	6250	Tierra Madre - Water	1,100	0
101	6715	6250	City Center - Water	11,070	0
Totals				29,770	0

Economic Development

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	532,524	527,128	573,650	573,650	544,968	579,270
Contractual Services	1,253,266	981,299	1,607,900	1,607,900	1,527,505	919,914
Commodities	3,081	3,694	4,700	4,700	4,465	1,100
Capital Outlay	-	115,320	-	-	-	-
Transfers Out	4,070	3,830	4,230	4,230	4,019	4,390
Total by Category	1,792,941	1,631,271	2,190,480	2,190,480	2,080,956	1,504,674
Expenditures by Division						
Economic Development	1,526,352	1,378,938	1,889,770	1,889,770	1,795,282	1,203,424
City Center Property Management	46,230	70,536	76,030	76,030	72,229	76,030
Avondale Corporate Center	220,359	181,797	224,680	224,680	213,446	225,220
Total by Division	1,792,941	1,631,271	2,190,480	2,190,480	2,080,956	1,504,674
Expenditures by Fund						
General Fund	1,792,941	1,631,271	2,190,480	2,190,480	2,080,956	1,504,674
Total by Fund	1,792,941	1,631,271	2,190,480	2,190,480	2,080,956	1,504,674
Authorized Positions by Division						
Economic Development	4.00	4.00	4.00	-	4.00	4.00
Total Authorized FTE	4.00	4.00	4.00	-	4.00	4.00

Economic Development

Operating Budget Detail

Fund: General Fund

Division: 101 -6700 - Economic Development

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Economic Development Director	1.00	1.00		1.00
Employment and Business Development Specialist	2.00	-		-
Employment & Business Development Professional	-	2.00		2.00
Economic Development Analyst	1.00	1.00		1.00
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services 3	573,650	579,270	-	579,270
Salaries & Wages	449,310	448,720		448,720
Employee Benefits	93,910	96,830		96,830
Employee Health & Dental	30,430	33,720		33,720
Total Personal Services	573,650	579,270	-	579,270
Contractual Services				
6175 Economic Opportunities Fund	-	-	-	-
6180 Other Professional Services	62,290	62,290	416,110	478,400
Economic Opportunities Fund - Carryover			416,110	416,110
Gangplank		60,000		60,000
Professional Services		2,290		2,290
6181 Special Events 1	-	-	-	-
6210 Postage	500	500	-	500
6220 Telephone Service 2	1,960	1,960	-	1,960
Communication Charges		1,960		1,960
6230 Electricity	-	-	-	-
6251 Contractual Obligations 2	57,400	38,000	-	38,000
GPEC		38,000		38,000
6280 Internal Printing/Copy Charges	3,260	3,260	-	3,260
6281 Risk Management Charges 1	54,410	52,650	-	52,650
6325 Contractual Maint./Technology	860	860	-	860
ESRI GIS Data Analytics Software		860		860
6500 Memberships 7	5,170	20,830	-	20,830
AZ Association for Economic Development (2)		600		600
AZ Forward		500		500
International Council of Shopping Centers		200		200
International Economic Development Council (2)		280		280
Leadership West (1)		250		250
Southwest Valley Chamber of Commerce		19,000		19,000
6510 Mileage Reimbursement	100	100	-	100
6520 Training 4	3,100	3,100	-	3,100
AAED Luncheons		600		600
Miscellaneous Training		2,000		2,000
Seminars		500		500

Economic Development

Operating Budget Detail

Fund: General Fund

Division: 101 -6700 - Economic Development

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6525 Marketing	9,380	11,920	-	11,920
<i>Business Retention and Expansion</i>		1,145		1,145
<i>Council & Staff Business Events</i>		2,540		2,540
<i>National Business Attraction</i>		4,000		4,000
<i>PT Graphic Design</i>		3,000		3,000
<i>Reduced Approps for contribution to Graphics Designer</i>		(3,000)		(3,000)
<i>Regional Business Attraction</i>		2,200		2,200
<i>Retail</i>		2,035		2,035
6540 Meeting Expense	2,500	2,500	-	2,500
6550 Subscriptions	200	200	-	200
<i>Phoenix Business Journal</i>		200		200
6570 Printing	1,814	1,814	-	1,814
6580 Publication of Legal Notices	-	-	-	-
6590 Promotion and Publicity	-	-	-	-
6595 Sponsorships	-	-	-	-
6800 R&M Office Equipment	2,570	2,570	-	2,570
<i>Internal Printing/Copy Charges</i>		2,570		2,570
Total Contractual Services	205,514	202,554	416,110	618,664
Commodities				
7010 General Office Supplies	500	500	-	500
7085 Technology Software	1,200	600	-	600
<i>Mobile Computing Devices</i>		600		600
Total Commodities	1,700	1,100	-	1,100
Capital Outlay				
8230 Improve/Alter Existing Struct.	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	4,230	4,390	-	4,390
<i>Technology Replacement Contribution</i>		4,390		4,390
Total Transfers Out	4,230	4,390	-	4,390
Total Economic Development	785,094	787,314	416,110	1,203,424

Economic Development

Operating Budget Detail

Fund: General Fund

Division: 101 -6715 - City Center Property Management

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6101 Management Fee 1	-	3,600	-	3,600
<i>Property Management Contract</i>		<i>3,600</i>		<i>3,600</i>
6180 Other Professional Services	-	-	-	-
6221 Security Services 1	2,000	-	-	-
6230 Electricity	4,870	14,000	-	14,000
<i>City Center Exterior Lighting & Fire Monitoring Electricity</i>		<i>12,900</i>		<i>12,900</i>
<i>City Center Monument Sign Electricity</i>		<i>1,100</i>		<i>1,100</i>
6250 Water 2	12,500	23,430	-	23,430
<i>City Center Landscaping Water</i>		<i>23,430</i>		<i>23,430</i>
6320 Contractual Maint./Building & Grounds	56,660	35,000	-	35,000
<i>Landscaping, Exterminating, HVAC maintenance</i>		<i>35,000</i>		<i>35,000</i>
Total Contractual Services	76,030	76,030	-	76,030
Total City Center Property Management	76,030	76,030	-	76,030

Economic Development

Operating Budget Detail

Fund: General Fund

Division: 101 -6720 - Avondale Corporate Center

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6101 Management Fee 1	-	18,000	-	18,000
<i>Property Management Contract</i>		18,000		18,000
6180 Other Professional Services	24,840	-	-	-
6220 Telephone Service 1	-	-	-	-
6221 Security Services	-	-	-	-
6230 Electricity 2	70,400	65,260	-	65,260
<i>Avondale Corporate Center</i>		65,260		65,260
6250 Water	7,000	6,000	-	6,000
<i>Avondale Corporate Center</i>		6,000		6,000
6260 Sewer 1	-	-	-	-
6270 Refuse Collection	700	700	-	700
<i>Avondale Corporate Center</i>		700		700
6281 Risk Management Charges 1	4,720	5,260	-	5,260
6320 Contractual Maint./Building & Grounds	102,020	130,000	-	130,000
<i>Avondale Corporate Center Cleaning</i>		31,980		31,980
<i>Landscaping Grounds</i>		17,000		17,000
<i>Pest</i>		5,000		5,000
<i>Power Sweeping</i>		3,000		3,000
<i>Repair & Maintenance - Building</i>		30,000		30,000
<i>Repair Maintenance</i>		40,020		40,020
<i>Security/Alarm</i>		3,000		3,000
6500 Memberships 1	12,000	-	-	-
Total Contractual Services	221,680	225,220	-	225,220
Commodities				
7060 Janitorial Supplies 1	3,000	-	-	-
Total Commodities	3,000	-	-	-
Total Avondale Corporate Center	224,680	225,220	-	225,220

Parks, Recreation & Libraries

Parks, Recreation and Libraries

Parks & Recreation

Library Services

Facilities & Grounds

Department Description

The Parks, Recreation, and Libraries Department's areas of responsibility are to administer the city's two libraries, administer the city's Recreation division and public activities, and oversee parks, building and facility maintenance, and the Goodyear Farms Cemetery.

PRLD Mission Statement: Making lives better with dynamic services and spaces to learn, play and connect.

PRLD Vision Statement: Enriching the Avondale community through learning and recreational opportunities that reflect our vitality and diversity.

Library - The Avondale Public Library brings people, information and ideas together to enrich lives and build community. The library provides: materials in a variety of formats, story times, interlibrary loans, computers with Internet access and Microsoft Office products, computer classes, WiFi, reference services, a summer reading program, STEM programming for youth, teen activities, book discussions, online databases, virtual library services including E-books, study rooms, meeting rooms, the Tumblebook Library, Gale Courses online classes, Act One Culture Passes, a Beyond Books Collection, and volunteer opportunities.

Recreation - The Park and Recreation division seeks to preserve and enhance the high quality of life for those who live and work in our community. Recreation services include citywide special events, sports programs and leisure classes for all ages, youth camps and programs as well as park and facility reservations. Parks services include quality play spaces within neighborhood areas, quality citywide sports facilities for baseball, softball, soccer, etc., trails, open spaces, and community gathering spaces.

Building Maintenance - the Building Maintenance division is responsible for providing and maintaining clean, safe, and comfortable environments for the citizens and staff of the City of Avondale. Building maintenance services include: high quality janitorial services, upgrade and enhancement of the appearance and function of all public buildings, compliance with applicable codes, laws, rules, and regulations, preservation and maintenance of the City of Avondale's assets and infrastructure, management of City departments' moves or renovations.

Grounds Maintenance - The Grounds Maintenance division is responsible for maintaining all City parks and building grounds in a clean, green and safe condition for the citizens and staff of Avondale. This function is accomplished through a combination of staff and contract maintenance. Grounds maintenance services include cleaning, upgrade and enhancement of City owned grounds, parks and turf areas, including ball fields, soccer fields, basketball courts, volleyball courts, and lighting.

FY 2017-2018 Highlights

- ❑ The Facilities Division replaced 4 HVAC units in-house for a savings of \$61,400 less than bid by mechanical contractors.

Parks, Recreation & Libraries

FY 2017-2018 Highlights

- ❑ Facilities Division facilitated the development of a wide reaching energy efficiency program with City Management and Siemens Technology. The projects implementation will begin in March, 2018 and will replace existing HVAC, lighting and building envelop systems for long-term utility savings.
- ❑ The Library began a New Resident Promotional Card Program in November to create awareness of the library among new residents of Avondale. These library cards are mailed out to new residents to welcome them to the Avondale Public Library and all the services they have access to.
- ❑ The Library's year-round reading program, READ 365!, was launched in September and gives the community a way to keep track of their reading minutes long after the Summer Reading Program ends.
- ❑ In an effort to improve customer service, the Library instituted automatic renewals in December. Items checked out will automatically renew their due date up to five times provided no holds were placed on an item.
- ❑ To improve the quality of our selection of library materials, the library began a new initiative of leased books to improve our external customer service delivery. This program launched in August 2017.
- ❑ The Recreation Division hired a new Sports Programmer who implement new adult and youth sports league offerings, secured two grant for program enhancements and implements Recreation On The Move.
- ❑ Parks completed renovation of Las Ligas Park, Donnie Hale Restroom Facility, as well as secured contractors to begin the design build project at Festival Fields. Festival Fields Mountain View Park improvements also began and are expected to be completed in FY 2018-2019.
- ❑ The Recreation Division implemented in house small scale events including movie nights, a teen event and performing arts event. Also, hosted six cooperate events at Friendship Park and increased picnic shelter rentals by 125%
- ❑ The Parks and Recreation Division also implemented new recreation software that has increased the ease of registering for programs and class. A Fee Policy was also approved by council and implemented.
- ❑ The Parks and Recreation Division hosted six large cooperate events at Friendship Park and increased picnic shelter rentals by 125% over the last fiscal year.

Parks, Recreation & Libraries

Strategic Initiative: Initiative 2 - Create & Support Diverse Recreation & Entertainment Opportunities

Strategic Goal: Develop and Expand Sports, Entertainment, and Hospitality Through Community Partnerships, P

- ❑ Increase participation in READ 365 by 100%
- ❑ Increase classes and programs for all ages by 5% annually

Strategic Initiative: Initiative 3 - Advocate for and Support Community-Oriented Lifelong Learning Opportunities

Strategic Goal: Promote and Support School Readiness for Avondale Children

- ❑ Conduct 12 community outreach programs in Avondale neighborhood parks, Avondale regional parks, schools, businesses, senior centers or early childhood care centers that focus on family literacy.

Strategic Initiative: Initiative 5 - Create a Connected Community

Strategic Goal: Provide Outlets for Residents and Businesses to Engage in Volunteer Service Opportunities

- ❑ Grow sustainable volunteer programs, one for teens and one for adults at each branch, that engage the community in worthwhile service to others. Be known as a welcoming resource for teens and adults who want a service learning opportunity. Increase volunteer participation by 5%

Parks, Recreation & Libraries

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Increase the number of annual sports tournaments held in the parks by 10%	35	40	41
Achieve an annual Facilities Division Customer Service Quality rating of greater than 80%.	74%	80%	80%
Achieve an annual Facilities Division Timeliness rating of greater than 80%.	74%	80%	80%
Increase library virtual patron count annually 5%	235,702	247,487	259,861
Increase participants registered for recreation classes annually by 5%			
Increase teen and adult program participation by 10% annually	Teens = 1,109, Adults = 1,886	Teens = 1,220 Adults = 2,075	Teens = 1,342, Adults = 2,282
Increase participation in youth and adult sports programs by 10%			
Increase library's satisfaction ratings by 3% annually	N/A	79%	81%
Increase ramada rentals in the parks by 10% annually	60	70	80
Increase participants registered for recreation classes annually by 5%	315	330	345
Increase participation in youth and adult sports programs by 10%	1800	2000	2250

Parks, Recreation & Libraries

Supplemental Summary: Parks Recreation and Libraries

FTE	Description	Ongoing	Onetime	Total
	- Replacing Civic Center Library Security Gates	-	25,000	25,000
	- Special Event Production	-	165,610	165,610
	- Facilities Contractual Increases	265,508	-	265,508
6.0	Park Maintenance	319,636	138,600	458,236
	- Replacement of Materials Sorter	-	61,000	61,000
1.0	Parks Supervisor	98,906	28,800	127,706
	- Increase for Digital Books	5,000	-	5,000
	- Public Lighting and Special Events Program Elements	-	182,100	182,100
	- Pump House Control Panel Upgrade	-	30,000	30,000
	- Splash Pad Water	20,000	-	20,000
7.0 Total Requests Parks Recreation and Libraries		709,050	631,110	1,340,160

Parks, Recreation & Libraries

Detailed Supplemental Report

Supplemental Detail

Title: Parks Supervisor **Amount:** \$127,706

Category: New Program/Enhanced Service **Related Council Goal:** 0

This request is for a full time supervisory position to oversee the park maintenance staff and operations, contractual maintenance oversight, minor construction, and ongoing repairs of park grounds, facilities and other landscaped areas. Because of the rising costs of contractual maintenance, it is now feasible to return a significant portion of park maintenance back to using city-employed staff. Some of the maintenance services will continue to be contracted, such as mowing, pest abatement, tree trimming, and a variety of smaller services such as fence repair, sports field lighting, laser leveling, etc. This request can be reduced by \$25,000 by utilizing a pickup truck from our existing fleet and reduce the overall impact of this request.

FTE: 1 Priority: 1

Account Number:				Ongoing	Onetime
101	5220	5010	Salaries and Wages	67,890	0
101	5220	5110	O.A.S.D.I.	4,210	0
101	5220	5120	Az State Retirement	7,810	0
101	5220	5160	Health Insurance	9,100	0
101	5220	5180	Dental Insurance	936	0
101	5220	5190	Workers' Compensation	1,190	0
101	5220	5220	Medicare	980	0
101	5220	6282	Equipment Management Charges	2,000	0
101	5220	6325	Contractual Maint./Technology	420	0
101	5220	7081	Laptop-PD	0	3,200
101	5220	7081	IP Phone	0	600
101	5220	8120	Truck	0	25,000
101	5220	9861	Replacement Fund Contribution	3,570	0
101	5220	9863	Replacement Fund Contribution	800	0
Totals				98,906	28,800

Parks, Recreation & Libraries

Supplemental Detail

Title: Park Maintenance

Amount: **\$458,236**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This budget request is to conduct the majority of park maintenance services with Avondale employees, with the exception of a few services such as mowing, tree trimming, pest control services, sports field lighting, fence repair, and a few other smaller items. The financial impact is divided into two types: One-time items and ongoing items. From this request, there is a total of \$138,600 in one-time request items for vehicles and miscellaneous park maintenance equipment, and it is likely that the actual cost impact can be reduced to \$88,600 by not purchasing two new vehicles and utilizing pickup trucks that already exist within the city's fleet. The total program amount of \$904,236 can be reduced by the current budget for contractual services of \$446,000 bringing the total amount requested to \$458,236.

This request is to create four new FTE Park Assistant positions (Go6) and two new FTE Park Technician positions (Go7) to maintain all city-owned parks and the Goodyear Farms Cemetery. The two Park Technician positions will be required to have specialty skills to conduct irrigation repairs and to apply chemicals according to legislated standards.

This request includes the need for various maintenance equipment and tools to bring park maintenance in-house. A sampling of equipment includes spraying equipment, pressure washer with a heating option, top-dressing spreader, aerator, and hydraulic power rake. Tools include weed eaters, hedge trimmers, backpack blowers and sprayers, and various landscape tools etc.

FTE:		6		Priority:	3	
Account Number:					Ongoing	Onetime
101	5220	5010	Salaries & Wages (6)		258,720	0
101	5220	5110	OASDI		16,040	0
101	5220	5120	Az State Retirement		29,750	0
101	5220	5160	Health Insurance		54,600	0
101	5220	5180	Dental Insurance		5,616	0
101	5220	5190	Workers' Comp		4,530	0
101	5220	5220	Medicare		3,750	0
101	5220	6160	Pest Control		19,000	0
101	5220	6221	Security		6,250	0
101	5220	6282	Equipment Management Charges (2)		4,000	0
101	5220	6320	Mowing		125,000	0
101	5220	6320	Fence Repairs		10,000	0
101	5220	6320	Tall tree trimming/pruning		75,000	0
101	5220	6320	Laser Leveling		15,000	0
101	5220	6320	Reduced to account for current budget		-405,000	0
101	5220	6320	Az Game & Fish Lake Stocking		1,000	0
101	5220	6320	Graffiti Abatement		5,000	0
101	5220	6320	Electrical/Lighting Repairs		15,000	0
101	5220	6325	Contractual Maint./Technology (2)		840	0
101	5220	7081	Phone-Voicemail Only (6)		300	0
101	5220	7081	Desktop (2)		0	2,400
101	5220	7081	IP Phone (2)		0	1,200

Parks, Recreation & Libraries

Supplemental Detail

101	5220	7155	Weed Spray Chemicals	15,000	0
101	5220	7711	Irrigation parts	20,000	0
101	5220	7711	Park Tools	7,500	0
101	5220	7711	Park Maintenance Equipment	0	73,000
101	5220	7711	Fertilizer, Grass Seed & Soil Amdmt	25,000	0
101	5220	7711	Park Tools	0	12,000
101	5220	8120	Truck (2)	0	50,000
101	5220	9861	Vehicle Replacement Contribution (2)	7,140	0
101	5220	9863	Technology Replacement Contribution (2)	600	0
Totals				319,636	138,600

Title: Facilities Contractual Increases

Amount: **\$265,508**

Category: Council Goals

Related Council Goal: 0

This request is for increased costs for after hours and lock-up security services for Sam Garcia Library, Friendship Park, Festival Fields, Goodyear Farms Cemetery, City Hall and Special Events. The libraries currently utilize security services for afternoon, evening and weekend operating hours and as needed for special events. Parks currently uses security services for closing the larger parks and opening the Cemetery 7-days per week. City Hall requires security service to monitor the building for all after hours functions.

A new landscape service contract for 10 City Facilities is in progress and the cost impact has increased to \$320,000. The Civic Center campus and areas adjacent to the City Center complex require a greater level of service because of the larger turf areas. These areas also require specialty power washing services to provide clean access to the public facilities.

A new janitorial contract is in place necessitating a budget increase. Cost increases are directly related to the minimum wage increase, request to provide service for recycling containers, city wide day porter service, blood born pathogen cleanup and a 24/7 on call service. Upholstery, window and blinds/draperies cleaning, carpet shampooing, tile strip, wax and buff, and high dusting are now serviced three times annually.

FTE:		Priority:		4	
Account Number:				Ongoing	Onetime
101	5420	6221	Guard Service	12,270	0
101	8100	6221	Guard Service	8,000	0
101	5420	6320	Landscaping Building/Park n Ride	85,000	0
101	5420	6320	Janitorial	160,238	0
Totals				265,508	0

Parks, Recreation & Libraries

Supplemental Detail

Title: Replacement of Materials Sorter Amount: **\$61,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This is a one-time supplemental to purchase a new sorter machine for the Civic Center Library. The current sorter is running on Windows 2000 and is no longer supported by our service and maintenance contract. A new sorter machine will increase the timeliness and accuracy of checking-in materials which will get books back on the shelves faster.

FTE:				Priority:	5		
Account Number:				Ongoing	Onetime		
101	8105	8012	Automatic Sorter Machine	0	61,000		
Totals				0	61,000		

Title: Splash Pad Water Amount: **\$20,000**

Category: Inflationary **Related Council Goal:** 0

The splash pad at Friendship Park has been heavily during the hot months of April - October. With hot summer months this attraction in Avondale has become very popular. The usage of water in FY 2017-2018 was 11,235,000 gallons of water which equaled to be \$45,421. The original supplemental for water use at the splash pad was \$30,000. The splash pad will be operated for 6 months a year. We are anticipating similar use to FY 17-18 during FY 18-19. An increase of and additional \$20,000 is requested to cover the water cost of the splash pad.

FTE:				Priority:	6		
Account Number:				Ongoing	Onetime		
101	5220	6250	Splash Pad Water	20,000	0		
Totals				20,000	0		

Title: Increase for Digital Books Amount: **\$5,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This is a request for an ongoing \$5,000 supplemental to meet the demand for pay-per-use digital books. In FY 2016, patrons averaged 200 pay-per-use digital checkouts per month. In FY 2018 that number climbed to 714 checkouts per month. With invoices running about \$1,500 per month (\$18,000 per year), an additional \$5,000 is needed to keep up with the current demand.

FTE:				Priority:	7		
Account Number:				Ongoing	Onetime		
101	8110	7100	Digital Books	5,000	0		
Totals				5,000	0		

Parks, Recreation & Libraries

Supplemental Detail

Title: Special Event Production Amount: \$165,610

Category: Council Goals **Related Council Goal:** 0

This is a one-time supplemental for special events. The supplement will include all costs for Signature Events (Billy Moore Days, Winterfest, Avondale Fiesta, Culture Pop, Tres Rios, KidFest), Veterans Day, Memorial Day, Avondale Cup, and all Affiliated events that the City supports as a sponsor, ex. Dia De Los Muertos, Black History Month and HAMA events. This includes a Water Palooza special event on the 4th of July at Friendship Park in 2018 (no fireworks), and in-house City run special events such as movie nights and performing arts activities.

FTE:				Priority:	8		
Account Number:				Ongoing	Onetime		
101	8125	6181	Speical Event Production	0	165,610		
Totals				0	165,610		

Title: Public Lighting and Special Events Program Elements Amount: \$182,100

Category: New Program/Enhanced Service **Related Council Goal:** 0

This request is for holiday lighting around the civic center campus, uplighting along Western Ave., and marketing other special events throughout the city. Holiday Lights- City Hall, Western Avenue Lighting, Event Banners Streets, Patriotic Flags installed around City hall campus for Memorial Day, 4th of July and Veterans Day, Billy Moore Days city-sponsored float, Special Event Supplies (Tents, tables, chairs, a-frames (signage), radios, movie screen, sound system and projector)

FTE:				Priority:	9		
Account Number:				Ongoing	Onetime		
101	8125	6181	Event Supplies	0	45,000		
101	8125	6181	Patriotic Flags	0	5,100		
101	8125	6181	Holiday Lighths	0	75,000		
101	8125	6181	City Float	0	2,000		
101	8125	6181	Western Ave. Uplighting	0	25,000		
101	8125	6181	Street Banners	0	30,000		
Totals				0	182,100		

Title: Pump House Control Panel Upgrade Amount: \$30,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This request is to sustain our existing infrastructure at Friendship Park by replacing an aging panel- safety hazard replacement.

FTE:				Priority:	11		
Account Number:				Ongoing	Onetime		
101	5220	6731	Pump Control Panel	0	30,000		
Totals				0	30,000		

Parks, Recreation & Libraries

Supplemental Detail

Title: Replacing Civic Center Library Security Gates Amount: **\$25,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The security gate technology at Civic Center Library is no longer compatible with our theft detection system. This request is for new security gates to provide an antitheft system for items not properly checked out. New gates offer better security, an ungraded interface which allows us to see what items have triggered the alarm, and a better people counter that will give us more accurate patron counts.

FTE:				Priority:	13		
Account Number:					Ongoing	Onetime	
101	8105	8012	RFID Security Gates		0	25,000	
Totals					0	25,000	

Parks, Recreation & Libraries

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	1,980,492	2,026,600	1,965,370	1,908,370	1,867,102	2,043,930
Contractual Services	3,284,962	3,273,926	3,753,075	3,711,384	3,565,421	3,297,820
Commodities	342,773	358,262	237,710	378,834	225,825	384,395
Capital Outlay	97,999	37,585	3,200	3,250	3,040	-
Other	(383,300)	(330,460)	214,150	212,150	203,443	207,650
Transfers Out	171,750	138,580	144,160	144,160	136,952	139,920
Total by Category	5,494,676	5,504,493	6,317,665	6,358,148	6,001,782	6,073,715
Expenditures by Division						
Grounds Maintenance	1,137,301	1,142,238	1,383,008	1,383,008	1,313,858	1,305,828
Building Maintenance	1,520,999	1,566,819	1,658,830	1,678,830	1,575,889	1,535,770
PRL Administration	320,947	382,584	427,697	427,697	406,312	429,197
Library - Sam Garcia	569,857	533,914	532,730	482,782	506,094	566,570
Library - Civic Center	526,597	559,533	540,035	560,183	513,033	589,345
Library Administration	369,965	347,665	473,860	503,660	450,167	451,440
Recreation	1,035,625	941,272	1,301,505	1,301,505	1,236,430	1,195,565
Other Grants	-	380	-	9,483	-	-
Library Grants	13,385	30,088	-	11,000	-	-
Total by Division	5,494,676	5,504,493	6,317,665	6,358,148	6,001,782	6,073,715
Expenditures by Fund						
General Fund	5,481,291	5,474,025	6,317,665	6,337,665	6,001,782	6,073,715
Other Grants	-	380	-	9,483	-	-
Library Projects	13,385	30,088	-	11,000	-	-
Total by Fund	5,494,676	5,504,493	6,317,665	6,358,148	6,001,782	6,073,715
Authorized Positions by Division						
Grounds Maintenance	0.50	2.00	2.00	-	2.00	2.00
Building Maintenance	4.00	4.00	4.00	-	4.00	4.00
PRL Administration	2.00	3.00	3.00	-	3.00	3.00
Library - Sam Garcia	6.25	6.25	6.25	-	6.25	6.25
Library - Civic Center	6.50	6.50	6.50	-	6.50	6.50
Library Administration	2.00	2.00	2.00	-	2.00	2.00
Recreation	5.00	4.00	3.00	-	3.00	3.00
Total Authorized FTE	26.25	27.75	26.75	-	2.00	26.75

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -5220 - Grounds Maintenance

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Parks & Recreation Facilities Lead	-	1.00		1.00
Park Assistant	1.00	1.00		1.00
Parks & Recreation Facilities Specialist	1.00	-		-
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services 3	109,740	119,270	-	119,270
<i>Salaries & Wages</i>	76,690	83,390		83,390
<i>Employee Benefits</i>	17,100	19,020		19,020
<i>Employee Health & Dental</i>	15,950	16,860		16,860
Total Personal Services	109,740	119,270	-	119,270
Contractual Services				
6160 Pest Control Service 1	16,000	16,000	-	16,000
6221 Security Services	25,000	25,000	-	25,000
6230 Electricity 3	196,490	196,490	-	196,490
<i>City Center Exterior Lighting & Fire Monitoring Electricity</i>		(4,000)		(4,000)
<i>City Center Monument Sign Electricity</i>		(1,100)		(1,100)
<i>Electricity</i>		201,590		201,590
6250 Water	159,700	159,700	-	159,700
<i>Splash Pad Water Increase</i>		30,000		30,000
<i>Water</i>		129,700		129,700
6280 Internal Printing/Copy Charges	20	20	-	20
6281 Risk Management Charges	30,470	29,150	-	29,150
6282 Equipment Management Charges	700	700	-	700
<i>Parks Maintenance Vehicle (1 Gator)</i>		700		700
6320 Contractual Maint./Building & Grounds	405,000	405,000	-	405,000
6325 Contractual Maint./Technology	4,000	4,000	-	4,000
<i>Work Order & Asset Management System Licenses</i>		4,000		4,000
6500 Memberships	200	200	-	200
6520 Training 1	2,000	2,000	-	2,000
6640 Uniform Rental	500	500	-	500
6650 Other Rents 1	4,000	5,000	-	5,000
6731 R&M Grounds & Parks	101,318	101,718	-	101,718
<i>Playground Inspections</i>		30,818		30,818
<i>R&M - Grounds and Parks</i>		58,400		58,400
<i>Turf Renovation Rental Equipment</i>		12,500		12,500
6745 R&M Wetlands 1	-	103,760	-	103,760
<i>Crystal Gardens Landscaping</i>		103,760		103,760
Total Contractual Services	945,398	1,049,238	-	1,049,238
Commodities				
7010 General Office Supplies 1	-	-	-	-
7060 Janitorial Supplies	7,000	8,000	-	8,000

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -5220 - Grounds Maintenance

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7230 Safety Apparel/Equipment ¹	4,500	4,500	-	4,500
7310 Kitchen & Dining Supplies	750	200	-	200
<i>Kitchen and Dining Supplies</i>		200		200
7450 Paint and Painting Supplies ²	-	1,500	-	1,500
<i>Paint Supplies</i>		1,500		1,500
7711 R&M Park Supplies	105,000	102,000	-	102,000
<i>R & M Parts</i>		102,000		102,000
7990 Other Supplies ¹	5,000	3,000	-	3,000
Total Commodities	122,250	119,200	-	119,200
Capital Outlay				
8630 Equipment ¹	-	-	-	-
Total Capital Outlay	-	-	-	-
Other				
9999 Restricted Use ²	18,120	18,120	-	18,120
<i>Part Time Staff Hours</i>		18,120		18,120
Total Other	18,120	18,120	-	18,120
Total Grounds Maintenance	1,195,508	1,305,828	-	1,305,828

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -5420 - Building Maintenance

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Facilities Manager	1.00	1.00		1.00
Lead Building Maintenance Worker	-	1.00		1.00
Craftsperson	1.00	-		-
Senior Building Maintenance Worker	-	2.00		2.00
Building Maintenance Worker	2.00	-		-
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services	371,760	369,550	-	369,550
<i>Salaries & Wages</i>	265,200	266,070		266,070
<i>Employee Benefits</i>	67,070	69,760		69,760
<i>Employee Health & Dental</i>	39,490	33,720		33,720
Total Personal Services	371,760	369,550	-	369,550
Contractual Services				
6160 Pest Control Service	-	-	-	-
6180 Other Professional Services	4,800	4,800	-	4,800
6220 Telephone Service	1,560	1,560	-	1,560
<i>Communication Charges</i>		1,560		1,560
6221 Security Services	38,800	58,800	-	58,800
<i>Alarm Monitoring, service & inspection</i>		35,070		35,070
<i>Guard Service</i>		23,730		23,730
6230 Electricity	308,800	308,800	-	308,800
<i>City Center Exterior Lighting</i>		4,000		4,000
<i>Electricity</i>		295,100		295,100
<i>Reallocation of Electric Costs - City Facilities</i>		9,700		9,700
6250 Water	33,500	33,500	-	33,500
6260 Sewer	15,400	15,400	-	15,400
6270 Refuse Collection	25,000	25,000	-	25,000
<i>Sanitation Services</i>		25,000		25,000
6280 Internal Printing/Copy Charges	610	610	-	610
6281 Risk Management Charges	11,000	11,410	-	11,410
6282 Equipment Management Charges	26,120	26,120	-	26,120
<i>Equipment Management Charges</i>		23,120		23,120
<i>Equipment Management Charges (6282)</i>		3,000		3,000
6310 Contractual Maint./Office Equip	137,700	-	-	-

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -5420 - Building Maintenance

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6320 Contractual Maint./Building & Grounds	599,293	689,480	-	689,480
<i>Elevator Service (ThyssenKrupp)</i>		18,000		18,000
<i>Generator Maintenance (WW Williams)</i>		15,000		15,000
<i>HVAC Contract (Siemens)</i>		139,490		139,490
<i>Janitorial</i>		295,903		295,903
<i>Landscaping Buildings/Park n Ride</i>		97,587		97,587
<i>Pest Control (Invader)</i>		60,000		60,000
<i>Plant Service (the potted plant)</i>		3,500		3,500
<i>Security Installations and Repairs</i>		60,000		60,000
6500 Memberships	1,000	1,000	-	1,000
<i>Training & Memberships</i>		1,000		1,000
6640 Uniform Rental	5,917	-	-	-
6650 Other Rents	4,990	4,990	-	4,990
<i>Prudential floor mats</i>		2,490		2,490
<i>Rental Equipment</i>		2,500		2,500
6730 R&M Buildings	211,950	188,170	-	188,170
<i>Door/Gate Service (DH Pace)</i>		28,000		28,000
<i>Electrical (Ludvik)</i>		20,000		20,000
<i>Flooring (continental flooring)</i>		6,670		6,670
<i>furniture (Goodman's)</i>		5,000		5,000
<i>HVAC Maintenance (Pueblo)</i>		53,500		53,500
<i>Painting Service (Riddle)</i>		8,000		8,000
<i>Plumbing Service (Midstate Mechanical)</i>		20,000		20,000
<i>Roofing</i>		37,950		37,950
<i>Siemens Performance assurance payment</i>		6,050		6,050
<i>windows (glass king)</i>		3,000		3,000
6745 R&M Wetlands	103,760	-	-	-
Total Contractual Services	1,530,200	1,369,640	-	1,369,640
Commodities				
7060 Janitorial Supplies	24,500	24,500	-	24,500
7165 Other Equipment	-	-	-	-
7200 Uniform Purchase	-	7,070	-	7,070
<i>Uniforms/Safety Apparel</i>		7,070		7,070
7230 Safety Apparel/Equipment	890	-	-	-
7310 Kitchen & Dining Supplies	7,900	12,000	-	12,000
<i>ice and coffee</i>		12,000		12,000
7450 Paint and Painting Supplies	-	-	-	-
7470 Electrical Supplies	-	-	-	-

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -5420 - Building Maintenance

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7711 R&M Park Supplies 10	13,220	97,500	-	97,500
Electrical/lighting		20,000		20,000
Flags/signs		1,000		1,000
Fountain (Aquatic Environmental)		10,000		10,000
Grainger		11,500		11,500
HD Supply		10,000		10,000
Heating, Ventilating, & Air Conditioning (HVAC)		15,000		15,000
Home Depot		15,000		15,000
Keys/locks		5,000		5,000
Plumbing		10,000		10,000
Total Commodities	46,510	141,070	-	141,070
Capital Outlay				
8050 Heating/Cooling/Lighting Equip.	-	-	-	-
Total Capital Outlay	-	-	-	-
Other				
9330 Facilities Maintenance Charges	(348,880)	(348,880)	-	(348,880)
Facilities Charges		(348,880)		(348,880)
Total Other	(348,880)	(348,880)	-	(348,880)
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	6,750	-	-	-
9863 Transfer Out 603--Equipment Replacement	4,230	4,390	-	4,390
Technology Replacement Contribution		4,390		4,390
Total Transfers Out	10,980	4,390	-	4,390
Total Building Maintenance	1,610,570	1,535,770	-	1,535,770

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -8010 - PRL Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Parks, Recreation & Libraries Services Director	1.00	-	-	-
Parks, Recreation & Libraries Director	-	1.00	-	1.00
PRLD Assistant Director	1.00	-	-	-
Parks, Recreation & Libraries Assistant Director	-	1.00	-	1.00
Administrative Assistant	1.00	1.00	-	1.00
Total Authorized FTE	3.00	3.00		3.00
Personal Services				
5000 Personal Services	380,890	383,050	-	383,050
<i>Salaries & Wages</i>	301,670	297,430	-	297,430
<i>Employee Benefits</i>	60,680	60,330	-	60,330
<i>Employee Health & Dental</i>	18,540	25,290	-	25,290
Total Personal Services	380,890	383,050	-	383,050
Contractual Services				
6180 Other Professional Services	3,807	3,807	-	3,807
6190 Other Fees	300	300	-	300
<i>Licenses and Fees</i>		300	-	300
6210 Postage	200	200	-	200
6220 Telephone Service	5,830	5,830	-	5,830
<i>Communication Charges</i>		5,830	-	5,830
6280 Internal Printing/Copy Charges	1,840	1,840	-	1,840
6281 Risk Management Charges	20,890	20,080	-	20,080
6500 Memberships	980	980	-	980
6520 Training	5,000	3,800	-	3,800
6540 Meeting Expense	-	-	-	-
6570 Printing	250	250	-	250
<i>Marketing</i>		250	-	250
Total Contractual Services	39,097	37,087	-	37,087
Commodities				
7010 General Office Supplies	500	500	-	500
Total Commodities	500	500	-	500
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	7,210	8,560	-	8,560
<i>Technology Replacement Contribution</i>		8,560	-	8,560
Total Transfers Out	7,210	8,560	-	8,560
Total PRL Administration	427,697	429,197	-	429,197

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -8100 - Library - Sam Garcia

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Library Branch Manager	1.00	1.00		1.00
Librarian	1.00	1.00		1.00
Library Programs Specialist	-	1.50		1.50
Library Paraprofessional	1.50	-		-
Library Assistant	2.25	2.25		2.25
Library Page	0.50	0.50		0.50
Total Authorized FTE	6.25	6.25		6.25
Personal Services				
5000 Personal Services	349,430	380,060	-	380,060
<i>Salaries & Wages</i>	269,780	271,230		271,230
<i>Employee Benefits</i>	54,860	56,170		56,170
<i>Employee Health & Dental</i>	24,790	52,660		52,660
Total Personal Services	349,430	380,060	-	380,060
Contractual Services				
6100 Finance and Banking Fees	600	600	-	600
6220 Telephone Service	3,660	3,660	-	3,660
<i>Communication Charges</i>		3,660		3,660
6221 Security Services	30,000	30,000	-	30,000
6230 Electricity	50,000	50,000	-	50,000
6250 Water	6,500	6,500	-	6,500
6280 Internal Printing/Copy Charges	3,170	3,170	-	3,170
6281 Risk Management Charges	36,030	37,450	-	37,450
6283 Technology Replacement Charges	-	-	-	-
6550 Subscriptions	1,500	1,500	-	1,500
<i>Magazine Subscriptions</i>		1,500		1,500
Total Contractual Services	131,460	132,880	-	132,880
Commodities				
7012 Toner	-	-	-	-
7030 Photocopy & Duplicating Supply	5,950	5,950	-	5,950
7081 Technology Hardware	-	-	-	-
7090 Audio/Visual Tapes	1,000	-	-	-
7100 Library Books	4,500	-	10,000	10,000
<i>Library Fines - Carryover</i>			10,000	10,000
7551 Contributions	-	-	500	500
<i>Private Donations - Carryover</i>			500	500
Total Commodities	11,450	5,950	10,500	16,450
Other				
9999 Restricted Use	10,000	10,000	-	10,000
<i>Contributions</i>		10,000		10,000
Total Other	10,000	10,000	-	10,000

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -8100 - Library - Sam Garcia

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	30,390	27,180	-	27,180
<i>Technology Replacement Contribution</i>		27,180		27,180
Total Transfers Out	30,390	27,180	-	27,180
Total Library - Sam Garcia	532,730	556,070	10,500	566,570

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -8105 - Library - Civic Center

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Library Branch Manager	1.00	1.00		1.00
Librarian	1.00	1.00		1.00
Library Programs Specialist	-	1.50		1.50
Library Paraprofessional	1.50	-		-
Library Assistant	2.00	2.00		2.00
Library Page	1.00	1.00		1.00
Total Authorized FTE	6.50	6.50		6.50
Personal Services				
5000 Personal Services	352,990	385,440	-	385,440
<i>Salaries & Wages</i>	278,190	273,950		273,950
<i>Employee Benefits</i>	56,490	56,710		56,710
<i>Employee Health & Dental</i>	18,310	54,780		54,780
Total Personal Services	352,990	385,440	-	385,440
Contractual Services				
6100 Finance and Banking Fees	600	600	-	600
6220 Telephone Service	4,180	4,180	-	4,180
<i>Communication Charges</i>		4,180		4,180
6230 Electricity	44,000	44,000	-	44,000
6250 Water	10,000	10,000	-	10,000
6280 Internal Printing/Copy Charges	9,750	9,750	-	9,750
6281 Risk Management Charges	17,340	18,130	-	18,130
6283 Technology Replacement Charges	-	-	-	-
6320 Contractual Maint./Building & Grounds	1,465	1,465	-	1,465
<i>Contractual Maintenance/Building</i>		1,465		1,465
6550 Subscriptions	1,700	1,700	-	1,700
Total Contractual Services	89,035	89,825	-	89,825
Commodities				
7012 Toner	-	-	-	-
7030 Photocopy & Duplicating Supply	6,000	6,000	-	6,000
7081 Technology Hardware	-	-	-	-
7090 Audio/Visual Tapes	1,400	-	-	-
7100 Library Books	7,500	-	20,000	20,000
<i>Library Fines - Carryover</i>			20,000	20,000
7551 Contributions	-	-	5,000	5,000
<i>Private Donations - Carryover</i>			5,000	5,000
Total Commodities	14,900	6,000	25,000	31,000
Other				
9999 Restricted Use	10,000	10,000	-	10,000
<i>Private Donations</i>		10,000		10,000
Total Other	10,000	10,000	-	10,000

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -8105 - Library - Civic Center

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	73,110	73,080	-	73,080
<i>Technology Replacement Contribution</i>		73,080		73,080
Total Transfers Out	73,110	73,080	-	73,080
Total Library - Civic Center	540,035	564,345	25,000	589,345

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -8110 - Library Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Library Manager	1.00	1.00		1.00
IT Systems Analyst - Library	1.00	1.00		1.00
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services 3	209,990	216,840	-	216,840
Salaries & Wages	165,890	165,910		165,910
Employee Benefits	33,540	34,070		34,070
Employee Health & Dental	10,560	16,860		16,860
Total Personal Services	209,990	216,840	-	216,840
Contractual Services				
6180 Other Professional Services 2	300	1,300	-	1,300
Digital Records Retention		1,300		1,300
6183 Leisure Activities	3,565	3,000	-	3,000
6190 Other Fees 3	1,515	1,550	-	1,550
Movie Licensing		1,050		1,050
Youth Development (Tumbleweed)		500		500
6210 Postage	1,500	1,500	-	1,500
6220 Telephone Service 2	1,040	1,040	-	1,040
Communication Charges		1,040		1,040
6280 Internal Printing/Copy Charges	1,820	1,820	-	1,820
6281 Risk Management Charges 1	3,770	3,830	-	3,830
6310 Contractual Maint./Office Equip	62,510	40,360	-	40,360
3M Service Agreement Increase for Library		5,000		5,000
Library Systems Technology		32,000		32,000
Public Copiers		3,360		3,360
6320 Contractual Maint./Building & Grounds	37,350	-	-	-
6325 Contractual Maint./Technology	-	3,250	-	3,250
Website maintenance		3,250		3,250
6500 Memberships 6	8,600	9,805	-	9,805
American Library Association Memberships		750		750
Arizona Library Association		240		240
County Library Council Group Dues (MCLC)		75		75
ILS Users Group		100		100
Public Computer Access to Library Materials		8,640		8,640
6520 Training	4,000	4,000	-	4,000
6550 Subscriptions 3	5,500	5,750	-	5,750
Subscription to Online Children's Books		500		500
Subscription to Online Classes		5,250		5,250
6570 Printing 2	500	1,000	-	1,000
Marketing		1,000		1,000
Total Contractual Services	131,970	78,205	-	78,205

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -8110 - Library Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7010 General Office Supplies 1	2,000	2,000	-	2,000
7085 Technology Software	7,500	8,100	-	8,100
<i>Public Computer Software Licensing</i>		4,500		4,500
<i>Year-round Reading Program Software Licensing</i>		3,600		3,600
7090 Audio/Visual Tapes 1	-	2,400	-	2,400
<i>Audio-Visual Materials</i>		2,400		2,400
7100 Library Books	25,000	56,075	-	56,075
<i>Digital Books</i>		31,670		31,670
<i>Leased Books</i>		12,405		12,405
<i>Popular Books</i>		12,000		12,000
7120 Arts & Craft Supplies 2	1,000	1,000	-	1,000
<i>Arts and Crafts Supplies</i>		1,000		1,000
7551 Contributions	-	-	-	-
7990 Other Supplies 2	2,500	2,500	-	2,500
<i>Library Material Supplies</i>		2,500		2,500
Total Commodities	38,000	72,075	-	72,075
Capital Outlay				
8011 Technology - Software 1	3,200	-	-	-
Total Capital Outlay	3,200	-	-	-
Other				
9999 Restricted Use 3	81,000	81,000	-	81,000
<i>Contributions</i>		75,000		75,000
<i>Private Donations</i>		6,000		6,000
Total Other	81,000	81,000	-	81,000
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	3,200	3,320	-	3,320
<i>Technology Replacement Contribution</i>		3,320		3,320
Total Transfers Out	3,200	3,320	-	3,320
Total Library Administration	467,360	451,440	-	451,440

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -8125 - Recreation

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Recreation Coordinator	1.00	1.00		1.00
Recreation Specialist	2.00	-		-
Recreation Programmer	-	2.00		2.00
Total Authorized FTE	3.00	3.00		3.00
Personal Services				
5000 Personal Services	190,570	189,720	-	189,720
<i>Salaries & Wages</i>	<i>138,000</i>	<i>135,700</i>		<i>135,700</i>
<i>Employee Benefits</i>	<i>28,640</i>	<i>28,730</i>		<i>28,730</i>
<i>Employee Health & Dental</i>	<i>23,930</i>	<i>25,290</i>		<i>25,290</i>
Total Personal Services	190,570	189,720	-	189,720
Contractual Services				
6100 Finance and Banking Fees	3,000	3,000	-	3,000
6180 Other Professional Services	6,000	6,000	-	6,000
<i>Online Registration</i>		<i>6,000</i>		<i>6,000</i>
6181 Special Events	169,390	169,390	60,000	229,390
<i>Event Planning and Development</i>		<i>2,390</i>		<i>2,390</i>
<i>goosebumps</i>		<i>172,000</i>		<i>172,000</i>
<i>Reduced Approps for contribution to Graphics Designer</i>		<i>(5,000)</i>		<i>(5,000)</i>
<i>Special Events - Carryover</i>			<i>60,000</i>	<i>60,000</i>
6182 Sports Program Services	-	1,425	30,000	31,425
<i>Sports program Services - Carryover</i>		<i>1,425</i>	<i>30,000</i>	<i>30,000</i>
6183 Leisure Activities	-	1,425	30,000	31,425
<i>Leisure Activities - Carryover</i>		<i>1,425</i>	<i>30,000</i>	<i>30,000</i>
6190 Other Fees	-	-	-	-
6210 Postage	1,000	1,000	-	1,000
6220 Telephone Service	4,000	4,000	-	4,000
<i>Communication Charges</i>		<i>4,000</i>		<i>4,000</i>
6225 Long Distance Phone Service	2,000	2,000	-	2,000
<i>Long Distance / Cell Phone Charges</i>		<i>2,000</i>		<i>2,000</i>
6251 Contractual Obligations	140,000	140,000	-	140,000
<i>ASC Covenant Payments</i>		<i>104,000</i>		<i>104,000</i>
<i>Contractual Obligations</i>		<i>36,000</i>		<i>36,000</i>
6280 Internal Printing/Copy Charges	6,290	6,290	-	6,290
6281 Risk Management Charges	59,270	59,200	-	59,200
6282 Equipment Management Charges	16,980	16,980	-	16,980
6325 Contractual Maint./Technology	-	-	-	-
6500 Memberships	485	485	-	485
6520 Training	5,000	4,000	-	4,000
6540 Meeting Expense	-	-	-	-

Parks, Recreation & Libraries

Operating Budget Detail

Fund: General Fund

Division: 101 -8125 - Recreation

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6570 Printing 2	5,000	5,000	-	5,000
<i>Marketing</i>		5,000		5,000
6595 Sponsorships	-	-	-	-
6650 Other Rents 2	-	750	-	750
		750		750
Total Contractual Services	418,415	420,945	120,000	540,945
Commodities				
7010 General Office Supplies 1	1,000	1,000	-	1,000
7114 Spec Events Supplies/Equip	-	-	-	-
7116 Employee Awards/Recognition Program	100	100	-	100
<i>Employee Awards</i>		100		100
7230 Safety Apparel/Equipment 1	3,000	3,000	-	3,000
Total Commodities	4,100	4,100	-	4,100
Other				
9999 Restricted Use 5	437,410	437,410	-	437,410
<i>After- School Programs</i>		75,000		75,000
<i>Classes and programs</i>		100,000		100,000
<i>Special Events</i>		97,410		97,410
<i>Sports Programs</i>		165,000		165,000
Total Other	437,410	437,410	-	437,410
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	9,100	8,310	-	8,310
<i>Vehicle Replacement Contribution</i>		8,310		8,310
9863 Transfer Out 603--Equipment Replacement	17,060	15,080	-	15,080
<i>Technology Replacement Contribution</i>		15,080		15,080
Total Transfers Out	26,160	23,390	-	23,390
Total Recreation	1,076,655	1,075,565	120,000	1,195,565

Neighborhood & Family Services

Neighborhood and Family Services

Family Services

Community Development

Code Enforcement

Revitalization

Youth & Community Engagement

Department Description

The Neighborhood and Family Services Department was created to support the development of families and the sustainability of the neighborhoods in which they live. Program areas include Code Enforcement, Housing and Community Development, Revitalization, Youth and Community Engagement, and Family Services. In partnership with residents, the department addresses the upkeep and rehabilitation of substandard housing and other property. This includes enforcing property maintenance and zoning regulations in the interest of health and safety, general welfare and blight elimination. The department provides safety net services and prevention programs to families in need. When appropriate, financial tools and education are made available for families to become self-sufficient. The department seeks to bring new services to Avondale through partnerships, collaboration and leveraging of funds. This approach recognizes that the health of the community is a shared responsibility and that no one entity can meet all the needs of Avondale neighborhoods. Staff advocates for families, children, youth, senior residents and small businesses by listening to their needs and desires, while working towards programs and strategies to address those needs.

Encouraging community involvement is an important goal of the department. The department is advised by two advisory bodies to assure that we are responsive to community needs. These include the Neighborhood and Family Services Commission and Youth Advisory Commission.

FY 2017-2018 Highlights

- ❑ The Youth & Community Engagement Division generated over \$93,848 worth of volunteer service through our AmeriCorps VISTA volunteer recruitment and projects. Volunteer projects included: Make A Difference Day, Global Youth Services Day and Historic Avondale clean-up projects.
- ❑ The Housing & Community Development Division secured an additional \$422,000 in Home Investment Partnership funds through the Arizona Department of Housing to sustain the City's Substantial Home Repair Program. Approximately eight single-family homes will receive substantial repairs with these funds.
- ❑ The Housing & Community Development Division completed fifteen of twenty-five owner-occupied units through the Emergency and Substantial Home Repair Programs. Emergency repairs were limited to those that eliminated immediate threats to the health and safety of residents, while Substantial Repairs were comprehensive, and included repair or replacement of roofs, HVAC systems, plumbing and electrical systems, walls, flooring, windows and doors, stucco, siding, painting, and elimination of all code violations.
- ❑ The Housing & Community Development Division collaborated with Public Works, Development Services & Engineering, Economic Development and City Management to inventory all City-owned property. The project determined that nine parcels are suitable for single-family development and an RFP is in development for an outside agency to create affordable housing units at the sites.
- ❑ The Housing & Community Development Division worked with Trellis to provide four of eleven anticipated first-time homebuyers with down payment and closing cost assistance. The Division also assisted Trellis with the development of an application for \$350,000 HOME funds through Maricopa County to construct three new single-family homes in the Las Ligas Revitalization Area, and a funding decision is pending.

Neighborhood & Family Services

FY 2017-2018 Highlights

- ❑ The Avondale Senior Center provides services for the senior and disabled populations with transportation to and from the center, meals provided at the center and meals to homebound clients, and also resources and activities. This year, meal services have increased by 8% with a total of 33,797 meals served.
- ❑ The Avondale Senior Center along with St. Mary's Food Bank provided over 10,000 people with free, fresh produce and household staples this year.
- ❑ The Youth & Community Engagement Division provided Kids at Hope training to over 260 youth, educators, and community partners through various training opportunities to include the Time Traveler Summit; and Module I and Module II trainings.
- ❑ The Revitalization Division developed a revitalization strategy/vision for Cashion, Historic Avondale, Las Ligas, and Rio Vista. The division met with internal and external community stakeholders to develop a strategy that will be used to guide redevelopment in these areas over the next 5 years.
- ❑ The Youth and Community Engagement, Housing and Community Development and Revitalization Divisions collaborated to expand the Next Step Program by 30% by adding two youth job placements at Historic Avondale businesses.
- ❑ The Revitalization, Housing and Community Development, and Code Enforcement divisions have developed and Acquisition and Demolition Program and are in the process of establishing a contractual agreement to demolish 5 properties before the end of this fiscal year.
- ❑ The Care1st Avondale Resource Center in partnership with Goodwill of Central and Northern Arizona created the first annual West Valley Career Expo at the American Sports Complex. Sixty employers and 343 prospective employees attended the event.
- ❑ The Code Enforcement Division through its Neighborhood Focus Program – Avondale Proud; proactively inspected 15,572 homes in 38 neighborhoods. Staff streamlined the process to ensure every neighborhood in the city was reviewed at least once.
- ❑ The Code Enforcement Division utilized its Clean and Lien program to abate violations and eliminate blight on 24 properties this year.
- ❑ The Youth & Community Engagement Division implemented the Volunteer Avondale management system. This system will support volunteer recruitment efforts across various city departments and enhance overall service delivery and our ability to measure the impact of volunteers.

Neighborhood & Family Services

Strategic Initiative: *Initiative 1 - Foster Sustainable Community Development*

Strategic Goal: *Encourage Build-Out in Residential Housing Opportunities that Support Diverse Housing Options*

- ❑ Secure and cultivate a partnership with a private developer to redevelop four parcels of land into 10 affordable housing units.

Strategic Goal: *Maintain Community Safety for Businesses and Residents*

- ❑ Conduct initial code enforcement inspections within 2 business days of receipt 95% of the time.

Strategic Initiative: *Initiative 3 - Advocate for and Support Community-Oriented Lifelong Learning Opportunities*

Strategic Goal: *Promote and Support School Readiness for Avondale Children*

- ❑ Annually, 80% of Raising a Reader participants will maintain a regular reading routine with their child.
- ❑ Annually, provide youth development training to 85 members of the community through Kids at Hope and other training initiatives.

Strategic Goal: *Strengthen Education and Faith-Based Partnerships*

- ❑ Leverage opportunities to collaborate with local and national faith-based organizations in initiatives for Avondale's children, youth, and families.

Neighborhood & Family Services

Neighborhood & Family Services

Strategic Initiative: Initiative 4 - Encourage & Support Creative Innovation in Development & Service Delivery

Strategic Goal: Expand Financial Toolbox by Leveraging Funding Sources and Incentives

- ❑ Establish an Acquisition and Demolition Program to remove unsafe structures and to promote both private and public redevelopment opportunities.

Strategic Goal: Improve Internal and External Service Delivery

- ❑ Institute an improved intake process and data management system to capture Resource Center utilization and enhanced integrated service delivery methodology.
- ❑ Requests for utility and rental assistance will be addressed within 48 hours 95% of the time.
- ❑ Increase the accessibility for residents to submit online applications and registrations by 30%.

Strategic Initiative: Initiative 5 - Create a Connected Community

Strategic Goal: Promote Community Engagement through Civic Education

- ❑ Establish a Community Development Non-Profit Organization.
- ❑ Develop at least one neighborhood civic association to serve non-HOA communities.
- ❑ Continue to hold two HOA academies and three HOA summits in partnership with the City of Buckeye and the City of Goodyear.

Strategic Goal: Provide Outlets for Residents and Businesses to Engage in Volunteer Service Opportunities

- ❑ Expand outreach to community opportunities to increase citizen volunteerism.

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Conduct initial code enforcement inspections within 2 business days of receipt 95% of the time	98.7%	96%	96%
Increase number of volunteer hours leveraged by 20%	4110	4000	4800
Number of commercial facades renovated	1	0	1
Number of participants enrolled in Next STEP	20	26	26
Number of neighborhood civic associations established in non-HOA communities	0	1	1
Maintain Youth Commission membership at 80% or greater	12	17	19
Number of youth placed at job sites at Historic Avondale small businesses	0	2	3
Requests for utility and rental assistance addressed within 48 hours 95% of the time	98%	98%	98%
Increase the year to year number of housing units within the City that are affordable to low and moderate income residents by 50%	11	15	25

Neighborhood & Family Services

Supplemental Summary: Neighborhood and Family Services

FTE	Description	Ongoing	Onetime	Total
	- Request for Active Adult Program Vehicle Replacements	4,000	52,000	56,000
Total Requests Neighborhood and Family Services		4,000	52,000	56,000

Neighborhood & Family Services

Detailed Supplemental Report

Supplemental Detail

Title: Request for Active Adult Program Vehicle Replacements **Amount:** \$56,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This request includes the following elements: 1) a one-time request for the replacement of two vehicles used in the Active Adult Program; 2) an ongoing request for the establishment of replacement funds for the vehicles; and 3) an ongoing request for the increase in equipment management (fuel) costs.

Currently, there are 6 vehicles used for the Active Adult Program. Fleet inventory for use with this program is as follows:

- Two 2008 Ford Escapes, veh #1758 and 1771 (expected to age out in fiscal year 2019)
- One 2008 Champion 12-passenger bus with ADA chair lift capabilities, veh #1772 (utilized for back up during transport vehicle repairs)
- One 2009 Ford Econo Line 8-passenger bus with ADA chair lift capabilities veh #1919 (provided by AAA to allow for a third transport route)
- One 2016 Ford Econo Line 14-passenger bus with ADA chair lift capabilities, veh #1984 (provided by the City)
- One 2017 Ford Transit 12-passenger van veh# 2065 (provided by the City)

Vehicles are used to deliver meals to homebound clients, transport Active Adult Program participants to and from their homes, and to transport participants to off-site program activities. Four vehicles are leased from Area Agency on Aging (AAA) through an annual vehicle lease agreement in the amount of \$1 per vehicle per year. In October 2017, the City informed AAA that the two Ford Escapes under current lease agreements will be aged out for use according to fleet management. At this time, AAA does not have availability to replace vehicles and no replacement schedule is in place.

The Ford Escapes and the Ford Transit carry over 17,000 home-delivered meals to clients each year, providing a much needed nutritional and welfare service to our participants. Most maintenance costs of all vehicles are included within this budget; however, with increased attendance and routes, an additional ongoing equipment management fund is requested to assist with increased fuel and maintenance costs. Fleet management advised the cost for the purchases as well as ongoing replacement and equipment management costs.

This request will be funded through a transfer from the General Fund to the Active Adult Program (see supplemental request in the Non-Departmental department).

FTE:				Priority:	1
Account Number:				Ongoing	Onetime
202	7121	6282	Equipment Management Charges	4,000	0
202	7121	8120	Ford Escape (2)	0	52,000
Totals				4,000	52,000

Neighborhood & Family Services

Budget Summary

	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	1,994,727	1,926,474	1,867,970	2,224,235	1,774,572	1,872,960
Contractual Services	1,242,030	908,708	2,834,930	3,197,281	2,693,184	931,824
Commodities	198,201	143,798	134,487	183,202	127,763	140,897
Capital Outlay	71,419	82,085	-	-	-	-
Other	-	-	54,000	43,402	51,300	54,000
Transfers Out	303,670	283,060	292,640	299,155	278,008	306,780
Total by Category	3,810,047	3,344,125	5,184,027	5,947,275	4,924,826	3,306,461
Expenditures by Division						
Soc. Svcs - Senior Transportation	-	-	540	540	513	2,270
Neighborhood & Family Services Admin	584,233	676,198	752,870	752,413	715,227	427,830
Family Services	246,270	170,679	202,400	202,092	192,280	205,210
Youth Services Division	24,856	47,782	280,453	271,651	266,430	266,070
Code Enforcement	749,337	535,785	730,480	730,180	693,956	768,730
Revitalization	-	-	-	-	-	230,440
Community Action Program	-	4,718	4,480	4,480	4,256	4,540
Youth Commission	15,945	14,050	19,970	19,970	18,972	22,170
Senior Nutrition	590,765	604,795	557,354	600,010	529,486	576,194
Other Grants	319,788	376,482	258,596	624,474	245,666	430
Home Grant	625,376	281,825	1,248,693	1,510,298	1,186,258	134,217
Community Action Program	113,635	113,372	135,140	169,713	128,383	133,150
CDBG	539,842	518,439	993,051	1,061,454	943,398	535,210
Total by Division	3,810,047	3,344,125	5,184,027	5,947,275	4,924,826	3,306,461
Expenditures by Fund						
General Fund	1,620,641	1,449,212	1,991,193	1,981,326	1,891,633	1,927,260
Senior Nutrition	590,765	604,795	557,354	600,010	529,486	576,194
Community Action Program	113,635	113,372	135,140	169,713	128,383	133,150
Home Grant	625,376	281,825	1,248,693	1,510,298	1,186,258	134,217
Other Grants	319,788	376,482	258,596	624,474	245,666	430
CDBG	539,842	518,439	993,051	1,061,454	943,398	535,210
Total by Fund	3,810,047	3,344,125	5,184,027	5,947,275	4,924,826	3,306,461
Authorized Positions by Division						
Congregate Meals	1.80	1.80	1.80	-	1.80	1.80
Home Delivered Meals	2.45	2.20	2.20	-	2.20	2.20
MCSO	1.90	1.90	1.90	-	1.90	1.90
Soc. Svcs - Senior Transportation	0.35	0.60	0.60	-	0.60	0.60
Neighborhood & Family Services Admin	5.00	6.00	6.00	-	6.00	6.00
Family Services	2.00	2.00	1.00	-	1.00	1.00

Neighborhood & Family Services

Budget Summary

	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Authorized Positions by Division						
Youth Services Division	-	-	2.00	-	2.00	2.00
Code Enforcement	7.00	7.00	6.00	-	6.00	6.00
Community Action Program	2.00	2.00	2.00	-	2.00	2.00
Total Authorized FTE	22.50	23.50	23.50	-	1.80	23.50

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7123 - Soc. Svcs - Senior Transportation

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6281 Risk Management Charges 1	540	2,270	-	2,270
Total Contractual Services	540	2,270	-	2,270
Total Soc. Svcs - Senior Transportation	540	2,270	-	2,270

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7500 - Neighborhood & Family Services Admin

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Neighborhood & Family Services Director	1.00	1.00		1.00
Revitalization Project Manager	1.00	-		-
Neighborhood Revitalization Manager	-	1.00		1.00
Administrative Assistant	2.00	2.00		2.00
Neighborhood Specialist	1.00	1.00		1.00
Total Authorized FTE	5.00	5.00		5.00
Personal Services				
5000 Personal Services	472,940	252,540	-	252,540
Salaries & Wages	366,320	196,050		196,050
Employee Benefits	73,650	39,630		39,630
Employee Health & Dental	32,970	16,860		16,860
Total Personal Services	472,940	252,540	-	252,540
Contractual Services				
6060 Attorney Fees	-	-	10,000	10,000
Attorney Fees - Carryover			10,000	10,000
6180 Other Professional Services	2,500	2,175	-	2,175
Fingerprint Services		1,175		1,175
Other Professional Services		1,000		1,000
6187 Redevelopment	-	-	-	-
6197 Homebuyer Assistance	-	-	60,000	60,000
Homebuyer assistance - Carryover			60,000	60,000
6220 Telephone Service	2,200	2,200	-	2,200
Communication Charges		2,200		2,200
6221 Security Services	-	-	-	-
6280 Internal Printing/Copy Charges	3,850	3,850	-	3,850
6281 Risk Management Charges	18,250	16,500	-	16,500
6282 Equipment Management Charges	780	780	-	780
6300 Contractual Maint./Radio&Comm.	-	375	-	375
GPS/Zonar maintenance for dept. vehicle, 1807		375		375
6500 Memberships	600	550	-	550
6520 Training	6,300	6,300	-	6,300
Department Training		3,800		3,800
Training		2,500		2,500
6540 Meeting Expense	800	800	-	800
6550 Subscriptions	300	300	-	300
6570 Printing	4,300	4,300	-	4,300
Department Printing		4,000		4,000
Printing		300		300
Total Contractual Services	39,880	38,130	70,000	108,130
Commodities				
7040 Books and Pamphlets	-	-	-	-

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7500 - Neighborhood & Family Services Admin

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7200 Uniform Purchase 2	6,000	6,000	-	6,000
<i>Department Uniforms- Outreach</i>		<i>6,000</i>		<i>6,000</i>
Total Commodities	6,000	6,000	-	6,000
Other				
9999 Restricted Use 2	25,000	25,000	-	25,000
<i>Contributions</i>		<i>25,000</i>		<i>25,000</i>
Total Other	25,000	25,000	-	25,000
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	2,220	2,000	-	2,000
<i>Vehicle Replacement Contribution</i>		<i>2,000</i>		<i>2,000</i>
9863 Transfer Out 603--Equipment Replacement	34,580	34,160	-	34,160
<i>Technology Replacement Contribution</i>		<i>34,160</i>		<i>34,160</i>
Total Transfers Out	36,800	36,160	-	36,160
Total Neighborhood & Family Services Admin	580,620	357,830	70,000	427,830

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7501 - Family Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Family Services Manager	1.00	1.00		1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services	101,900	104,560	-	104,560
<i>Salaries & Wages</i>	77,060	78,530		78,530
<i>Employee Benefits</i>	16,860	17,600		17,600
<i>Employee Health & Dental</i>	7,980	8,430		8,430
Total Personal Services	101,900	104,560	-	104,560
Contractual Services				
6180 Other Professional Services	-	600	-	600
6201 Avondale Crisis & Outreach	17,000	17,000	-	17,000
6210 Postage	570	570	-	570
6220 Telephone Service	3,590	3,590	-	3,590
<i>Communication Charges</i>		3,590		3,590
6230 Electricity	38,520	38,520	-	38,520
6250 Water	3,350	3,350	-	3,350
6260 Sewer	-	-	-	-
6280 Internal Printing/Copy Charges	1,170	1,170	-	1,170
6281 Risk Management Charges	3,050	3,000	-	3,000
6500 Memberships	200	200	-	200
6510 Mileage Reimbursement	150	150	-	150
6520 Training	1,590	1,590	-	1,590
<i>Professional Development</i>		1,590		1,590
6540 Meeting Expense	970	970	-	970
6570 Printing	500	100	-	100
6720 R&M Machinery and Equipment	860	860	-	860
6990 Other Miscellaneous	1,053	1,053	-	1,053
Total Contractual Services	72,573	72,723	-	72,723
Commodities				
7010 General Office Supplies	2,327	2,327	-	2,327
7200 Uniform Purchase	450	250	-	250
<i>Polo shirts for Home visits and Community Outreach events</i>		250		250
7551 Contributions	-	-	-	-
Total Commodities	2,777	2,577	-	2,577
Other				
9999 Restricted Use	20,000	20,000	-	20,000
<i>Contributions</i>		20,000		20,000
Total Other	20,000	20,000	-	20,000
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	5,150	5,350	-	5,350
<i>Technology Replacement Contribution</i>		5,350		5,350

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7501 - Family Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
Total Transfers Out	5,150	5,350	-	5,350
Total Family Services	202,400	205,210	-	205,210

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7502 - Youth Services Division

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Youth Services and Community Engagement Supervisor	1.00	-	-	-
Community Engagement Manager	-	1.00	-	1.00
Community Engagement Coordinator	1.00	1.00	-	1.00
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services	187,070	188,690	-	188,690
Salaries & Wages	147,330	142,430	-	142,430
Employee Benefits	29,910	29,400	-	29,400
Employee Health & Dental	9,830	16,860	-	16,860
Total Personal Services	187,070	188,690	-	188,690
Contractual Services				
6180 Other Professional Services	-	-	30,000	30,000
Other Professional Services - AmeriCorps VISTA Cost Share - Carryover			30,000	30,000
6184 After-School Program Services	5,000	-	-	-
6281 Risk Management Charges	-	3,830	-	3,830
6520 Training	10,000	9,600	-	9,600
6540 Meeting Expense	-	200	-	200
6570 Printing	530	500	-	500
6951 Mortgage and Rental Assistance	-	-	19,950	19,950
Mortgage and Rental Assistance - AmeriCorps VISTA - Carryover			19,950	19,950
Total Contractual Services	15,530	14,130	49,950	64,080
Commodities				
7010 General Office Supplies	-	470	-	470
		470		470
7081 Technology Hardware	-	-	-	-
7085 Technology Software	6,000	6,030	-	6,030
Computers and Software Licensing		6,030		6,030
7114 Spec Events Supplies/Equip	2,470	4,850	-	4,850
Youth Services		4,850		4,850
7200 Uniform Purchase	-	150	-	150
		150		150
7989 Program Incentives	1,000	800	-	800
7990 Other Supplies	1,000	1,000	-	1,000
Total Commodities	10,470	13,300	-	13,300
Capital Outlay				
8011 Technology - Software	-	-	-	-
Total Capital Outlay	-	-	-	-
Total Youth Services Division	213,070	216,120	49,950	266,070

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7505 - Code Enforcement

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Code Compliance Manager	1.00	1.00		1.00
Senior Code Compliance Officer	-	1.00		1.00
Code Compliance Specialist	1.00	-		-
Code Enforcement Officer	4.00	-		-
Code Compliance Officer	-	4.00		4.00
Total Authorized FTE	6.00	6.00		6.00
Personal Services				
5000 Personal Services	522,710	565,620	-	565,620
<i>Salaries & Wages</i>	397,310	416,790		416,790
<i>Employee Benefits</i>	84,330	89,820		89,820
<i>Employee Health & Dental</i>	41,070	59,010		59,010
Total Personal Services	522,710	565,620	-	565,620
Contractual Services				
6160 Pest Control Service	570	570	-	570
<i>Bee Removal</i>		570		570
6180 Other Professional Services	94,220	92,520	-	92,520
<i>Clean and Lien Program: Weeds, Trash, Debris</i>		14,000		14,000
<i>Graffiti Abatement Contract</i>		81,720		81,720
<i>Mail Service Processing Fees</i>		2,500		2,500
<i>Reduced Approps for contribution to Graphics Designer</i>		(4,000)		(4,000)
<i>Reduced Approps for ongoing ZONAR (GPS) monitoring system for city trucks</i>		(1,700)		(1,700)
6210 Postage	8,000	8,000	-	8,000
6220 Telephone Service	4,020	4,020	-	4,020
<i>Communication Charges</i>		4,020		4,020
6270 Refuse Collection	10,000	10,000	-	10,000
<i>Dumpster Program</i>		10,000		10,000
6280 Internal Printing/Copy Charges	3,570	3,570	-	3,570
6281 Risk Management Charges	15,270	11,990	-	11,990
6282 Equipment Management Charges	13,730	13,730	-	13,730
6300 Contractual Maint./Radio&Comm.	-	1,700	-	1,700
		1,700		1,700
6320 Contractual Maint./Building & Grounds	20,000	20,000	-	20,000
<i>Landscape Maintenance Enhancements at City Facilities and Medians</i>		20,000		20,000
6500 Memberships	1,200	1,200	-	1,200
6520 Training	1,500	1,500	-	1,500
<i>Code Enforcement Courses / Conferences / Certifications</i>		1,500		1,500
6540 Meeting Expense	-	-	-	-
6550 Subscriptions	50	50	-	50
<i>Notary Fee</i>		50		50

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7505 - Code Enforcement

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6570 Printing 1	4,000	4,000	-	4,000
6580 Publication of Legal Notices	-	-	-	-
6595 Sponsorships 1	-	-	-	-
6840 Dangerous Structures	5,000	5,000	-	5,000
<i>Clean and Lien Program: Unsecure Structures</i>		5,000		5,000
6990 Other Miscellaneous 3	1,150	1,150	-	1,150
<i>Community Enhancement Projects</i>		650		650
<i>County Recorder Fees</i>		500		500
Total Contractual Services	182,280	179,000	-	179,000
Commodities				
7010 General Office Supplies 1	4,000	4,000	-	4,000
7040 Books and Pamphlets	-	-	-	-
7081 Technology Hardware 2	1,200	1,200	-	1,200
<i>Mobile Computing Devices</i>		1,200		1,200
7114 Spec Events Supplies/Equip	-	-	-	-
7200 Uniform Purchase 2	7,500	7,500	-	7,500
<i>Code Enforcement Uniforms</i>		7,500		7,500
7440 Small Tools and Instruments	-	-	-	-
Total Commodities	12,700	12,700	-	12,700
Capital Outlay				
8120 Vehicles 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	11,920	3,920	-	3,920
<i>Vehicle Replacement Contribution</i>		3,920		3,920
9863 Transfer Out 603--Equipment Replacement	7,210	7,490	-	7,490
<i>Technology Replacement Contribution</i>		7,490		7,490
Total Transfers Out	19,130	11,410	-	11,410
Total Code Enforcement	736,820	768,730	-	768,730

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7507 - Revitalization

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 3	-	170,440	-	170,440
Salaries & Wages	-	127,380		127,380
Employee Benefits	-	26,200		26,200
Employee Health & Dental	-	16,860		16,860
Total Personal Services	-	170,440	-	170,440
Contractual Services				
6187 Redevelopment 1	-	-	60,000	60,000
Redevelopment - Carryover			60,000	60,000
Total Contractual Services	-	-	60,000	60,000
Commodities				
7551 Contributions 1	-	-	-	-
Total Commodities	-	-	-	-
Total Revitalization	-	170,440	60,000	230,440

Division: 101 -7509 - Community Action Program

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6280 Internal Printing/Copy Charges	710	710	-	710
6281 Risk Management Charges 1	3,770	3,830	-	3,830
Total Contractual Services	4,480	4,540	-	4,540
Total Community Action Program	4,480	4,540	-	4,540

Neighborhood & Family Services

Operating Budget Detail

Fund: General Fund

Division: 101 -7550 - Youth Commission

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6520 Training 2	9,000	9,000	-	9,000
<i>NLC Congressional City Conference</i>		9,000		9,000
6525 Marketing	-	120	-	120
6540 Meeting Expense 1	700	700	-	700
Total Contractual Services	9,700	9,820	-	9,820
Commodities				
7010 General Office Supplies 1	200	200	-	200
7114 Spec Events Supplies/Equip	600	480	-	480
<i>Global Youth Service Day</i>		300		300
<i>Teen Summit</i>		180		180
7551 Contributions 2	-	-	2,200	2,200
<i>Fundraiser Funds for Youth Advisory Commission - Carryover</i>			2,200	2,200
7989 Program Incentives 2	470	470	-	470
<i>Youth Program Participant Incentives</i>		470		470
Total Commodities	1,270	1,150	2,200	3,350
Other				
9999 Restricted Use 2	9,000	9,000	-	9,000
<i>Contributions</i>		9,000		9,000
Total Other	9,000	9,000	-	9,000
Total Youth Commission	19,970	19,970	2,200	22,170

Neighborhood & Family Services

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7120 - Congregate Meals

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Senior Programs Assistant	-	0.50		0.50
Recreation Coordinator	0.25	-		-
Senior Programs Coordinator	-	0.25		0.25
Senior Programs Specialist	-	0.25		0.25
Recreation Specialist	0.25	-		-
Cook	0.80	0.80		0.80
Recreation Assistant	0.50	-		-
Total Authorized FTE	1.80	1.80		1.80
Personal Services				
5000 Personal Services	98,360	98,430	-	98,430
<i>Salaries & Wages</i>	71,870	68,120		68,120
<i>Employee Benefits</i>	15,590	15,140		15,140
<i>Employee Health & Dental</i>	10,900	15,170		15,170
Total Personal Services	98,360	98,430	-	98,430
Contractual Services				
6190 Other Fees	325	325	-	325
<i>Licenses & Fees</i>		325		325
6220 Telephone Service	1,570	1,570	-	1,570
<i>Communication Charges</i>		1,570		1,570
6230 Electricity	6,188	6,188	-	6,188
6240 Gas	800	800	-	800
6250 Water	540	540	-	540
6260 Sewer	200	200	-	200
6280 Internal Printing/Copy Charges	300	300	-	300
6281 Risk Management Charges	5,280	5,260	-	5,260
6520 Training	525	-	-	-
6525 Marketing	300	-	-	-
6570 Printing	1,000	1,000	-	1,000
6650 Other Rents	1,000	900	-	900
6720 R&M Machinery and Equipment	2,100	2,100	-	2,100
<i>R&M Kitchen</i>		2,100		2,100
Total Contractual Services	20,128	19,183	-	19,183
Commodities				
7010 General Office Supplies	500	500	-	500
<i>Office Supplies</i>		500		500
7300 Food	34,300	35,325	-	35,325
7310 Kitchen & Dining Supplies	6,285	6,235	-	6,235
Total Commodities	41,085	42,060	-	42,060

Neighborhood & Family Services

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7120 - Congregate Meals

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	2,060	2,140	-	2,140
<i>Technology Replacement Contribution</i>		2,140		2,140
Total Transfers Out	2,060	2,140	-	2,140
Total Congregate Meals	161,633	161,813	-	161,813

Neighborhood & Family Services

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7121 - Home Delivered Meals

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Recreation Coordinator	0.25	-	-	-
Senior Programs Coordinator	-	0.25	-	0.25
Senior Programs Specialist	-	0.50	-	0.50
Recreation Specialist	0.50	-	-	-
Cook	1.20	1.20	-	1.20
Senior Programs Driver	-	0.25	-	0.25
HDM Driver	0.25	-	-	-
Total Authorized FTE	2.20	2.20		2.20
Personal Services				
5000 Personal Services	117,780	122,890	-	122,890
<i>Salaries & Wages</i>	88,200	85,370	-	85,370
<i>Employee Benefits</i>	19,210	18,970	-	18,970
<i>Employee Health & Dental</i>	10,370	18,550	-	18,550
Total Personal Services	117,780	122,890	-	122,890
Contractual Services				
6180 Other Professional Services	-	-	-	-
6190 Other Fees	325	325	-	325
<i>License and Fees</i>		325	-	325
6230 Electricity	2,652	2,652	-	2,652
6240 Gas	1,200	1,200	-	1,200
6250 Water	810	810	-	810
6260 Sewer	300	300	-	300
6280 Internal Printing/Copy Charges	300	300	-	300
6281 Risk Management Charges	4,260	4,350	-	4,350
6282 Equipment Management Charges	8,260	8,260	-	8,260
6500 Memberships	50	50	-	50
<i>Training</i>		50	-	50
6520 Training	525	-	-	-
6525 Marketing	300	-	-	-
6570 Printing	2,000	2,000	-	2,000
<i>Printing Costs</i>		2,000	-	2,000
6625 Operating Lease	2	2	-	2
6650 Other Rents	1,000	900	-	900
6720 R&M Machinery and Equipment	2,350	2,350	-	2,350
<i>R&M Kitchen</i>		2,350	-	2,350
6730 R&M Buildings	500	500	-	500
<i>Senior Center Building Repair</i>		500	-	500
Total Contractual Services	24,834	23,999	-	23,999

Neighborhood & Family Services

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7121 - Home Delivered Meals

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7010 General Office Supplies 2 <i>Office Supplies</i>	500	500	-	500
7200 Uniform Purchase	1,500	500	-	500
7300 Food 1	42,300	44,300	-	44,300
7310 Kitchen & Dining Supplies 2 <i>Dining Supplies</i>	7,825	8,050	-	8,050
Total Commodities	52,125	53,350	-	53,350
Capital Outlay				
8120 Vehicles 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement <i>Vehicle Replacement Contribution</i>	-	4,600	-	4,600
9863 Transfer Out 603--Equipment Replacement <i>Technology Replacement Contribution</i>	2,060	2,140	-	2,140
Total Transfers Out	2,060	6,740	-	6,740
Total Home Delivered Meals	196,799	206,979	-	206,979

Neighborhood & Family Services

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7122 - MCSO

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Senior Programs Assistant	-	0.50		0.50
Recreation Coordinator	0.25	-		-
Senior Programs Coordinator	-	0.25		0.25
Senior Programs Specialist	-	1.15		1.15
Recreation Specialist	1.15	-		-
Recreation Assistant	0.50	-		-
Total Authorized FTE	1.90	1.90		1.90
Personal Services				
5000 Personal Services	105,940	105,530	-	105,530
<i>Salaries & Wages</i>	76,290	73,880		73,880
<i>Employee Benefits</i>	15,820	15,640		15,640
<i>Employee Health & Dental</i>	13,830	16,010		16,010
Total Personal Services	105,940	105,530	-	105,530
Contractual Services				
6180 Other Professional Services	1,200	1,000	-	1,000
6220 Telephone Service	200	200	-	200
<i>Communication Charges</i>		200		200
6221 Security Services	-	-	-	-
6230 Electricity	13,260	13,260	-	13,260
6250 Water	150	150	-	150
6260 Sewer	50	50	-	50
6280 Internal Printing/Copy Charges	300	300	-	300
6281 Risk Management Charges	4,140	4,250	-	4,250
6520 Training	635	1,635	-	1,635
6525 Marketing	200	500	-	500
6720 R&M Machinery and Equipment	500	500	-	500
<i>R & M Machinery and Equipment</i>		500		500
Total Contractual Services	20,635	21,845	-	21,845
Commodities				
7010 General Office Supplies	-	-	-	-
7110 Recreational Supplies & Equip.	2,500	1,500	-	1,500
<i>Recreational Supplies & Equipment</i>		1,500		1,500
7300 Food	-	500	-	500
Total Commodities	2,500	2,000	-	2,000
Total MCSO	129,075	129,375	-	129,375

Neighborhood & Family Services

Operating Budget Detail

Fund: Senior Nutrition

Division: 202 -7123 - Soc. Svcs - Senior Transportation

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Recreation Coordinator	0.25	-	-	-
Senior Programs Coordinator	-	0.25	-	0.25
Senior Programs Specialist	-	0.10	-	0.10
Recreation Specialist	0.10	-	-	-
Senior Programs Driver	-	0.25	-	0.25
HDM Driver	0.25	-	-	-
Total Authorized FTE	0.60	0.60		0.60
Personal Services				
5000 Personal Services	34,930	38,830	-	38,830
<i>Salaries & Wages</i>	26,990	27,700	-	27,700
<i>Employee Benefits</i>	5,800	6,070	-	6,070
<i>Employee Health & Dental</i>	2,140	5,060	-	5,060
Total Personal Services	34,930	38,830	-	38,830
Contractual Services				
6280 Internal Printing/Copy Charges	-	-	-	-
6281 Risk Management Charges	1,140	1,160	-	1,160
6282 Equipment Management Charges	22,650	22,650	-	22,650
6520 Training	625	475	-	475
6625 Operating Lease	2	2	-	2
6730 R&M Buildings	500	-	-	-
Total Contractual Services	24,917	24,287	-	24,287
Capital Outlay				
8120 Vehicles	-	-	-	-
Total Capital Outlay	-	-	-	-
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	7,750	14,910	-	14,910
<i>Vehicle Replacement Contribution</i>		14,910	-	14,910
Total Transfers Out	7,750	14,910	-	14,910
Total Soc. Svcs - Senior Transportation	67,597	78,027	-	78,027

Neighborhood & Family Services

Operating Budget Detail

Fund: Community Action Program

Division: 203 -7509 - Community Action Program

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Social Services Coordinator	2.00	2.00		2.00
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services 3	117,320	115,330	-	115,330
<i>Salaries & Wages</i>	82,150	81,570		81,570
<i>Employee Benefits</i>	16,750	16,900		16,900
<i>Employee Health & Dental</i>	18,420	16,860		16,860
Total Personal Services	117,320	115,330	-	115,330
Contractual Services				
6070 Interpreter Fees 2	2,500	2,500	-	2,500
<i>Interpreter Services</i>		2,500		2,500
6180 Other Professional Services	11,000	11,000	-	11,000
<i>Angel Call center system</i>		11,000		11,000
6210 Postage 1	-	-	-	-
6220 Telephone Service	1,050	1,050	-	1,050
<i>Communication Charges</i>		1,050		1,050
6280 Internal Printing/Copy Charges	330	330	-	330
6325 Contractual Maint./Technology	-	-	-	-
6570 Printing 1	-	-	-	-
Total Contractual Services	14,880	14,880	-	14,880
Commodities				
7010 General Office Supplies 2	2,940	2,940	-	2,940
<i>General Office Supplies</i>		440		440
<i>Office supplies</i>		2,500		2,500
Total Commodities	2,940	2,940	-	2,940
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	-	-	-	-
Total Transfers Out	-	-	-	-
Total Community Action Program	135,140	133,150	-	133,150

Neighborhood & Family Services

Operating Budget Detail

Fund: Home Grant

Division: 205 -7500 - Neighborhood & Family Services Admin

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	-	-	-	-
Salaries & Wages	-	-	-	-
Employee Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Contractual Services				
6180 Other Professional Services	8,500	8,500	-	8,500
Total Contractual Services	8,500	8,500	-	8,500
Total Neighborhood & Family Services Admin	8,500	8,500	-	8,500

Division: 205 -7565 - Substantial Rehabilitation

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6180 Other Professional Services	125,717	125,717	-	125,717
Total Contractual Services	125,717	125,717	-	125,717
Total Substantial Rehabilitation	125,717	125,717	-	125,717

Operating Budget Detail

Fund: Other Grants

Division: 209 -7117 - Soc. Svcs - Neighborhood Programs

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6281 Risk Management Charges	340	430	-	430
Total Contractual Services	340	430	-	430
Total Soc. Svcs - Neighborhood Programs	340	430	-	430

Neighborhood & Family Services

Operating Budget Detail

Fund: CDBG

Division: 240 -7500 - Neighborhood & Family Services Admin

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Housing and Community Development Manager	-	1.00		1.00
CDBG Program Manager	1.00	-		-
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services	109,020	110,100	-	110,100
<i>Salaries & Wages</i>	83,210	83,430		83,430
<i>Employee Benefits</i>	17,830	18,240		18,240
<i>Employee Health & Dental</i>	7,980	8,430		8,430
Total Personal Services	109,020	110,100	-	110,100
Contractual Services				
6180 Other Professional Services	-	-	-	-
6220 Telephone Service	500	500	-	500
6280 Internal Printing/Copy Charges	2,000	2,000	-	2,000
6281 Risk Management Charges	1,890	1,910	-	1,910
6500 Memberships	1,200	1,200	-	1,200
6510 Mileage Reimbursement	150	150	-	150
6520 Training	3,040	3,040	-	3,040
6525 Marketing	1,000	1,000	-	1,000
6540 Meeting Expense	500	500	-	500
6550 Subscriptions	600	600	-	600
6560 Data Base Subscriptions	500	500	-	500
<i>Database subscriptions</i>		500		500
6570 Printing	500	500	-	500
6580 Publication of Legal Notices	3,000	3,000	-	3,000
Total Contractual Services	14,880	14,900	-	14,900
Commodities				
7010 General Office Supplies	750	750	-	750
7080 Office Equipment	600	600	-	600
7081 Technology Hardware	-	-	-	-
7085 Technology Software	500	500	-	500
<i>Computers and Software Licensing</i>		500		500
7140 Furnishings	770	770	-	770
<i>Office Furnishings</i>		770		770
Total Commodities	2,620	2,620	-	2,620
Transfers Out				
9863 Transfer Out 603--Equipment Replacement	1,030	1,070	-	1,070
<i>Technology Replacement Contribution</i>		1,070		1,070
Total Transfers Out	1,030	1,070	-	1,070
Total Neighborhood & Family Services Admin	127,550	128,690	-	128,690

Neighborhood & Family Services

Operating Budget Detail

Fund: CDBG

Division: 240 -7560 - Street Reconstruction - CDBG

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9832 Transfer Out 304--Street Construction	-	229,000	-	229,000
<i>Transfer to 304 - Street Reconstruction</i>		229,000		229,000
Total Transfers Out	-	229,000	-	229,000
Total Street Reconstruction - CDBG	-	229,000	-	229,000

Division: 240 -7561 - Youth Jobs Public Service

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services	-	-	-	-
<i>Salaries & Wages</i>	-			
<i>Employee Benefits</i>	-			
Total Personal Services	-	-	-	-
Contractual Services				
6280 Internal Printing/Copy Charges	60	60	-	60
Total Contractual Services	60	60	-	60
Total Youth Jobs Public Service	60	60	-	60

Division: 240 -7564 - Emergency Rehabilitation

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6180 Other Professional Services	-	137,500	-	137,500
<i>Emergency Rehabilitation - construction</i>		137,500		137,500
Total Contractual Services	-	137,500	-	137,500
Total Emergency Rehabilitation	-	137,500	-	137,500

Division: 240 -7598 - Small Business Revitalization

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6180 Other Professional Services	-	39,960	-	39,960
Total Contractual Services	-	39,960	-	39,960
Total Small Business Revitalization	-	39,960	-	39,960

Public Works

Public Works

Water Operations

Wastewater Operations

Water Resource Planning

Quality & Regulatory Compliance

Street Maintenance

Solid Waste & Recycling

Fleet Services

Department Description

The Public Works Department delivers essential public services to the community through valued customer service, effective operations, and sound planning. We strive to be a highly regarded public service provider, and to be recognized as an industry leader by the community and our peers.

The Department's programs include Water, Wastewater, Sanitation, Streets and Fleet Services. The following divisions combine to support these primary Departmental programs:

The Administration Division oversees daily operations, manages the department budget, optimizes asset management, promotes team building, advances strategic planning, and implements the water and sewer capital improvement program.

The Water Resources Planning Division tracks all water resource issues, advocates policy and direction, participates in regional resource and infrastructure planning, evaluates growth impacts, projects future water demands, and identifies programs and projects to expand water supplies.

The Water Quality and Regulatory Compliance Division ensures all department operations comply with applicable laws and regulations, manages renewable water resources by maintaining compliance with federal and state water laws, promotes water conservation, and operates the Crystal Gardens Water Treatment and McDowell Road Recharge Facilities.

The Water Operations Division provides for the production, storage, treatment, and distribution of potable water supplies to approximately 23,000 customers in compliance with applicable regulations, is responsible for all water system repairs and maintenance activities, and ensures meter reading accuracy.

The Wastewater Operations Division ensures the effective operation of the wastewater collection systems and the water reclamation facility in compliance with applicable regulations, and with a primary emphasis on the production of reclaimed water for recharge and/or reuse.

The Sanitation Division provides curbside container service, curbside uncontained service and recycling services. The division strives to operate an environmentally sound program, encouraging recycling and proper disposal of all waste streams. The inspectors ensure the program is in compliance with all regulations.

The Street Maintenance Division provides safe, reliable, clean streets and right of ways throughout the entire community. The program includes street sweeping, potholing, crack sealing and repairs, and all general maintenance designed to extend the life of City streets.

The Fleet Services Division provides preventative maintenance and repairs for the fleet of City-owned vehicles and equipment, manages the City's fuel inventory, develops and maintains the City's vehicle replacement program and

Public Works

provides operational and maintenance cost analysis.

Each Division's activities ensure that the City is able to provide essential public services to the community through valued customer service, effective operations, and sound planning.

FY 2017-2018 Highlights

- ❑ The Department completed its first Integrated Utility Master Plan, which will help establish the direction for the City's water resource, water, wastewater and reclaimed water infrastructure.
- ❑ The first expansion of the City's well inventory in over 6 years is currently being engineered and constructed. Well #26 is planned to be in operation by mid-summer. This well will supply over 1,600 gallons per minute of water that requires no significant forms of treatment for potable use.
- ❑ Construction of the Gateway Nitrate Treatment Expansion is underway. By summer 2018, this project will provide the city with an increased water supply from this site.
- ❑ Water Production staff has taken over the annual calibration of all well and booster station flow meters. This was previously done by an outside contractor at a cost of over \$6,000 per year. This work is a requirement by State agencies to ensure the City of Avondale is accurately measuring its water supply.
- ❑ Water Distribution implemented a leak detection program. Bringing this program in house is estimated to save \$18,000 per year. Staff have been trained on the use of the equipment and have the program fully operational.
- ❑ Fleet Services has completed a thorough Safety, Fire, and Environmental assessment and has implemented many changes to improve compliance, accountability, and safety for the Fleet Services staff. We have assigned each staff member duties to clean, inspect and be accountable for a portion of these critical areas. We have implemented organized documentation of these inspections, further ensuring compliance.
- ❑ The Solid Waste division purchased a container washing unit. This new tool speeds up the process of washing used containers and washes the containers more thoroughly than a regular pressure washer. This allows us to reissue used clean containers to residents that set up new accounts or need replacement containers. We also use the tool to wash containers that used at special events, allowing us to reissue them to residents.
- ❑ The Solid Waste division continued their strong approach in educating residents. This year we were able to reach the neighborhoods in the Cashion, Las Ligas and Rio Vista subdivisions by going door to door providing the residents with educational information handouts on all our solid waste services.
- ❑ Streets staff a completed a special project to cleanup retention basins and vacant lots throughout the City. In total, over 800 tons of material was removed. Streets staff also handled a busy monsoon season as they dealt with street flooding and damaged trees blocking roadways and sidewalks. The crew also had to make significant repairs to the shoulder of Indian Springs Road due to storm erosion that threatened to undermine the roadway.
- ❑ Completed the Large Diameter sewer and Hot Spot rehabilitation projects to include large trunk lines on 107th Avenue and Westwind Parkway, Eliseo Felix Jr. Way and south of I-10, and Van Buren and Links; and implemented the Small Diameter Sewer Repair Program, completing approximately 3,900 ft. of repairs in the Historic Avondale area.
- ❑ Started the construction phase of the upgrade project at the Water Reclamation Facility, scheduled completion is on track for fall 2018. The project will help to ensure that the facility can reliably treat all of Avondale's wastewater and continue to provide the City with a renewable water supply.
- ❑ Completed the first phase of the administration building upgrade at the Water Reclamation Facility. The upgrades included: a new roof, operator space was remodeled to accommodate 10 staff, additional SCADA monitoring stations were installed and upgrades to the kitchen/breakroom.

Public Works

Strategic Initiative: *Initiative 1 - Foster Sustainable Community Development*

Strategic Goal: *Ensure City has Financial Capacities to Support Development*

- ❑ Divisions will monitor their operating budgets and stay within established limits.

Strategic Goal: *Maintain and Expand Quality Infrastructure*

Public Works

Public Works

Strategic Initiative: *Initiative 1 - Foster Sustainable Community Development*

- ❑ Complete capital projects and emergency repairs in a timely manner to minimize impact to residents and businesses.

Continue to utilize reliability methods to optimize operations, realize full lifecycle of assets and reduce repair/replacement cost through preventative maintenance programs.

Continue to meet and exceed best management practices to comply with permit requirements in all operating divisions.

Keep neighborhoods clean and free from trash and debris through sanitation services, inspection programs, education efforts, and street maintenance/sweeping operations.

Ensure pot holes, sidewalks, and pavement complaints are addressed within 24 hours.

Continue to maintain an assured water supply for existing and future development and engage in regional discussions on Colorado River issues and be a part of the solution. Maintain compliance with Safe Drinking Water and Clean Water Acts.

Continue to meet federal, state, and local compliance regulations for water and wastewater 100% of the time.

Strategic Initiative: *Initiative 2 - Create & Support Diverse Recreation & Entertainment Opportunities*

Strategic Goal: *Be Known and Promote Avondale*

- ❑ Public Works will encourage staff participation in professional/career based associations allowing the opportunity to showcase projects and operations that highlight achievements and professionalism, as well as participate in discussion on issues that shape the future of our industries.

Strategic Initiative: *Initiative 3 - Advocate for and Support Community-Oriented Lifelong Learning Opportunities*

Strategic Goal: *Strengthen Education and Faith-Based Partnerships*

- ❑ Staff will partner with local education institutions to promote Public Works career fields.

Staff will provide youth centered Public Works education in the classroom and provide water conservation community outreach and education programs throughout the year.

Strategic Initiative: *Initiative 5 - Create a Connected Community*

Strategic Goal: *Promote Community Engagement through Civic Education*

- ❑ Public Works will participate in the annual Citizens Academy.

Strategic Goal: *Use Technology to Connect Residents to Business, Government, and Community Opportunities*

- ❑ Staff will utilize social media to communicate timely information to residents and businesses and update the Public Works web page routinely to ensure the content is current.

Public Works

Performance Measures:	FY 2016-17 Actuals	FY 2017-18 Projected	FY 2018-19 Projected
Repond to customer inquiries within 1 business day 95% of the time.	100%	100%	100%
Respond to afterhours emergency callouts within one hour.	100%	100%	100%

Public Works

Supplemental Summary: Public Works

FTE	Description	Ongoing	Onetime	Total
	- Vehicle Replacement	-	164,600	164,600
	- Temporary Part-time Engineer	-	62,350	62,350
	- WRF: Licenses and Fees	-	30,000	30,000
	- On-Site Chlorine Generation System replacement program	50,000	-	50,000
	- Laboratory Fees	-	32,000	32,000
	- Attorney Fees	29,000	-	29,000
	- Vehicle for Water Production	5,570	35,000	40,570
	- Electricity	185,000	-	185,000
	- Increased Treatment Capacity - Nitrate Removal Process	200,000	-	200,000
	- Landscape Maintenance Contracts Additions	45,000	40,000	85,000
	- Landfill and Green Waste Disposal Increases	75,000	-	75,000
	- Water and Wastewater Rate Study and Model	-	10,000	10,000
1.0	Solid Waste - Equipment Operator Addition	67,956	-	67,956
	- Fuel Pump Replacement	-	60,000	60,000
2.0	Streets - Staff Additions	144,362	-	144,362
3.0 Total Requests Public Works		801,888	433,950	1,235,838

Public Works

Supplemental Detail

Title: Streets - Staff Additions

Amount: \$144,362

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The Street division currently has nine full time positions, including the Supervisor and Lead Operator. The division is responsible for general maintenance and repairs of the City's roadways, sidewalks, alleys and public utility easements. Every week, one operator is dedicated to Street Sweeping. On the fourth week of the month a second operator is required to sweep Bulk Zone 3, which impacts the crew's ability to schedule and complete larger jobs.

For the past several years the division has lacked the resources to focus on proactive maintenance activities and has been dealing with issues reactively. This is partly driven by the lack of staff resources and also by a higher level of service being expected. The following is a list of specific work tasks that have increased for the division.

- As the City's infrastructure ages, there is an increasing need to repair potholes, sidewalks and crack seal roadways. Crack Sealing takes a minimum of crew of four to complete, severely limiting the ability of the division to complete any other significant work tasks.
- Streets staff complete pavement and concrete repairs for the Water Distribution and Wastewater Collection. As the City's water and wastewater system ages, the numbers of these repairs have also increased.
- Special events have increased (both public and private) that required additional staff time for street cleaning and traffic closures.
- The division has taken over direct management of the City's ROW and median landscape contract, which requires staff resources to coordinate.
- Streets staff has recently started to become involved in maintaining many of the City's storm water basins and channel. This is a task that the crew hasn't been involved with for several years.

The request is to add two full time positions to the division. The additional staff will allow the division to keep up with an increasing workload, maintain service level standards, and proactively plan preventive maintenance duties. The two additional positions requested are for one Senior Equipment Operator and one Equipment Operator.

FTE:		2		Priority:	Ongoing	Onetime
Account Number:						
201	6600	5010	Salaries and Wages		49,190	0
201	6600	5010	Salaries and Wages		45,450	0
201	6600	5110	O.A.S.D.I.		3,050	0
201	6600	5110	O.A.S.D.I.		2,820	0
201	6600	5120	Az State Retirement		5,230	0
201	6600	5120	Az State Retirement		5,660	0
201	6600	5160	Health Insurance		9,100	0
201	6600	5160	Health Insurance		9,100	0
201	6600	5180	Dental Insurance		936	0
201	6600	5180	Dental Insurance		936	0
201	6600	5190	Workers' Compensation		4,340	0
201	6600	5190	Workers' Compensation		4,010	0
201	6600	5220	Medicare		660	0
201	6600	5220	Medicare		710	0
201	6600	6300	Contractual Maint./Radio&Comm.		380	0
201	6600	6640	Uniform Rental		760	0

Public Works

Supplemental Detail

201	6600	7200	Uniform Purchase	280	0
201	6600	7230	Safety Apparel/Equipment	1,750	0
Totals				144,362	0

Title: Fuel Pump Replacement

Amount: \$60,000

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

The city's existing fuel system consists of four (4) fuel dispensers. Two of the dispensers are for unleaded gasoline and two are for diesel fuel. In total, these units supply an average of 270,000 gallons of fuel annually to the city's fleet.

The industry standard life span of fuel dispensers is 20 years. The current fuel system was constructed in 2000 as part of the Fleet Maintenance Building. At that time, new unleaded dispensers were installed, making them 19-years old. The diesel dispensers were relocated from the old fleet service area located on the north side of Lower Buckeye Road. Accordingly, we are not sure of the actual age of the diesel dispensers but they are over 20 years old.

All four of our existing dispensers are Tokhiem units. This vendor is no longer doing business in the US market, making servicing and proper maintenance of the units more difficult. Due to the age of the fuel dispensers and the lack of direct maintenance support available, we are requesting funds to replace all four units and the fuel island terminals.

FTE:			Priority:	Ongoing	Onetime
Account Number:					
606	5200	8630	Capital Equipment	0	60,000
Totals				0	60,000

Public Works

Supplemental Detail

Title: Solid Waste - Equipment Operator Addition Amount: **\$67,956**

Category: Inflationary **Related Council Goal:** 0

The Solid Waste division currently has 17 full time positions, including the Supervisor and Lead Operator. The division is responsible for collecting the City's contained trash and recycling; picking up uncontained bulk and green waste; and delivering and maintaining containers (container services). Typically, there is one staff assigned to container services, six staff assigned to bulk/green waste and nine staff assigned to sideloader routes (trash/recycling).

Since FY2010/11, the City has added 891 new residential accounts, it is anticipated that an additional 300-500 accounts will be added in FY18/19. Also, since FY2010/11, the annual amount of material collected has increase by 14% from 28,619 tons to 32,737 tons. Due to these increases, we anticipate the need to add one new Equipment Operator position and purchase a new sideloader for Fiscal Year 2018/19.

FTE: 1				Priority:	Ongoing	Onetime
Account Number:						
520	6800	5010	Salaries and Wages		45,450	0
520	6800	5110	O.A.S.D.I.		2,820	0
520	6800	5120	Az State Retirement		5,230	0
520	6800	5160	Health Insurance		9,100	0
520	6800	5180	Dental Insurance		936	0
520	6800	5190	Workers' Compensation		2,840	0
520	6800	5220	Medicare		660	0
520	6800	6640	Uniform Rental		320	0
520	6800	7200	Uniform Purchase		150	0
520	6800	7230	Safety Apparel/Equipment		450	0
Totals					67,956	0

Public Works

Supplemental Detail

Title: Water and Wastewater Rate Study and Model Amount: **\$10,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This is an extension from the FY2018 supplemental request for the same services. During the procurement of such services we have determined that the current funding may be insufficient and as such are requesting an amount to cover the difference if necessary. Any funding not used will lapse to fund balance.

This request will need to be moved to Public Works and split between the water and sewer funds.

The following funding was awarded in FY2018:

\$75,000 (one-time)

\$5,000 (ongoing)

An additional \$10,000 is being requested based on recent contract awards for the same services in the surrounding cities.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
501	9110	8011	Utility Rate Model Additional Funding	0	5,000
503	9210	8011	Utility Rate Model Additional Funding	0	5,000
Totals				0	10,000

Title: Landfill and Green Waste Disposal Increases Amount: **\$75,000**

Category: Demographic Growth **Related Council Goal:** 0

This request is based on the forecasted increase in the amount of residential solid waste and green waste material being collected, and an expected increase in our landfill tipping fees.

Since 2012/13, the average amount of residential contained and bulk waste collected in the City has increased an average of just over 2% per year. This material is sent to the City of Glendale landfill for disposal. Our IGA with Glendale is due for renewal this fall and we anticipate that our tipping fees will increase. This request will fund the projected landfill increases in the City's residential contained and bulk waste services.

Since the creation of the Green Waste Program in October 2013, the amount of material collected has been increasing. We are projecting that this year we will use the entire budget for our Green Waste fees with our vendor Duncan Farms. This request will provide additional funding for the Green Waste Program moving forward.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
520	6800	6150	Contained Waste Landfill fees	50,000	0
520	6840	6150	Green Waste Fees	5,000	0
520	6820	6150	Bulk Waste Landfill Fees	20,000	0
Totals				75,000	0

Public Works

Supplemental Detail

Title: Landscape Maintenance Contracts Additions Amount: **\$85,000**

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This request is to provide funding for the following three areas of the City's ongoing landscape maintenance efforts.

The City plans to enter new landscape maintenance contract(s) just before the start of FY2018/19. The current contractor kept their pricing constant for several years. It is expected that with a new contract costs will increase. The Streets Division currently has \$155,295 in funding identified for the maintenance of medians and Rights of Way (ROW). It is anticipated that an additional \$45,000 in ongoing funding will be required for the new base maintenance contract and to cover annual repairs like storm damage.

The City currently owns a number of vacant lots. Several lots located adjacent to arterial streets or housing were recently cleared by City staff as part of a one-time project, totaling 57 acres. Based on preliminary estimates, contracting to having these areas maintained once per quarter will cost approximately \$50,000 annually. Currently \$26,000 is identified in the Non-Departmental budget 101-5300-00-6320 to fund the maintenance of these areas. This request is for the additional \$24,000 in on-going funds for the quarterly cleaning of these vacant lots.

The request will also provide one-time funding to repair damaged accent lights in the medians. Between 2009 and 2011, the City installed landscape accent lights in the roadway medians at 99th/McDowell and McDowell/Avondale Boulevard. Over time many of the fixture have been damaged and need to be repaired. This request is for \$40,000 in one-time funding to allow staff to start a program to repair the fixtures. Staff will return to Council in future budgets if additional funds are required.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
201	6600	6320	Median accent light repairs	0	40,000
201	6600	6320	ROW Maintenance Contract	45,000	0
Totals				45,000	40,000

Title: Increased Treatment Capacity - Nitrate Removal Process Amount: **\$200,000**

Category: New Facilities **Related Council Goal:** 0

The expansion of the nitrate removal process at the Gateway Water Treatment Facility, will result in an additional 1,000 gallons per minute (GPM) nitrate treatment capability. With this increased treatment activity, the current base budget will no longer meet the costs for the hauling and regulated disposal of spent brine from the facility or the costs for the additional chemicals ("coarse salt") required for the regeneration of the Ion Exchange process. The supplemental request is based upon the forecasted direct costs for hauling, disposal and chemical acquisition associated with the additional 1,000 GPM nitrate treatment capability.

FTE:				Priority:	
Account Number:				Ongoing	Onetime
501	9122	6180	Other Professional Services	150,000	0
501	9122	7158	Chemicals	50,000	0
Totals				200,000	0

Public Works

Supplemental Detail

Title: Electricity Amount: \$185,000

Category: Inflationary **Related Council Goal:** 0

This request will fund the increased elctrial costs for the wastewater and water production facilities. The request is based on current usage and a forecasted 3-4% annual rate increase from the service providers, as well as the increased electric load associated with the expansion of the Gateway Water Treatment Facility and the addition of a new well (#26) into the system.

FTE:				Priority:		Ongoing	Onetime
Account Number:							
501	9122	6230	Electricity			110,000	0
503	9230	6230	Electricity			75,000	0
Totals						185,000	0

Title: Vehicle for Water Production Amount: \$40,570

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

An additional truck is requested for the Water Production operator hired in early 2017 as an additional position in the division. Due to vacancies in the Public Works department at the time, a new truck for the position was not acquired. The operator has been utilizing a pool vehicle already in the Public Works fleet. Now that the Production division is fully staffed and full staffing will be maintained, the additional fleet vehicle is needed.

FTE:				Priority:		Ongoing	Onetime
Account Number:							
501	9122	6282	Equipment Management Charges			2,000	0
501	9122	8120	Truck			0	35,000
501	9122	9856	Replacement Fund Contribution			3,570	0
Totals						5,570	35,000

Public Works

Supplemental Detail

Title: Attorney Fees **Amount:** \$29,000

Category: Mandates/Regulatory **Related Council Goal:** 0

Avondale is currently a party to a five city Intergovernmental agreement with the cities of Scottsdale, Glendale, Chandler and Mesa for joint legal representation by the law firm of Engelman Berger, for specialized water law services relating to the Gila River General Stream Adjudication. The outcome of the Gila River Adjudication could have a significant impact on the member cities future allocation of Salt River Project (SRP) water. The requested increase is due to the increased activity expected in the adjudication. The State has appointed a special general master to this case with the goal of finalizing the Adjudication. Our attorney has informed the partnering cities that new findings by the court will impact the final disposition of the Gila River Adjudication. The Arizona Department of Water Resources has been conducting hydrological studies of the area impacted by the Adjudication, which also signals an increase in activity for the foreseeable future. As a result, we will need our attorney to increase his monitoring and services ensuring Avondale's interests are protected.

FTE:				Priority:		Ongoing	Onetime
Account Number:							
501	9112	6060	Attorney Fees			29,000	0
Totals						29,000	0

Title: Laboratory Fees **Amount:** \$32,000

Category: Mandates/Regulatory **Related Council Goal:** 0

The 1996 Safe Drinking Water Act amendments require that once every five years EPA issue a new list of no more than 30 unregulated contaminants to be monitored by public water systems. The fourth Unregulated Contaminant Monitoring Rule (UCMR 4) was published in the Federal Register on December 20, 2016. UCMR 4 requires monitoring for 30 chemical contaminants between 2018 and 2020 using analytical methods developed by EPA and consensus organizations. This monitoring provides a basis for future regulatory actions to protect public health. The City is required to monitor for these contaminants in FY 2018-2019 with estimated additional laboratory costs of \$32,000 for this special monitoring.

FTE:				Priority:		Ongoing	Onetime
Account Number:							
501	9115	6120	Laboratory Fees			0	32,000
Totals						0	32,000

Title: On-Site Chlorine Generation System replacement program **Amount:** \$50,000

Category: Inflationary **Related Council Goal:** 0

The City currently has a replacement program for the onsite hypochlorite generation system units utilized throughout the water treatment system. The program allows for the replacement of one system per year funded at \$150,000. The cost of the systems has increased to approximately \$200,000. This request will fully fund this existing program.

FTE:				Priority:		Ongoing	Onetime
Account Number:							
501	9122	6740	R&M Wells			50,000	0
Totals						50,000	0

Public Works

Supplemental Detail

Title: WRF: Licenses and Fees **Amount:** \$30,000

Category: Mandates/Regulatory **Related Council Goal:** 0

Additional funding is requested to provide for the renewal application of the AZNPDES Permit for the Water Reclamation Facility. An AZNPDES Permit is a mandated permit issued by the State allowing for the treatment and discharge of treated effluent into the receiving waters. An AZNPDES Permit is valid for 5 years unless major modifications or changes in treatment technology are implemented at the facility. The funds requested are a one time cost.

FTE:				Priority:			
Account Number:				Ongoing	Onetime		
503	9230	6190	Other Fees	0	30,000		
Totals				0	30,000		

Title: Temporary Part-time Engineer **Amount:** \$62,350

Category: Efficiency/Effectiveness Improvements **Related Council Goal:** 0

This staffing request for a temporary part-time engineer is due to the retirement of the seasoned and operationally integral Engineering Project Manager. This part-time position will provide for a smooth transition of skill and system knowledge, as well as assure the successful completion of major infrastructure projects in progress.

FTE:				Priority:			
Account Number:				Ongoing	Onetime		
501	9110	5010	Salaries and Wages	0	50,850		
501	9110	5110	O.A.S.D.I.	0	3,150		
501	9110	5120	Az State Retirement	0	5,850		
501	9110	5190	Workers' Compensation	0	1,760		
501	9110	5220	Medicare	0	740		
Totals				0	62,350		

Title: Vehicle Replacement **Amount:** \$164,600

Category: Inflationary **Related Council Goal:** 0

This is a request to transfer funding from the appropriate funds to cover the full cost to replace vehicles scheduled for replacement in FY2019. The cost to replace the vehicles is higher than what was contributed for their replacement during the life-cycle of the vehicles.

FTE:				Priority:			
Account Number:				Ongoing	Onetime		
201	6600	9861	Vehicle Replacement Shortage	0	11,100		
501	9100	9856	Vehicle Replacement Shortage	0	56,100		
503	9230	9857	Vehicle Replacement Shortage	0	56,700		
520	6800	9858	Vehicle Replacement Shortage	0	34,000		
606	5200	9861	Vehicle Replacement Shortage	0	6,700		
Totals				0	164,600		

Public Works

Budget Summary

	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditure by Category						
Personal Services	7,197,257	7,683,136	8,148,986	8,148,986	7,741,537	8,125,618
Contractual Services	7,786,011	8,447,201	9,963,798	9,872,398	9,465,608	9,330,846
Commodities	3,086,936	3,061,248	3,951,876	4,006,939	3,754,282	3,988,586
Capital Outlay	12,067,999	12,035,449	632,000	1,577,000	600,400	632,000
Other	2,835,030	3,020,220	3,202,600	3,202,600	3,042,470	3,202,600
Debt Service	106,295	63,985	730,100	730,100	693,595	1,281,415
Transfers Out	4,038,508	15,755,024	7,631,955	7,631,955	7,250,357	5,859,210
Contingency	-	-	2,550,000	1,594,000	2,422,500	2,550,000
Total by Category	37,118,036	50,066,263	36,811,315	36,763,978	34,970,749	34,970,275
Expenditures by Division						
Fleet Services	1,919,680	2,044,074	2,521,175	2,521,175	2,395,116	2,529,995
Field Operations Administration	34,553	124,072	-	-	-	2,870
Motor Pool	37,030	41,727	36,230	36,230	34,419	31,960
Streets	1,452,578	1,493,940	1,916,330	1,916,330	1,820,514	1,773,545
Solid Waste	4,362,433	4,206,535	4,340,677	4,340,586	4,123,643	4,276,757
Sanitation-Uncontained	580,505	649,696	735,250	735,496	698,488	663,570
Recycling, Education and Enforcement	286,272	279,261	332,030	331,650	315,429	335,360
Green Waste	147,091	260,413	228,575	228,800	217,146	238,225
Water Distribution	8,224,317	8,211,428	2,587,965	2,593,665	2,458,567	2,524,815
Water Administration	3,357,032	5,332,107	7,019,258	6,968,331	6,668,295	5,946,989
GIS and Land Services	123	998	-	-	-	-
Water Resources	1,476,482	1,532,862	1,846,700	1,844,590	1,754,365	1,859,830
Water Quality	565,205	470,123	625,950	625,950	594,653	644,200
Wetlands Treatment	140,968	125,574	196,910	196,910	187,065	191,550
Water Production	2,912,309	3,342,469	3,720,852	3,720,852	3,534,809	3,822,511
Wastewater Collection	1,958,089	1,958,167	2,120,408	2,120,408	2,014,388	2,095,158
Wastewater Administration	1,037,854	11,089,374	5,007,365	5,007,365	4,756,997	4,402,940
Wastewater Lift Stations	66,994	8,980	3,080	3,080	2,926	3,080
Water Reclamation Facility	8,558,521	8,894,033	3,572,330	3,572,330	3,393,714	3,626,690
Wastewater	-	430	230	230	219	230
Total by Division	37,118,036	50,066,263	36,811,315	36,763,978	34,970,749	34,970,275
Expenditures by Fund						
General Fund	71,583	165,799	36,230	36,230	34,419	34,830
Highway User Revenue Fund	1,452,578	1,493,940	1,916,330	1,916,330	1,820,514	1,773,545
Water Operations	16,676,436	19,015,561	15,997,715	15,950,378	15,197,829	14,989,975
Sewer Operations	11,621,458	21,950,984	10,703,193	10,703,193	10,168,033	10,127,878
Sanitation	5,376,301	5,395,905	5,636,672	5,636,672	5,354,838	5,514,052
Fleet Services Fund	1,919,680	2,044,074	2,521,175	2,521,175	2,395,116	2,529,995

Public Works

Budget Summary						
	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Amended	FY 17-18 Estimates	FY 18-19 Budget
Expenditures by Fund						
Total by Fund	37,118,036	50,066,263	36,811,315	36,763,978	34,970,749	34,970,275
Authorized Positions by Division						
Fleet Services	6.00	7.50	7.60	-	7.60	7.60
Field Operations Administration	2.75	-	-	-	-	-
Streets	9.00	9.25	9.30	-	9.30	9.30
Solid Waste	13.00	14.25	12.50	-	12.50	12.50
Sanitation-Uncontained	3.00	3.00	4.00	-	4.00	4.00
Recycling, Education and Enforcement	2.00	2.00	2.00	-	2.00	2.00
Green Waste	1.00	1.00	2.00	-	2.00	2.00
Water Distribution	14.25	14.25	14.25	-	14.25	14.25
Water Administration	6.64	6.50	5.80	-	5.80	5.80
Water Resources	1.00	1.00	1.00	-	1.00	1.00
Water Quality	4.00	4.00	4.00	-	4.00	4.00
Wetlands Treatment	2.00	2.00	1.00	-	1.00	1.00
Water Production	5.25	6.75	7.75	-	7.75	7.75
Wastewater Collection	7.25	7.25	7.25	-	7.25	7.25
Wastewater Administration	1.61	1.50	1.80	-	1.80	1.80
Water Reclamation Facility	12.25	12.75	12.75	-	12.75	12.75
Total Authorized FTE	91.00	93.00	93.00	-	7.60	93.00

Public Works

Operating Budget Detail

Fund: General Fund

Division: 101 -5210 - Field Operations Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Personal Services				
5000 Personal Services 3	-	-	-	-
Salaries & Wages	-	-	-	-
Employee Benefits	-	-	-	-
Employee Health & Dental	-	-	-	-
Total Personal Services	-	-	-	-
Contractual Services				
6220 Telephone Service 1	-	-	-	-
6280 Internal Printing/Copy Charges	-	-	-	-
6281 Risk Management Charges 1	-	2,870	-	2,870
6282 Equipment Management Charges	-	-	-	-
6520 Training 1	-	-	-	-
6540 Meeting Expense 1	-	-	-	-
Total Contractual Services	-	2,870	-	2,870
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	-	-	-	-
9863 Transfer Out 603--Equipment Replacement	-	-	-	-
Total Transfers Out	-	-	-	-
Total Field Operations Administration	-	2,870	-	2,870

Division: 101 -5280 - Motor Pool

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6281 Risk Management Charges 1	3,050	2,260	-	2,260
6282 Equipment Management Charges	18,620	18,620	-	18,620
Total Contractual Services	21,670	20,880	-	20,880
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	15,740	11,080	-	11,080
Vehicle Replacement Contribution		11,080		11,080
Total Transfers Out	15,740	11,080	-	11,080
Total Motor Pool	37,410	31,960	-	31,960

Public Works

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -6600 - Streets

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Water Resources Director	0.05	-	-	-
Public Works Director	-	0.05	-	0.05
Field Operations Assistant Director	0.05	-	-	-
Public Works Assistant Director	-	0.05	-	0.05
Streets Supervisor	-	1.00	-	1.00
Street Maintenance Supervisor	1.00	-	-	-
Administrative Assistant	0.15	0.15	-	0.15
Senior Management Assistant	0.05	-	-	-
Senior Management Analyst	-	0.05	-	0.05
Lead Equipment Operator	1.00	1.00	-	1.00
Equipment Operator	7.00	7.00	-	7.00
Total Authorized FTE	9.30	9.30		9.30
Personal Services				
5000 Personal Services	799,370	778,290	-	778,290
<i>Salaries & Wages</i>	<i>561,400</i>	<i>543,060</i>		<i>543,060</i>
<i>Employee Benefits</i>	<i>155,530</i>	<i>156,840</i>		<i>156,840</i>
<i>Employee Health & Dental</i>	<i>82,440</i>	<i>78,390</i>		<i>78,390</i>
Total Personal Services	799,370	778,290	-	778,290
Contractual Services				
6150 Landfill Fees	13,500	13,500	-	13,500
6180 Other Professional Services	20,000	20,000	-	20,000
<i>Dead Animal Pickup</i>		<i>16,000</i>		<i>16,000</i>
<i>Gate Installation/Repair</i>		<i>4,000</i>		<i>4,000</i>
6190 Other Fees	2,000	2,000	-	2,000
<i>Earth Moving Permit</i>		<i>2,000</i>		<i>2,000</i>
6221 Security Services	3,535	3,535	-	3,535
<i>Security Guard Services</i>		<i>915</i>		<i>915</i>
<i>Security Services</i>		<i>2,620</i>		<i>2,620</i>
6230 Electricity	1,000	1,000	-	1,000
6250 Water	20,000	20,000	-	20,000
6280 Internal Printing/Copy Charges	690	690	-	690
6281 Risk Management Charges	60,920	53,760	-	53,760
6282 Equipment Management Charges	212,810	212,810	-	212,810
6300 Contractual Maint./Radio&Comm.	6,300	7,300	-	7,300
<i>Radio System Maintenance - RWC</i>		<i>3,900</i>		<i>3,900</i>
<i>Vehicle GPS</i>		<i>3,400</i>		<i>3,400</i>
6320 Contractual Maint./Building & Grounds	-	-	-	-
6325 Contractual Maint./Technology	5,000	5,000	-	5,000
<i>Asset Management</i>		<i>5,000</i>		<i>5,000</i>

Public Works

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -6600 - Streets

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6500 Memberships 3	1,780	1,780	-	1,780
<i>AZ LTAP</i>		1,500		1,500
<i>Municipal Signal Association</i>		280		280
6520 Training	5,400	5,400	-	5,400
<i>IMSA Certifications</i>		400		400
<i>Training</i>		5,000		5,000
6540 Meeting Expense 1	135	135	-	135
6570 Printing	100	100	-	100
6640 Uniform Rental 1	3,400	3,400	-	3,400
6712 R&M R.O.W. 4	155,295	155,295	-	155,295
<i>Right-of-Way Maintenance Contract</i>		55,700		55,700
<i>ROW Maintenance Contract</i>		79,000		79,000
<i>ROW Maintenance Costs</i>		20,595		20,595
Total Contractual Services	511,865	505,705	-	505,705
Commodities				
7010 General Office Supplies 1	500	500	-	500
7081 Technology Hardware	-	-	-	-
7116 Employee Awards/Recognition Program	200	200	-	200
7200 Uniform Purchase	1,260	1,260	-	1,260
7230 Safety Apparel/Equipment 1	7,000	7,000	-	7,000
7300 Food	1,000	1,000	-	1,000
<i>Ice Delivery</i>		1,000		1,000
7440 Small Tools and Instruments	8,000	8,000	-	8,000
7480 Bldg & Construction Materials	2,000	2,000	-	2,000
<i>Materials & Supplies</i>		2,000		2,000
7710 Street Maintenance Supplies	48,000	47,000	-	47,000
<i>R&M Streets Supplies</i>		47,000		47,000
7712 R.O.W. Maintenance Supplies	43,000	43,000	-	43,000
<i>R.O.W. Maintenance Supplies</i>		23,000		23,000
<i>Weed Spraying Chemicals</i>		20,000		20,000
7715 Sidewalk R&M Supplies 2	15,000	15,000	-	15,000
<i>R&M Sidewalks Supplies</i>		15,000		15,000
Total Commodities	125,960	124,960	-	124,960
Capital Outlay				
8070 Communication Equipment 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Other				
9310 Administrative Indirect Charges	169,940	169,940	-	169,940
<i>Indirect Administrative Charges</i>		169,940		169,940
9330 Facilities Maintenance Charges	31,530	31,530	-	31,530
<i>Facilities Charges</i>		31,530		31,530

Public Works

Operating Budget Detail

Fund: Highway User Revenue Fund

Division: 201 -6600 - Streets

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
Total Other	201,470	201,470	-	201,470
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	203,490	160,980	-	160,980
<i>Vehicle Replacement Contribution</i>		<i>160,980</i>		<i>160,980</i>
9863 Transfer Out 603--Equipment Replacement	2,060	2,140	-	2,140
<i>Technology Replacement Contribution</i>		<i>2,140</i>		<i>2,140</i>
Total Transfers Out	205,550	163,120	-	163,120
Total Streets	1,844,215	1,773,545	-	1,773,545

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9100 - Water Distribution

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Public Works Superintendent	0.25	0.25		0.25
Water Distribution Supervisor	1.00	1.00		1.00
Lead Water Resources Operator	1.00	-		-
Lead Water Distribution Operator	-	1.00		1.00
Senior Water Resources Operator	2.00	-		-
Senior Water Distribution Operator	-	2.00		2.00
Utility Location Specialist	1.00	1.00		1.00
Water Resources Operator	7.00	-		-
Water Distribution Operator	-	7.00		7.00
Water Meter Technician	-	2.00		2.00
Customer Service Technician	2.00	-		-
Total Authorized FTE	14.25	14.25		14.25
Personal Services				
5000 Personal Services 3	1,099,288	1,078,298	-	1,078,298
<i>Salaries & Wages</i>	791,608	770,318		770,318
<i>Employee Benefits</i>	187,450	187,850		187,850
<i>Employee Health & Dental</i>	120,230	120,130		120,130
Total Personal Services	1,099,288	1,078,298	-	1,078,298
Contractual Services				
6100 Finance and Banking Fees 1	15,100	15,100	-	15,100
6150 Landfill Fees	-	-	-	-
6160 Pest Control Service 2	4,800	2,500	-	2,500
<i>Pest Control</i>		2,500		2,500
6180 Other Professional Services	9,990	9,990	-	9,990
6190 Other Fees 2	1,000	1,000	-	1,000
<i>Permit Fees</i>		1,000		1,000
6225 Long Distance Phone Service	2,200	2,200	-	2,200
6280 Internal Printing/Copy Charges	4,280	4,280	-	4,280
6281 Risk Management Charges	62,870	57,100	-	57,100
6282 Equipment Management Charges	117,690	117,690	-	117,690
6300 Contractual Maint./Radio&Comm.	5,487	5,487	-	5,487
<i>ZONAR</i>		5,487		5,487
6325 Contractual Maint./Technology	5,900	5,900	-	5,900
<i>Contract Maintenance</i>		5,900		5,900
6500 Memberships	600	600	-	600

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9100 - Water Distribution

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6520 Training 6	8,250	8,250	-	8,250
<i>Az Water Assoc (AzWA) Annual Conference</i>		1,000		1,000
<i>CPM - Sr. Operator</i>		3,250		3,250
<i>Operation Seminars and Training</i>		500		500
<i>Tri-State Conference</i>		1,000		1,000
<i>Workplace Safety Training</i>		2,500		2,500
6540 Meeting Expense	100	100	-	100
6570 Printing 1	200	200	-	200
6610 Rental Construction Equipment	20,000	10,000	-	10,000
6640 Uniform Rental 1	5,600	5,600	-	5,600
6720 R&M Machinery and Equipment	5,000	8,000	-	8,000
6750 R&M Water Distribution System	40,360	40,050	-	40,050
6980 Bad Debt Expense 1	-	-	-	-
Total Contractual Services	309,427	294,047	-	294,047
Commodities				
7010 General Office Supplies 1	330	330	-	330
7085 Technology Software	1,100	1,000	-	1,000
<i>ITRON meter reading software maintenance agreement</i>		1,000		1,000
7114 Spec Events Supplies/Equip 2	100	100	-	100
<i>Resident Appreciation Night</i>		100		100
7165 Other Equipment	-	-	-	-
7200 Uniform Purchase 1	1,790	1,500	-	1,500
7230 Safety Apparel/Equipment	7,250	7,250	-	7,250
7300 Food 2	2,000	2,000	-	2,000
<i>Ice Delivery</i>		2,000		2,000
7440 Small Tools and Instruments	5,500	5,500	-	5,500
7450 Paint and Painting Supplies 2	500	500	-	500
<i>Paint Supplies</i>		500		500
7490 Water System Supplies	248,155	248,155	-	248,155
<i>Fire Hydrant Supplies</i>		38,000		38,000
<i>Water Distribution System Supplies</i>		210,155		210,155
7495 Meter Equipment 1	350,000	360,000	-	360,000
7710 Street Maintenance Supplies	23,500	23,500	-	23,500
<i>Asphalt</i>		20,000		20,000
<i>Other Street Repair Supplies</i>		3,500		3,500
7990 Other Supplies 1	1,000	1,000	-	1,000
Total Commodities	641,225	650,835	-	650,835
Capital Outlay				
8510 Water System Construction 2	5,000	5,000	-	5,000
<i>Contract Asphalt and Other Street Repair</i>		5,000		5,000
8630 Equipment	-	-	-	-

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9100 - Water Distribution

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Capital Outlay				
8998 Amortization Expense 1	-	-	-	-
8999 Depreciation Expense 1	-	-	-	-
Total Capital Outlay	5,000	5,000	-	5,000
Other				
9310 Administrative Indirect Charges	377,685	377,685	-	377,685
<i>Indirect Administrative Charges</i>		377,685		377,685
Total Other	377,685	377,685	-	377,685
Transfers Out				
9856 Transfer Out 530--Water Replacement	151,840	118,950	-	118,950
<i>Technology Replacement Contribution</i>		44,420		44,420
<i>Vehicle Replacement Contribution</i>		74,530		74,530
Total Transfers Out	151,840	118,950	-	118,950
Total Water Distribution	2,584,465	2,524,815	-	2,524,815

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9110 - Water Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Water Resources Director	0.30	-	-	-
Public Works Director	-	0.30	-	0.30
Field Operations Assistant Director	0.30	-	-	-
Public Works Assistant Director	-	0.30	-	0.30
Engineering Project Manager	-	1.00	-	1.00
Water Resources Project Manager	1.00	-	-	-
Public Works Project Inspector	-	1.00	-	1.00
Public Works Program Coordinator	1.00	-	-	-
PW GIS Technician	1.00	-	-	-
GIS Technician	-	1.00	-	1.00
SCADA Specialist	1.00	-	-	-
SCADA Instrumentation Control Analyst	-	1.00	-	1.00
Administrative Assistant	0.90	0.90	-	0.90
Senior Management Assistant	0.30	-	-	-
Senior Management Analyst	-	0.30	-	0.30
Total Authorized FTE	5.80	5.80		5.80
Personal Services				
5000 Personal Services 3	662,868	651,980	-	651,980
<i>Salaries & Wages</i>	508,338	498,530	-	498,530
<i>Employee Benefits</i>	104,750	104,550	-	104,550
<i>Employee Health & Dental</i>	49,780	48,900	-	48,900
Total Personal Services	662,868	651,980	-	651,980
Contractual Services				
6100 Finance and Banking Fees 1	10,000	10,000	-	10,000
6180 Other Professional Services	203,800	199,440	-	199,440
<i>After Hours Answering Service</i>		9,000	-	9,000
<i>Emergency Preparedness Training Exercises</i>		10,000	-	10,000
<i>Planning, Engineering and Professional Services</i>		146,440	-	146,440
<i>Public Works Safety Committee</i>		1,000	-	1,000
<i>Water Modeling & Model Maintenance Fee</i>		33,000	-	33,000
6190 Other Fees 2	8,540	8,540	-	8,540
<i>ADEQ Certified Operator Fees</i>		8,540	-	8,540
6210 Postage	2,000	2,000	-	2,000
6220 Telephone Service 2	6,130	6,130	-	6,130
<i>Communication Charges</i>		6,130	-	6,130
6221 Security Services	14,480	14,480	-	14,480
<i>Security Guard Services</i>		5,480	-	5,480
<i>Security Services</i>		9,000	-	9,000
6225 Long Distance Phone Service	-	-	-	-
6280 Internal Printing/Copy Charges	4,365	4,365	-	4,365

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9110 - Water Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6281 Risk Management Charges ¹	17,265	15,750	-	15,750
6282 Equipment Management Charges	1,060	1,060	-	1,060
6300 Contractual Maint./Radio&Comm.	-	-	-	-
6320 Contractual Maint./Building & Grounds	-	-	-	-
6325 Contractual Maint./Technology	52,000	52,000	2,500	54,500
<i>Asset Management</i>		30,000		30,000
<i>SCADA Annual Support</i>		15,500		15,500
<i>Utility Rate Model Annual Maintenance</i>		2,500		2,500
<i>Utility Rate Model Annual Maintenance - Carryover</i>			2,500	2,500
<i>Wonderware</i>		4,000		4,000
6500 Memberships	12,000	12,000	-	12,000
<i>American Water Works Association (AWWA)</i>		3,000		3,000
<i>Az Small Utilities Association</i>		1,000		1,000
<i>Other Agency and Individual Memberships</i>		1,500		1,500
<i>WERF</i>		2,500		2,500
<i>WRF</i>		4,000		4,000
6520 Training ⁷	12,245	10,483	-	10,483
<i>American Water Works Association (AWWA) Annual Conference</i>		3,000		3,000
<i>Az Water Assoc (AzWA) Annual Conference</i>		500		500
<i>Computer Applications Training</i>		1,500		1,500
<i>CPM</i>		3,225		3,225
<i>Other Training</i>		1,758		1,758
<i>Tri-State Conference</i>		500		500
6540 Meeting Expense	2,210	2,210	-	2,210
6570 Printing ²	5,500	5,500	-	5,500
<i>Printing</i>		500		500
<i>Water Supply Awareness Materials</i>		5,000		5,000
6580 Publication of Legal Notices	1,340	1,340	-	1,340
6595 Sponsorships ¹	-	-	-	-
6720 R&M Machinery and Equipment	-	-	-	-
6820 R&M Communication Equipment	100,000	1	-	1
<i>SCADA upgrades, repair, maintenance (moved to 501-9122)</i>		1		1
Total Contractual Services	452,935	345,299	2,500	347,799
Commodities				
7010 General Office Supplies ¹	11,040	11,040	-	11,040
7080 Office Equipment	500	500	-	500
7081 Technology Hardware ¹	-	-	-	-
7085 Technology Software	13,000	15,000	-	15,000
<i>Scada Firewall Software</i>		13,000		13,000
<i>Software</i>		2,000		2,000

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9110 - Water Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7114 Spec Events Supplies/Equip	1,165	1,165	-	1,165
<i>Resident Appreciation Night</i>		300		300
<i>Water Supply Awareness Materials</i>		865		865
7116 Employee Awards/Recognition Program	1,250	1,250	-	1,250
7140 Furnishings	500	500	-	500
7230 Safety Apparel/Equipment	-	-	-	-
7990 Other Supplies	-	-	-	-
Total Commodities	27,455	29,455	-	29,455
Capital Outlay				
8011 Technology - Software	-	-	37,500	37,500
<i>Utility Rate Model - Carryover</i>			37,500	37,500
8520 Water Sys. Improve/Major Main.	250,000	250,000	-	250,000
<i>Citywide Water System Improvements</i>		250,000		250,000
Total Capital Outlay	250,000	250,000	37,500	287,500
Other				
9310 Administrative Indirect Charges	479,670	479,670	-	479,670
<i>Indirect Administrative Charges</i>		479,670		479,670
9330 Facilities Maintenance Charges	86,980	86,980	-	86,980
<i>Facilities Charges</i>		86,980		86,980
Total Other	566,650	566,650	-	566,650
Debt Service				
9410 Bond Redemption	32,600	33,890	-	33,890
9420 Bond Interest Payments	3,800	2,095	-	2,095
Total Debt Service	36,400	35,985	-	35,985
Transfers Out				
9852 Transfer Out 514--Water Development	-	-	3,000,000	3,000,000
<i>Transfer Out Water Construction</i>			3,000,000	3,000,000
9856 Transfer Out 530--Water Replacement	20,380	27,550	-	27,550
<i>Technology Replacement Contribution</i>		27,550		27,550
Total Transfers Out	20,380	27,550	3,000,000	3,027,550
Contingency				
9900 Contingency	-	-	1,000,000	1,000,000
Total Contingency	-	-	1,000,000	1,000,000
Total Water Administration	2,016,688	1,906,919	4,040,000	5,946,919

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9112 - Water Resources

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Water Resources Manager	1.00	1.00		1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services 3	119,430	128,350	-	128,350
<i>Salaries & Wages</i>	98,540	99,480		99,480
<i>Employee Benefits</i>	19,900	20,440		20,440
<i>Employee Health & Dental</i>	990	8,430		8,430
Total Personal Services	119,430	128,350	-	128,350
Contractual Services				
6060 Attorney Fees 3	45,000	45,000	-	45,000
<i>Engelman Berger</i>		20,000		20,000
<i>Litchfield Park for PGA Superfund Plume</i>		25,000		25,000
6180 Other Professional Services	17,000	17,000	-	17,000
<i>SRP Meter Calibrations</i>		17,000		17,000
6190 Other Fees 2	2,900	2,900	-	2,900
<i>License and Fees</i>		2,900		2,900
6225 Long Distance Phone Service	500	500	-	500
<i>Long Distance</i>		500		500
6275 NAUSP 2	50,000	50,000	-	50,000
<i>NAUSP Operations and Maintenance Fees</i>		50,000		50,000
6280 Internal Printing/Copy Charges	380	380	-	380
6281 Risk Management Charges 1	11,890	11,360	-	11,360
6282 Equipment Management Charges	1,960	1,960	-	1,960
6350 C.A.P. Purch. Water & DWR Fee	1,491,000	1,491,000	-	1,491,000
<i>CAP M&I and Excess Water Purchases</i>		1,295,000		1,295,000
<i>Nature Conservancy/Watershed Protection</i>		5,000		5,000
<i>SRP Water, Delivery and Shareholder Fees</i>		191,000		191,000
6500 Memberships	73,000	77,360	-	77,360
<i>AMWUA Membership</i>		72,360		72,360
<i>Memberships</i>		1,000		1,000
<i>West Valley Water Assoc. Dues</i>		4,000		4,000
6520 Training 1	700	700	-	700
6540 Meeting Expense 1	150	150	-	150
Total Contractual Services	1,694,480	1,698,310	-	1,698,310
Other				
9310 Administrative Indirect Charges	28,780	28,780	-	28,780
<i>Indirect Administrative Charges</i>		28,780		28,780
Total Other	28,780	28,780	-	28,780

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9112 - Water Resources

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
9856 Transfer Out 530--Water Replacement	4,330	4,390	-	4,390
<i>Technology Replacement Contribution</i>		2,140		2,140
<i>Vehicle Replacement Contribution</i>		2,250		2,250
Total Transfers Out	4,330	4,390	-	4,390
Total Water Resources	1,847,020	1,859,830	-	1,859,830

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9115 - Water Quality

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Water Resources Analyst	1.00	-	-	-
Water Quality & Compliance Supervisor	-	1.00	-	1.00
Environmental Coordinator	-	1.00	-	1.00
Regulatory Compliance Coordinator-Cross Connection	1.00	-	-	-
Water Conservation Coordinator	-	1.00	-	1.00
Water Conservation and Education Specialist	1.00	-	-	-
Environmental Technician	1.00	1.00	-	1.00
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services	365,170	371,400	-	371,400
<i>Salaries & Wages</i>	<i>277,160</i>	<i>272,750</i>		<i>272,750</i>
<i>Employee Benefits</i>	<i>64,120</i>	<i>64,930</i>		<i>64,930</i>
<i>Employee Health & Dental</i>	<i>23,890</i>	<i>33,720</i>		<i>33,720</i>
Total Personal Services	365,170	371,400	-	371,400
Contractual Services				
6120 Laboratory Fees	45,000	45,000	-	45,000
6180 Other Professional Services	28,200	28,200	-	28,200
<i>Conservation Programming</i>		<i>28,200</i>		<i>28,200</i>
6190 Other Fees	16,000	15,053	-	15,053
<i>ADEQ Certifications</i>		<i>5,000</i>		<i>5,000</i>
<i>State and County Permitting Fees (ADEQ, ADWR, Dept. of Health Svcs, etc.)</i>		<i>10,053</i>		<i>10,053</i>
6210 Postage	500	500	-	500
<i>Water Conservation Mailings</i>		<i>500</i>		<i>500</i>
6220 Telephone Service	560	560	-	560
<i>Communication Charges</i>		<i>560</i>		<i>560</i>
6225 Long Distance Phone Service	-	-	-	-
6280 Internal Printing/Copy Charges	6,720	6,720	-	6,720
6281 Risk Management Charges	8,340	8,120	-	8,120
6282 Equipment Management Charges	8,130	8,130	-	8,130
6300 Contractual Maint./Radio&Comm.	-	947	-	947
<i>Contractual Maint./Radio & Comm</i>		<i>947</i>		<i>947</i>
6325 Contractual Maint./Technology	36,000	36,000	-	36,000
<i>Compliance Management Software Maintenance</i>		<i>36,000</i>		<i>36,000</i>
6500 Memberships	9,500	9,500	-	9,500
<i>Other Memberships</i>		<i>1,000</i>		<i>1,000</i>
<i>Tap Into Quality</i>		<i>1,500</i>		<i>1,500</i>
<i>Water Use It Wisely</i>		<i>7,000</i>		<i>7,000</i>
6520 Training	7,000	7,000	-	7,000
6540 Meeting Expense	-	-	-	-

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9115 - Water Quality

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6570 Printing 5	25,500	25,500	-	25,500
<i>Consumer Confidence Report</i>		18,000		18,000
<i>Other Material</i>		2,500		2,500
<i>Reduced Approps for contribution to Graphics Designer</i>		(3,000)		(3,000)
<i>Water Conservation Materials/Graphics</i>		8,000		8,000
6580 Publication of Legal Notices	150	150	-	150
Total Contractual Services	191,600	191,380	-	191,380
Commodities				
7040 Books and Pamphlets 1	1,000	1,000	-	1,000
7081 Technology Hardware	-	550	-	550
<i>Software</i>		550		550
7085 Technology Software 2	700	150	-	150
<i>Hardware</i>		150		150
7114 Spec Events Supplies/Equip	5,000	5,000	-	5,000
<i>Special Events Supplies/Equip</i>		5,000		5,000
7150 Testing Materials/Lab Supplies	2,000	5,500	-	5,500
7200 Uniform Purchase	500	500	-	500
7230 Safety Apparel/Equipment 1	1,000	1,000	-	1,000
7410 Parts	8,350	14,850	-	14,850
<i>Backflow Parts</i>		14,850		14,850
7440 Small Tools and Instruments	-	-	-	-
7490 Water System Supplies	5,270	5,270	-	5,270
7991 Water Conservation Supplies	5,000	5,000	-	5,000
<i>Rebates</i>		5,000		5,000
Total Commodities	28,820	38,820	-	38,820
Other				
9310 Administrative Indirect Charges	36,130	36,130	-	36,130
<i>Indirect Administrative Charges</i>		36,130		36,130
Total Other	36,130	36,130	-	36,130
Transfers Out				
9856 Transfer Out 530--Water Replacement	7,890	6,470	-	6,470
<i>Technology Replacement Contribution</i>		4,390		4,390
<i>Vehicle Replacement Contribution</i>		2,080		2,080
Total Transfers Out	7,890	6,470	-	6,470
Total Water Quality	629,610	644,200	-	644,200

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9119 - Wetlands Treatment

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Water Recharge & Wetlands Operator	1.00	1.00		1.00
Total Authorized FTE	1.00	1.00		1.00
Personal Services				
5000 Personal Services 3	62,850	64,240	-	64,240
<i>Salaries & Wages</i>	46,430	44,750		44,750
<i>Employee Benefits</i>	11,130	11,060		11,060
<i>Employee Health & Dental</i>	5,290	8,430		8,430
Total Personal Services	62,850	64,240	-	64,240
Contractual Services				
6180 Other Professional Services 2	4,560	4,560	-	4,560
<i>Diving Services</i>		4,560		4,560
6190 Other Fees	8,500	8,500	-	8,500
<i>APP annual fee</i>		8,500		8,500
6280 Internal Printing/Copy Charges	30	30	-	30
6281 Risk Management Charges	3,280	2,500	-	2,500
6282 Equipment Management Charges	16,520	16,520	-	16,520
6500 Memberships	150	300	-	300
<i>Az Water Assoc. & Other</i>		300		300
6520 Training 4	2,000	5,000	-	5,000
<i>ADEQ Certification Training</i>		500		500
<i>Other Training</i>		4,000		4,000
<i>Workplace Safety Training</i>		500		500
6570 Printing	1,000	1,000	-	1,000
6640 Uniform Rental 1	600	600	-	600
6745 R&M Wetlands 2	14,600	14,600	-	14,600
<i>R&M - Recharge Basin Grading & Shoreline Maintenance</i>		14,600		14,600
Total Contractual Services	51,240	53,610	-	53,610
Commodities				
7081 Technology Hardware 1	-	-	-	-
7150 Testing Materials/Lab Supplies	3,500	-	-	-
7155 Chemicals 2	1,500	1,500	-	1,500
<i>Chemicals for Algal and Larval Mitigation</i>		1,500		1,500
7157 Wetlands Fish Stocking	27,560	24,410	-	24,410
7165 Other Equipment 1	-	-	-	-
7200 Uniform Purchase	300	300	-	300
7230 Safety Apparel/Equipment 1	500	500	-	500
7410 Parts	3,000	3,000	-	3,000
7440 Small Tools and Instruments	4,100	4,100	-	4,100
7450 Paint and Painting Supplies	500	500	-	500
7690 Traffic Signs 2	5,000	5,000	-	5,000
<i>Wetland Signs</i>		5,000		5,000

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9119 - Wetlands Treatment

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7699 Non-Regulatory Signs 1	-	-	-	-
Total Commodities	45,960	39,310	-	39,310
Other				
9310 Administrative Indirect Charges	30,250	30,250	-	30,250
<i>Indirect Administrative Charges</i>		30,250		30,250
Total Other	30,250	30,250	-	30,250
Transfers Out				
9856 Transfer Out 530--Water Replacement	9,260	4,140	-	4,140
<i>Technology Replacement Contribution</i>		2,140		2,140
<i>Vehicle Replacement Contribution</i>		2,000		2,000
Total Transfers Out	9,260	4,140	-	4,140
Total Wetlands Treatment	199,560	191,550	-	191,550

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9122 - Water Production

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Public Works Superintendent	0.25	0.25		0.25
Water Production Supervisor	1.00	-		-
Water Production & Treatment Supervisor	-	1.00		1.00
Water Production and Treatment Lead	-	1.00		1.00
Senior Water Production Operator	1.00	-		-
SCADA Technician	0.50	0.50		0.50
Water Treatment Operator III	2.00	-		-
Senior Water Production & Treatment Operator	-	2.00		2.00
Senior Water Resources Mechanic	1.00	-		-
Senior Water Production Mechanic	-	1.00		1.00
Water Treatment Operator I	2.00	-		-
Water Production & Treatment Operator	-	2.00		2.00
Total Authorized FTE	7.75	7.75		7.75
Personal Services				
5000 Personal Services	727,550	733,590	-	733,590
<i>Salaries & Wages</i>	<i>539,490</i>	<i>538,410</i>		<i>538,410</i>
<i>Employee Benefits</i>	<i>126,440</i>	<i>129,850</i>		<i>129,850</i>
<i>Employee Health & Dental</i>	<i>61,620</i>	<i>65,330</i>		<i>65,330</i>
Total Personal Services	727,550	733,590	-	733,590
Contractual Services				
6120 Laboratory Fees	18,000	20,000	-	20,000
<i>Laboratory Fees</i>		<i>7,000</i>		<i>7,000</i>
<i>Quality Control Sampling</i>		<i>13,000</i>		<i>13,000</i>
6160 Pest Control Service	1,000	500	-	500
<i>Pest Control Services</i>		<i>500</i>		<i>500</i>
6180 Other Professional Services	250,000	250,000	-	250,000
<i>Annual CO2 System maintenance</i>		<i>5,000</i>		<i>5,000</i>
<i>Arsenic/Nitrate Brine Disposal</i>		<i>245,000</i>		<i>245,000</i>
6190 Other Fees	6,300	7,500	-	7,500
<i>Licenses and Fees</i>		<i>7,500</i>		<i>7,500</i>
6225 Long Distance Phone Service	2,500	2,500	-	2,500
<i>Long Distance/Cell Phone Service</i>		<i>2,500</i>		<i>2,500</i>
6230 Electricity	1,370,000	1,370,000	-	1,370,000
6250 Water	7,000	7,000	-	7,000
6280 Internal Printing/Copy Charges	390	390	-	390
6281 Risk Management Charges	30,210	30,530	-	30,530
6282 Equipment Management Charges	40,650	40,650	-	40,650
6300 Contractual Maint./Radio&Comm.	3,500	2,500	-	2,500
<i>Vehicle GPS</i>		<i>2,500</i>		<i>2,500</i>

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9122 - Water Production

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6320 Contractual Maint./Building & Grounds	45,000	25,000	-	25,000
<i>Landscape Maintenance - City Contract</i>		25,000		25,000
6325 Contractual Maint./Technology	-	-	-	-
6500 Memberships 2	250	250	-	250
<i>Az Water Association (AzWA)</i>		250		250
6520 Training	9,000	9,000	-	9,000
<i>Training</i>		7,500		7,500
<i>Training/Certifications</i>		1,500		1,500
6580 Publication of Legal Notices 2	800	800	-	800
<i>IFB and Project Legal Notices</i>		800		800
6610 Rental Construction Equipment	19,000	16,035	-	16,035
<i>Rain for Rent / A to Z Rentals</i>		16,035		16,035
6640 Uniform Rental 1	4,000	4,000	-	4,000
6650 Other Rents	-	-	-	-
6720 R&M Machinery and Equipment	21,435	19,000	-	19,000
<i>Generator Testing</i>		16,000		16,000
<i>SRP Large Meter Testing</i>		3,000		3,000
6730 R&M Buildings	5,000	5,000	-	5,000
6740 R&M Wells 5	426,555	426,555	-	426,555
<i>Contract Electrician, Inst., and Other Trades</i>		25,055		25,055
<i>On-Site- Chlorine Generation System replacement program</i>		150,000		150,000
<i>R&M Air Conditioning</i>		25,000		25,000
<i>R&M Bulk Chemical Tank Replacement</i>		30,000		30,000
<i>R&M Wells</i>		196,500		196,500
6820 R&M Communication Equipment	1	100,000	-	100,000
<i>Moved from Water Admin 501-9110</i>		100,000		100,000
Total Contractual Services	2,260,591	2,337,210	-	2,337,210
Commodities				
7010 General Office Supplies 1	400	400	-	400
7060 Janitorial Supplies	500	500	-	500
7080 Office Equipment 1	-	-	-	-
7081 Technology Hardware	3,000	3,000	-	3,000
<i>Technology-Hardware</i>		3,000		3,000
7085 Technology Software 2	1	1	-	1
<i>SCADA Firewall Software</i>		1		1
7155 Chemicals	53,000	60,000	-	60,000
<i>Carbon Dioxide</i>		15,000		15,000
<i>Ferric Chloride</i>		13,000		13,000
<i>On-site Chlorine Generation - "Container/Packaged" Coarse Salt</i>		16,000		16,000
<i>Sodium Hydroxide</i>		16,000		16,000

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9122 - Water Production

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7158 Chemicals for Nitrate Treatment	140,000	160,000	-	160,000
<i>"Bulk/Blown In" Coarse Salt</i>		160,000		160,000
7200 Uniform Purchase	800	800	-	800
7230 Safety Apparel/Equipment 1	3,500	3,500	-	3,500
7300 Food	600	600	-	600
<i>Ice Delivery</i>		600		600
7420 Fuel 2	8,000	4,000	-	4,000
<i>Generator Fuel</i>		4,000		4,000
7425 Oil & Lubricants	2,500	5,000	-	5,000
<i>Oils & Lubricants</i>		5,000		5,000
7430 Tires, Tubes and Batteries 2	3,800	3,000	-	3,000
<i>Tires, Lubes, Batteries</i>		3,000		3,000
7440 Small Tools and Instruments	2,500	500	-	500
7470 Electrical Supplies 1	-	-	-	-
7490 Water System Supplies	218,000	218,000	-	218,000
<i>Electrical and Motor Parts/Supplies</i>		12,000		12,000
<i>Mechanical and Pump Parts/Supplies</i>		54,000		54,000
<i>Treatment Equipment Parts/Supplies</i>		65,000		65,000
<i>Water System Supplies</i>		87,000		87,000
7990 Other Supplies 1	2,000	1,000	-	1,000
Total Commodities	438,601	460,301	-	460,301
Capital Outlay				
8012 Technology - Hardware 2	3,000	3,000	-	3,000
<i>Technology Hardware</i>		3,000		3,000
8070 Communication Equipment	15,000	15,000	-	15,000
8520 Water Sys. Improve/Major Main.	60,000	60,000	-	60,000
<i>Replacement Pumps/Motors</i>		10,000		10,000
<i>Reservoir Tank Inspection & Repairs</i>		50,000		50,000
8630 Equipment 1	-	-	-	-
Total Capital Outlay	78,000	78,000	-	78,000
Other				
9310 Administrative Indirect Charges	118,090	118,090	-	118,090
<i>Indirect Administrative Charges</i>		118,090		118,090
Total Other	118,090	118,090	-	118,090
Transfers Out				
9856 Transfer Out 530--Water Replacement	107,630	95,320	-	95,320
<i>Technology Replacement Contribution</i>		81,900		81,900
<i>Vehicle Replacement Contribution</i>		13,420		13,420
Total Transfers Out	107,630	95,320	-	95,320
Total Water Production	3,730,462	3,822,511	-	3,822,511

Public Works

Operating Budget Detail

Fund: Water Operations

Division: 501 -9230 - Water Reclamation Facility

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
9310 Administrative Indirect Charges	150	150	-	150
<i>Indirect Administrative Charges</i>		150		150
Total Other	150	150	-	150
Total Water Reclamation Facility	150	150	-	150

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9110 - Water Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
9310 Administrative Indirect Charges	70	70	-	70
<i>Indirect Administrative Charges</i>		70		70
Total Other	70	70	-	70
Total Water Administration	70	70	-	70

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9200 - Wastewater Collection

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Public Works Superintendent	0.25	0.25		0.25
Wastewater Collections Supervisor	-	1.00		1.00
Operations and Service Manager - Collections	1.00	-		-
Lead Water Resources Operator	1.00	-		-
Senior Water Resources Operator	2.00	-		-
Senior Wastewater Collections Operator	-	2.00		2.00
Lead Wastewater Collections Operator	-	1.00		1.00
Wastewater Collections Operator	-	2.00		2.00
Water Resources Mechanic	1.00	-		-
Mechanic	-	1.00		1.00
Water Resources Operator	2.00	-		-
Total Authorized FTE	7.25	7.25		7.25
Personal Services				
5000 Personal Services	630,750	639,230	-	639,230
Salaries & Wages	465,780	464,960		464,960
Employee Benefits	110,100	113,150		113,150
Employee Health & Dental	54,870	61,120		61,120
Total Personal Services	630,750	639,230	-	639,230
Contractual Services				
6160 Pest Control Service	7,000	5,000	-	5,000
Pest Control Services		5,000		5,000
6180 Other Professional Services	8,500	-	-	-
6190 Other Fees	1,350	1,350	-	1,350
Maricopa County Air Quality Permits 3 generators		1,050		1,050
Non-Hazardous Hauling		300		300
6230 Electricity	135,000	135,000	-	135,000
6240 Gas	1,500	1,500	-	1,500
Operating costs for lift stations		1,500		1,500
6250 Water	20,000	20,000	-	20,000
Operating Costs for Lift Stations		20,000		20,000
6280 Internal Printing/Copy Charges	1,020	1,020	-	1,020
6281 Risk Management Charges	40,210	31,460	-	31,460
6282 Equipment Management Charges	75,520	75,520	-	75,520
6300 Contractual Maint./Radio&Comm.	10,000	10,000	-	10,000
Communications Equipment for lift stations		7,900		7,900
Vehicle GPS		2,100		2,100
6325 Contractual Maint./Technology	6,400	5,000	-	5,000
CCTV Maintenance		5,000		5,000

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9200 - Wastewater Collection

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6520 Training 6	7,800	7,800	-	7,800
<i>Az Water Assoc (AzWA) Annual Conference</i>		1,000		1,000
<i>NASCO Certification Training</i>		2,800		2,800
<i>Other Seminars/Conferences</i>		2,000		2,000
<i>Tri-State Conference</i>		1,000		1,000
<i>Workplace Safety Training</i>		1,000		1,000
6580 Publication of Legal Notices	340	340	-	340
6610 Rental Construction Equipment	3,500	4,500	-	4,500
<i>Barricade Service</i>		4,500		4,500
6640 Uniform Rental	2,700	2,700	-	2,700
6650 Other Rents 1	-	1,000	-	1,000
<i>Emergency Backup Equipment</i>		1,000		1,000
6720 R&M Machinery and Equipment	25,000	30,000	-	30,000
6780 Wastewater Collection System	40,000	40,000	-	40,000
6791 Sewer Line Maintenance	18,000	20,000	-	20,000
<i>CCTV Services</i>		10,000		10,000
<i>Vactor Services</i>		10,000		10,000
6820 R&M Communication Equipment	-	11,000	-	11,000
<i>R&M Comm Equpt SCADA</i>		11,000		11,000
Total Contractual Services	403,840	403,190	-	403,190
Commodities				
7010 General Office Supplies 1	460	460	-	460
7085 Technology Software	800	800	-	800
7114 Spec Events Supplies/Equip 2	200	200	-	200
<i>Resident Appreciation Night</i>		200		200
7155 Chemicals	210,000	210,000	-	210,000
<i>Coarse Salt</i>		3,000		3,000
<i>Hydrogen Peroxide 27%</i>		207,000		207,000
7200 Uniform Purchase 1	1,000	2,000	-	2,000
7230 Safety Apparel/Equipment	7,500	6,500	-	6,500
7300 Food 2	700	700	-	700
<i>Ice Delivery</i>		700		700
7410 Parts	116,425	116,425	-	116,425
<i>PM Materials & Supplies/Services</i>		45,000		45,000
<i>Wastewater Collection Parts/Supplies</i>		71,425		71,425
7440 Small Tools and Instruments	6,000	4,500	-	4,500
7990 Other Supplies 1	-	-	-	-
Total Commodities	343,085	341,585	-	341,585
Capital Outlay				
8620 Sewer Sys. Improve/Major Main.	200,000	200,000	-	200,000
<i>Manhole Rehabilitation</i>		100,000		100,000
<i>Sewer System Improvement/Major Maintenance</i>		100,000		100,000

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9200 - Wastewater Collection

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Capital Outlay				
Total Capital Outlay	200,000	200,000	-	200,000
Other				
9310 Administrative Indirect Charges	350,303	350,303	-	350,303
<i>Indirect Administrative Charges</i>		350,303		350,303
Total Other	350,303	350,303	-	350,303
Transfers Out				
9857 Transfer Out 531--Sewer Replacement	199,860	160,780	-	160,780
<i>Technology Replacement Contribution</i>		8,420		8,420
<i>Vehicle Replacement Contribution</i>		152,360		152,360
Total Transfers Out	199,860	160,780	-	160,780
Total Wastewater Collection	2,127,838	2,095,088	-	2,095,088

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9210 - Wastewater Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Water Resources Director	0.30	-	-	-
Public Works Director	-	0.30	-	0.30
Field Operations Assistant Director	0.30	-	-	-
Public Works Assistant Director	-	0.30	-	0.30
Administrative Assistant	0.90	0.90	-	0.90
Senior Management Assistant	0.30	-	-	-
Senior Management Analyst	-	0.30	-	0.30
Total Authorized FTE	1.80	1.80		1.80
Personal Services				
5000 Personal Services 3	203,080	202,170	-	202,170
<i>Salaries & Wages</i>	157,540	155,270	-	155,270
<i>Employee Benefits</i>	31,810	31,720	-	31,720
<i>Employee Health & Dental</i>	13,730	15,180	-	15,180
Total Personal Services	203,080	202,170	-	202,170
Contractual Services				
6100 Finance and Banking Fees 2	15,000	15,000	-	15,000
<i>Finance & Banking Fees</i>		5,000	-	5,000
<i>Finance and Banking Fees</i>		10,000	-	10,000
6180 Other Professional Services	79,885	79,885	-	79,885
<i>Communications and Automation Planning Services</i>		5,000	-	5,000
<i>Planning, Engineering and Professional Services</i>		43,885	-	43,885
<i>Public Works Safety Committee</i>		1,000	-	1,000
<i>SCADA, Security, Emergency Preparedness Planning Services</i>		10,000	-	10,000
<i>Sewer Modeling & Model Maintenance</i>		20,000	-	20,000
6190 Other Fees 3	3,000	3,000	-	3,000
<i>ADEQ Certified Operator Fees</i>		2,000	-	2,000
<i>Licenses & Fees</i>		1,000	-	1,000
6220 Telephone Service	850	850	-	850
<i>Communication Charges</i>		850	-	850
6221 Security Services 3	15,480	15,480	-	15,480
<i>Security Guard Services</i>		13,480	-	13,480
<i>Security System Monitoring</i>		2,000	-	2,000
6280 Internal Printing/Copy Charges	3,565	3,565	-	3,565
6281 Risk Management Charges 1	6,435	5,410	-	5,410
6325 Contractual Maint./Technology	42,500	42,500	2,500	45,000
<i>Asset Management Support</i>		22,000	-	22,000
<i>SCADA Annual Support</i>		18,000	-	18,000
<i>Utility Rate Model Annual Maintenance</i>		2,500	-	2,500
<i>Utility Rate Model Annual Maintenance - Carryover</i>			2,500	2,500
6500 Memberships 1	2,000	2,000	-	2,000

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9210 - Wastewater Administration

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6520 Training	7,020	7,020	-	7,020
<i>ADEQ Certification Training</i>		500		500
<i>Computer Applications Training</i>		1,000		1,000
<i>Other Training</i>		4,500		4,500
<i>Training</i>		1,020		1,020
6540 Meeting Expense	210	210	-	210
6570 Printing	3,400	3,400	-	3,400
<i>Printing</i>		500		500
<i>Water Supply Awareness materials</i>		2,900		2,900
6820 R&M Communication Equipment	39,000	-	-	-
Total Contractual Services	218,345	178,320	2,500	180,820
Commodities				
7010 General Office Supplies	490	490	-	490
7080 Office Equipment	1,000	1,000	-	1,000
7200 Uniform Purchase	500	500	-	500
Total Commodities	1,990	1,990	-	1,990
Capital Outlay				
8011 Technology - Software	-	-	37,500	37,500
<i>Utility Rate Model - Carryover</i>			37,500	37,500
Total Capital Outlay	-	-	37,500	37,500
Other				
9310 Administrative Indirect Charges	139,810	139,810	-	139,810
<i>Indirect Administrative Charges</i>		139,810		139,810
9330 Facilities Maintenance Charges	86,970	86,970	-	86,970
<i>Facilities Charges</i>		86,970		86,970
Total Other	226,780	226,780	-	226,780
Debt Service				
9410 Bond Redemption	693,700	904,290	-	904,290
9420 Bond Interest Payments	-	341,140	-	341,140
Total Debt Service	693,700	1,245,430	-	1,245,430
Transfers Out				
9851 Transfer Out 513--Sewer Development	-	-	1,500,000	1,500,000
<i>Transfer Out Sewer Development</i>			1,500,000	1,500,000
9857 Transfer Out 531--Sewer Replacement	10,970	8,250	-	8,250
<i>Technology Replacement Contribution</i>		8,250		8,250
Total Transfers Out	10,970	8,250	1,500,000	1,508,250
Contingency				
9900 Contingency	-	-	1,000,000	1,000,000
Total Contingency	-	-	1,000,000	1,000,000
Total Wastewater Administration	1,354,865	1,862,940	2,540,000	4,402,940

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9222 - Wastewater Lift Stations

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6250 Water	-	-	-	-
Total Contractual Services	-	-	-	-
Other				
9310 Administrative Indirect Charges	3,080	3,080	-	3,080
<i>Indirect Administrative Charges</i>		3,080		3,080
Total Other	3,080	3,080	-	3,080
Total Wastewater Lift Stations	3,080	3,080	-	3,080

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9230 - Water Reclamation Facility

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Public Works Superintendent	0.25	0.25		0.25
Water Reclamation Facility Supervisor	1.00	1.00		1.00
Senior Water Reclamation Operator	-	3.00		3.00
Water Reclamation Facility Operator III	3.00	-		-
Environmental Coordinator	1.00	1.00		1.00
Water Reclamation Facility Mechanic	-	1.00		1.00
Utility Maintenance Mechanic	1.00	-		-
Senior Water Reclamation Facility Operator	1.00	-		-
Lead Water Reclamation Operator	-	1.00		1.00
SCADA Technician	0.50	0.50		0.50
Senior Water Reclamation Mechanic	-	1.00		1.00
Senior Water Resources Mechanic	1.00	-		-
Electrician	-	1.00		1.00
Public Works Electrician	1.00	-		-
Water Reclamation Operator	-	3.00		3.00
Water Reclamation Facility Operator	3.00	-		-
Total Authorized FTE	12.75	12.75		12.75
Personal Services				
5000 Personal Services	1,069,340	1,089,140	-	1,089,140
<i>Salaries & Wages</i>	791,710	791,520		791,520
<i>Employee Benefits</i>	184,870	190,140		190,140
<i>Employee Health & Dental</i>	92,760	107,480		107,480
Total Personal Services	1,069,340	1,089,140	-	1,089,140
Contractual Services				
6120 Laboratory Fees	67,500	62,500	-	62,500
<i>Digester Gas Sampling Fees</i>		4,000		4,000
<i>Legend</i>		50,000		50,000
<i>Wet Testing</i>		8,500		8,500
6160 Pest Control Service	3,000	3,000	-	3,000
<i>Pest Control</i>		3,000		3,000
6180 Other Professional Services	175,000	175,000	-	175,000
<i>Sludge and Biosolids Hauling</i>		175,000		175,000
6190 Other Fees	30,250	30,250	-	30,250
<i>ADEQ Annual Pre-Treatment Program</i>		3,000		3,000
<i>Aquifer Protection</i>		6,000		6,000
<i>AZ NPDES</i>		15,000		15,000
<i>Maricopa County Air Quality Permits</i>		4,000		4,000
<i>Maricopa County WTP Works Permit</i>		2,100		2,100
<i>Septic Hauler</i>		150		150
6210 Postage	2,500	2,500	-	2,500

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9230 - Water Reclamation Facility

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6221 Security Services 2	3,300	1,000	-	1,000
<i>Security Monitoring</i>		1,000		1,000
6225 Long Distance Phone Service	5,000	4,000	-	4,000
<i>Long Distance/Cell Phone Service</i>		4,000		4,000
6230 Electricity 1	650,000	650,000	-	650,000
6250 Water	32,000	32,000	-	32,000
6280 Internal Printing/Copy Charges	5,690	5,690	-	5,690
6281 Risk Management Charges	72,120	77,240	-	77,240
6282 Equipment Management Charges	13,470	13,470	-	13,470
6300 Contractual Maint./Radio&Comm.	600	1,200	-	1,200
<i>Vehicle GPS system</i>		1,200		1,200
6320 Contractual Maint./Building & Grounds	10,000	7,200	-	7,200
6500 Memberships	1,050	1,050	-	1,050
6520 Training 6	8,900	8,900	-	8,900
<i>Az Water Assoc (AzWA) Annual Conference</i>		2,000		2,000
<i>Industrial Pre-Treatment</i>		2,000		2,000
<i>Other Training</i>		1,700		1,700
<i>Tri-State Conference</i>		1,700		1,700
<i>Workplace Safety Training</i>		1,500		1,500
6540 Meeting Expense	500	500	-	500
6570 Printing 1	200	200	-	200
6580 Publication of Legal Notices	1,000	500	-	500
6610 Rental Construction Equipment	5,000	5,000	-	5,000
<i>A to Z Rentals</i>		5,000		5,000
6640 Uniform Rental	5,000	5,000	-	5,000
6720 R&M Machinery and Equipment	8,500	10,150	-	10,150
<i>Generator Maintenance</i>		10,150		10,150
6730 R&M Buildings	12,000	8,000	-	8,000
6770 R&M Other 5	155,000	155,000	-	155,000
<i>Industrial Pre-Treatment Equipment</i>		5,000		5,000
<i>Pump Parts, Bowls, Impeller, etc.</i>		80,000		80,000
<i>WRF Electrical Components</i>		25,000		25,000
<i>WRF Electrical Motors</i>		45,000		45,000
6820 R&M Communication Equipment	-	30,000	-	30,000
<i>R&M Com Eqpt - SCADA</i>		30,000		30,000
6980 Bad Debt Expense 1	-	-	-	-
Total Contractual Services	1,267,580	1,289,350	-	1,289,350
Commodities				
7010 General Office Supplies 2	1,000	1,000	-	1,000
<i>Reclamation Facility</i>		1,000		1,000
7040 Books and Pamphlets	1,000	1,000	-	1,000
<i>Certification Manuals and Books</i>		1,000		1,000

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9230 - Water Reclamation Facility

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7060 Janitorial Supplies 1	500	500	-	500
7085 Technology Software	1,500	1,500	-	1,500
7150 Testing Materials/Lab Supplies	35,000	38,000	-	38,000
<i>Process Control</i>		20,000		20,000
<i>Testing Materials/Lab Supplies</i>		18,000		18,000
7155 Chemicals	630,000	630,000	-	630,000
<i>Chemicals</i>		80,000		80,000
<i>Polymers (Dewatering)</i>		150,000		150,000
<i>Sodium Bisulfite (Dechlorination)</i>		100,000		100,000
<i>Sodium Hypochlorite (Disinfection/Odor Control)</i>		300,000		300,000
7200 Uniform Purchase 1	1,000	1,100	-	1,100
7230 Safety Apparel/Equipment	5,250	6,000	-	6,000
7300 Food 2	2,500	1,500	-	1,500
<i>Food / Ice Delivery</i>		1,500		1,500
7410 Parts	20,000	30,000	-	30,000
7420 Fuel 2	3,000	5,000	-	5,000
<i>Gas and diesel for generators</i>		5,000		5,000
7425 Oil & Lubricants	4,000	4,000	-	4,000
<i>Oil and Lube</i>		4,000		4,000
7440 Small Tools and Instruments	2,500	2,500	-	2,500
<i>Miscellaneous hand tools and equipment</i>		2,500		2,500
7470 Electrical Supplies	20,000	20,000	-	20,000
<i>Facility Lighting Upgrade program</i>		20,000		20,000
7491 Water Reclamation Facility Supplies	167,750	167,750	-	167,750
<i>PM Materials & Supplies/Services</i>		65,000		65,000
<i>Water Reclamation Facility Supplies</i>		102,750		102,750
Total Commodities	895,000	909,850	-	909,850
Capital Outlay				
8999 Depreciation Expense 1	-	-	-	-
Total Capital Outlay	-	-	-	-
Other				
9310 Administrative Indirect Charges	223,420	223,420	-	223,420
<i>Indirect Administrative Charges</i>		223,420		223,420
9330 Facilities Maintenance Charges	32,410	32,410	-	32,410
<i>Facilities Charges</i>		32,410		32,410
Total Other	255,830	255,830	-	255,830
Transfers Out				
9857 Transfer Out 531--Sewer Replacement	91,630	82,300	-	82,300
<i>Technology Replacement Contribution</i>		61,870		61,870
<i>Vehicle Replacement Contribution</i>		20,430		20,430
Total Transfers Out	91,630	82,300	-	82,300

Public Works

Operating Budget Detail

Fund: Sewer Operations

Division: 503 -9230 - Water Reclamation Facility

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Total Water Reclamation Facility	3,579,380	3,626,470	-	3,626,470

Division: 503 -9300 - Wastewater

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
9310 Administrative Indirect Charges	230	230	-	230
<i>Indirect Administrative Charges</i>		230		230
Total Other	230	230	-	230
Total Wastewater	230	230	-	230

Public Works

Operating Budget Detail

Fund: Sanitation

Division: 520 -6800 - Solid Waste

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Water Resources Director	0.25	-	-	-
Public Works Director	-	0.25	-	0.25
Field Operations Assistant Director	0.25	-	-	-
Public Works Assistant Director	-	0.25	-	0.25
Solid Waste Supervisor	1.00	-	-	-
Sanitation Supervisor	-	1.00	-	1.00
Administrative Assistant	0.75	0.75	-	0.75
Senior Management Assistant	0.25	-	-	-
Senior Management Analyst	-	0.25	-	0.25
Lead Equipment Operator	1.00	1.00	-	1.00
Senior Equipment Operator	3.00	3.00	-	3.00
Equipment Operator	6.00	6.00	-	6.00
Total Authorized FTE	12.50	12.50		12.50
Personal Services				
5000 Personal Services	1,097,970	1,069,300	-	1,069,300
<i>Salaries & Wages</i>	<i>786,150</i>	<i>759,910</i>		<i>759,910</i>
<i>Employee Benefits</i>	<i>203,710</i>	<i>204,000</i>		<i>204,000</i>
<i>Employee Health & Dental</i>	<i>108,110</i>	<i>105,390</i>		<i>105,390</i>
Total Personal Services	1,097,970	1,069,300	-	1,069,300
Contractual Services				
6100 Finance and Banking Fees	5,000	5,000	-	5,000
<i>Finance & Banking Fees</i>		<i>5,000</i>		<i>5,000</i>
6140 Animal Control Fees	-	-	-	-
6150 Landfill Fees	600,000	600,000	-	600,000
6180 Other Professional Services	9,000	9,000	-	9,000
<i>Answering Service</i>		<i>9,000</i>		<i>9,000</i>
6190 Other Fees	3,780	3,780	-	3,780
<i>Garbage Hauler Permits</i>		<i>1,680</i>		<i>1,680</i>
<i>Refuse Collection Permit</i>		<i>2,100</i>		<i>2,100</i>
6220 Telephone Service	25	25	-	25
<i>Communication Charges</i>		<i>25</i>		<i>25</i>
6221 Security Services	7,530	7,530	-	7,530
<i>Security Guard Services</i>		<i>7,530</i>		<i>7,530</i>
6225 Long Distance Phone Service	660	660	-	660
6280 Internal Printing/Copy Charges	3,410	3,410	-	3,410
6281 Risk Management Charges	92,690	93,660	-	93,660
6282 Equipment Management Charges	648,310	648,310	-	648,310
6300 Contractual Maint./Radio&Comm.	13,600	14,800	-	14,800
<i>Radio System Maintenance-RWC</i>		<i>8,500</i>		<i>8,500</i>
<i>Vehicle GPS System</i>		<i>6,300</i>		<i>6,300</i>

Public Works

Operating Budget Detail

Fund: Sanitation

Division: 520 -6800 - Solid Waste

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6325 Contractual Maint./Technology	5,000	5,000	-	5,000
<i>Asset Management</i>		5,000		5,000
6500 Memberships	900	900	-	900
<i>SWANA - 3 Memberships</i>		900		900
6520 Training	2,900	2,900	-	2,900
6540 Meeting Expense	250	250	-	250
6640 Uniform Rental	3,520	3,520	-	3,520
6980 Bad Debt Expense	-	-	-	-
Total Contractual Services	1,396,575	1,398,745	-	1,398,745
Commodities				
7010 General Office Supplies	100	100	-	100
7081 Technology Hardware	-	-	-	-
7085 Technology Software	-	-	-	-
7200 Uniform Purchase	1,650	1,650	-	1,650
7230 Safety Apparel/Equipment	7,290	7,290	-	7,290
7300 Food	1,725	1,725	-	1,725
<i>Ice Delivery</i>		1,725		1,725
7440 Small Tools and Instruments	1,800	1,800	-	1,800
7680 Small Sanitation Cont. & Parts	123,600	123,000	-	123,000
<i>Replacement of refuse and recycling containers-</i>		123,000		123,000
7990 Other Supplies	1,250	1,250	-	1,250
<i>Oil Dry, degreaser for wash stations, etc.</i>		1,250		1,250
Total Commodities	137,415	136,815	-	136,815
Capital Outlay				
8999 Depreciation Expense	-	-	-	-
Total Capital Outlay	-	-	-	-
Other				
9310 Administrative Indirect Charges	562,357	562,357	-	562,357
<i>Indirect Administrative Charges</i>		562,357		562,357
9330 Facilities Maintenance Charges	22,820	22,820	-	22,820
<i>Facilities Charges</i>		22,820		22,820
Total Other	585,177	585,177	-	585,177
Transfers Out				
9854 Transfer Out 524--Sanitation Development	50,000	50,000	-	50,000
<i>Transfer Out 524 - Sanitation Capital</i>		50,000		50,000
9858 Transfer Out 532--Sanitation Replacement	544,790	540,050	(3,330)	536,720
<i>Technology Replacement Contribution</i>		5,080		5,080
<i>Vehicle Replacement Contribution</i>		534,970		534,970
<i>Vehicle Replacement Credits</i>			(3,330)	(3,330)
Total Transfers Out	594,790	590,050	(3,330)	586,720

Public Works

Operating Budget Detail

Fund: Sanitation

Division: 520 -6800 - Solid Waste

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contingency				
9900 Contingency	-	-	500,000	500,000
Total Contingency	-	-	500,000	500,000
Total Solid Waste	3,811,927	3,780,087	496,670	4,276,757

Public Works

Operating Budget Detail

Fund: Sanitation

Division: 520 -6820 - Sanitation-Uncontained

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Equipment Operator	4.00	4.00		4.00
Total Authorized FTE	4.00	4.00		4.00
Personal Services				
5000 Personal Services	302,310	296,970	-	296,970
<i>Salaries & Wages</i>	208,820	205,220		205,220
<i>Employee Benefits</i>	56,640	58,030		58,030
<i>Employee Health & Dental</i>	36,850	33,720		33,720
Total Personal Services	302,310	296,970	-	296,970
Contractual Services				
6150 Landfill Fees	90,000	90,000	-	90,000
6190 Other Fees	360	360	-	360
<i>Garbage Hauler Permits 3 @ \$120</i>		360		360
6280 Internal Printing/Copy Charges	570	570	-	570
6281 Risk Management Charges	33,900	24,810	-	24,810
6282 Equipment Management Charges	122,130	122,130	-	122,130
6300 Contractual Maint./Radio&Comm.	4,600	5,000	-	5,000
<i>Radio System Maintenance-RWC</i>		2,400		2,400
<i>Vehicle GPS System</i>		2,600		2,600
6520 Training	250	250	-	250
6640 Uniform Rental	1,280	1,280	-	1,280
Total Contractual Services	253,090	244,400	-	244,400
Commodities				
7200 Uniform Purchase	600	600	-	600
<i>Uniform Purchase - 4 employees @ 150 each</i>		600		600
7230 Safety Apparel/Equipment	2,000	2,000	-	2,000
7440 Small Tools and Instruments	1,500	1,500	-	1,500
Total Commodities	4,100	4,100	-	4,100
Other				
9310 Administrative Indirect Charges	65,530	65,530	-	65,530
<i>Indirect Administrative Charges</i>		65,530		65,530
Total Other	65,530	65,530	-	65,530
Transfers Out				
9858 Transfer Out 532--Sanitation Replacement	110,220	52,570	-	52,570
<i>Technology Replacement Contribution</i>		2,140		2,140
<i>Vehicle Replacement Contribution</i>		50,430		50,430
Total Transfers Out	110,220	52,570	-	52,570
Total Sanitation-Uncontained	735,250	663,570	-	663,570

Public Works

Operating Budget Detail

Fund: Sanitation

Division: 520 -6830 - Recycling, Education and Enforcement

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Environmental and Public Programs Supervisor	-	1.00		1.00
Solid Waste Inspector/Coordinator	1.00	-		-
Solid Waste Inspector	1.00	-		-
Sanitation Inspector	-	1.00		1.00
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services	183,650	187,950	-	187,950
<i>Salaries & Wages</i>	<i>142,420</i>	<i>141,570</i>		<i>141,570</i>
<i>Employee Benefits</i>	<i>29,220</i>	<i>29,520</i>		<i>29,520</i>
<i>Employee Health & Dental</i>	<i>12,010</i>	<i>16,860</i>		<i>16,860</i>
Total Personal Services	183,650	187,950	-	187,950
Contractual Services				
6181 Special Events	18,500	18,500	-	18,500
<i>Household Hazardous Waste Events</i>		<i>18,500</i>		<i>18,500</i>
6280 Internal Printing/Copy Charges	210	210	-	210
6281 Risk Management Charges	35,960	35,740	-	35,740
6282 Equipment Management Charges	12,260	12,260	-	12,260
6300 Contractual Maint./Radio&Comm.	1,860	1,860	-	1,860
<i>Radio System Maintenance-RWC</i>		<i>1,860</i>		<i>1,860</i>
6500 Memberships	2,140	1,240	-	1,240
<i>Memberships - VRP, SWANA</i>		<i>1,240</i>		<i>1,240</i>
6520 Training	1,900	2,800	-	2,800
6570 Printing	8,100	8,100	-	8,100
<i>Printing</i>		<i>10,100</i>		<i>10,100</i>
<i>Reduced Approps for contribution to Graphics Designer</i>		<i>(2,000)</i>		<i>(2,000)</i>
6640 Uniform Rental	800	800	-	800
Total Contractual Services	81,730	81,510	-	81,510
Commodities				
7010 General Office Supplies	300	300	-	300
7200 Uniform Purchase	250	250	-	250
7990 Other Supplies	500	500	-	500
Total Commodities	1,050	1,050	-	1,050
Other				
9310 Administrative Indirect Charges	54,110	54,110	-	54,110
<i>Indirect Administrative Charges</i>		<i>54,110</i>		<i>54,110</i>
Total Other	54,110	54,110	-	54,110
Transfers Out				
9858 Transfer Out 532--Sanitation Replacement	11,490	10,740	-	10,740
<i>Technology Replacement Contribution</i>		<i>2,140</i>		<i>2,140</i>
<i>Vehicle Replacement Contribution</i>		<i>8,600</i>		<i>8,600</i>

Public Works

Operating Budget Detail

Fund: Sanitation

Division: 520 -6830 - Recycling, Education and Enforcement

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Transfers Out				
Total Transfers Out	11,490	10,740	-	10,740
Total Recycling, Education and Enforcement	332,030	335,360	-	335,360

Public Works

Operating Budget Detail

Fund: Sanitation

Division: 520 -6840 - Green Waste

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Equipment Operator	2.00	2.00		2.00
Total Authorized FTE	2.00	2.00		2.00
Personal Services				
5000 Personal Services	143,050	147,650	-	147,650
<i>Salaries & Wages</i>	102,030	102,040		102,040
<i>Employee Benefits</i>	27,650	28,750		28,750
<i>Employee Health & Dental</i>	13,370	16,860		16,860
Total Personal Services	143,050	147,650	-	147,650
Contractual Services				
6150 Landfill Fees	25,000	25,000	-	25,000
<i>Green Waste Fees</i>		25,000		25,000
6190 Other Fees	360	360	-	360
<i>Garbage Hauler Permit</i>		360		360
6280 Internal Printing/Copy Charges	-	-	-	-
6281 Risk Management Charges	5,830	5,590	-	5,590
6282 Equipment Management Charges	30,000	30,000	-	30,000
<i>Equipment Management</i>		30,000		30,000
6300 Contractual Maint./Radio&Comm.	2,300	2,500	-	2,500
<i>Radio System Maintenance-RWC</i>		1,200		1,200
<i>Vehicle GPS System</i>		1,300		1,300
6640 Uniform Rental	640	640	-	640
Total Contractual Services	64,130	64,090	-	64,090
Commodities				
7200 Uniform Purchase	300	300	-	300
7230 Safety Apparel/Equipment	1,365	1,365	-	1,365
7440 Small Tools and Instruments	1,000	1,000	-	1,000
<i>Small Tools & Instruments</i>		1,000		1,000
Total Commodities	2,665	2,665	-	2,665
Other				
9310 Administrative Indirect Charges	9,230	9,230	-	9,230
<i>Indirect Administrative Charges</i>		9,230		9,230
Total Other	9,230	9,230	-	9,230
Transfers Out				
9858 Transfer Out 532--Sanitation Replacement	9,500	14,590	-	14,590
<i>Vehicle Replacement Contribution</i>		14,590		14,590
Total Transfers Out	9,500	14,590	-	14,590
Total Green Waste	228,575	238,225	-	238,225

Public Works

Operating Budget Detail

Fund: Sanitation

Division: 520 -9200 - Wastewater Collection

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
9310 Administrative Indirect Charges	70	70	-	70
<i>Indirect Administrative Charges</i>		70		70
Total Other	70	70	-	70
Total Wastewater Collection	70	70	-	70

Division: 520 -9230 - Water Reclamation Facility

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Other				
9310 Administrative Indirect Charges	70	70	-	70
<i>Indirect Administrative Charges</i>		70		70
Total Other	70	70	-	70
Total Water Reclamation Facility	70	70	-	70

Public Works

Operating Budget Detail

Fund: Fleet Services Fund

Division: 606 -5200 - Fleet Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Authorized Positions				
Water Resources Director	0.10	-	-	-
Public Works Director	-	0.10	-	0.10
Field Operations Assistant Director	0.10	-	-	-
Public Works Assistant Director	-	0.10	-	0.10
Fleet Services Supervisor	1.00	1.00	-	1.00
Administrative Assistant	0.30	0.30	-	0.30
Senior Management Assistant	0.10	-	-	-
Senior Management Analyst	-	0.10	-	0.10
Fleet Services Coordinator	1.00	1.00	-	1.00
Automotive Equipment Mechanic	4.00	4.00	-	4.00
Equipment Parts Specialist	1.00	1.00	-	1.00
Total Authorized FTE	7.60	7.60		7.60
Personal Services				
5000 Personal Services 3	682,310	687,060	-	687,060
<i>Salaries & Wages</i>	507,870	504,640	-	504,640
<i>Employee Benefits</i>	116,110	118,370	-	118,370
<i>Employee Health & Dental</i>	58,330	64,050	-	64,050
Total Personal Services	682,310	687,060	-	687,060
Contractual Services				
6180 Other Professional Services 1	1,700	6,900	-	6,900
<i>Annual Fuel Tank Inspections</i>		1,200	-	1,200
<i>RTA and Special Reports</i>		500	-	500
<i>Towing</i>		5,200	-	5,200
6190 Other Fees	3,850	2,850	-	2,850
<i>Air Quality Permit - Fuel</i>		350	-	350
<i>Emission Coupons</i>		2,500	-	2,500
6210 Postage 1	40	40	-	40
6220 Telephone Service	10	10	-	10
<i>Communication Charges</i>		10	-	10
6221 Security Services 2	23,116	23,116	-	23,116
<i>Security Guard Services</i>		1,830	-	1,830
<i>Security Services</i>		21,286	-	21,286
6230 Electricity	32,000	32,000	-	32,000
6240 Gas 1	5,000	5,000	-	5,000
6250 Water	2,500	2,500	-	2,500
6260 Sewer 1	1,200	1,200	-	1,200
6280 Internal Printing/Copy Charges	1,920	1,920	-	1,920
6281 Risk Management Charges 1	27,250	27,780	-	27,780
6282 Equipment Management Charges	5,540	5,540	-	5,540

Public Works

Operating Budget Detail

Fund: Fleet Services Fund

Division: 606 -5200 - Fleet Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Contractual Services				
6320 Contractual Maint./Building & Grounds	5,200	5,200	-	5,200
<i>Fuel Island Maintenance</i>		3,700		3,700
<i>Inspect Shop Lifts & Cranes</i>		1,500		1,500
6325 Contractual Maint./Technology	3,500	3,500	-	3,500
<i>RTA license</i>		3,500		3,500
6330 Contractual Maint./Vehicles	75,000	82,350	-	82,350
<i>Hoist & Crane Inspection</i>		4,000		4,000
<i>Outsourced Repairs</i>		78,350		78,350
6500 Memberships	324	324	-	324
<i>Rocky Mountain Fleet Association</i>		324		324
6520 Training	4,000	4,000	-	4,000
<i>ASE Certifications</i>		1,000		1,000
<i>Training</i>		3,000		3,000
6540 Meeting Expense	-	150	-	150
		150		150
6560 Data Base Subscriptions	3,300	3,300	-	3,300
<i>All Data License</i>		1,800		1,800
<i>Diagnostics Licensing</i>		1,500		1,500
6570 Printing	550	550	-	550
6640 Uniform Rental	2,500	2,500	-	2,500
6650 Other Rents	1,200	1,200	-	1,200
<i>Hand Towels, Rugs, Mops</i>		1,200		1,200
6720 R&M Machinery and Equipment	5,000	5,000	-	5,000
<i>Repairs for wash rack, lifts, compressors, etc.</i>		5,000		5,000
6730 R&M Buildings	-	-	-	-
Total Contractual Services	204,700	216,930	-	216,930
Commodities				
7010 General Office Supplies	250	250	-	250
7081 Technology Hardware	-	-	-	-
7085 Technology Software	500	500	-	500
<i>Software Licensing</i>		500		500
7165 Other Equipment	2,000	2,000	-	2,000
<i>Specialty Tools and Equipment</i>		2,000		2,000
7200 Uniform Purchase	500	500	-	500
7230 Safety Apparel/Equipment	5,100	5,100	-	5,100
7410 Parts	278,700	300,000	-	300,000
7420 Fuel	756,000	756,000	-	756,000
<i>Gas & Diesel</i>		756,000		756,000
7425 Oil & Lubricants	38,000	25,000	-	25,000
7430 Tires, Tubes and Batteries	160,000	140,000	-	140,000
<i>Tires, Tubes & Batteries</i>		140,000		140,000

Public Works

Operating Budget Detail

Fund: Fleet Services Fund

Division: 606 -5200 - Fleet Services

Description	2018 Base	2019 Base	2019 Onetime	2019 Total
Commodities				
7440 Small Tools and Instruments	4,000	4,000	-	4,000
<i>Shop Tool Allowance</i>		2,800		2,800
<i>Tool Allowance for Mechanics</i>		1,200		1,200
7990 Other Supplies 2	13,500	13,500	-	13,500
<i>General Shop Supplies</i>		13,500		13,500
Total Commodities	1,258,550	1,246,850	-	1,246,850
Capital Outlay				
8060 Shop Equipment 1	24,000	24,000	-	24,000
8999 Depreciation Expense 1	-	-	-	-
Total Capital Outlay	24,000	24,000	-	24,000
Other				
9310 Administrative Indirect Charges	250,155	250,155	-	250,155
<i>Indirect Administrative Charges</i>		250,155		250,155
9330 Facilities Maintenance Charges	42,760	42,760	-	42,760
<i>Facilities Charges</i>		42,760		42,760
Total Other	292,915	292,915	-	292,915
Transfers Out				
9861 Transfer Out 601--Vehicle Replacement	7,560	6,890	-	6,890
<i>Vehicle Replacement Contribution</i>		6,890		6,890
9863 Transfer Out 603--Equipment Replacement	5,150	5,350	-	5,350
<i>Technology Replacement Contribution</i>		5,350		5,350
Total Transfers Out	12,710	12,240	-	12,240
Contingency				
9900 Contingency 1	-	-	50,000	50,000
Total Contingency	-	-	50,000	50,000
Total Fleet Services	2,475,185	2,479,995	50,000	2,529,995

Capital Improvement Plan Summary

Fiscal Years 2019-2028

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Fund Balances All	56,476,269	23,567,963	32,692,244	29,269,480	31,781,137	37,149,873	56,476,269
Capital Plan Revenues							
Intergovernmental Revenues							
Maricopa County	0	0	0	250,000	0	0	250,000
Federal Grants & Other Sources	2,100,000	0	0	2,500,000	2,500,000	5,700,000	12,800,000
Federal Grants & Other Sources	279,000	0	0	0	0	0	279,000
Federal Grants & Other Sources	200,000	0	0	0	0	6,300,000	6,500,000
Total Intergovernmental Revenues	2,579,000	0	0	2,750,000	2,500,000	12,000,000	19,829,000
Development Fees							
Street Construction	2,049,210	2,732,280	2,732,280	3,415,350	3,415,350	17,076,750	31,421,220
Police Development	303,017	404,022	404,022	505,028	505,028	2,525,140	4,646,257
Park Development	484,545	646,060	646,060	807,574	807,574	4,037,870	7,429,683
Library Development	108,731	144,975	144,975	181,219	181,219	906,095	1,667,214
General Government	181,180	53,308	53,308	66,635	66,635	66,635	487,701
Fire Dept. Development	368,446	491,261	491,261	614,077	614,077	3,070,385	5,649,507
Sewer Development	3,779,256	5,039,009	5,039,009	6,298,761	6,298,761	31,493,805	57,948,601
Water Development	2,739,139	3,652,186	3,652,186	4,565,232	4,565,232	22,826,160	42,000,135
Total Development Fees	10,013,524	13,163,101	13,163,101	16,453,876	16,453,876	82,002,840	151,250,318
Bond Proceeds							
Street Construction	0	5,500,000	0	0	0	0	5,500,000
Police Development	0	7,000,000	0	0	0	0	7,000,000
Park Development	7,200,000	0	0	0	0	0	7,200,000
Improvement District	40,000,000	0	0	0	0	0	40,000,000
One-Time Project Fund	4,000,000	0	0	0	0	0	4,000,000
Sewer Development	0	0	0	0	0	4,000,000	4,000,000
Water Development	0	0	0	0	0	5,000,000	5,000,000
Total Bond Proceeds	51,200,000	12,500,000	0	0	0	9,000,000	72,700,000
Investment Income							
Interest Earned	248,500	44,310	44,310	44,310	44,310	223,350	649,090
Interest Earned	1,810	500	500	500	500	2,500	6,310
Salvage	145,000	0	0	0	0	0	145,000
Total Investment Income	395,310	44,810	44,810	44,810	44,810	225,850	800,400
Reimbursement Revenue							
Traffic Signal Cost Sharing	125,000	0	0	0	0	0	125,000
Total Reimbursement Revenue	125,000	0	0	0	0	0	125,000
Operating Transfers In							
Vehicle Replacement Contributions	2,508,950	2,241,420	2,241,420	2,241,420	2,241,420	11,207,100	22,681,730
Replacement Contributions - Fire Equip	80,000	45,000	45,000	45,000	45,000	225,000	485,000
Technology Replacement Contribution	1,084,960	1,026,110	1,026,110	1,026,110	1,026,110	5,143,330	10,332,730
Transfer In 101--General Fund	6,865,000	5,600,000	7,100,000	7,550,000	5,000,000	25,000,000	57,115,000
Transfer In 101--General Fund	75,000	0	0	0	0	0	75,000
Transfer In 230-- Dedicated Sales Tax	1,300,000	1,300,000	1,300,000	2,300,000	2,300,000	13,250,000	21,750,000

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	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Operating Transfers In							
Transfer In 240--CDBG	229,000	229,000	229,000	229,000	229,000	1,145,000	2,290,000
Transfer in 501--Avondale Water	3,000,000	3,000,000	2,000,000	2,000,000	2,000,000	10,000,000	22,000,000
Transfer In Wastewater Fund	1,500,000	1,500,000	1,500,000	2,000,000	2,000,000	10,000,000	18,500,000
Transfer In 520--Sanitation Fund	50,000	50,000	60,000	60,000	60,000	300,000	580,000
Total Operating Transfers In	16,692,910	14,991,530	15,501,530	17,451,530	14,901,530	76,270,430	155,809,460
Sub-Total	81,005,744	40,699,441	28,709,441	36,700,216	33,900,216	179,499,120	400,514,178
Total Resources	137,482,013	64,267,404	61,401,685	65,969,696	65,681,353	216,648,993	456,990,447
Capital Outlay*							
304 Street Construction	12,709,500	7,653,000	11,011,000	11,054,000	7,957,000	50,380,000	100,764,500
308 Police Development	3,900,000	3,000,000	4,000,000	0	1,000,000	2,450,000	14,350,000
310 Park Development	16,427,000	2,650,000	4,000,000	7,500,000	2,950,000	20,700,000	54,227,000
311 Library Development	207,950	207,950	207,950	207,950	207,950	415,900	1,455,650
319 Fire Dept. Development	1,343,000	0	0	0	1,700,000	4,358,000	7,401,000
320 Improvement District	40,000,000	0	0	0	0	0	40,000,000
322 One-Time Project Fund	10,265,000	2,000,000	0	0	0	0	12,265,000
325 Transit	275,000	0	0	0	0	0	275,000
513 Sewer Development	10,215,000	4,700,000	3,085,000	4,615,000	4,045,000	65,065,000	91,725,000
514 Water Development	12,595,000	8,080,000	5,070,000	6,690,000	4,125,000	39,128,000	75,688,000
524 Sanitation Equipment	550,000	0	0	0	0	550,000	1,100,000
530 Water Equipment Replacement	724,900	530,400	1,002,800	158,170	515,980	2,078,395	5,010,645
531 Sewer Equipment Replacement	417,000	212,700	97,500	223,484	31,000	3,106,310	4,087,994
532 Sanitation Equipment Replacement	684,000	1,232,765	1,075,260	1,442,420	307,490	4,415,095	9,157,030
601 Vehicle Replacement	2,202,700	552,445	1,615,995	1,413,635	4,487,660	11,681,910	21,954,345
603 Technology & Equipment Replacement	1,398,000	755,900	966,700	883,900	1,204,400	5,470,400	10,679,300
Total Expenditures	113,914,050	31,575,160	32,132,205	34,188,559	28,531,480	209,799,010	450,140,464
Estimated Ending Balance	23,567,963	32,692,244	29,269,480	31,781,137	37,149,873	6,849,983	6,849,983

*Includes transfers to other funds for debt repayment.

Capital Improvement Plan

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Street Construction

304 Street Construction	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	6,779,425	802,525	6,122,805	2,685,085	1,537,435	3,236,785	
Revenue							
Development Fees	2,049,210	2,732,280	2,732,280	3,415,350	3,415,350	17,076,750	31,421,220
IGA - MCDOT	0	0	0	250,000	0	0	250,000
Grant - Federal	279,000	0	0	0	0	0	279,000
Revenue Bonds	0	5,500,000	0	0	0	0	5,500,000
Interest Earned	50,390	12,000	12,000	12,000	12,000	60,000	158,390
Traffic Signal Cost Sharing	125,000	0	0	0	0	0	125,000
Transfer In - General Fund	3,000,000	3,500,000	3,600,000	4,000,000	4,000,000	20,000,000	38,100,000
Transfer In - 0.5% Sales Tax	1,000,000	1,000,000	1,000,000	2,000,000	2,000,000	10,000,000	17,000,000
Transfer In - CDBG	229,000	229,000	229,000	229,000	229,000	1,145,000	2,290,000
Total Revenue	6,732,600	12,973,280	7,573,280	9,906,350	9,656,350	48,281,750	95,123,610
Total Resources	13,512,025	13,775,805	13,696,085	12,591,435	11,193,785	51,518,535	

Capital Costs

Development Fee Eligible Projects							
ST1021-Dysart Road Extension - Whyman Ave to Lower Buckeye Rd	0	360,000	1,450,000	0	0	0	1,810,000
ST1125-Avondale Blvd - McDowell to Thomas	0	308,000	1,500,000	0	0	0	1,808,000
ST1127-Traffic Signal at 107th and Pierce	0	0	0	475,000	0	0	475,000
ST1146-Van Buren St (North Half) - Fairway Dr to 121st Ave	0	0	0	153,000	1,675,000	0	1,828,000
ST1166-Avondale Blvd - Lower Buckeye to Miami	0	0	0	176,000	650,000	0	826,000
ST1170-Traffic Signal at Avondale & Lower Buckeye	0	0	0	600,000	0	0	600,000
ST1171-Traffic Signal at El Mirage & Lower Buckeye	0	0	0	575,000	0	0	575,000
ST1172-Roadway Improvements on El Mirage - Lower Buckeye Road to Calle Hermosa	0	0	0	0	235,000	1,650,000	1,885,000
ST1180-Traffic Signal - 107th Ave and Dealer Dr	0	0	0	0	0	475,000	475,000
ST1181-Traffic Signal - 107th Avenue and Roosevelt Street	0	475,000	0	0	0	0	475,000
ST1187-Traffic Signal - 119th Ave and McDowell	0	0	0	0	0	475,000	475,000
ST1188-Traffic Signal - 119th Ave and Lower Buckeye Rd	0	0	0	0	0	475,000	475,000
ST1195-Traffic Signal - Central and Lower Buckeye	0	0	0	475,000	0	0	475,000
ST1224-107th Avenue/McDowell Widening and Well Relocation	2,735,000	0	0	0	0	0	2,735,000
ST1248-Traffic Signal - Dysart Road and Lower Buckeye Road	0	0	0	0	0	475,000	475,000
ST1332-107th Avenue - Van Buren to I-10	0	0	0	0	0	3,800,000	3,800,000
ST1333-Litchfield Road - Lower Buckeye Rd to Broadway Rd	0	0	0	0	0	4,560,000	4,560,000
ST1334-Van Buren - 107th Avenue to Avondale Boulevard	0	0	0	0	555,000	5,330,000	5,885,000
ST1336-Fairway Drive Improvements - Van Buren Street to New Traffic Interchange (Garfield)	1,129,000	0	1,900,000	0	0	0	3,029,000
ST1381-Traffic Signal - Maricopa Street & Avondale Blvd	470,000	0	0	0	0	0	470,000

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Street Construction

304 Street Construction	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Development Fee Eligible Projects							
ST1382-McDowell Road & 107th Avenue - Dual Left-turn Lanes	500,000	0	0	0	0	0	500,000
ST1383-Traffic Signal - Broadway Rd & Avondale Blvd	0	0	0	0	0	730,000	730,000
ST1437-Traffic Signal - Thomas Rd & 137th Ave	475,000	0	0	0	0	0	475,000
ST1449-Traffic Signal and Intersection Improvements - Van Buren Street and 103rd Avenue	0	0	0	0	217,000	1,300,000	1,517,000
ST1459-El Mirage Rd & Buckeye Rd - Install NBR Turn Lane	320,000	0	0	0	0	0	320,000
ST1600-Dysart Rd Widening - Whyman Ave to Buckeye Rd (MC 85)	0	0	0	0	0	2,535,000	2,535,000
Total Development Fee Eligible	5,629,000	1,143,000	4,850,000	2,454,000	3,332,000	21,805,000	39,213,000
Non-Development Fee Eligible Projects							
ST1007-Street Drainage Issues	200,000	100,000	100,000	100,000	100,000	500,000	1,100,000
ST1009-City Wide Street Overlay	1,900,000	1,600,000	1,800,000	2,000,000	2,000,000	10,000,000	19,300,000
ST1012-Bridge Repairs	170,000	0	100,000	0	100,000	200,000	570,000
ST1020-Preventative Street Maintenance	1,200,000	1,400,000	1,600,000	1,800,000	2,000,000	10,000,000	18,000,000
ST1162- CDBG Street and Sidewalk Improvements	1,100,000	225,000	1,300,000	0	225,000	2,825,000	5,675,000
ST1164-Streetlight Replacement Program Citywide	800,000	100,000	100,000	100,000	100,000	200,000	1,400,000
ST1220-Pedestrian Ramp/Sidewalks Program	500,000	250,000	100,000	100,000	100,000	250,000	1,300,000
ST1265-Intersection Improvements at Dysart Rd & McDowell Rd	0	0	241,000	2,900,000	0	0	3,141,000
ST1275-Western Avenue - Central to 4th Ave - Road Reconstruction	0	1,350,000	0	0	0	0	1,350,000
ST1294-ITS Fiber Backbone Program	150,000	150,000	150,000	0	0	0	450,000
ST1309-MC85 - Litchfield to Agua Fria Bridge	0	0	0	0	0	4,600,000	4,600,000
ST1311-Washington St - Dysart to 9th St - Pavement Reconstruction	0	0	540,000	0	0	0	540,000
ST1362-Dysart Rd Phase II ITS	435,000	0	0	0	0	0	435,000
ST1365-Dysart / Rancho Santa Fe Intersection Improvements	550,500	0	0	0	0	0	550,500
ST1380-Intersection Improvements - Roosevelt St & 99th Ave	0	1,285,000	0	0	0	0	1,285,000
ST1460-Wayfinding Signage	75,000	50,000	50,000	0	0	0	175,000
ST1461-Central Avenue - Western to Main St (MC 85)	0	0	80,000	1,600,000	0	0	1,680,000
Total Non-Development Fee Eligible	7,080,500	6,510,000	6,161,000	8,600,000	4,625,000	28,575,000	61,551,500
Total Capital Costs	12,709,500	7,653,000	11,011,000	11,054,000	7,957,000	50,380,000	100,764,500
Estimated Ending Balance	802,525	6,122,805	2,685,085	1,537,435	3,236,785	1,138,535	

Capital Improvement Plan

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Street Construction

Project No: ST1007 Project Title: Street Drainage Issues								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%			Total Project Cost: \$1,100,000		
Project Description:								
This program allocates funds to be used for professional design services and physical infrastructure improvements to address unforeseen drainage concerns within the City limits. Potential locations previously identified include, but are not limited to the following: 7th St & Belmont, 107th & McDowell Rd., Dysart Rd. & Harrison Rd., 113th & Durango, and Indian Springs Rd (adjacent to PIR).								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	100,000	100,000	200,000	100,000	100,000	100,000	100,000	500,000

Project No: ST1009 Project Title: City Wide Street Overlay								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%			Total Project Cost: \$19,300,000		
Project Description:								
This project is an annual program that allocates funds to rehabilitate streets that have deteriorated. The pavement life of these streets can be extended by milling and overlaying. These improvements reduce pavement roughness, mitigate noise, and extend the life of city streets.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	500,000	1,400,000	1,900,000	1,600,000	1,800,000	2,000,000	2,000,000	10,000,000

Project No: ST1012 Project Title: Bridge Repairs								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%			Total Project Cost: \$570,000		
Project Description:								
This bridge repair program provides improvements to City bridges as recommended by the Arizona Department of Transportation's structural bridge group.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	70,000	100,000	170,000	-	100,000	-	100,000	200,000

Project No: ST1020 Project Title: Preventative Street Maintenance								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%			Total Project Cost: \$18,000,000		
Project Description:								
This project is an annual program that allocates funds for areas in need of minor repair and maintenance of streets, as well as preservation treatments. Typically these improvements consist of sealing surface cracks, rejuvenating pavements and minor resurfacing.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	1,200,000	1,200,000	1,400,000	1,600,000	1,800,000	2,000,000	10,000,000

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Street Construction

Project No: ST1021 Project Title: Dysart Road Extension - Whyman Ave to Lower Buckeye Rd								
Funding Source: Development Fees			Pct. New Development: 100.00%		Total Project Cost: \$1,810,000			
Project Description:								
<p>This project will extend Dysart Road from its existing terminus at Whyman Ave south to Lower Buckeye Road, in order to provide better circulation for the businesses and residents along Dysart Road south of MC85. Major land acquisition will be necessary for the roadway extension. The street section will consist of 80 feet for the right-of-way, four travel lanes, bicycle lanes, curb and gutter, and sidewalks on each side.</p> <p>This project should coordinate with ST 1248 for the installation of a traffic signal at Lower Buckeye & Dysart Rd and WA1231 for the extension of a 12" diameter water line from Whyman Ave to Lower Buckeye.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	360,000	1,450,000	-	-	-
Operating Impact:								
Utilities-Water/Sewer			-	-	-	5,000	5,000	25,000
Street Maintenance			-	-	-	7,500	7,500	37,500
Total Operating Costs			-	-	-	12,500	12,500	62,500

Project No: ST1125 Project Title: Avondale Blvd - McDowell to Thomas								
Funding Source: Development Fees			Pct. New Development: 100.00%		Total Project Cost: \$1,808,000			
Project Description:								
<p>The purpose of this project is to complete the widening of Avondale Blvd to minor arterial street standards on the west side of the road. These improvements will provide sidewalks and bike lanes to support students in walking and biking to school.</p> <p>This project will provide roadway widening along the west side of Avondale Boulevard from McDowell Road to 1350 feet north of Encanto Boulevard. The half street improvements will increase Avondale Boulevard capacity from a 2-lane to a 4-lane roadway. The project improvements include vertical curb and gutter, sidewalk, streetlights, a new pavement section, new striping, temporary retention basins, and scuppers. The project will include tiling of an existing irrigation ditch adjacent to the City-owned property, as well as the relocation of existing overhead 12kV electric poles between Encanto and McDowell. Landscaping will not be included as part of these improvements.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	308,000	1,500,000	-	-	-
Operating Impact:								
Street Maintenance			-	-	-	1,000	1,000	5,000
Total Operating Costs			-	-	-	1,000	1,000	5,000

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Street Construction

Project No: ST1127 Project Title: Traffic Signal at 107th and Pierce								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$475,000				
Project Description:								
Construct a standard Maricopa County Department of Transportation traffic signal at the intersection of 107th Avenue and Pierce Street. The traffic signal will help improve traffic flow and provide safer access for vehicles exiting the future Roosevelt Park Phase 2 Development on the west side and the UTI site on the east side of 107th Avenue. The existing intersection is a 3-way intersection with STOP control for the east leg (westbound Pierce Street traffic) only.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	475,000	-	-
Operating Impact:								
Staffing			-	-	-	-	5,000	20,000
Equipment Maintenance			-	-	-	-	6,000	24,000
Grounds Maintenance			-	-	-	-	2,500	10,000
Total Operating Costs			-	-	-	-	13,500	54,000

Project No: ST1146 Project Title: Van Buren St (North Half) - Fairway Dr to 121st Ave								
		Pct. New Development: 100.00%		Total Project Cost: \$1,828,000				
Project Description:								
This project will widen the north side of Van Buren St from 121st Ave to Fairway Dr to arterial standards, in order to complete improvements in this scalloped section of street. Sewer and water stub-outs will be incorporated into the improvements to serve the adjacent properties. Potential cost for modification of the existing traffic signal is included in the project.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	153,000	1,675,000	-
Operating Impact:								
Street Maintenance			-	-	-	-	-	2,500
Total Operating Costs			-	-	-	-	-	2,500

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Street Construction

Project No: ST1162 Project Title: CDBG Street and Sidewalk Improvements								
Funding Source:		Grants, Ops. Transfers In	Pct. New Development:		0.00%	Total Project Cost:		\$5,675,000
Project Description:								
The current project includes reconstruction of 1st, 2nd and 3rd Streets from Western Avenue to Main Street. The design was completed in FY17-18 and construction will be completed in FY18-19. This project will replace asphalt pavement, driveways, and water mains within the streets and address the existing drainage concerns. The next CDBG project located within the Del Monte Homes Subdivision, will be constructed in FY 2021.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	1,100,000	-	1,100,000	225,000	1,300,000	-	225,000	2,825,000
Operating Impact:								
Street Maintenance			-	-	-	10,000	10,000	50,000
Total Operating Costs			-	-	-	10,000	10,000	50,000

Project No: ST1164 Project Title: Streetlight Replacement Program Citywide								
Funding Source:		Ops. Transfers In	Pct. New Development:		0.00%	Total Project Cost:		\$1,400,000
Project Description:								
This project is a program that allocates money to be used citywide to replace streetlight poles that have reached the end of their lifecycle. It is anticipated that approximately 180 poles will need to be replaced between FY20-FY23. An additional \$100k is allocated in FY24 for the next Citywide street light pole assessment.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	800,000	-	800,000	100,000	100,000	100,000	100,000	200,000
Operating Impact:								
Equipment Maintenance			-	500	500	500	500	2,500
Total Operating Costs			-	500	500	500	500	2,500

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Street Construction

Project No: ST1166		Project Title: Avondale Blvd - Lower Buckeye to Miami						
Funding Source:	Development Fees, IGA	Pct. New Development:	50.00%	Total Project Cost:	\$826,000			
Project Description:								
<p>This project will improve Avondale Blvd by widening the east half of the street to Minor Arterial standards and constructing pavement widening, curb & gutter, sidewalks, street lights, landscaping and bus pullout on the east leg of the intersection. There is an existing Salt River Project irrigation ditch that will need to be relocated and right-of-way acquisition is anticipated for this project. The existing power lines will be placed underground. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.</p> <p>An Intergovernmental Agreement for cost sharing with the Maricopa County Department of Transportation will be required. Anticipate City fronting total project cost and a \$200k reimbursement from MCDOT.</p> <p>This project should coordinate with ST1170 for the construction of a new traffic signal at the intersection of Avondale Blvd and Lower Buckeye Road.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	176,000	650,000	-
Operating Impact:								
Electricity			-	-	-	-	-	4,000
Street Maintenance			-	-	-	-	-	20,000
Total Operating Costs			-	-	-	-	-	24,000

Project No: ST1170		Project Title: Traffic Signal at Avondale & Lower Buckeye						
Funding Source:	Development Fees	Pct. New Development:	100.00%	Total Project Cost:	\$600,000			
Project Description:								
<p>This project will construct a traffic signal using City standard trombone-type specifications at the intersection of Avondale Boulevard and Lower Buckeye Road. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways, and provide safer access to residents and businesses in the vicinity. There is an existing Salt River Project irrigation ditch that will need to be partially relocated and right-of-way acquisition is anticipated for this project. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.</p> <p>This project should coordinate with ST1166 for the construction of arterial improvements on the east side of Avondale Blvd south of the intersection.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	600,000	-	-
Operating Impact:								
Staffing			-	-	-	-	5,000	25,000
Electricity			-	-	-	-	2,500	12,500
Grounds Maintenance			-	-	-	-	1,000	5,000
Total Operating Costs			-	-	-	-	8,500	42,500

Capital Improvement Plan

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Street Construction

Project No: ST1171		Project Title: Traffic Signal at El Mirage & Lower Buckeye						
Funding Source:	Development Fees	Pct. New Development:	100.00%	Total Project Cost:	\$575,000			
Project Description:								
Construct a traffic signal using Maricopa County standard specifications at the intersection of El Mirage Road and Lower Buckeye Road. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways, and provide safer access to residents and businesses in the vicinity. The signal will be constructed with the poles at the ultimate arterial section location. The existing business sign at the southwest corner will need to be relocated. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	575,000	-	-
Operating Impact:								
Electricity			-	-	-	-	2,500	12,500
Grounds Maintenance			-	-	-	-	1,000	5,000
Total Operating Costs			-	-	-	-	3,500	17,500

Project No: ST1172		Project Title: Roadway Improvements on El Mirage - Lower Buckeye Road to Calle Hermosa						
Funding Source:	Ops. Transfers In	Pct. New Development:	50.00%	Total Project Cost:	\$1,885,000			
Project Description:								
This project will provide roadway widening along the west side of El Mirage Road from Lower Buckeye Road north approximately 1,100 feet. The purpose of this project is to provide sidewalks and bike lanes supporting multiple modes of transit. The half street improvements will increase El Mirage Road's capacity from a 2-lane to a 4-lane roadway. The project improvements include vertical curb and gutter, sidealk, streetlights, a new pavement section, new striping, temporary retention basin and catch basin with scupper. The north side of Lower Buckeye will also be improved from El Mirage to 123rd Drive. The south side of Lower Buckeye will be improved for approximately 200 feet west of the intersection. Improvements south of Lower Buckeye on El Mirage will extend 250' south of the intersection. All improvements to Lower Buckeye Road will be to arterial standards. Existing utility poles and wires on the west side will be placed underground.								
This project should coordinate with ST1171 for the construction of a traffic signal at this location.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	235,000	1,650,000
Operating Impact:								
Street Maintenance			-	-	-	-	-	35,500
Total Operating Costs			-	-	-	-	-	35,500

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1180 Project Title: Traffic Signal - 107th Ave and Dealer Dr								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$475,000				
Project Description:								
Construct a traffic signal using a standard Maricopa County Department of Transportation (MCDOT) signal at the intersection of 107th Avenue and Dealer Drive. The traffic signal will help improve traffic flow, reduce delay, and provide safer access for vehicles exiting adjacent auto related businesses and future development to the west.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	475,000
Operating Impact:								
Staffing			-	-	-	-	-	20,000
Electricity			-	-	-	-	-	26,000
Grounds Maintenance			-	-	-	-	-	4,000
Total Operating Costs			-	-	-	-	-	50,000

Project No: ST1181 Project Title: Traffic Signal - 107th Avenue and Roosevelt Street								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$475,000				
Project Description:								
Construct a traffic signal using a standard Maricopa County Department of Transportation signal at the intersection of 107th Avenue and Roosevelt Parkway. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways, and provide safer access for vehicles exiting adjacent developments.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	475,000	-	-	-	-
Operating Impact:								
Electricity			-	-	2,000	2,000	2,000	10,000
Grounds Maintenance			-	-	1,000	1,000	1,000	5,000
Total Operating Costs			-	-	3,000	3,000	3,000	15,000

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1187 Project Title: Traffic Signal - 119th Ave and McDowell								
Funding Source:		Development Fees	Pct. New Development:		100.00%	Total Project Cost:		\$475,000
Project Description:								
Construct a traffic signal using City standard trombone type specifications at the intersection of 119th Avenue and McDowell Road. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways and provide safer access for vehicles to and from adjacent developments.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	475,000
Operating Impact:								
Electricity			-	-	-	-	-	8,000
Grounds Maintenance			-	-	-	-	-	800
Total Operating Costs			-	-	-	-	-	8,800
Project No: ST1188 Project Title: Traffic Signal - 119th Ave and Lower Buckeye Rd								
Funding Source:		Development Fees	Pct. New Development:		100.00%	Total Project Cost:		\$475,000
Project Description:								
Construct a traffic signal using a standard Maricopa County Department of Transportation signal at the intersection of 119th Avenue and Lower Buckeye Road. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways, and provide safer access for vehicles exiting adjacent developments. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	475,000
Operating Impact:								
Electricity			-	-	-	-	-	10,000
Grounds Maintenance			-	-	-	-	-	4,000
Total Operating Costs			-	-	-	-	-	14,000

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1195 Project Title: Traffic Signal - Central and Lower Buckeye								
Funding Source:		Development Fees, IGA		Pct. New Development:		100.00%		Total Project Cost: \$475,000
Project Description:								
This project will construct a traffic signal using a Maricopa County Department of Transportation (MCDOT) standard specifications at the intersection of Central Avenue and Lower Buckeye Road. The traffic signal will help improve traffic flow, reduce delay along Lower Buckeye Road, and provide safe access for vehicles to and from adjacent residential neighborhoods to the north, and the community park to the south. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	475,000	-	-
Operating Impact:								
Electricity			-	-	-	-	2,500	12,500
Grounds Maintenance			-	-	-	-	1,000	5,000
Total Operating Costs			-	-	-	-	3,500	17,500

Project No: ST1220 Project Title: Pedestrian Ramp/Sidewalks Program								
Funding Source:		Ops. Transfers In		Pct. New Development:		0.00%		Total Project Cost: \$1,300,000
Project Description:								
This project is an annual program that allocates money to be used citywide in areas that need sidewalk improvements and ADA compliant ramps. This program will also allocate funds to upgrade existing ramps to ADA compliant ramps.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	250,000	250,000	500,000	250,000	100,000	100,000	100,000	250,000
Operating Impact:								
Street Maintenance			1,000	1,000	1,000	1,000	1,000	5,000
Total Operating Costs			1,000	1,000	1,000	1,000	1,000	5,000

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1224 Project Title: 107th Avenue/McDowell Widening and Well Relocation								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$2,735,000				
Project Description:								
<p>This project will widen McDowell Road west of 107th Avenue for approximately 500 feet along the south side of the road in order to provide a 6-lane major arterial section. Widening will also take place along 107th Avenue south of McDowell Road for approximately 700 feet along the west side of the road in order to provide a 4-lane minor arterial section. This project will improve traffic flow, reduce delay along McDowell Road and 107th Ave, and provide improved access to the I-10 interchange, residents and businesses in the vicinity. Improvements will include: pavement, curb & gutter, scuppers, drainage excavation for temporary retention basins, and modification of the existing traffic signal. Right-of-way will be required along the south side of McDowell Road and along the west side of 107th. The irrigation channel along 107th Avenue and McDowell Road will need to be relocated. In addition, the existing Salt River Project structure located in the southwest corner will need to be relocated along with the existing 42-inch and 72-inch Salt River Project irrigation pipe located along McDowell Road and 107th Avenue. The existing well is privately owned, and will need to be relocated.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	500,000	2,235,000	2,735,000	-	-	-	-	-
Operating Impact:								
Street Maintenance			-	5,000	5,000	5,000	5,000	25,000
Total Operating Costs			-	5,000	5,000	5,000	5,000	25,000

Project No: ST1248 Project Title: Traffic Signal - Dysart Road and Lower Buckeye Road								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$475,000				
Project Description:								
<p>This project will construct a traffic signal using a Maricopa County Department of Transportation (MCDOT) standard type signal at the intersection of Dysart Road and Lower Buckeye Road. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways and provide safer access for vehicles to and from adjacent developments.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	475,000
Operating Impact:								
Electricity			-	-	-	-	-	10,000
Grounds Maintenance			-	-	-	-	-	4,000
Total Operating Costs			-	-	-	-	-	14,000

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1265 Project Title: Intersection Improvements at Dysart Rd & McDowell Rd								
Funding Source: IGA, Ops. Transfers In		Pct. New Development: 0.00%		Total Project Cost: \$3,141,000				
Project Description:								
<p>This project shall improve the intersection to arterial standards with dual left turn lanes. The proposed improvements will increase the left turn storage northbound and southbound to accommodate the traffic by implementing longer storage lengths and dual left turn lanes. The dual lefts will improve traffic flow, reduce crashes and delays and provide safer access to adjacent developments. The existing traffic signal will be replaced to accommodate the widening. It is anticipated that the City will be partnering with the City of Goodyear. In addition, approximately \$90k will be funded by Federal Surface Transportation Block Grant Program (STBGP) for reconstructing the ADA ramps and installing pedestrian push buttons.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	241,000	2,900,000	-	-
Operating Impact:								
Street Maintenance			-	-	-	-	5,000	25,000
Total Operating Costs			-	-	-	-	5,000	25,000

Project No: ST1275 Project Title: Western Avenue - Central to 4th Ave - Road Reconstruction								
Funding Source: Ops. Transfers In		Pct. New Development: 0.00%		Total Project Cost: \$1,350,000				
Project Description:								
<p>This project will reconstruct Western Avenue from Central Avenue to 4th Avenue. The improvements will include replacement of the street pavement section and the addition of storm drain facilities. Reconstruction of driveways, sidewalks, and curb and gutter are also included.</p> <p>Right-of-way acquisition may be required for driveway tie-ins.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	1,350,000	-	-	-	-
Operating Impact:								
Street Maintenance			-	-	5,000	5,000	5,000	25,000
Total Operating Costs			-	-	5,000	5,000	5,000	25,000

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1294 Project Title: ITS Fiber Backbone Program								
Funding Source: Grants, Ops. Transfers In			Pct. New Development:		0.00%		Total Project Cost:	\$450,000
Project Description:								
This project will install fiber optic infrastructure and interim equipment to utilize existing wireless communications system, including replacement of the existing wireless communication system. This infrastructure is crucial to running the Traffic Operations Center (TOC). This project will include design, construction, and possible right-of-way acquisition. Upon ultimate completion, this project will include infrastructure for Lower Buckeye, Van Buren Street, Indian School Road, and complete infrastructure on McDowell Road, Avondale Boulevard, and Dysart Road. This will enable the City to interconnect and communicate with all traffic signals and ITS infrastructure to a single location (TOC) for timely, if not instantaneous diagnostics and response as well as for emergency traffic operations.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	150,000	150,000	150,000	150,000	-	-	-
Operating Impact:								
Equipment Maintenance			500	500	5,000	500	500	2,500
Total Operating Costs			500	500	5,000	500	500	2,500

Project No: ST1309 Project Title: MC85 - Litchfield to Agua Fria Bridge								
Funding Source: Ops. Transfers In			Pct. New Development:		0.00%		Total Project Cost:	\$4,600,000
Project Description:								
The project will improve MC85 to a minor arterial standard from Litchfield Road to the Agua Fria Bridge. The improvements include new vertical curb and gutter, sidewalks, streetlights, a new pavement section, new striping and landscaping. MC85 is Avondale's only roadway that meets the highway designation and is a road of regional significance. Undergrounding of the overhead utilities including power and telephone lines are included in the project.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	4,600,000
Operating Impact:								
Street Maintenance			-	-	-	-	-	24,000
Total Operating Costs			-	-	-	-	-	24,000

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1311 Project Title: Washington St - Dysart to 9th St - Pavement Reconstruction								
Funding Source: Ops. Transfers In		Pct. New Development: 0.00%		Total Project Cost: \$540,000				
Project Description:								
The project includes reconstruction of the Washington Street asphalt pavement from Dysart Road to the 9th Street alignment, and the replacement of the existing water main and services in coordination with the WA1343 Project. The curb, gutter, sidewalk, and driveways will remain.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	540,000	-	-	-
Operating Impact:								
Street Maintenance			-	-	-	1,000	1,000	5,000
Total Operating Costs			-	-	-	1,000	1,000	5,000

Project No: ST1332 Project Title: 107th Avenue - Van Buren to I-10								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$3,800,000				
Project Description:								
This project will improve 107th Avenue to a major arterial from the I-10 interchange to Van Buren. The project will construct approximately 2 lane miles with intersection improvements complete with curb, gutter, lighting, and landscaping throughout the project's limits. The project will include rights-of-way acquisition.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	3,800,000
Operating Impact:								
Street Maintenance			-	-	-	-	-	40,000
Total Operating Costs			-	-	-	-	-	40,000

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1333 Project Title: Litchfield Road - Lower Buckeye Rd to Broadway Rd								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$4,560,000				
Project Description:								
<p>This project will extend the Litchfield Rd arterial corridor from Lower Buckeye Rd to Broadway Rd by constructing full width street improvements. Litchfield Road is one of the main arterial roadways on the western edge of the City of Avondale. Currently, this section of Litchfield Rd remains unimproved with a 28 foot wide pavement section and one lane in each direction.</p> <p>A modified arterial section will be used that will match the arterial street section to the north. Right of way acquisition will be required along the entire alignment, and ROW acquisition is included in the project. Improvements will include vertical curb and gutter, 6' detached sidewalk, streetlights, landscape, and a new pavement section on both sides of the road.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	4,560,000
Operating Impact:								
Street Maintenance			-	-	-	-	-	15,000
Total Operating Costs			-	-	-	-	-	15,000

Project No: ST1334 Project Title: Van Buren - 107th Avenue to Avondale Boulevard								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$5,885,000				
Project Description:								
<p>This project will improve Van Buren Street between Avondale Boulevard and 107th Avenue to major arterial roadway standards, to improve the capacity and safety through this corridor. The improvements will include vertical curb and gutter, sidewalk, streetlights, a new pavement section, new striping, temporary retention basins, and scuppers. The project will include ROW acquisition.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	555,000	5,330,000
Operating Impact:								
Street Maintenance			-	-	-	-	-	15,000
Total Operating Costs			-	-	-	-	-	15,000

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1336		Project Title: Fairway Drive Improvements - Van Buren Street to New Traffic Interchange (Garfi						
Funding Source:	Ops. Transfers In	Pct. New Development:	100.00%	Total Project Cost:	\$3,029,000			
Project Description:								
ADOT will construct a new traffic interchange, at Fairway Drive, from I-10 to Garfield St. At the completion of the ADOT Project, the City will construct a 5-lane section from Garfield St. to Van Buren St, which will allow for safe and continuous vehicular travel from the proposed T.I. to Van Buren St. Improvements along Fairway Drive include sidewalks, lighting, landscaping, striping, signage, landscape irrigation, ITS facilities and other improvements. Right of way acquisition will be required.								
The City has committed to MAG that the 5-lane section between Garfield and Van Buren will be completed by 2023.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	540,000	589,000	1,129,000	-	1,900,000	-	-	-
Operating Impact:								
Street Maintenance						5,000	5,000	25,000
Total Operating Costs						5,000	5,000	25,000

Project No: ST1362		Project Title: Dysart Rd Phase II ITS						
Funding Source:		Pct. New Development:		Total Project Cost:	\$435,000			
Project Description:								
This project will procure, construct and install three (3) new ASC 3 controllers provide compatible ITS applications. Two CCTV cameras will be included for the Van Buren Street and Coldwater North intersections. Fiber backbone will be installed in Dysart Road roadway right-of-way from Van Buren to north of I-10. Total project cost including CMAQ grant of \$278,279 is \$295,100. City share is \$17k, and City will not be required to fund the overall project cost upfront.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	435,000	-	435,000	-	-	-	-	-

Project No: ST1365		Project Title: Dysart / Rancho Santa Fe Intersection Improvements						
Funding Source:	IGA, Ops. Transfers In	Pct. New Development:	0.00%	Total Project Cost:	\$550,500			
Project Description:								
Improvements include a right-turn lane, new ADA compliant curb ramps and upgrading pavement, markings and signage. ROW acquisition will be required for the new right-turn lane and relocation of an existing signal pole. This project will improve traffic flows, reduce collisions and delays, and provide safer access to adjacent developments.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	75,000	475,500	550,500	-	-	-	-	-
Operating Impact:								
Street Maintenance				2,500	2,500	2,500	2,500	12,500
Total Operating Costs				2,500	2,500	2,500	2,500	12,500

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1380		Project Title: Intersection Improvements - Roosevelt St & 99th Ave						
		Pct. New Development:			Total Project Cost:		\$1,285,000	
Project Description:								
This project will include an analysis of the existing sub base/base and pavement section, and removal and replacement of this section of roadway, implementing the design recommendations. The purpose of the project is to replace the asphalt concrete pavement in the left turn lanes of the west leg of the intersection due to severe deterioration (rutting) by large trucks stopping at 99th Ave. Portland Cement Concrete Pavement (PCCP) will be considered for use at this location. The ultimate area of base and subbase to be removed and reconstructed covers an area approximately 800' x 50'. The improvements will also include relocation of the existing water line and sewer manhole outside of the new PCCP to reduce future maintenance costs.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	1,285,000	-	-	-	-
Operating Impact:								
Street Maintenance			-	-	500	500	500	2,500
Total Operating Costs			-	-	500	500	500	2,500

Project No: ST1381		Project Title: Traffic Signal - Maricopa Street & Avondale Blvd						
		Pct. New Development:			100.00%	Total Project Cost:		\$470,000
Project Description:								
This project will construct a traffic signal using City standard trombone-type specifications at the intersection of Avondale Blvd and Maricopa St. This project will improve traffic flow, reduce delay and provide safer access to residents and businesses in the vicinity. New curb ramps and pedestrian push buttons meeting the requirements of ADA will be included in the project.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	470,000	-	470,000	-	-	-	-	-
Operating Impact:								
Electricity			-	500	500	500	500	2,500
Total Operating Costs			-	500	500	500	500	2,500

Project No: ST1382		Project Title: McDowell Road & 107th Avenue - Dual Left-turn Lanes						
		Pct. New Development:			100.00%	Total Project Cost:		\$500,000
Project Description:								
This project will widen approaches to this intersection to allow for the construction of warranted dual left turn lanes for two of the four approaches. Dual left turn lanes will be added to the WB to SB and EB to NB movements. The existing 69kV pole on the NEC of the intersection will be relocated under a separate (non-CIP) project.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	500,000	500,000	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1383		Project Title: Traffic Signal - Broadway Rd & Avondale Blvd						
		Pct. New Development:	100.00%	Total Project Cost:	\$730,000			
Project Description:								
This project will construct a traffic signal using City standard trombone-type specifications and intersection improvements at the intersection of Avondale Blvd and Broadway Rd. The Buckeye Feeder Canal will need to be tiled and the electric distribution lines burried or relocated in the proximity to the intersection only.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	730,000
Operating Impact:								
Electricity			-	-	-	-	-	2,500
Total Operating Costs			-	-	-	-	-	2,500

Project No: ST1437		Project Title: Traffic Signal - Thomas Rd & 137th Ave						
		Pct. New Development:	50.00%	Total Project Cost:	\$475,000			
Project Description:								
This project will construct a traffic signal using a standard Maricopa County Department of Transportation (MCDOT) signal at the intersection of Thomas Rd and 137th Ave. The signal will help improve traffic flow, reduce delay along the arterial roadways, provide safer access for vehicles exiting adjacent developments and facilitate access to a new high school and developmets to the north of Thomas Rd. The City anticipates a cost share with the new high school, with the school contributing 25% of the cost.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	475,000	475,000	-	-	-	-	-
Operating Impact:								
Electricity			-	500	500	500	500	2,500
Total Operating Costs			-	500	500	500	500	2,500

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1449		Project Title: Traffic Signal and Intersection Improvements - Van Buren Street and 103rd Avenue						
Funding Source:	Development Fees	Pct. New Development:	100.00%	Total Project Cost:	\$1,517,000			
Project Description:								
This project will construct a traffic signal using a Maricopa County Department of Transportation (MCDOT) standard signal at the intersection of Van Buren Street and 103rd Avenue, and will widen the intersection to arterial standards. The traffic signal will help improve traffic flow, reduce delay along the arterial roadways and provide safer access for vehicles to and from adjacent developments. The improvements will include curb, gutter, sidewalk, a temporary drainage basin, and bus pullouts on Van Buren Street. It is also anticipated that there will be an Intergovernmental Agreement and cost sharing with the Maricopa County Department of Transportation.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	217,000	1,300,000
Operating Impact:								
Electricity			-	-	-	-	-	10,000
Grounds Maintenance			-	-	-	-	-	4,000
Total Operating Costs			-	-	-	-	-	14,000

Project No: ST1459		Project Title: El Mirage Rd & Buckeye Rd - Install NBR Turn Lane						
		Pct. New Development:	75.00%	Total Project Cost:	\$320,000			
Project Description:								
This project will add a dedicated turn lane to handle the NB to EB movement at El Mirage Rd and Buckeye Rd (MC85), in order to reduce delay. Additional right of way will be needed, and is included in the project. A relocation of the existing Maricopa County traffic signal at the southeast corner will be required, as well as the relocation of an existing utility pole, fire hydrant and irrigation structure.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	320,000	320,000	-	-	-	-	-
Operating Impact:								
Street Maintenance			-	-	250	250	250	1,250
Total Operating Costs			-	-	250	250	250	1,250

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1460		Project Title: Wayfinding Signage						
		Pct. New Development:		0.00%		Total Project Cost:		\$175,000
Project Description:								
This project will continue to install wayfinding signs in conformance with the Wayfinding Signage Master Plan. Additional funding is included in FY19 for the installation of street sign toppers for Special Districts within Historic Avondale in conformance with the Historic Avondale Design and Development Guidelines.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	75,000	75,000	50,000	50,000	-	-	-
Operating Impact:								
Electricity			500	500	500	500	500	2,500
Total Operating Costs			500	500	500	500	500	2,500

Project No: ST1461		Project Title: Central Avenue - Western to Main St (MC 85)						
		Pct. New Development:		0.00%		Total Project Cost:		\$1,680,000
Project Description:								
Similar to a previous project on Central Avenue north of this location, this project will reduce the number of vehicular travel lanes from four to two along Central between Western Avenue and Main Street (MC 85). The final roadway section will include a multi-use path, landscaped buffer islands, one travel lane in each direction and a center two-way left lane. As with the previous project, the goal is to help improve the functionality of this corridor for all modes of transportation including pedestrians and bicyclists. The City plans to apply for Federal CMAQ funding.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	80,000	1,600,000	-	-
Operating Impact:								
Utilities-Water/Sewer			-	-	-	-	5,000	25,000
Street Maintenance			-	-	-	-	1,000	5,000
Grounds Maintenance			-	-	-	-	10,000	50,000
Total Operating Costs			-	-	-	-	16,000	80,000

Capital Improvement Plan

Fiscal Years 2019-2028

Street Construction

Project No: ST1600		Project Title: Dysart Rd Widening - Whyman Ave to Buckeye Rd (MC 85)						
		Pct. New Development:	100.00%	Total Project Cost:	\$2,535,000			
Project Description:								
<p>Similar to a previous project on Central Avenue north of this location, this project will reduce the number of vehicular travel lanes from four to two along Central between Western Avenue and Main Street (MC 85). The final roadway section will include a multi-use path, landscaped buffer islands, one travel lane in each direction and a center two-way left lane. As with the previous project, the goal is to help improve the functionality of this corridor for all modes of transportation including pedestrians and bicyclists. The City plans to apply for Federal CMAQ funding.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	2,535,000
Operating Impact:								
Street Maintenance			-	-	-	-	-	500
Total Operating Costs			-	-	-	-	-	500

Capital Improvement Plan

Fiscal Years 2019-2028

Police Development

308 Police Development	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	3,625,908	30,245	4,434,467	838,689	1,343,917	849,145	
Revenue							
Development Fees	303,017	404,022	404,022	505,028	505,028	2,525,140	4,646,257
Revenue Bonds	0	7,000,000	0	0	0	0	7,000,000
Interest Earned	1,320	200	200	200	200	2,800	4,920
Total Revenue	304,337	7,404,222	404,222	505,228	505,228	2,527,940	11,651,177
Total Resources	3,930,245	7,434,467	4,838,689	1,343,917	1,849,145	3,377,085	
Capital Costs							
Development Fee Eligible Projects							
PL1161-Property and Evidence Room	3,000,000	0	0	0	0	0	3,000,000
PL1908-Lakin Ranch Substation	0	0	0	0	1,000,000	2,000,000	3,000,000
PL1999-Command Vehicle	800,000	0	0	0	0	0	800,000
Total Development Fee Eligible	3,800,000	0	0	0	1,000,000	2,000,000	6,800,000
Non-Development Fee Eligible Projects							
PL1176-Joint Training Facility with Glendale	0	0	0	0	0	450,000	450,000
PL1407-Detention Center and Police Substation	100,000	3,000,000	4,000,000	0	0	0	7,100,000
Total Non-Development Fee Eligible	100,000	3,000,000	4,000,000	0	0	450,000	7,550,000
Total Capital Costs	3,900,000	3,000,000	4,000,000	0	1,000,000	2,450,000	14,350,000
Estimated Ending Balance	30,245	4,434,467	838,689	1,343,917	849,145	927,085	

Capital Improvement Plan

Fiscal Years 2019-2028

Police Development

Project No: PL1161 Project Title: Property and Evidence Room								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$3,000,000				
Project Description:								
The Avondale Police Department is requesting funds to build a 10,000 square foot Property and Evidence Room. The current property and evidence room is located in the Main Police building and occupies approximately 1500 square feet. Inside the room there are separate locations for guns, illegal drugs, a large box refrigerator, and a large box freezer. The current room is severely limited in options for expansion. While two containers have been purchased for the Tolleson impound lot only specific items can be placed there due to security, accessibility, and the environment.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	3,000,000	-	3,000,000	-	-	-	-	-
Operating Impact:								
Staffing		-	-	65,000	65,000	65,000	65,000	195,000
Supplies/Contracts		-	-	25,000	25,000	25,000	25,000	75,000
Utilities-Water/Sewer		-	-	60,000	60,000	60,000	60,000	180,000
Total Operating Costs		-	-	150,000	150,000	150,000	150,000	450,000

Project No: PL1176 Project Title: Joint Training Facility with Glendale								
Funding Source: Ops. Transfers In		Pct. New Development: 0.00%		Total Project Cost: \$450,000				
Project Description:								
This is a shared project between Avondale Police Department and the Glendale Police Department for ongoing employee training to include a driving track, training classrooms and a shooting range for police mandatory qualifications.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	450,000
Operating Impact:								
Staffing		-	-	-	-	-	-	600,000
Supplies/Contracts		-	-	-	-	-	-	90,000
Total Operating Costs		-	-	-	-	-	-	690,000

Capital Improvement Plan

Fiscal Years 2019-2028

Police Development

Project No: PL1407		Project Title: Detention Center and Police Substation						
		Pct. New Development:	0.00%	Total Project Cost:	\$7,100,000			
Project Description:								
<p>The Avondale Detention Center and Police Substation buildings on Western were built between 1976 and 1986. The facility is located at 519 E. Western Ave. and was remodeled in 2005. Staffing at the detention center consists of two detention supervisors and seven detention officers who work in a 4,600 square ft. facility and process about 4,000 arrests in and out of the facility. The police substation building houses two patrol squads, the Community Action Team (CAT), three sergeants and one lieutenant. The department's use of force video system (MILO) is housed in a room that originally was designed to be a community room.</p> <p>The cost of maintenance and upkeep of the buildings have continued to increase. The detention facility was never designed from the onset to be a facility to house and book prisoners. There are no locker room for officers to change into uniforms and lockers must be stored in the briefing area. There have been significant maintenance issues with the detention facility, including, plumbing issues, damage to the facility from prisoners, and inadequate security of the prisoners, and security issues such cameras, lighting, and design.</p> <p>A study will be performed to identify the scope of the project.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	100,000	-	100,000	3,000,000	4,000,000	-	-	-

Project No: PL1908		Project Title: Lakin Ranch Substation						
Funding Source: Development Fees		Pct. New Development:	100.00%	Total Project Cost:	\$3,000,000			
Project Description:								
<p>Lakin Ranch is a residential and commercial development that is still in the preliminary stages. The community is expected to be large enough to host a joint police and fire substation that will be placed in the center of the community to provide public safety (police and fire).</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	1,000,000	2,000,000
Operating Impact:								
Staffing			-	-	-	-	-	2,200,000
Supplies/Contracts			-	-	-	-	-	110,000
Utilities-Water/Sewer			-	-	-	-	-	165,000
Electricity			-	-	-	-	-	330,000
Vehicles/Major Equipment			-	-	-	-	-	300,000
Total Operating Costs			-	-	-	-	-	3,105,000

Capital Improvement Plan

Fiscal Years 2019-2028

Police Development

Project No: PL1999 Project Title: Command Vehicle								
Funding Source:		Development Fees, Ops. Trans		Pct. New Development:		47.00%		Total Project Cost: \$800,000
Project Description:								
<p>This is a joint project with Police and Fire and will provide a state of the art mobile vehicle to be used when a complex operational response to an emergency or crisis situation is necessary. Some of the uses of the command vehicle would include barricaded suspects, processing major crime scenes, natural disasters, major transportation accidents such as plane crashes or train derailments, civil disorder, lost persons and special events management such as PIR. The MCV will be particularly effective in isolated areas where there may be limited or no accessibility to technical resources necessary for effective on-scene management of an incident or event.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	800,000	800,000	-	-	-	-	-
Operating Impact:								
Equipment Maintenance			-	-	75,000	75,000	75,000	225,000
Total Operating Costs			-	-	75,000	75,000	75,000	225,000

Capital Improvement Plan

Fiscal Years 2019-2028

Park Development

310 Park Development	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	5,334,509	703,004	701,064	849,124	158,698	1,518,272	
Revenue							
Development Fees-Parks	484,545	646,060	646,060	807,574	807,574	4,037,870	7,429,683
Grant - Federal	2,100,000	0	0	2,500,000	2,500,000	12,000,000	19,100,000
G.O. Bonds	7,200,000	0	0	0	0	0	7,200,000
Interest Earned	10,950	2,000	2,000	2,000	2,000	10,000	28,950
Transfer In - General Fund	2,000,000	2,000,000	3,500,000	3,500,000	1,000,000	4,000,000	16,000,000
Total Revenue	11,795,495	2,648,060	4,148,060	6,809,574	4,309,574	20,047,870	49,758,633
Total Resources	17,130,004	3,351,064	4,849,124	7,658,698	4,468,272	21,566,142	
Capital Costs							
Development Fee Eligible Projects							
PK1338-Lakin Community Park	0	0	4,000,000	4,000,000	0	0	8,000,000
Total Development Fee Eligible	0	0	4,000,000	4,000,000	0	0	8,000,000
Non-Development Fee Eligible Projects							
PK1027-Friendship Park Enhancements	1,975,000	0	0	0	0	0	1,975,000
PK1029-Multi -Modal Trail System	0	0	0	2,850,000	2,500,000	5,700,000	11,050,000
PK1094-Agua Fria Restoration - grant funding	0	0	0	0	0	6,300,000	6,300,000
PK1105-Festival Fields	10,000,000	2,000,000	0	0	0	0	12,000,000
PK1200-Future Park Expansion	0	0	0	0	0	8,000,000	8,000,000
PK1329-Neighborhood Park Enhancements	1,300,000	650,000	0	0	250,000	700,000	2,900,000
PK1408-Van Buren Multi-Use Path	2,487,000	0	0	0	0	0	2,487,000
PK1462-Crystal Gardens Trail Improvements	200,000			0	200,000	0	400,000
PK1463-Sam Garcia Library Patio Improvements	115,000	0	0	0	0	0	115,000
PK1464-Sports Field Lighting	250,000	0	0	400,000	0	0	650,000
ST1387-Goodyear Farms Cemetery Improvements	100,000	0	0	250,000	0	0	350,000
Total Non-Development Fee Eligible	16,427,000	2,650,000	0	3,500,000	2,950,000	20,700,000	46,227,000
Total Capital Costs	16,427,000	2,650,000	4,000,000	7,500,000	2,950,000	20,700,000	54,227,000
Estimated Ending Balance	703,004	701,064	849,124	158,698	1,518,272	866,142	

Capital Improvement Plan

Fiscal Years 2019-2028

Park Development

Project No: PK1027		Project Title: Friendship Park Enhancements						
Funding Source:	Ops. Transfers In	Pct. New Development:	0.00%	Total Project Cost:	\$1,975,000			
Project Description:								
Improvements requested include lighting soccer fields #9 and #10 (\$500,000), Re-lamping all sports fields/replacing all light bulbs (\$80,000), replace the western-most restroom, modify storage yard, and renovate the western-most parking lot (\$500,000). Additional park enhancements will include replacing the western-most playground, replacing area lighting and poles, resurfacing and lighting basketball courts, renovating the "green" restroom, renovating the park frontage along McDowell Rd. and installing a park monument sign, completing and lighting the perimeter walkway, development of the Field Green area, additional parking, dog park renovations, irrigation system and field improvements, adding pickleball courts, changing out the sports field lighting to LED lighting, and converting two multi-purpose fields to artificial surfacing.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	75,000	1,900,000	1,975,000	-	-	-	-	-
Operating Impact:								
Staffing				-	-	39,000	39,000	117,000
Supplies/Contracts				-	25,000	25,000	55,000	165,000
Utilities-Water/Sewer				-	-	30,000	30,000	180,000
Total Operating Costs				-	25,000	25,000	124,000	462,000

Project No: PK1029		Project Title: Multi -Modal Trail System						
Funding Source:	Grants, Ops. Transfers In	Pct. New Development:	0.00%	Total Project Cost:	\$11,050,000			
Project Description:								
Phased implementation of recreational trails and improvements throughout the West Valley Recreation Corridor. A multi-modal trail system will be developed to provide connectivity between the Agua Fria River, the El Rio WaterCourse Master Plan, Tres Rios, and the City of Avondale Bike, Pedestrian and Trails Master Plan. Phased improvements will be based on citizen feedback as the trails and open space master plans are developed. Additionally, federal funding will be sought to leverage costs to maximize future development of the trails system along the Agua Fria river.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	2,850,000	2,500,000	5,700,000
Operating Impact:								
Supplies/Contracts				-	-	-	-	340,000
Total Operating Costs				-	-	-	-	340,000

Capital Improvement Plan

Fiscal Years 2019-2028

Park Development

Project No: PK1094 Project Title: Agua Fria Restoration - grant funding								
Funding Source: Grants, Ops. Transfers In			Pct. New Development:		0.00%		Total Project Cost:	\$6,300,000
Project Description:								
Planning, design and development to restore riparian habitat and native resources along the Agua Fria River. This specific project will be a component of the West Valley Recreation Corridor. Improvements will include passive recreation, trails, observation platforms, landscaping and signage.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	6,300,000
Operating Impact:								
Supplies/Contracts			-	-	-	-	-	30,000
Total Operating Costs			-	-	-	-	-	30,000

Project No: PK1105 Project Title: Festival Fields								
Funding Source: Ops. Transfers In			Pct. New Development:		0.00%		Total Project Cost:	\$12,000,000
Project Description:								
Festival Fields improvements include design, engineering, and compleion of Phase II improvements, which will include youth baseball/softball fields, renovation of the existing multi-purpose field, ramadas, shaded spectator areas, enhanced play area, splash park area, off-leash dog park, skating/biking facilities, a lake for irrigation and urban fishing, maintenance facilities, restrooms, landscaping, lighted walking paths, trailhead, and additional parking and support facilities according to the approved conceptual park plan.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	3,900,000	6,100,000	10,000,000	2,000,000	-	-	-	-
Operating Impact:								
Staffing			-	-	175,000	175,000	175,000	875,000
Supplies/Contracts			-	-	50,000	50,000	50,000	250,000
Utilities-Water/Sewer			-	-	100,000	100,000	100,000	500,000
Grounds Maintenance			-	-	50,000	50,000	50,000	250,000
Total Operating Costs			-	-	375,000	375,000	375,000	1,875,000

Project No: PK1200 Project Title: Future Park Expansion								
			Pct. New Development:		0.00%		Total Project Cost:	\$8,000,000
Project Description:								
This project will expand a community park(s). The location and ammenties will be determined at a future date.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	8,000,000

Capital Improvement Plan

Fiscal Years 2019-2028

Park Development

Project No: PK1329		Project Title: Neighborhood Park Enhancements						
		Pct. New Development:	0.00%	Total Project Cost:	\$2,900,000			
Project Description:								
<p>Various park restorations at several sites. Project carried over from the current fiscal year includes area security lighting, basketball court surfacing, and court lighting for Mountain View, Deconcini and Campbell parks; Mountain View Park - side walk repairs, picnic ramada replacement (one) (673,280); Project improvements also planned for FY 2018-19 include: Donnie Hale Park - basketball court lighting, surfacing and goals, replace dugouts, shade, and spectator shade and seating, trash cans, benches, signage (\$175,000); Mountain View Park - playground surfacing, playground shade, sand volleyball renovation, benches, signage, and trash receptacles (\$50,000); Deconcini Park - playground surfacing, benches, trash receptacles, signage, and park plan design (\$60,000); Fred Campbell Park - irrigation system adjustments (drip system), signage, trash receptacles and benches (\$35,000); Dessi Lorenz Park - irrigation system overhaul, urban forest overhaul, signage, trash receptacles (\$95,000); Doc Rhodes Park - trash receptacles and signage (\$7,500). Park improvements planned for FY 2019-20 includes rebuilding Deconcini Park in conjunction with the Boys Girls Club coordination, and replacing the playground and installing a new picnic shelter at Mountain View Park. Future years will focus on irrigation system improvements, landscape plant improvements, and keeping existing infrastructure in good condition.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	300,000	1,000,000	1,300,000	650,000	-	-	250,000	700,000

Project No: PK1338		Project Title: Lakin Community Park						
Funding Source: Development Fees		Pct. New Development:	100.00%	Total Project Cost:	\$8,000,000			
Project Description:								
<p>This project includes land acquisition, design and construction of a community park in the southern area of the city. Park amenities may include lighted sports fields for youth and adult activities; a lake that can be used for irrigation of non-potable water and recreational purposes such as fishing; playgrounds, water play areas such as splash pads, group and individual picnic areas; hard court areas for activities such as tennis, basketball, skating and/or pickleball; multi-purpose areas, landscaping and parking to support the various activities.</p> <p>While the project is 100% development fee eligible, City funding (one-time revenues from Lakin development) will be required for construction. Those funds will be reimbursed back to the City as future development fees are collected.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	4,000,000	4,000,000	-	-
Operating Impact:								
Staffing			-	-	-	-	125,000	625,000
Supplies/Contracts			-	-	-	-	50,000	250,000
Utilities-Water/Sewer			-	-	-	-	100,000	500,000
Electricity			-	-	-	-	90,000	450,000
Grounds Maintenance			-	-	-	-	50,000	250,000
Total Operating Costs			-	-	-	-	415,000	2,075,000

Capital Improvement Plan

Fiscal Years 2019-2028

Park Development

Project No: PK1408		Project Title: Van Buren Multi-Use Path						
		Pct. New Development:		0.00%		Total Project Cost:		\$2,487,000
Project Description:								
This project will design and construct a multi-use path between 127th Avenue and 113th Avenue. The trail will include lighting, landscaping, and other pedestrian and bicycle amenities. Previously, this project included a drainage channel component, which has been removed, and the current project comprises the path only. Federal TAP funding of \$2M is available towards construction. Some right of way has previously been aquired.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	337,000	2,150,000	2,487,000	-	-	-	-	-

Project No: PK1462		Project Title: Crystal Gardens Trail Improvements						
		Pct. New Development:		0.00%		Total Project Cost:		\$400,000
Project Description:								
Crystal Gardens walking paths, irrigation and landscaping has continued to decline over the last 20 years. In 2014 supplemental funding was given to start upgrading the metal edging to a concrete edging that is separating the decomposed granite walking path and grass. The metal edging has rusted out and much of it has been removed to improve the safety of the area. A concrete edging had been installed in 9 of the 21 cells. It is estimated that another \$750,000 will complete the concrete boarder around each of the remaining cells. Crystal Gardens is also in need of an irrigation overhaul. The current system is aging causing line breaks, stuck valves and overwatering which has caused flooding. The system will need to have new valves, lines and heads installed to ensure proper watering is occurring. In early 2016 the Crystal Gardens HOA installed a smart irrigation system to help reduce the amount of watering that was occurring.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	200,000	200,000	-	-	-	200,000	-

Project No: PK1463		Project Title: Sam Garcia Library Patio Improvements						
		Pct. New Development:		0.00%		Total Project Cost:		\$115,000
Project Description:								
This project will design and construct an outdoor playground on the west side of the Sam Garcia Library. The proposed playground will improve the current patio space which is unused. Currently, it consists of a patio slab, concrete stools, and mature vegetation. An access door leads to the patio from the library's children's area. This project will add an outdoor play space and programming space for children and their families to enjoy. Shade structures will provide more hours and months of usability and an exterior gate will provide access from Western Avenue.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	115,000	115,000	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

Park Development

Project No: PK1464		Project Title: Sports Field Lighting						
		Pct. New Development:	0.00%	Total Project Cost:	\$650,000			
Project Description:								
This program is to assess opportunities to partner with various agencies that have access to sport fields, and have the city install sports field lighting and provide the opportunity to co-locate youth sports programs and activities during off-operating hours for leagues and tournaments. This program would also provide for opportunities to convert existing sports field lighting from its existing system to LED fixtures to reduce energy costs. Potential partners could include APS, SRP, and various school districts.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	250,000	250,000	-	-	400,000	-	-
Operating Impact:								
Electricity				35,000	-	35,000	-	125,000
Total Operating Costs				35,000	-	35,000	-	125,000

Project No: ST1387		Project Title: Goodyear Farms Cemetery Improvements						
		Pct. New Development:	0.00%	Total Project Cost:	\$350,000			
Project Description:								
Funds requested for Fiscal Year 2018-19 are to hire a landscape architect and develop a landscape improvement plan for the entire site, and to install a new irrigation system to replace the existing system that does not function correctly. Future improvements include dust control measures around the cemetery perimeter, installation of landscape plants, area security lighting, signage, walkway, asphalt parking lot with landscape islands, and artificial shade over public gathering space.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	100,000	100,000	-	-	250,000	-	-
Operating Impact:								
Utilities-Water/Sewer				15,000	15,000	15,000	15,000	75,000
Grounds Maintenance				15,000	20,000	25,000	25,000	175,000
Total Operating Costs				30,000	35,000	40,000	40,000	250,000

Capital Improvement Plan

Fiscal Years 2019-2028

Library Development

311 Library Development	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	34,785	35,576	72,611	9,646	32,925	6,204	
Revenue							
Development Fees	108,731	144,975	144,975	181,219	181,219	906,095	1,667,214
Interest Earned	10	10	10	10	10	50	100
Transfer In - General Fund	100,000	100,000	0	50,000	0	0	250,000
Total Revenue	208,741	244,985	144,985	231,229	181,229	906,145	1,917,314
Total Resources	243,526	280,561	217,596	240,875	214,154	912,349	
Capital Costs							
Development Fee Eligible Projects							
TR06-Debt Service for Library	207,950	207,950	207,950	207,950	207,950	415,900	1,455,650
Total Development Fee Eligible	207,950	207,950	207,950	207,950	207,950	415,900	1,455,650
Total Capital Costs	207,950	207,950	207,950	207,950	207,950	415,900	1,455,650
Estimated Ending Balance	35,576	72,611	9,646	32,925	6,204	496,449	

Capital Improvement Plan

Fiscal Years 2019-2028

Library Development

Project No: TR06		Project Title: Debt Service for Library						
Funding Source:	Development Fees	Pct. New Development:	100.00%	Total Project Cost:	\$1,455,650			
Project Description:								
The construction of the regional library for the growing Avondale population required the sale of bonds. These funds will be transferred to the appropriate debt service fund.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	207,950	207,950	207,950	207,950	207,950	207,950	415,900

Capital Improvement Plan

Fiscal Years 2019-2028

Fire Dept. Development

319 Fire Dept. Development	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	1,416,446	449,572	942,333	1,435,094	2,050,671	966,248	
Revenue							
Development Fees	368,446	491,261	491,261	614,077	614,077	3,070,385	5,649,507
Interest Earned	7,680	1,500	1,500	1,500	1,500	7,500	21,180
Transfer In - General Fund	0	0	0	0	0	1,000,000	1,000,000
Total Revenue	376,126	492,761	492,761	615,577	615,577	4,077,885	6,670,687
Total Resources	1,792,572	942,333	1,435,094	2,050,671	2,666,248	5,044,133	
Capital Costs							
Development Fee Eligible Projects							
FR1040-Lakin Ranch Fire Station	0	0	0	0	1,700,000	3,000,000	4,700,000
PL1329-Development Impact Fee Update	25,000	0	0	0	0	0	25,000
PL1999-Command Vehicle	200,000	0	0	0	0	0	200,000
TR10-Debt Service - Bonds	95,000	0	0	0	0	0	95,000
Total Development Fee Eligible	320,000	0	0	0	1,700,000	3,000,000	5,020,000
Non-Development Fee Eligible Projects							
FR1159-Glendale Fire Academy	0	0	0	0	0	1,358,000	1,358,000
FR1217-Station 172 Update	700,000	0	0	0	0	0	700,000
FR1364-Fire Apparatus Refurbishment	323,000	0	0	0	0	0	323,000
Total Non-Development Fee Eligible	1,023,000	0	0	0	0	1,358,000	2,381,000
Total Capital Costs	1,343,000	0	0	0	1,700,000	4,358,000	7,401,000
Estimated Ending Balance	449,572	942,333	1,435,094	2,050,671	966,248	686,133	

Capital Improvement Plan

Fiscal Years 2019-2028

Fire Dept. Development

Project No: FR1040		Project Title: Lakin Ranch Fire Station						
Funding Source:	Development Fees	Pct. New Development:	100.00%	Total Project Cost:	\$4,700,000			
Project Description:								
<p>The project will be located in the area of El Mirage Road and Broadway Road. Timing of the facility will be coordinated with residential development in the area. The station would house an engine company which will serve the far southern portion of Avondale. The space may be designed to house an ambulance through a lease arrangement. An additional pumper will be required to open the station. Construction of that type of apparatus is approximately one year so the vehicle will be ordered to coordinate delivery just prior to opening the station, The total project cost includes all necessary equipment (hose, breathing apparatus, etc.) to put the vehicle in service. It is anticipated that the project will begin in fiscal year 2023 and be completed the following year.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	1,700,000	3,000,000
Operating Impact:								
Staffing			-	-	-	-	-	5,000,000
Utilities-Water/Sewer			-	-	-	-	-	2,500,000
Total Operating Costs			-	-	-	-	-	7,500,000

Project No: FR1159		Project Title: Glendale Fire Academy						
Funding Source:	Ops. Transfers In	Pct. New Development:	0.00%	Total Project Cost:	\$1,358,000			
Project Description:								
<p>In 2005 the City of Avondale approved an Intergovernmental Agreement with the City of Glendale and various other parties, including Surprise, Peoria and the Community College District, to construct and operate a regional public safety training facility. Phase one of the facility has been completed and phases two and three were placed on hold due to economic constraints. This facility provides training props and capabilities not available elsewhere in the West Valley and significantly enhances the department's on-going training and professional development efforts. The Avondale/Goodyear training facility, located at 4th Street and Lower Buckeye Road, serves to compliment this regional facility. Together these facilities fill a significant training void in the West Valley and the City of Avondale.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	1,358,000
Operating Impact:								
Supplies/Contracts			-	-	-	-	-	528,000
Total Operating Costs			-	-	-	-	-	528,000

Capital Improvement Plan

Fiscal Years 2019-2028

Fire Dept. Development

Project No: FR1217 Project Title: Station 172 Update								
Funding Source: Ops. Transfers In			Pct. New Development:		0.00%		Total Project Cost:	\$700,000
Project Description:								
<p>Station 172, which was designed as a two company station, was opened in 1999 and is now in need of several basic upgrades. With the addition of other Avondale stations and growth within the automatic aid system a single company station design would be more appropriate. This project would convert the existing sleeping rooms to single person rooms predominately through millwork modifications; create an office for the station captain; add a dedicated fitness room (eliminated in the original construction project) and return the current fitness area back to sleeping rooms; repair the kitchen cabinets and replace the kitchen counters; address the water leakage issue over the west part of the sleeping area; and repaint the entire living area. The project will be split over two fiscal years with design analysis occurring in year one and construction in year two. \$50,000 is projected in year one for facility evaluation, design and construction cost estimate. \$500,000 is projected in year two for construction. The goal will be to phase the project in such a manner that the station will remain open during construction. The modifications would result in the capability of housing both a fire company and allow for future housing of an ambulance or similar two-person unit.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	700,000	-	700,000	-	-	-	-	-

Project No: FR1364 Project Title: Fire Apparatus Refurbishment								
			Pct. New Development:		0.00%		Total Project Cost:	\$323,000
Project Description:								
<p>In 2007 a new ladder truck was purchased and placed in service. Since the vehicle had pumping capability it replaced one of the existing pumpers which was placed into reserve status and removed from the vehicle replacement fund. The operating and maintenance costs associated with a ladder truck are significant so we are now operating the ladder and a pumper from a station using a single crew to reduce the number of responses required of the ladder. Three new engines were delivered in 2014 / 2015 to replace our older front line pumpers with funding provided through the vehicle replacement fund. Two of the older engines will be placed into reserve status but with the opening of Station 174 one of the older engines will remain in front line service. Rather than purchasing a new engine it would be more cost effective to refurbish the three older engines (#3171, 3172 & 3173) over a two year period to extend their useful life for another 10 years. FY 2018 will be year two of the project.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	323,000	-	323,000	-	-	-	-	-

Project No: PL1329 Project Title: Development Impact Fee Update								
Funding Source: Development Fees			Pct. New Development:		100.00%		Total Project Cost:	\$25,000
Project Description:								
Study to update impact fee as mandated by Arizona Senate Bill 1525.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	25,000	-	25,000	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

Fire Dept. Development

Project No: PL1999 Project Title: Command Vehicle								
Funding Source: Development Fees, Ops. Trans			Pct. New Development:		47.00%	Total Project Cost:		\$200,000
Project Description:								
This is a joint project with Police and Fire and will provide a state of the art mobile vehicle to be used when a complex operational response to an emergency or crisis situation is necessary. Some of the uses of the command vehicle would include barricaded suspects, processing major crime scenes, natural disasters, major transportation accidents such as plane crashes or train derailments, civil disorder, lost persons and special events management such as PIR. The MCV will be particularly effective in isolated areas where there may be limited or no accessibility to technical resources necessary for effective on-scene management of an incident or event.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	200,000	200,000	-	-	-	-	-
Operating Impact:								
Equipment Maintenance			-	-	75,000	75,000	75,000	225,000
Total Operating Costs			-	-	75,000	75,000	75,000	225,000

Project No: TR10 Project Title: Debt Service - Bonds								
Funding Source: Development Fees			Pct. New Development:		100.00%	Total Project Cost:		\$95,000
Project Description:								
Transfer for debt service on Fire Station MDC Bonds								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	95,000	95,000	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

Improvement District

320 Improvement District	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	-	-	-	-	-	-	-
<u>Revenue</u>							
Improvement District Bonds	40,000,000	0	0	0	0	0	40,000,000
Total Revenue	40,000,000	0	0	0	0	0	40,000,000
Total Resources	40,000,000	-	-	-	-	-	-
<u>Capital Costs</u>							
Non-Development Fee Eligible Projects							
ID1046-Improvement District	40,000,000	0	0	0	0	0	40,000,000
Total Non-Development Fee Eligible	40,000,000	0	0	0	0	0	40,000,000
Total Capital Costs	40,000,000	0	0	0	0	0	40,000,000
Estimated Ending Balance	-	-	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

Improvement District

Project No: ID1046		Project Title: Improvement District						
Funding Source:	Bond Proceeds	Pct. New Development:	0.00%	Total Project Cost:	\$40,000,000			
Project Description:								
<p>The project may include a regional drainage improvement called the Durango Regional Conveyance Channel (DRCC) which will collect storm runoff from a point located near the Buckeye Feeder Canal and Avondale Boulevard and will route the runoff to the ultimate outfall at the Agua Fria River. The project shall include a box culvert crossing at Avondale Boulevard just north of the Buckeye Feeder Canal, the DRCC alignment as proposed by the Developer of Lakin Ranch (inclusive of at least two additional box culvert crossings traversing Broadway Road and El Mirage Road), and the box culvert crossing of Dysart Road along with the outfall channel into the Agua Fria River.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	40,000,000	40,000,000	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

One-Time Project Fund

322 One-Time Project Fund	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	5,400,000	901,680	(1,098,320)	(1,098,320)	(1,098,320)	(1,098,320)	
Revenue							
G.O. Bonds	4,000,000	0	0	0	0	0	4,000,000
Interest Earned	1,680	0	0	0	0	0	1,680
Transfer In - General Fund	1,765,000	0	0	0	0	0	1,765,000
Total Revenue	5,766,680	0	0	0	0	0	5,766,680
Total Resources	11,166,680	901,680	(1,098,320)	(1,098,320)	(1,098,320)	(1,098,320)	
Capital Costs							
Non-Development Fee Eligible Projects							
GG1409-Sustain Existing Building Infrastructure	500,000	0	0	0	0	0	500,000
GG1410-Resource Center	9,000,000	2,000,000	0	0	0	0	11,000,000
PK1346-I-10 Underpass Trail, Trail Head and Pedestrian Bridge	100,000	0	0	0	0	0	100,000
ST1371-Gateway Program	150,000	0	0	0	0	0	150,000
ST1374-Bike Retrofit Program	50,000	0	0	0	0	0	50,000
ST1387-Goodyear Farms Cemetery Improvements	50,000	0	0	0	0	0	50,000
ST1465-Dysart Road Median Improvements - I-10 to Indian School Rd	415,000	0	0	0	0	0	415,000
Total Non-Development Fee Eligible	10,265,000	2,000,000	0	0	0	0	12,265,000
Total Capital Costs	10,265,000	2,000,000	0	0	0	0	12,265,000
Estimated Ending Balance	901,680	(1,098,320)	(1,098,320)	(1,098,320)	(1,098,320)	(1,098,320)	

Capital Improvement Plan

Fiscal Years 2019-2028

One-Time Project Fund

Project No: GG1409		Project Title: Sustain Existing Building Infrastructure						
		Pct. New Development:	0.00%	Total Project Cost:	\$500,000			
Project Description:								
Sustain Existing Building Infrastructure - this funding request will impact the following city facilities and includes the following work: City Hall, Court and PHDQ roof recoating (\$130,000);MOSC Generator replacemet (\$45,000); City Hall 2nd floor carpet replacemet (\$110,000); Civic Center Library interior paint touchu (\$10,000); PIR lobby interior int (\$10,000); Police Headquarters interior pain(\$15,000); Jail interior paint, FRP installation in holding cells, and command room floor tile replacement (\$8,500); Court room paint, bench refurbishment and carpet (\$69,500); Sam Garcia carpet and locking system (\$67,000); Western Police substation HVAC replacement (\$8,000); and Fleet breakroom upgrae (\$10,000).								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	500,000	500,000	-	-	-	-	-

Project No: GG1410		Project Title: Resource Center						
		Pct. New Development:	0.00%	Total Project Cost:	\$11,000,000			
Project Description:								
This project will provide a new co-located human services facility to replace the existing Care1st Avondale Resource Center and Avondale Senior Center and Administration Offices that exceed service capacity and have reached their useful lifespan. In the near term, Resource Center staff anticipate a heightened need for services. The existing Senior Center is 12,000 sf and the existing Resource Center is approximately 9,000 sf. The new facility is expected to support all the services now offered, and through intentional design and efficient use of space, meet a host of additional human services needs that cannot be presently accommodated in existing facilities, with a building size of 21,500 sf. Resource Center staff have identified gaps in service and intend to expand their offerings by partnering with new providers in a new facility. A recent space and conceptual site study conducted by a third party consultant estimates the total project cost to be \$11M, with the assumption that building would be built on City land. If site acquisition is also necessary, this would result in a significant increase in project costs to allow for site acquisition.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	2,500,000	6,500,000	9,000,000	2,000,000	-	-	-	-
Operating Impact:								
Utilities-Water/Sewer		-	10,000	10,000	10,000	10,000	10,000	50,000
Electricity		-	15,000	15,000	15,000	15,000	15,000	75,000
Grounds Maintenance		-	20,000	20,000	20,000	20,000	20,000	100,000
Building Maintenance		-	20,000	20,000	20,000	20,000	20,000	100,000
Total Operating Costs		-	65,000	65,000	65,000	65,000	65,000	325,000

Capital Improvement Plan

Fiscal Years 2019-2028

One-Time Project Fund

Project No: PK1346 Project Title: I-10 Underpass Trail, Trail Head and Pedestrian Bridge								
Funding Source:		IGA, Ops. Transfers In		Pct. New Development:		0.00%		Total Project Cost: \$100,000
Project Description:								
<p>This proposed project extends an existing path along the eastern Agua Fria levee to the north side of I-10. This proposed trail is part of a larger multi-use path system along Agua Fria that will provide an alternative route for pedestrian and bicyclists to arterial north-south routes such as Dysart Road and Avondale Boulevard. The project improvements involve construction of a paved path approximately 1/4 mile long and 12 to 16-foot wide for pedestrian and bicycle use that will terminate at a trail head just north of I-10. The path system elements include: ramps, lighting, pedestrian amenities, an underpass at I-10 and trail termination amenities. Construction revenue includes a developer contribution of \$400,000 in FY 2017 and CMAQ funding of \$1,265,500 in FY 2017.</p> <p>Design of the Phase I Trail and Trail head was completed in FY 2018.</p> <p>The Phase II project for the construction of a pedestrian bridge across the existing ADOT channel will provide a connection to the pedestrian and bicycle path system at Friendship Park, and is scheduled for completion in FY 2020. The City applied for Federal CMAQ funding for the proposed pedestrian bridge.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	50,000	50,000	100,000	-	-	-	-	-

Project No: ST1371 Project Title: Gateway Program								
Funding Source:		Ops. Transfers In		Pct. New Development:		Total Project Cost:		\$150,000
Project Description:								
<p>The Street Tree Master plan identifies potential locations throughout the City for entry point/gateway monumentation. This project would fund the design and installation of one gateway improvement per year. In FY 17, the gateway identified at the NEC of Dysart Rd and MC85/Main Street was addressed. The gateway design elements include landscaping, hardscape features, monumentation, and up-lighting elements.</p> <p>Supports:</p> <ul style="list-style-type: none"> The Street Tree Master Plan 								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	150,000	-	150,000	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

One-Time Project Fund

Project No: ST1374 Project Title: Bike Retrofit Program								
Funding Source:		Ops. Transfers In	Pct. New Development:		0.00%	Total Project Cost:		\$50,000
Project Description:								
The Bike Retrofit Program will fund projects that will add protected or buffered bike facilities or striped bike lanes to existing City streets, as well as provide green painting of bike lanes where appropriate to give vehicular drivers a visual reminder to watch for cyclists at key areas (i.e. at intersection approaches where a vehicle would cross over a bike lane to enter the right turn lane). This will also include painting on Central Avenue at conflict driveway locations.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	50,000	50,000	-	-	-	-	-
Operating Impact:								
Street Maintenance			2,500	2,500	2,500	2,500	2,500	12,500
Total Operating Costs			2,500	2,500	2,500	2,500	2,500	12,500

Project No: ST1387 Project Title: Goodyear Farms Cemetery Improvements								
Funding Source:		Ops. Transfers In	Pct. New Development:		0.00%	Total Project Cost:		\$50,000
Project Description:								
Funds requested for Fiscal Year 2018-19 are to hire a landscape architect and develop a landscape improvement plan for the entire site, and to install a new irrigation system to replace the existing system that does not function correctly. Future improvements include dust control measures around the cemetery perimeter, installation of landscape plants, area security lighting, signage, walkway, asphalt parking lot with landscape islands, and artificial shade over public gathering space.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	50,000	-	50,000	-	-	-	-	-
Operating Impact:								
Utilities-Water/Sewer			-	15,000	15,000	15,000	15,000	75,000
Grounds Maintenance			-	15,000	20,000	25,000	25,000	175,000
Total Operating Costs			-	30,000	35,000	40,000	40,000	250,000

Capital Improvement Plan

Fiscal Years 2019-2028

One-Time Project Fund

Project No: ST1465		Project Title: Dysart Road Median Improvements - I-10 to Indian School Rd						
		Pct. New Development:	0.00%	Total Project Cost:	\$415,000			
Project Description:								
This project will remove and replace all broken median curbing, remove and replace brick pavers as needed, remove/replace dead trees and shrubs, and supplement the existing trees with new trees and shrubs. The project will beautify one of Avondale's major corridors. The project will be 100% City funded.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	415,000	415,000	-	-	-	-	-
Operating Impact:								
Grounds Maintenance			-	5,000	5,000	5,000	5,000	25,000
Total Operating Costs			-	5,000	5,000	5,000	5,000	25,000

Capital Improvement Plan

Fiscal Years 2019-2028

Transit

325 Transit	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	-	90	90	90	90	90	
Revenue							
Grant - Federal	200,000	0	0	0	0	0	200,000
Interest Earned	90	0	0	0	0	0	90
Transfer In - General Fund	75,000	0	0	0	0	0	75,000
Total Revenue	275,090	0	0	0	0	0	275,090
Total Resources	275,090	90	90	90	90	90	
Capital Costs							
Non-Development Fee Eligible Projects							
TN1466-Bus Shelters	275,000	0	0	0	0	0	275,000
Total Non-Development Fee Eligible	275,000	0	0	0	0	0	275,000
Total Capital Costs	275,000	0	0	0	0	0	275,000
Estimated Ending Balance	90	90	90	90	90	90	

Capital Improvement Plan

Fiscal Years 2019-2028

Transit

Project No: TN1466		Project Title: Bus Shelters						
			Pct. New Development:	0.00%	Total Project Cost:	\$275,000		
Project Description:								
The need for additional bus shelters is being evaluated. This will provide local matching funds (\$75,000) for federal transit (ATAN) funding through MAG next spring.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	275,000	275,000	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Development

513 Sewer Development	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	8,275,460	3,535,866	5,532,875	9,144,884	12,986,645	17,398,406	
Revenue							
Development Fees-Sewer	3,779,256	5,039,009	5,039,009	6,298,761	6,298,761	31,493,805	57,948,601
Enterprise Revenue Bonds	0	0	0	0	0	4,000,000	4,000,000
Interest Earned	46,150	8,000	8,000	8,000	8,000	40,000	118,150
Transfer In - 0.5% Sales Tax	150,000	150,000	150,000	150,000	150,000	2,500,000	3,250,000
Transfer In - Wastewater Operating	1,500,000	1,500,000	1,500,000	2,000,000	2,000,000	10,000,000	18,500,000
Total Revenue	5,475,406	6,697,009	6,697,009	8,456,761	8,456,761	48,033,805	83,816,751
Total Resources	13,750,866	10,232,875	12,229,884	17,601,645	21,443,406	65,432,211	

Capital Costs

Development Fee Eligible Projects							
PL1329-Development Impact Fee Update	25,000	0	0	0	0	0	25,000
SW1233-Lift Station - Southern and Dysart	0	0	0	0	0	3,500,000	3,500,000
SW1234-Southern Avenue Sewerline - Dysart to Avondale	0	0	0	0	0	3,200,000	3,200,000
SW1237-Water Reclamation Facility - Phase II Expansion	0	0	0			50,440,000	50,440,000
SW1369-Secondary Clarifier at Water Reclamation Facility	3,000,000	0	0	0	0	0	3,000,000
Total Development Fee Eligible	3,025,000	0	0	0	0	57,140,000	60,165,000

Non-Development Fee Eligible Projects							
SW1047-Citywide Sewer Improvements	650,000	350,000	350,000	350,000	350,000	0	2,050,000
SW1108-Backup Force Main - 10th Street Lift Station to El Mirage	0	300,000	0	0	0	1,800,000	2,100,000
SW1270-McDowell Road Sewerline Replacement - 119th to Avondale Boulevard	0	0	500,000	0	0	0	500,000
SW1339-Water Reclamation Facility Upgrades	1,500,000	0	0	0	0	0	1,500,000
SW1356-Large Diameter Sewer Line Repair Program	2,400,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	11,400,000
SW1367-Sewer System Improvement Projects	1,400,000	800,000	750,000	75,000	0	0	3,025,000
SW1368-Lift Station Security System Upgrades	50,000	50,000	50,000	50,000	50,000	0	250,000
SW1378-Lift Station Rehabilitation Program	845,000	200,000	205,000	180,000	200,000	1,000,000	2,630,000
SW1389-Dysart Road Sewer Replacement - Riley to Corral	250,000	2,000,000	0	0	0	0	2,250,000
SW1390-Dysart Road Sewer Replacement - Corral to Lower Buckeye	0	0		460,000	1,820,000	0	2,280,000
SW1391-Relocate Riley Lift Station	95,000	0	0	0	500,000	0	595,000
SW1467-WRF Grit System and Odor Control System Improvements	0	0	230,000	2,500,000	0	0	2,730,000
WA1392-Integrated Utility Master Plan	0	0	0	0	125,000	125,000	250,000
Total Non-Development Fee Eligible	7,190,000	4,700,000	3,085,000	4,615,000	4,045,000	7,925,000	31,560,000

Total Capital Costs	10,215,000	4,700,000	3,085,000	4,615,000	4,045,000	65,065,000	91,725,000
Estimated Ending Balance	3,535,866	5,532,875	9,144,884	12,986,645	17,398,406	367,211	

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Development

Project No: PL1329 Project Title: Development Impact Fee Update								
Funding Source: Development Fees			Pct. New Development: 100.00%		Total Project Cost: \$25,000			
Project Description:								
Study to update impact fee as mandated by Arizona Senate Bill 1525.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	25,000	-	25,000	-	-	-	-	-

Project No: SW1047 Project Title: Citywide Sewer Improvements								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%		Total Project Cost: \$2,050,000			
Project Description:								
This program provides funding to improve and repair existing sewer lines. As the city's wastewater infrastructure ages, rehabilitation and maintenance becomes more important. In the older areas of the city, many of the original clay pipe sewer lines mains have deficiencies that need to be repaired. The city proactively inspects the wastewater collection system and this program will fund repairing identified deficiencies. Improvements and repairs may be required to ensure compliance with federal, state and local regulations. This will also provide funding to coordinate line extension and repairs with development activities. When possible the repairs for small diameter (4 to 12-inches) lines will be completed using methods like Cured-in-Place pipe (CIPP) lining, which limits the amount of open trenching required.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	300,000	350,000	650,000	350,000	350,000	350,000	350,000	-

Project No: SW1108 Project Title: Backup Force Main - 10th Street Lift Station to El Mirage								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%		Total Project Cost: \$2,100,000			
Project Description:								
The 10th Street Lift Station is the second largest in the collection system and conveys over one million gallons of wastewater daily from the northwest portion of Avondale. The lift station pumps into a single, 12-inch diameter force main that conveys flows across the Agua Fria River. Due to restricted access, staff is unable to inspect the line to identify deficiencies. A break in this force main would cause a wastewater spill directly in the river. The project will fund the design and construction of a backup force main from the 10th Street Wastewater Lift Station, across the Agua Fria River, to El Mirage Road. This will update the site to current design standards as new wastewater lift stations are required to have redundant force mains. The FY2020 funds will be used to replace a section of the force main that is ductile iron pipe in Eliseo C Felix Jr Way north of Van Buren and to coordinate with Lift Station improvements.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	300,000	-	-	-	1,800,000

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Development

Project No: SW1233 Project Title: Lift Station - Southern and Dysart								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$3,500,000				
Project Description:								
<p>*** Project May be Removed from CIP ***</p> <p>This project will design and construct a new lift station in the vicinity of Southern Avenue and Dysart Road. The lift station will support new development between the Roeser Alignment and the Gila River by conveying the wastewater flows north into the WRF for treatment. It is anticipated that the proposed lift station improvements will include pumps, control panels, an odor control system, electrical infrastructure, security fencing and other infrastructure including the discharge force main. Wastewater will be conveyed to this lift station via a new collection system constructed under a separate project.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	3,500,000

Project No: SW1234 Project Title: Southern Avenue Sewerline - Dysart to Avondale								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$3,200,000				
Project Description:								
<p>*** Project May be Removed from CIP ***</p> <p>This project will construct approximately 10,500 feet of either an 8-inch or 10-inch diameter sewer line from Dysart Road to Avondale Boulevard and will connect to the proposed Southern & Dysart Sewer Lift Station. The new sewer line will support new development between Roeser Road and the Gila River. The line will be located within the right-of-way (ROW) of Southern Avenue.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	3,200,000

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Development

Project No: SW1237 Project Title: Water Reclamation Facility - Phase II Expansion								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$50,440,000				
Project Description:								
This project includes design and construction services required to increase the average daily maximum flow capacity of the Water Reclamation Facility from 9 to 12 million gallon per day (MGD) to address expected growth. Staff will evaluate if the expansion will remain with the current plant process or if new treatment alternatives are more cost effective in meeting emerging water quality regulations. The main project elements will include upgrades to: headworks equipment, instrumentation and electrical, secondary treatment process, and disinfection and solids handling systems. All new process basins will be covered and be connected to an odor control system. It is anticipated that additions to the administration/maintenance buildings will also be constructed in this phase.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	50,440,000
Operating Impact:								
Staffing			-	-	-	-	-	200,000
Supplies/Contracts			-	-	-	-	-	600,000
Utilities-Water/Sewer			-	-	-	-	-	200,000
Electricity			-	-	-	-	-	400,000
Equipment Maintenance			-	-	-	-	-	300,000
Total Operating Costs			-	-	-	-	-	1,700,000

Project No: SW1270 Project Title: McDowell Road Sewerline Replacement - 119th to Avondale Boulevard								
Funding Source: Ops. Transfers In		Pct. New Development: 0.00%		Total Project Cost: \$500,000				
Project Description:								
The purpose of this project is to replace approximately 2,700 feet of a 21-inch sewer line in McDowell Road. The original wastewater flows in this line were diverted into a new 24-inch line running south on Avondale Boulevard. The existing 21-inch line is now too large for the anticipated future connections. This could cause the release of noxious odors into the community, corrosion of the system, and a need for ongoing maintenance. Installing a new smaller line will correct these issues. Construction for the new line should be scheduled when the development is completed on the north side of McDowell Road, west of Avondale Boulevard.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	500,000	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Development

Project No: SW1339 Project Title: Water Reclamation Facility Upgrades								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%		Total Project Cost: \$1,500,000			
Project Description:								
This is the carryover funds for the third year of the identified plant improvements which consist of new primary clarifiers and aeration basin upgrades. This project also includes instrumentation and electrical upgrades as well as the rehabilitation of the operations building.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	1,500,000	-	1,500,000	-	-	-	-	-

Project No: SW1356 Project Title: Large Diameter Sewer Line Repair Program								
			Pct. New Development: 0.00%		Total Project Cost: \$11,400,000			
Project Description:								
Avondale has approximately 38.7 miles of large diameter lines (greater than 15-inches in diameter) in the wastewater collection system. The City lacks the internal resources to inspect and repair these large lines. In FY15, a condition assessment was completed on approximately 20% of the large diameter lines. The assessment identified a number of critical deficiencies that could affect the safety and reliability of the collection system. This project will fund the repairs for the identified deficiencies and also fund the continued inspection of the City's large diameter wastewater lines.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	1,400,000	1,000,000	2,400,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000

Project No: SW1367 Project Title: Sewer System Improvement Projects								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%		Total Project Cost: \$3,025,000			
Project Description:								
These projects will upgrade the existing sewer infrastructure to match current standards, remove public infrastructure from private property and provide for better system operation. A number of the projects are referred to as operational "Hot Spots". A Hot Spot requires continued monitoring and regularly scheduled cleaning to keep the collection system from backing up or potentially overflowing. Some of the projects are timed to be completed prior to or in conjunction with planned street projects. The following is a list of projects that have been identified:								
<ul style="list-style-type: none"> - 107th Avenue & Westwind - The pipe is at an adverse grade in the intersection. - Garden Lakes Subdivision, south of Orange Blossom – Adverse grade under RID canal. - Garden Lakes Parkway - Adverse grade north of the RID canal. - MC85/Main - Dysart to Central - replacing existing 6-inch sewer lines behind the north and south sidewalks on MC85 with a single 8-inch line in the roadway - Dysart north of Van Buren - The mile of line in Dysart from McDowell to Van Buren only serves two buildings and should be modified to allow for proper flows. 								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	600,000	800,000	1,400,000	800,000	750,000	75,000	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Development

Project No: SW1368		Project Title: Lift Station Security System Upgrades						
		Pct. New Development:		0.00%		Total Project Cost:		\$250,000
Project Description:								
This project provides funding to replace and/or add new security equipment at the City's wastewater lift stations. This will upgrade the security at the lift stations to match the security systems for the City's water sites. The specific equipment required will vary depending on the site but could include card access systems, video cameras and intrusion alarms.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	50,000	50,000	50,000	50,000	50,000	50,000	-

Project No: SW1369		Project Title: Secondary Clarifier at Water Reclamation Facility						
Funding Source: Development Fees		Pct. New Development:		100.00%		Total Project Cost:		\$3,000,000
Project Description:								
The secondary clarifiers are the final process in the activated sludge system at the WRF. The secondary clarifier allows for the physical separation of solids and liquids. Currently, the WRF has three secondary clarifiers in service. From a hydraulic standpoint, the current secondary clarifiers can effectively satisfy the 9 MGD rated capacity. However, increasing organic loadings are limiting the ability to maintain high quality effluent water. A fourth secondary clarifier would allow for additional capacity during periodic poor settling periods as well as provide redundancy to allow for maintenance activities. The work is being coordinated with the funding to construct a new primary clarifier, aeration basin upgrades and other upgrades at the facility.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	3,000,000	-	3,000,000	-	-	-	-	-

Project No: SW1378		Project Title: Lift Station Rehabilitation Program						
		Pct. New Development:		0.00%		Total Project Cost:		\$2,630,000
Project Description:								
The program provides funding to maintain and upgrade the City's ten existing wastewater lift stations. These facilities operate in a very corrosive environment where equipment damage and odor generation are ongoing issues. As these facilities age, the equipment will need to be replaced to ensure continued operations. The rehabilitation of the lift stations typically consists of pump/motor replacement, installation of VFD's, piping and apparatus replacements, signal and instrumentation replacement, generator repairs, and wet-well recoating. Public Works staff has prioritized the projects in the program based on operational needs and facility conditions. The program is designed to allow for the rehabilitation of one site per year. The annual funding varies due to different sizes of the lift stations.								
The FY 19 funds will be used for the 4th Street Lift Station, located at the MOSC. The project will included rehabing the odor control system.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	280,000	565,000	845,000	200,000	205,000	180,000	200,000	1,000,000

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Development

Project No: SW1389		Project Title: Dysart Road Sewer Replacement - Riley to Corral						
		Pct. New Development:		0.00%		Total Project Cost:		\$2,250,000
Project Description:								
The existing 8/10-inch sewer line in Dysart Road, between Riley Drive and Corral Street, is functioning near its designed capacity. The 2017 Integrated Master Plan New identified that this line needs to be upsized to accommodate future development in the area and to reduce the risk of sewer overflows. A CCTV video inspection also identified a section of DIP south of Western Avenue that is severely deteriorated, which is increasing the importance of replacing this line with the upgraded line size.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	250,000	250,000	2,000,000	-	-	-	-

Project No: SW1390		Project Title: Dysart Road Sewer Replacement - Corral to Lower Buckeye						
		Pct. New Development:		0.00%		Total Project Cost:		\$2,280,000
Project Description:								
The existing 12-inch sewer line in 7th and 4th Streets, is undersized between Corral and Lower Buckeye. The 2017 Integrated Master Plan New identified that this line needs to be upsized to accommodate future development in the area and to reduce the risk of sewer overflow. This sewer main also crosses under the Rose Terrace Apartments on the southeast corner of Harrison and 4th Street. In the event of a problem, the section of sewer line under the apartments will be very difficult to repair or maintain. This project will fund replacing this section of sewer line with a larger diameter pipe and to realign the pipe to stay within the public right of way.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	460,000	1,820,000	-

Project No: SW1391		Project Title: Relocate Riley Lift Station						
		Pct. New Development:		0.00%		Total Project Cost:		\$595,000
Project Description:								
The project provides funding for relocation of the Riley Drive Lift Station. The lift station is currently located within the south sidewalk of Riley Road, which impedes pedestrian passage. It is anticipated that the proposed lift station improvements will include purchasing a new site (FY18), underground the power feed to the site (FY19) and installing new pumps, control panels, an odor control system, electrical infrastructure, security fencing and other infrastructure (FY23) to coordinate with the adjacent property.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	45,000	50,000	95,000	-	-	-	500,000	-

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Development

Project No: SW1467		Project Title: WRF Grit System and Odor Control System Improvements						
		Pct. New Development:	0.00%	Total Project Cost:	\$2,730,000			
Project Description:								
<p>The project will fund the construction of a second grit removal system and the rehabilitation of the existing odor control system at the WRF. The WRF currently has only a single grit removal system. If the existing grit system were to fail or is out of service, having a second unit will help prevent damage to downstream treatment processes. The grit system is required for the long-term protection of downstream equipment and to minimize the accumulation of grit in basins. This project will also fund the rehabilitation of the plant odor control systems, which are nearing the end of their useful lives. These projects were originally included in the Phase 2 expansion of the WRF. Since the plant expansion has been pushed out to the second half of the 10-year CIP, staff is proposing to complete these improvements as a separate project.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	230,000	2,500,000	-	-
Operating Impact:								
Equipment Maintenance			-	-	-	-	10,000	50,000
Total Operating Costs			-	-	-	-	10,000	50,000

Project No: WA1392		Project Title: Integrated Utility Master Plan						
		Pct. New Development:	0.00%	Total Project Cost:	\$250,000			
Project Description:								
<p>This project will update and coordinate the City's existing water, wastewater and reclaimed water planning efforts. The Utility Master Plan should be updated on a five year cycle to keep up with development activity, operational issues and regulatory changes. The Integrated Master Plan was completed in 2017 and looked at water and wastewater together to help the City manage water resources in a legal and sustainable manner, seek out operational efficiencies and allow for better coordination with future development activities. Funding is split between water and wastewater funds.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	125,000	125,000

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

514 Water Development	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	7,814,076	1,173,205	(94,609)	647,577	682,809	3,283,041	
Revenue							
Development Fees-Water	2,739,139	3,652,186	3,652,186	4,565,232	4,565,232	22,826,160	42,000,135
Revenue Bonds	0	0	0	0	0	5,000,000	5,000,000
Interest Earned	64,990	10,000	10,000	10,000	10,000	50,000	154,990
Transfer In - 0.5% Sales Tax	150,000	150,000	150,000	150,000	150,000	750,000	1,500,000
Transfer In - Water Operating	3,000,000	3,000,000	2,000,000	2,000,000	2,000,000	10,000,000	22,000,000
Total Revenue	5,954,129	6,812,186	5,812,186	6,725,232	6,725,232	38,626,160	70,655,125
Total Resources	13,768,205	7,985,391	5,717,577	7,372,809	7,408,041	41,909,201	

Capital Costs

Development Fee Eligible Projects							
PL1329-Development Impact Fee Update	25,000	0	0	0	0	0	25,000
WA1068-Wellhead Treatment - Gateway Treatment Facility	1,500,000	0	0	0	0	0	1,500,000
WA1090-Well #26 - I-10/Agua Fria River	2,800,000	0	0	0	0	0	2,800,000
WA1131-Well 27 and Transmisison Line to Garden Lake Booster Site	800,000	720,000	0	2,880,000	0	0	4,400,000
WA1133-99th Ave Waterline - Thomas to Encanto	0	0	0	0	800,000	0	800,000
WA1135-McDowell Rd Waterline - 117th to Avondale	0	0	0	300,000	0	0	300,000
WA1142-Future Well	0	0	0	0	0	2,900,000	2,900,000
WA1214-Future Well	0	0	0	0	0	2,500,000	2,500,000
WA1231-Dysart Rd. Waterline - Whyman to Lower Buckeye	0	0	400,000	0	0	0	400,000
WA1285-White Mountain Apache Tribe Water Settlement	2,300,000	0	0	0	0	0	2,300,000
WA1302-Dysart Rd. Waterline - Roeser Alignment to Southern	0	0	0	0	0	1,000,000	1,000,000
WA1318-City Center Area Waterlines	0	0	0	0	0	2,700,000	2,700,000
WA1340-Nitrate Removal System for Coldwater Booster Station	0	0	0	0	0	5,545,000	5,545,000
WA1468-McDowell Rd 16-inch Waterline - Avondale to 99th Ave	0	0	0	0	0	2,650,000	2,650,000
WA1469-Phoenix Water Connection to Garden Lakes Booster	750,000	6,110,000	0	0	0	0	6,860,000
WA1470-107th and Roosevelt Treatment Site - Land Purchase	0	0	0	0	600,000	0	600,000
WA1471-Garden Lakes Site - 2nd Reservoir & Booster Improvements	0	0	0	0	0	8,358,000	8,358,000
WA1472-Northside Booster Well Site - Land Purchase & DCR	75,000	0	0	0	0	0	75,000
Total Development Fee Eligible	8,250,000	6,830,000	400,000	3,180,000	1,400,000	25,653,000	45,713,000
Non-Development Fee Eligible Projects							
WA1057-Citywide Water Improvements	250,000	0	0	0	0	0	250,000
WA1162-CDBG Waterline Improvements	1,200,000	0	800,000	0	0	1,600,000	3,600,000
WA1169-Rio Vista Waterline Replacement	400,000	0	0	0	0	3,500,000	3,900,000
WA1298-Well #7 Site Improvements	75,000	0	250,000	1,250,000	0	0	1,575,000

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

514 Water Development	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Non-Development Fee Eligible Projects							
WA1343-Water System Line Replacements and Expansions	550,000	500,000	500,000	500,000	500,000	6,500,000	9,050,000
WA1344-System Pressure Reducing Stations	0	0	370,000	1,360,000	0	0	1,730,000
WA1372-Reservoir Coating Repairs and Rehabilitation	1,320,000	0	0	0	1,100,000	750,000	3,170,000
WA1392-Integrated Utility Master Plan	0	0	0	0	125,000	125,000	250,000
WA1473-Gateway Nitrate Treatment Equipment Replacement	0	500,000	2,500,000	0	0	0	3,000,000
WA1474-McDowell Recharge Basin Improvments	300,000	0	0	0	750,000	0	1,050,000
WA1475-Well and Booster Station Metering Upgrades	250,000	250,000	250,000	250,000	250,000	0	1,250,000
WA1476-Rancho Santa Fe Reservoir/Booster Electrical and Control Upgrades	0	0	0	150,000	0	0	150,000
WA1477-Northside Arsenic Treatment System Rehabilitation	0	0	0	0	0	1,000,000	1,000,000
Total Non-Development Fee Eligible	4,345,000	1,250,000	4,670,000	3,510,000	2,725,000	13,475,000	29,975,000
Total Capital Costs	12,595,000	8,080,000	5,070,000	6,690,000	4,125,000	39,128,000	75,688,000
Estimated Ending Balance	1,173,205	(94,609)	647,577	682,809	3,283,041	2,781,201	

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

Project No: PL1329 Project Title: Development Impact Fee Update								
Funding Source: Development Fees			Pct. New Development: 100.00%		Total Project Cost: \$25,000			
Project Description:								
Study to update impact fee as mandated by Arizona Senate Bill 1525.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	25,000	-	25,000	-	-	-	-	-

Project No: WA1057 Project Title: Citywide Water Improvements								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%		Total Project Cost: \$250,000			
Project Description:								
This provides funding for miscellaneous water projects throughout Avondale. Projects typically include replacement of obsolete and deteriorated lines, relocation to eliminate other construction conflicts, and water valve and meter upgrades.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	250,000	-	250,000	-	-	-	-	-

Project No: WA1068 Project Title: Wellhead Treatment - Gateway Treatment Facility								
Funding Source: Development Fees			Pct. New Development: 100.00%		Total Project Cost: \$1,500,000			
Funding Source: Development Fees								

The City's Well 8A is currently equipped with a pump capable of 3,000 gallons per minute. However, the well is throttled down to 2,000 gallons per minute due to the capacity of the current nitrate treatment system at the Gateway Booster Station. Expanding the existing ion exchange (IX) nitrate treatment system will allow the City to utilize the full capacity of Well 8A.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	1,500,000	-	1,500,000	-	-	-	-	-

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

Project No: WA1090 Project Title: Well #26 - I-10/Agua Fria River								
Funding Source: Development Fees		Pct. New Development:		100.00%	Total Project Cost:		\$2,800,000	
Project Description:								
The project includes design and construction for the new Well #26 located south of I-10 and east of the Agua Fria River. This well is identified in the 2013 Water Infrastructure Master Plan and is important for increasing system capacity and reliability. The site will tie into an existing 20-inch transmission line to convey flows to the Coldwater Booster Station and Reservoir site. This project includes redrilling of an old irrigation well, zonal sampling, well and wellhead design, and construction. The site has already been purchased by the City.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	2,800,000	-	2,800,000	-	-	-	-	-
Operating Impact:								
Staffing		-	-	-	-	-	-	-
Supplies/Contracts		-	-	-	-	-	-	-
Utilities-Water/Sewer		-	-	-	-	-	-	-
Electricity		-	-	-	-	-	-	-
Equipment Maintenance		-	-	-	-	-	-	-
Total Operating Costs		-	-	-	-	-	-	-

Project No: WA1131 Project Title: Well 27 and Transmisison Line to Garden Lake Booster Site								
Funding Source: Development Fees		Pct. New Development:		100.00%	Total Project Cost:		\$4,400,000	
Project Description:								
It is necessary for the City to drill and equip new water production wells to meet future water demands and ensure system reliability. The 2017 Integrated Utility Master Plan identified the need to construct Well 27, on the north side of Thomas Road, west of 115th Avenue. Water from this well will be conveyed to the Garden Lakes Reservoir/Booster site and blended with the new surface water supplied from the City of Phoenix. This project will fund the drilling of the well casing (FY19) design and construction of the well equipment and transmission line on Thomas Road to 107th Avenue (FY22/22).								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	800,000	800,000	720,000	-	2,880,000	-	-
Operating Impact:								
Staffing		-	-	2,600	2,600	2,600	13,000	
Supplies/Contracts		-	-	10,000	10,000	10,000	50,000	
Utilities-Water/Sewer		-	-	35,000	35,000	35,000	175,000	
Electricity		-	-	40,000	40,000	40,000	560,000	
Equipment Maintenance		-	-	15,000	15,000	15,000	75,000	
Total Operating Costs		-	-	102,600	102,600	102,600	873,000	

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

Project No: WA1133 Project Title: 99th Ave Waterline - Thomas to Encanto								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$800,000				
Project Description:								
The distribution system currently dead ends on 99th Avenue, at the Encanto Boulevard alignment. This project consists of the installation of 2,600 linear feet of 16-inch waterline within 99th Avenue from Thomas Road south to Encanto Boulevard. The project creates a looped distribution system around the SWC of Thomas Road and 99th Avenue. This will improve the distribution of water from the Gateway Reservoir/Booster site and help with future development in the immediate area. This project includes design and construction and will be coordinated with development activities.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	800,000	-
Operating Impact:								
Equipment Maintenance			-	-	-	-	-	12,500
Total Operating Costs			-	-	-	-	-	12,500

Project No: WA1135 Project Title: McDowell Rd Waterline - 117th to Avondale								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$300,000				
Project Description:								
There is an existing 12-inch waterline in McDowell Road from 117th Avenue to Avondale Boulevard. The line was identified in the 2017 Integrated Utility Master Plan as being undersized for the future needs of the water distribution system. This project consists of constructing 1,700 linear feet of 16-inch waterline from 117th Avenue to Avondale Boulevard. This project includes design and construction, and will be coordinated with the development of the adjacent parcels.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	300,000	-	-
Operating Impact:								
Equipment Maintenance			-	-	-	-	2,500	12,500
Total Operating Costs			-	-	-	-	2,500	12,500

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

Project No: WA1142 Project Title: Future Well								
Funding Source: Development Fees			Pct. New Development: 100.00%		Total Project Cost: \$2,900,000			
Project Description:								
It is necessary for the City to drill and equip new water production wells to meet future water demands and ensure system reliability. The 2017 Integrated Utility Master Plan identified a numbers of future well sites to meet these needs. Public Works staff will prioritize which site should be constructed based on operational needs and system demands. The project allows for the construction of a new well site. Depending on the specific site, the project could include re-drilling the existing irrigation well, new well design and drilling, zonal sampling, site acquisition, wellhead design, and construction of well and ¼ mile of transmission line for the well.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	2,900,000
Operating Impact:								
Staffing			-	-	-	-	-	10,400
Supplies/Contracts			-	-	-	-	-	40,000
Utilities-Water/Sewer			-	-	-	-	-	140,000
Electricity			-	-	-	-	-	160,000
Equipment Maintenance			-	-	-	-	-	60,000
Total Operating Costs			-	-	-	-	-	410,400

Project No: WA1162 Project Title: CDBG Waterline Improvements								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%		Total Project Cost: \$3,600,000			
Project Description:								
This project provides funding to construct water system improvement in coordination with CDBG pavement repair projects (ST1162).								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	1,200,000	-	1,200,000	-	800,000	-	-	1,600,000

Project No: WA1169 Project Title: Rio Vista Waterline Replacement								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%		Total Project Cost: \$3,900,000			
Project Description:								
The waterlines and service connections in the Rio Vista subdivision were originally constructed in easements located at the rear of the lots. These easements make it exceedingly difficult for staff maintain and repair waterlines as they preclude the utilization of equipment such as a backhoe. The project will relocate existing waterlines from the rear of properties to the street, re-establish water services, and place water meters adjacent to the street/sidewalk in the right-of-way. The FY19 funds will be utilized to construct a new 12-inch waterline in 125th Ave needed to for the secondary water connection to Del Rio Ranch Phase 3, located north of Del Rio.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	400,000	400,000	-	-	-	-	3,500,000

Capital Improvement Plan

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Water Development

Project No: WA1214 Project Title: Future Well								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$2,500,000				
Project Description:								
It is necessary for the City to drill and equip new water production wells to meet future water demands and ensure system reliability. The 2017 Integrated Utility Master Plan identified a numbers of future well sites to meet these needs. Public Works staff will prioritize which site should be constructed based on operational needs and system demands. The project allows for the construction of a new well site. Depending on the specific site, the project could include re-drilling the existing irrigation well, new well design and drilling, zonal sampling, site acquisition, wellhead design, and construction of well and ¼ mile of transmission line for the well.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	2,500,000
Operating Impact:								
Staffing			-	-	-	-	-	-
Supplies/Contracts			-	-	-	-	-	30,000
Utilities-Water/Sewer			-	-	-	-	-	105,000
Electricity			-	-	-	-	-	120,000
Equipment Maintenance			-	-	-	-	-	45,000
Total Operating Costs			-	-	-	-	-	300,000

Project No: WA1231 Project Title: Dysart Rd. Waterline - Whyman to Lower Buckeye								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$400,000				
Project Description:								
The water distribution system currently dead ends on Dysart Road at the Whyman Avenue alignment. This project consists of the installation of 1,300 linear feet of 12-inch waterline in Dysart Road from Whyman Avenue to Lower Buckeye Road where it will tie into an existing 16-inch line on Lower Buckeye. This project was identified in the 2017 Integrated Utility Master Plan . The waterline will improve the distribution of water along Dysart Road, south of Buckeye Road. The project will be coordinated with Streets Project ST1021. This project includes design and construction.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	400,000	-	-	-
Operating Impact:								
Equipment Maintenance			-	-	-	2,500	2,500	12,500
Total Operating Costs			-	-	-	2,500	2,500	12,500

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

Project No: WA1285 Project Title: White Mountain Apache Tribe Water Settlement								
Funding Source: Ops. Transfers In		Pct. New Development: 100.00%		Total Project Cost: \$2,300,000				
Project Description:								
Through the White Mountain Apache Tribe Water Settlement, the City will lease 882 acre-feet of water for 100 years. This new water can be used anywhere in the City and is not restricted to on-project lands. The water will be included as a source of renewable supply for the City's next Designation of Assured Water Supply and will aid in our continued development. New funds are being added in FY18/19 to account for the cost escalators build into the purchase agreement.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	2,000,000	300,000	2,300,000	-	-	-	-	-

Project No: WA1298 Project Title: Well #7 Site Improvements								
Funding Source: Ops. Transfers In		Pct. New Development: 0.00%		Total Project Cost: \$1,575,000				
Project Description:								
Well Site #7 is located on El Mirage Road, north of Indian School Road. The site is the largest well supplying water to the Northside Reservoir/Booster Station. This project includes the acquisition of property to expand the existing Well #7 site. In addition to property acquisition the project includes design and construction of a site wall, generator, electrical cabinets, and security. The project will bring the site up to City standards and allow it to be coordinated with the development of the surrounding property.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	75,000	75,000	-	250,000	1,250,000	-	-

Project No: WA1302 Project Title: Dysart Rd. Waterline - Roeser Alignment to Southern								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$1,000,000				
Project Description:								
The waterline in this section of Dysart Road currently serves customers north of Southern Avenue. The waterline reduces down from 12 to 6-inches in diameter. The existing waterline is prone to repeated failures and will be undersized as system demands increase with new development. This project consists of the replacement of 3,300 linear feet of the existing line with a 16-inch waterline from approximately the Roeser Road alignment to Southern Avenue. Replacement of this waterline was identified in the 2013 Water Infrastructure Master Plan. This project includes design and construction.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	1,000,000

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

Project No: WA1318 Project Title: City Center Area Waterlines								
Funding Source: Development Fees		Pct. New Development: 100.00%		Total Project Cost: \$2,700,000				
Project Description:								
The water distribution system is currently incomplete east of City Hall campus and the area of the future City Center developments. Specific gaps include: Coldwater Springs Boulevard east of Avondale Boulevard; Roosevelt alignment between 111th and 107th Avenues; and north of Van Buren Street between El Mirage Road and Avondale Boulevard. These waterline segments will become important as development occurs and system demands increase. These projects were identified in the 2013 Water Infrastructure Master Plan and are important to future fire flow in commercial areas. This project includes design and construction of approximately 10,000 ft. of waterline.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	2,700,000
Operating Impact:								
Equipment Maintenance			-	-	-	-	-	40,000
Total Operating Costs			-	-	-	-	-	40,000

Project No: WA1340 Project Title: Nitrate Removal System for Coldwater Booster Station								
Funding Source: Development Fees, Ops. Trans		Pct. New Development: 100.00%		Total Project Cost: \$5,545,000				
Project Description:								
Currently, some of the wells supplying water to the Coldwater Booster Station have elevated levels of nitrate and require blending prior to entering the distribution system. As nitrate levels increase in the supply well or as additional wells are added to this site, the City will need to construct a new nitrate treatment system. This project will also fund increasing the capacity of the disinfection systems at the site.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	5,545,000
Operating Impact:								
Utilities-Water/Sewer			-	-	-	-	-	1,200,000
Total Operating Costs			-	-	-	-	-	1,200,000

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

Project No: WA1343 Project Title: Water System Line Replacements and Expansions								
Funding Source: Ops. Transfers In		Pct. New Development: 0.00%		Total Project Cost: \$9,050,000				
Project Description:								
<p>This program provides funding to replace and upgrade the water distribution system to ensure continued operation and replace line and equipment that have exceeded their useful life. These funds may be used to construct water line extension, coordinate with street and development projects, address issues identified during inspections, replace deficient water valves and upgrade water meters. Public Works staff will prioritize the projects in the program based on the operational needs and facility conditions. The following is a summary of the projects that have been identified.</p> <ul style="list-style-type: none"> -Western, Central to 1st Street – Upgrade existing 6” waterline to 8” -Harrison, 7th to Dysart – Upgrade existing 6” waterline to 8” -MC85, Litchfield to Central and 2nd to 7th – Upgrade existing 6” waterline to 12” To provide fire protection along this section of M85 -Indian School Road, 107th to 103rd – new section of 16” waterline -Holly Acres, WRF to Elwood – Upgrade existing 12” waterline to 16” -107th, Earl to Canal – relocate existing waterline into the street for operation access -Glen Arm Farms – replace existing 124 substandard waterlin service - Indian School/Dysart - 1,200 LF extension of 16-inch line on SE corner of intersection 								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	300,000	250,000	550,000	500,000	500,000	500,000	500,000	6,500,000

Project No: WA1344 Project Title: System Pressure Reducing Stations								
Funding Source: Ops. Transfers In		Pct. New Development: 0.00%		Total Project Cost: \$1,730,000				
Project Description:								
<p>This project will construct two new pressure reducing stations and install new water valves to create a new pressure zone split in the City’s water distribution system. This will allow the City to increase the current system pressure in the northeast portion, where more intense development is scheduled to occur, while maintaining the existing system pressure to the south.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	370,000	1,360,000	-	-
Operating Impact:								
Utilities-Water/Sewer			-	-	10,000	10,000	10,000	50,000
Total Operating Costs			-	-	10,000	10,000	10,000	50,000

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

Project No: WA1372 Project Title: Reservoir Coating Repairs and Rehabilitation								
Funding Source: Ops. Transfers In			Pct. New Development: 0.00%		Total Project Cost: \$3,170,000			
Project Description:								
The water storage in the City's water distribution system is primarily supplied by steel reservoirs. In FY16, a condition assessment identified a number of critical deficiencies in the reservoir coatings and structural systems. If left uncorrected, these deficiencies could affect the safety and reliability of the water system. This project will fund the repairs for the identified deficiencies and continued inspection of the City's water reservoirs.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	970,000	350,000	1,320,000	-	-	-	1,100,000	750,000

Project No: WA1392 Project Title: Integrated Utility Master Plan								
			Pct. New Development: 0.00%		Total Project Cost: \$250,000			
Project Description:								
This project will update and coordinate the City's existing water, wastewater and reclaimed water planning efforts. The Utility Master Plan should be updated on a five year cycle to keep up with development activity, operational issues and regulatory changes. The Integrated Master Plan was completed in 2017 and looked at water and wastewater together to help the City manage water resources in a legal and sustainable manner, seek out operational efficiencies and allow for better coordination with future development activities. Funding is split between water and wastewater funds.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	125,000	125,000

Project No: WA1468 Project Title: McDowell Rd 16-inch Waterline - Avondale to 99th Ave								
			Pct. New Development: 100.00%		Total Project Cost: \$2,650,000			
Project Description:								
There is an existing 12-inch waterline in McDowell Road from Avondale Boulevard to 99th Avenue. The line was identified in the 2017 Integrated Utility Master Plan as being undersized for the future needs of the water distribution system. This project consists of constructing 8,900 linear feet of 16-inch waterline from Avondale Boulevard to 99th Avenue. This project includes design and construction.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	2,650,000
Operating Impact:								
Utilities-Water/Sewer			-	-	-	-	-	20,000
Total Operating Costs			-	-	-	-	-	20,000

Capital Improvement Plan

Fiscal Years 2019-2028

Water Development

Project No: WA1469		Project Title: Phoenix Water Connection to Garden Lakes Booster						
		Pct. New Development:	100.00%	Total Project Cost:	\$6,860,000			
Project Description:								
<p>The City of Avondale currently has a long standing subcontract for 5,416 acre-feet of Colorado River water. At present time, the City is unable to take direct delivery of this water. This lack of physical availability to our Colorado River water limits the overall resilience of the City's water supplies. As a result of research and immense discussion, the City of Phoenix is willing to enter into an intergovernmental agreement with Avondale to treat and transport up to 5 MGD of our Colorado River supply. The 2017 Integrated Utility Master Plan has identified and supports this agreement. In addition to improved system reliability, the introduction of this surface water supply will be less expensive than constructing water treatment processes for the equivalent amount of well water.</p> <p>As part of the agreement, Avondale will construct and operate the interconnect with the Phoenix distribution system. Accordingly, this project will fund the construction of the following:</p> <ul style="list-style-type: none"> -A new metering site at the connection to the Phoenix water system near Indian School Road and 107th Avenue. -A new 24-inch transmission line from Indian School Road south on 107th Avenue to the Garden Lakes Reservoir/Booster site. -New pH adjustment and TTHM treatment systems, and other site modifications required to allow the Phoenix water to be brought into the Avondale distribution system. 								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	750,000	750,000	6,110,000	-	-	-	-

Project No: WA1470		Project Title: 107th and Roosevelt Treatment Site - Land Purchase						
		Pct. New Development:	100.00%	Total Project Cost:	\$600,000			
Project Description:								
<p>The 2017 Integrated Utility Master Plan identified the need to purchase a new 4-acre site near 107th Avenue and Roosevelt Street. This site will provide centralized treatment for two planned production wells and also contain a storage reservoir and booster station. The identified project will allow for the purchase of the land required prior to development occurring in the area.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	600,000	-
Operating Impact:								
Supplies/Contracts			-	-	-	-	-	25,000
Total Operating Costs			-	-	-	-	-	25,000

Capital Improvement Plan

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Water Development

Project No: WA1471 Project Title: Garden Lakes Site - 2nd Reservoir & Booster Improvements								
			Pct. New Development:	100.00%	Total Project Cost:	\$8,358,000		
Project Description:								
<p>The Garden Lakes Reservoir Booster station will become increasingly more important to the distribution system once the connection to the Phoenix water system is complete and the new north pressure zone is in place. The 2017 Integrated Utility Master Plan identified that the site needs additional reservoir storage and booster capacity to meet the ultimate system demands. This project will fund constructing an additional 2 million gallon underground concrete reservoir and an increase in booster capacity by 6 MGD. The project is timed with completion of the 3rd well supplying the site in order to maximize the city's connection to the Phoenix water system.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	8,358,000
Operating Impact:								
Staffing			-	-	-	-	-	40,000
Supplies/Contracts			-	-	-	-	-	20,000
Electricity			-	-	-	-	-	100,000
Equipment Maintenance			-	-	-	-	-	80,000
Total Operating Costs			-	-	-	-	-	240,000

Project No: WA1472 Project Title: Northside Booster Well Site - Land Purchase & DCR								
			Pct. New Development:	100.00%	Total Project Cost:	\$75,000		
Project Description:								
<p>The 2017 Integrated Utility Master Plan identified that the Northside Reservoir and Booster station is planned to accept water from one more production well at build-out. The location of the well site is planned to be north of Indian School Road and west of El Mirage Road. The identified project will allow for the purchase of the land required prior to development occurring in the area. The project will also complete a Design Concept Report (DCR) with the layout of the well site and the transmission line required to convey the water to the Northside Reservoir Booster site.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	75,000	75,000	-	-	-	-	-
Operating Impact:								
Supplies/Contracts			-	1,000	1,000	1,000	1,000	5,000
Total Operating Costs			-	1,000	1,000	1,000	1,000	5,000

Capital Improvement Plan

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Water Development

Project No: WA1473		Project Title: Gateway Nitrate Treatment Equipment Replacement						
		Pct. New Development:		0.00%		Total Project Cost:		\$3,000,000
Project Description:								
The City's Gateway Booster station was equipped with a nitrate treatment system capable of treating 1,300 gallon per minute (gpm) in 2004. In 2017, a new nitrate treatment system was constructed at the site to add an additional 1,700 gpm of capacity. The additional capacity allowed the City to fully utilize the wells supplying water to the site. This project will fund the replacement of the original 1,300 gpm nitrate treatment systems, which will have reached the ends of its useful life.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	500,000	2,500,000	-	-	-

Project No: WA1474		Project Title: McDowell Recharge Basin Improvments						
		Pct. New Development:		0.00%		Total Project Cost:		\$1,050,000
Project Description:								
The McDowell Recharge Facility was constructed in 1999 to recharge the City's Salt River Project(SRP) and Central Arizona Project (CAP) water supplies. Modifications were made at a later date to allow treated reclaimed water from the City's Water Reclamation Facility to be brought to the recharge site. In recent years the staff has had issues with obtaining accurate readings from the weir/metering structure that introduces SPR and CAP flows to the site. Additionally, staff continues to experience difficulty with distributing the incoming flows to the designated recharge basins. This project will fund the installation of a new meter in the SRP/CAP transfer line to the site and improvements to the existing onsite distribution system to the recharge basins.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	300,000	300,000	-	-	-	750,000	-

Project No: WA1475		Project Title: Well and Booster Station Metering Upgrades						
		Pct. New Development:		0.00%		Total Project Cost:		\$1,250,000
Project Description:								
The City currently operates 5 booster sites and 18 wells that supply water to the distribution system. The majority of the sites currently use older style propeller type meters to measure flows. The majority of the existing meters are not connected or conducive to the City's SCADA system to allow for remote real time monitoring or totalizing. This project will fund the replacement of the meters and the remote connection to the City's SCADA system.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	250,000	250,000	250,000	250,000	250,000	250,000	-
Operating Impact:								
Equipment Maintenance			2,500	5,000	7,500	10,000	12,500	75,000
Total Operating Costs			2,500	5,000	7,500	10,000	12,500	75,000

Capital Improvement Plan

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Water Development

Project No: WA1476		Project Title: Rancho Santa Fe Reservoir/Booster Electrical and Control Upgrades						
		Pct. New Development:		0.00%		Total Project Cost:		\$150,000
Project Description:								
The Rancho Santa Fe Reservoir and Booster station was originally constructed in the late 1990's and currently is the largest water supply source for the City. Many of the electrical and control systems at the site are nearing the end of their useful lives. This project will replace the existing electrical and control systems with new equipment that meets current City standards and will ensure that site can continue to operate safely and reliably.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	150,000	-	-

Project No: WA1477		Project Title: Northside Arsenic Treatment System Rehabilitation						
		Pct. New Development:		0.00%		Total Project Cost:		\$1,000,000
Project Description:								
The City's Northside Reservoir and Booster station contains an Arsenic Treatment system that was constructed in the mid 2000's. The Arsenic Treatment system is nearing the end of its useful life and the process vessels and media need to be rehabilitated to ensure continued operation. This project will fund the repair or replacement of the coatings, fittings, control valves, and the filter media contained in the three process vessels.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	1,000,000

Capital Improvement Plan

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Sanitation Equipment

524 Sanitation Equipment	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	520,145	20,615	70,715	130,815	190,915	251,015	
<u>Revenue</u>							
Interest Earned	470	100	100	100	100	500	1,370
Transfer In - Sanitation Operating	50,000	50,000	60,000	60,000	60,000	300,000	580,000
Total Revenue	50,470	50,100	60,100	60,100	60,100	300,500	581,370
Total Resources	570,615	70,715	130,815	190,915	251,015	551,515	
<u>Capital Costs</u>							
Development Fee Eligible Projects							
SN6800-Sanitation Equipment Purchase	550,000	0	0	0	0	550,000	1,100,000
Total Development Fee Eligible	550,000	0	0	0	0	550,000	1,100,000
Total Capital Costs	550,000	0	0	0	0	550,000	1,100,000
Estimated Ending Balance	20,615	70,715	130,815	190,915	251,015	1,515	

Capital Improvement Plan

Fiscal Years 2019-2028

Sanitation Equipment

Project No: SN6800		Project Title: Sanitation Equipment Purchase						
		Pct. New Development:	100.00%	Total Project Cost:	\$1,100,000			
Project Description:								
The automated residential sanitation services provided by the City require the use of heavy sideload sanitation vehicles. As homes are added, additional vehicles will be required to expand service to new development.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	550,000	550,000	-	-	-	-	550,000
Operating Impact:								
Equipment Maintenance		-	20,000	40,000	40,000	40,000	40,000	40,000
Total Operating Costs		-	20,000	40,000	40,000	40,000	40,000	40,000

Capital Improvement Plan

Fiscal Years 2019-2028

Water Equipment Replacement

530 Water Equipment Replacement	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	2,049,021	1,635,411	1,450,441	793,071	980,331	809,781	
Revenue							
Interest Earned	54,470	1,000	1,000	1,000	1,000	5,000	63,470
Vehicle Replacement - Water	94,280	182,020	182,020	182,020	182,020	910,100	1,732,460
Technology Replacement - Water	162,540	162,410	162,410	162,410	162,410	812,050	1,624,230
Total Revenue	311,290	345,430	345,430	345,430	345,430	1,727,150	3,420,160
Total Resources	2,360,311	1,980,841	1,795,871	1,138,501	1,325,761	2,536,931	
Capital Costs							
Non-Development Fee Eligible Projects							
IT5120-Technology Equipment Replacement	64,200	35,400	12,300	2,200	25,500	108,000	247,600
IT5121-Technology Infrastructure and Communication Systems	158,000	203,000	106,000	104,000	78,500	531,500	1,181,000
VR5200-Vehicle Replacement	502,700	292,000	884,500	51,970	411,980	1,438,895	3,582,045
Total Non-Development Fee Eligible	724,900	530,400	1,002,800	158,170	515,980	2,078,395	5,010,645
Total Capital Costs	724,900	530,400	1,002,800	158,170	515,980	2,078,395	5,010,645
Estimated Ending Balance	1,635,411	1,450,441	793,071	980,331	809,781	458,536	

Capital Improvement Plan

Fiscal Years 2019-2028

Water Equipment Replacement

Project No: IT5120 Project Title: Technology Equipment Replacement								
Funding Source:		Replacement Contributions	Pct. New Development:		0.00%	Total Project Cost:		\$247,600
Project Description:								
<p>This fund is for the scheduled replacement of City technology equipment. The Information Technology Department maintains ten-year equipment replacement plans, called the annual PC Replacements Report and the Infrastructure Systems Plan. The detailed replacement budget schedule by equipment type for each fiscal year is included in the Schedules and Summaries section of the City Budget and Annual Financial Plan.</p> <p>The City's PC allocations are for the accrual of replacement funds for computers assigned to staff, volunteers, and for library patron use. Lifecycles range from four to five years for PCs and up to eight years for some server and network equipment (as defined by equipment specifications).</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	64,200	64,200	35,400	12,300	2,200	25,500	108,000

Project No: IT5121 Project Title: Technology Infrastructure and Communication Systems								
Funding Source:		Replacement Contributions	Pct. New Development:		0.00%	Total Project Cost:		\$1,181,000
Project Description:								
<p>These capital expenditures include replacement equipment for the central telecommunications, municipal area network, and wireless networks supporting all municipal facilities in Avondale. Funding levels are set using asset inventories and the annual long-range Infrastructure Systems Plan produced by IT.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	94,000	64,000	158,000	203,000	106,000	104,000	78,500	531,500

Project No: VR5200 Project Title: Vehicle Replacement									
				Pct. New Development:		0.00%	Total Project Cost:		\$3,582,045
Project Description:									
<p>This fund is for the scheduled replacement of City Vehicles and heavy equipment. Each year, vehicles are assessed based on the current life to date and condition to determine the best replacement plan. The detailed replacement schedule by vehicle or equipment type for FY 2018-19 is included in the Schedules and Summaries section of this document.</p>									
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28	
Capital Outlay	97,800	404,900	502,700	292,000	884,500	51,970	411,980	1,438,895	

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Equipment Replacement

531 Sewer Equipment Replacement	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	550,762	387,322	390,472	508,822	501,188	686,038	
Revenue							
Interest Earned	2,230	500	500	500	500	2,500	6,730
Vehicle Replacement - Wastewater	172,790	139,600	139,600	139,600	139,600	698,000	1,429,190
Technology Replacement - Wastewater	78,540	75,750	75,750	75,750	75,750	378,750	760,290
Total Revenue	253,560	215,850	215,850	215,850	215,850	1,079,250	2,196,210
Total Resources	804,322	603,172	606,322	724,672	717,038	1,765,288	
Capital Costs							
Non-Development Fee Eligible Projects							
IT5120-Technology Equipment Replacement	81,300	21,700	1,500	0	12,000	55,400	171,900
IT5121-Technology Infrastructure and Communication Systems	114,000	126,000	64,000	30,000	19,000	259,000	612,000
VR5200-Vehicle Replacement	221,700	65,000	32,000	193,484	0	2,791,910	3,304,094
Total Non-Development Fee Eligible	417,000	212,700	97,500	223,484	31,000	3,106,310	4,087,994
Total Capital Costs	417,000	212,700	97,500	223,484	31,000	3,106,310	4,087,994
Estimated Ending Balance	387,322	390,472	508,822	501,188	686,038	(1,341,022)	

Capital Improvement Plan

Fiscal Years 2019-2028

Sewer Equipment Replacement

Project No: IT5120		Project Title: Technology Equipment Replacement						
Funding Source:	Replacement Contributions	Pct. New Development:	0.00%	Total Project Cost:	\$171,900			
Project Description:								
<p>This fund is for the scheduled replacement of City technology equipment. The Information Technology Department maintains ten-year equipment replacement plans, called the annual PC Replacements Report and the Infrastructure Systems Plan. The detailed replacement budget schedule by equipment type for each fiscal year is included in the Schedules and Summaries section of the City Budget and Annual Financial Plan.</p> <p>The City's PC allocations are for the accrual of replacement funds for computers assigned to staff, volunteers, and for library patron use. Lifecycles range from four to five years for PCs and up to eight years for some server and network equipment (as defined by equipment specifications).</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	81,300	81,300	21,700	1,500	-	12,000	55,400

Project No: IT5121		Project Title: Technology Infrastructure and Communication Systems						
Funding Source:	Replacement Contributions	Pct. New Development:	0.00%	Total Project Cost:	\$612,000			
Project Description:								
<p>These capital expenditures include replacement equipment for the central telecommunications, municipal area network, and wireless networks supporting all municipal facilities in Avondale. Funding levels are set using asset inventories and the annual long-range Infrastructure Systems Plan produced by IT.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	94,000	20,000	114,000	126,000	64,000	30,000	19,000	259,000

Project No: VR5200		Project Title: Vehicle Replacement						
Funding Source:	Replacement Contributions	Pct. New Development:	0.00%	Total Project Cost:	\$3,304,094			
Project Description:								
<p>This fund is for the scheduled replacement of City Vehicles and heavy equipment. Each year, vehicles are assessed based on the current life to date and condition to determine the best replacement plan. The detailed replacement schedule by vehicle or equipment type for FY 2018-19 is included in the Schedules and Summaries section of this document.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	221,700	221,700	65,000	32,000	193,484	-	2,791,910

Capital Improvement Plan

Fiscal Years 2019-2028

Sanitation Equipment Replacement

532 Sanitation Equipment Replacement	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	3,262,234	3,221,094	2,601,179	2,138,769	1,309,199	1,614,559	
Revenue							
Interest Earned	28,240	2,500	2,500	2,500	2,500	12,500	50,740
Vehicle Replacement - Sanitation	605,260	603,390	603,390	603,390	603,390	3,016,950	6,035,770
Technology Replacement - Sanitation	9,360	6,960	6,960	6,960	6,960	34,800	72,000
Total Revenue	642,860	612,850	612,850	612,850	612,850	3,064,250	6,158,510
Total Resources	3,905,094	3,833,944	3,214,029	2,751,619	1,922,049	4,678,809	
Capital Costs							
Non-Development Fee Eligible Projects							
IT5120-Technology Equipment Replacement	0	11,100	0	0	0	22,200	33,300
VR5200-Vehicle Replacement	684,000	1,221,665	1,075,260	1,442,420	307,490	4,392,895	9,123,730
Total Non-Development Fee Eligible	684,000	1,232,765	1,075,260	1,442,420	307,490	4,415,095	9,157,030
Total Capital Costs	684,000	1,232,765	1,075,260	1,442,420	307,490	4,415,095	9,157,030
Estimated Ending Balance	3,221,094	2,601,179	2,138,769	1,309,199	1,614,559	263,714	

Capital Improvement Plan

Fiscal Years 2019-2028

Sanitation Equipment Replacement

Project No: IT5120		Project Title: Technology Equipment Replacement						
Funding Source:	Replacement Contributions	Pct. New Development:	0.00%	Total Project Cost:	\$33,300			
Project Description:								
<p>This fund is for the scheduled replacement of City technology equipment. The Information Technology Department maintains ten-year equipment replacement plans, called the annual PC Replacements Report and the Infrastructure Systems Plan. The detailed replacement budget schedule by equipment type for each fiscal year is included in the Schedules and Summaries section of the City Budget and Annual Financial Plan.</p> <p>The City's PC allocations are for the accrual of replacement funds for computers assigned to staff, volunteers, and for library patron use. Lifecycles range from four to five years for PCs and up to eight years for some server and network equipment (as defined by equipment specifications).</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	11,100	-	-	-	22,200

Project No: VR5200		Project Title: Vehicle Replacement						
Funding Source:	Replacement Contributions	Pct. New Development:	0.00%	Total Project Cost:	\$9,123,730			
Project Description:								
<p>This fund is for the scheduled replacement of City Vehicles and heavy equipment. Each year, vehicles are assessed based on the current life to date and condition to determine the best replacement plan. The detailed replacement schedule by vehicle or equipment type for FY 2018-19 is included in the Schedules and Summaries section of this document.</p>								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	684,000	684,000	1,221,665	1,075,260	1,442,420	307,490	4,392,895

Capital Improvement Plan

Fiscal Years 2019-2028

Vehicle Replacement

601 Vehicle Replacement	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	11,020,853	10,579,603	11,350,068	11,056,983	10,966,258	7,801,508	
Revenue							
Interest Earned	124,830	6,500	6,500	6,500	6,500	32,500	183,330
Vehicle Replacement - GF	1,206,190	905,540	905,540	905,540	905,540	4,527,700	9,356,050
Vehicle Replacement - HURF	197,840	252,130	252,130	252,130	252,130	1,260,650	2,467,010
Vehicle Replacement - PS	223,200	148,100	148,100	148,100	148,100	740,500	1,556,100
Vehicle Replacement - FAC	2,500	3,120	3,120	3,120	3,120	15,600	30,580
Vehicle Replacement - Fleet	6,890	7,520	7,520	7,520	7,520	37,600	74,570
Total Revenue	1,761,450	1,322,910	1,322,910	1,322,910	1,322,910	6,614,550	13,667,640
Total Resources	12,782,303	11,902,513	12,672,978	12,379,893	12,289,168	14,416,058	
Capital Costs							
Non-Development Fee Eligible Projects							
VR5200-Vehicle Replacement	2,202,700	552,445	1,615,995	1,413,635	4,487,660	11,681,910	21,954,345
Total Non-Development Fee Eligible	2,202,700	552,445	1,615,995	1,413,635	4,487,660	11,681,910	21,954,345
Total Capital Costs	2,202,700	552,445	1,615,995	1,413,635	4,487,660	11,681,910	21,954,345
Estimated Ending Balance	10,579,603	11,350,068	11,056,983	10,966,258	7,801,508	2,734,148	

Capital Improvement Plan

Fiscal Years 2019-2028

Vehicle Replacement

Project No: VR5200		Project Title: Vehicle Replacement						
			Pct. New Development:	0.00%	Total Project Cost:	\$21,954,345		
Project Description:								
This fund is for the scheduled replacement of City Vehicles and heavy equipment. Each year, vehicles are assessed based on the current life to date and condition to determine the best replacement plan. The detailed replacement schedule by vehicle or equipment type for FY 2018-19 is included in the Schedules and Summaries section of this document.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	2,202,700	2,202,700	552,445	1,615,995	1,413,635	4,487,660	11,681,910

Capital Improvement Plan

Fiscal Years 2019-2028

Technology & Equipment Replacement

603 Technology & Equipment Replacement	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2024-28	Total
Beginning Balance	739,147	257,477	328,067	187,857	130,447	(247,463)	
Revenue							
Interest Earned	1,810	500	500	500	500	2,500	6,310
Technology Replacement - GF	708,640	665,120	665,120	665,120	665,120	3,325,600	6,694,720
Technology Replacement - HURF	18,850	11,790	11,790	11,790	11,790	58,950	124,960
Technology Replacement - PS	63,370	59,220	59,220	59,220	59,220	296,100	596,350
Technology Replacement - CDBG	1,070	880	880	880	880	4,400	8,990
Technology Replacement - Env. Pgm.	1,070	1,280	1,280	1,280	1,280	6,400	12,590
Technology Replacement - Transit	1,070	880	880	880	880	4,400	8,990
Technology Replacement - Risk	1,180	1,870	1,870	1,870	1,870	22,130	30,790
Technology Replacement - FAC	33,920	34,950	34,950	34,950	34,950	174,750	348,470
Technology Replacement - Fleet	5,350	5,000	5,000	5,000	5,000	25,000	50,350
Fire Equipment Replacement	80,000	45,000	45,000	45,000	45,000	225,000	485,000
Total Revenue	916,330	826,490	826,490	826,490	826,490	4,145,230	8,367,520
Total Resources	1,655,477	1,083,967	1,154,557	1,014,347	956,937	3,897,767	
Capital Costs							
Non-Development Fee Eligible Projects							
FR6330-Fire Equipment Replacement	0	0	0	0	0	450,000	450,000
IT5120-Technology Equipment Replacement	301,000	314,900	201,700	124,900	329,400	1,252,400	2,524,300
IT5121-Technology Infrastructure and Communication Systems	1,097,000	441,000	765,000	759,000	875,000	3,768,000	7,705,000
Total Non-Development Fee Eligible	1,398,000	755,900	966,700	883,900	1,204,400	5,470,400	10,679,300
Total Capital Costs	1,398,000	755,900	966,700	883,900	1,204,400	5,470,400	10,679,300
Estimated Ending Balance	257,477	328,067	187,857	130,447	(247,463)	(1,572,633)	

Capital Improvement Plan

Fiscal Years 2019-2028

Technology & Equipment Replacement

Project No: FR6330		Project Title: Fire Equipment Replacement						
		Pct. New Development:		0.00%		Total Project Cost:		\$450,000
Project Description:								
The Fire Department contributes funding annually to provide for timely replacement of cardiac monitors and self contained breathing apparatus.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	-	-	-	-	-	-	-	450,000

Project No: IT5120		Project Title: Technology Equipment Replacement						
Funding Source: Replacement Contributions		Pct. New Development:		0.00%		Total Project Cost:		\$2,524,300
Project Description:								
This fund is for the scheduled replacement of City technology equipment. The Information Technology Department maintains ten-year equipment replacement plans, called the annual PC Replacements Report and the Infrastructure Systems Plan. The detailed replacement budget schedule by equipment type for each fiscal year is included in the Schedules and Summaries section of the City Budget and Annual Financial Plan.								
The City's PC allocations are for the accrual of replacement funds for computers assigned to staff, volunteers, and for library patron use. Lifecycles range from four to five years for PCs and up to eight years for some server and network equipment (as defined by equipment specifications).								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	11,600	289,400	301,000	314,900	201,700	124,900	329,400	1,252,400

Project No: IT5121		Project Title: Technology Infrastructure and Communication Systems						
Funding Source: Replacement Contributions		Pct. New Development:		0.00%		Total Project Cost:		\$7,705,000
Project Description:								
These capital expenditures include replacement equipment for the central telecommunications, municipal area network, and wireless networks supporting all municipal facilities in Avondale. Funding levels are set using asset inventories and the annual long-range Infrastructure Systems Plan produced by IT.								
Project Costs	Carryover	FY 18-19	Total FY18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 24-28
Capital Outlay	294,000	803,000	1,097,000	441,000	765,000	759,000	875,000	3,768,000

Revenue Schedule

FY 2013-2019

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
General Fund										
4100 Taxes										
4101 Current Year Real Prop. Tax	2,247,353	2,406,335	2,491,428	2,561,551	2,645,005	2,782,287	2,782,287	2,914,679	2,914,679	0
4102 Prior Year Real Prop. Tax	16,993	20,712	35,770	38,640	33,096	37,500	35,082	36,490	36,490	0
4103 Personal Property Tax	0	0	5	8	64	0	0	0	0	0
4104 City Sales Tax	23,251,659	24,049,423	27,096,004	29,219,619	31,428,084	32,440,762	33,313,769	34,979,457	28,333,360	6,646,097
4105 Government Property Lease Excis	0	0	3,868	4,210	5,252	4,000	5,567	5,850	4,800	1,050
4106 Salt River Proj. In-Lieu-Tax	38,912	43,427	41,865	50,410	48,560	36,420	51,474	54,050	54,050	0
4108 Utility Franchise Tax	680,934	688,259	705,228	655,588	694,730	670,000	736,413	773,235	773,235	0
4109 Cable Television Franchise Tax	420,759	444,552	445,538	434,547	440,620	440,000	467,058	490,410	490,410	0
4110 Sales Tax Audit Assessments	378,098	194,067	344,192	155,058	159,059	170,000	168,603	177,035	44,260	132,775
4140 Sales Tax Interest	3,889	3,112	1,922	32,278	5,060	1,000	5,363	5,630	0	5,630
4141 Sales Tax Penalty	91,943	54,685	76,503	138,102	21,171	33,410	22,441	23,565	5,890	17,675
Total Taxes	27,130,540	27,904,573	31,242,322	33,290,010	35,480,701	36,615,379	37,588,057	39,460,401	32,657,174	6,803,227
4200 Intergovernmental Revenues										
4215 City's Share of St. Sales Tax	6,240,221	6,635,966	6,967,295	7,217,550	7,402,225	7,668,890	7,846,359	8,225,864	7,321,019	904,845
4216 State Urban Revenue Sharing	7,787,548	8,497,693	9,229,081	9,179,045	9,871,106	10,126,780	10,264,492	10,174,543	9,055,343	1,119,200
4220 Other State Sources	69,689	89,253	67,200	81,320	5,659	0	0	0	0	0
4221 Auto Lieu Tax	2,550,807	2,719,021	2,912,879	3,143,954	3,177,920	3,420,870	3,368,595	3,662,612	3,662,612	0
4223 Federal Grants & Other Sources	1,825	0	0	0	0	0	0	0	0	0
4224 Other Cities & Towns - IGAs	95,239	96,326	73,192	120,705	17,710	93,560	85,824	85,830	0	85,830
4225 Other Governments	192,538	121,161	105,756	348,602	257,056	24,770	0	0	0	0
Total Intergovernmental Revenues	16,937,867	18,159,420	19,355,403	20,091,175	20,731,676	21,334,870	21,565,270	22,148,849	20,038,974	2,109,875
4300 Licenses and Permits										
4332 Occupational License Fees	206,133	204,980	142,194	118,514	122,785	129,190	220,377	242,410	242,410	0
4333 Building Permits	321,344	305,301	479,450	721,822	1,375,810	1,400,000	1,444,600	1,589,060	397,270	1,191,790
4334 Electrical Permits	21,739	24,130	40,670	40,435	61,615	49,530	72,611	79,870	19,965	59,905
4335 Plumbing Permits	13,954	11,460	15,980	24,475	32,274	75,000	35,502	39,050	9,763	29,287
4337 Liquor License Fees	47,532	45,700	56,775	77,610	31,850	50,500	45,812	50,390	50,390	0
4342 Engineering Plan Review Fees	74,910	53,753	119,811	232,335	213,850	100,000	354,747	390,220	97,560	292,660

Revenue Schedule

FY 2013-2019

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
General Fund										
4300 Licenses and Permits										
4343 Occ. & Tax License App. Fees	20,639	19,810	8,135	200	200	240	13,747	15,120	15,120	0
4345 Engineering Permit Fees	61,624	26,226	110,030	126,150	194,795	170,000	214,275	235,700	58,930	176,770
4347 Mechanical Fees	16,968	16,590	21,360	19,396	38,850	25,000	34,573	38,030	9,505	28,525
4348 Mobile Home Permits	30	0	0	0	0	0	0	0	0	0
4349 Sign Permits	-250	0	15,346	0	0	0	5,972	6,570	1,640	4,930
4370 Fire Permits	25,500	22,350	25,600	24,750	25,600	23,590	19,515	33,480	8,370	25,110
4371 Fire Alarm Permits	8,600	7,000	12,200	13,100	14,150	14,450	21,988	24,190	6,050	18,140
4372 Fire Sprinkler Permits	6,300	5,000	7,400	8,500	12,300	12,110	13,502	14,850	3,715	11,135
4471 Certificate of Occupancy Fee	6,820	6,200	6,700	15,150	17,050	15,000	14,966	16,460	0	16,460
Total Licenses and Permits	831,843	748,500	1,061,650	1,422,438	2,141,130	2,064,610	2,512,187	2,775,400	920,688	1,854,712
4400 Charges for Services										
4336 Plan Check Fees	216,273	120,868	208,719	192,800	528,483	450,000	581,332	639,460	159,860	479,600
4420 Security Alarm Registration	44,880	55,275	81,387	109,731	50,833	75,000	50,000	54,990	54,990	0
4430 Passport Revenue	140,422	155,280	186,160	218,328	277,132	200,000	255,030	257,580	257,580	0
4440 False Alarm Fee	35,550	60,797	29,798	0	33,800	13,080	31,715	32,032	32,032	0
4441 Fingerprinting Fees	8,865	7,600	9,165	11,275	8,825	7,380	6,020	6,080	6,080	0
4442 Report Copy Fees	10,325	9,211	10,282	14,453	13,786	13,470	11,236	11,350	11,350	0
4444 Garnishment Fees	2,388	1,307	1,521	65	0	0	0	0	0	0
4458 Planning Application Fees	84,319	202,684	64,584	87,021	128,481	96,130	297,607	327,370	81,840	245,530
4468 Wildland Fire Services	3	-42	0	153,186	250,311	240,000	150,000	201,750	0	201,750
4469 Fire Plan Review	25,650	16,650	13,450	17,250	16,300	20,460	21,117	21,328	21,328	0
4472 Plan Re-Check Revision Fee	750	775	400	200	700	280	550	560	140	420
4473 Commercial Plan Review	900	2,400	2,240	5,000	4,690	4,830	0	4,850	0	4,850
4475 Sports Programs	42,564	25,628	37,506	35,130	34,601	27,720	66,883	50,000	12,500	37,500
4476 Special Events	31,169	31,235	92,447	91,815	76,005	90,000	85,000	83,910	20,980	62,930
4477 Summer Programs	0	0	0	0	0	75,000	0	0	0	0
4478 Leisure Activities	48,439	41,845	46,534	46,274	24,575	100,000	8,634	35,420	8,855	26,565
4479 Facility Rentals	183,980	183,306	179,823	190,166	197,910	184,630	176,210	200,000	50,000	150,000

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Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
General Fund										
4400 Charges for Services										
4480 Senior Programs	240	0	0	0	0	0	0	0	0	0
4481 Library Item Sales	0	0	17	0	0	0	0	0	0	0
4490 Internal Printing/Copying Fees	0	0	989	2,938	3,485	2,220	3,085	3,080	3,080	0
4495 Fire ALS Fees	137,709	119,437	180,301	128,832	205,949	140,000	150,000	173,830	173,830	0
4570 Copy Reimbursements	30	0	0	0	0	0	0	0	0	0
Total Charges for Services	1,014,456	1,034,256	1,145,322	1,304,463	1,855,867	1,740,200	1,894,419	2,103,590	894,445	1,209,145
4500 Fines, Forfeitures and Penalties										
4571 Court Fines	1,080,333	900,311	1,114,534	1,006,649	845,116	969,000	760,579	798,610	798,610	0
4572 Library Fines	57,179	61,455	53,528	51,463	48,344	48,800	40,433	49,920	24,960	24,960
4573 Other Penalty Collections	1,281	1,001	4,305	6,840	3,421	4,930	698	710	710	0
4576 ZJCLF Filing Fees	24	312	384	72	0	80	0	0	0	0
4577 ZSPLS--Suspended Plates	27,309	38,075	36,430	40,105	40,936	35,700	26,793	27,330	27,330	0
4580 Impound Fees	171,150	130,205	116,250	103,950	107,702	104,350	101,251	103,280	103,280	0
4581 NSF Fees	630	426	250	80	1,625	3,000	12,856	12,860	6,430	6,430
4585 ZOS3 City Police Officer Safety Eq	18,307	15,193	16,870	14,064	11,848	11,390	11,498	11,730	11,730	0
4586 ZCAA2-LOCAL TREASURER	21	84	166	50	66	0	26	0	0	0
4587 ZOS13 City Code Enforcement Saf	15	13	0	8	4	0	0	0	0	0
4597 Police Unclaimed Property Procee	0	70,891	61,124	31,488	17	30,600	0	0	0	0
4599 Other Fines, Forfeits, and Penaltie	1,018	1,350	0	500	548	470	1,633	1,670	1,670	0
Total Fines, Forfeitures and Penalties	1,357,268	1,219,315	1,403,840	1,255,268	1,059,626	1,208,320	955,767	1,006,110	974,720	31,390
4600 Sale of Assets										
4675 Land Sales	0	0	500	248,878	0	0	0	2,500,000	0	2,500,000
4676 Other Asset Sales	140	0	0	0	9,618	3,710	3,902	3,900	0	3,900
Total Sale of Assets	140	0	500	248,878	9,618	3,710	3,902	2,503,900	0	2,503,900
4700 Other Financing Sources										
4779 Lease-Purchase Proceeds	0	0	0	0	304,326	0	0	0	0	0
Total Other Financing Sources	0	0	0	0	304,326	0	0	0	0	0

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Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
General Fund										
4800 Miscellaneous Revenue										
4825 Operating Lease Payments	132,727	380,845	428,136	491,650	665,679	450,000	509,558	537,440	0	537,440
4826 ASC-Avondale Sports Center	0	11,500	277,000	503,918	452,463	250,000	250,000	250,000	0	250,000
4840 CAD Reimbursement Revenue	126,821	85,342	136,028	69,460	94,100	70,000	0	0	0	0
4841 Mutual Aid Services Reimburseme	10,110	0	0	0	0	0	0	0	0	0
4850 Tipping Fees	135,971	167,410	171,466	236,344	216,132	178,500	143,301	150,000	0	150,000
4881 Interest Earned	161,686	157,684	173,150	184,273	256,839	200,000	250,000	300,000	150,000	150,000
4882 Private Donations / Contributions	38,828	39,191	37,817	46,685	23,619	14,660	14,661	8,350	0	8,350
4891 Cash Over or (Short)	170	-14	-118	-105	-2,376	40	-61	10	0	10
4892 Unrealized Gain	0	0	95,274	62,948	-93,350	0	317,738	0	0	0
4899 Other Miscellaneous Revenue	221,194	124,530	185,039	119,851	150,809	97,030	81,736	93,460	0	93,460
Total Miscellaneous Revenue	827,506	966,488	1,503,792	1,715,025	1,763,915	1,260,230	1,566,933	1,339,260	150,000	1,189,260
Total General Fund	48,099,620	50,032,553	55,712,829	59,327,256	63,346,857	64,227,319	66,086,535	71,337,510	55,636,001	15,701,509
Special Revenue										
201-Highway User Revenue Fund										
4218 Highway User Fees (Gas Tax)	4,174,775	4,299,561	4,719,669	4,916,826	5,196,536	5,244,650	5,504,900	5,207,080	5,207,080	0
4224 Other Cities & Towns - IGAs	105,460	108,812	126,290	31,590	0	0	0	0	0	0
4881 Interest Earned	2,953	1,452	1,945	5,841	15,285	4,470	20,142	20,150	5,040	15,110
4899 Other Miscellaneous Revenue	1,395	3,312	774	126	5,303	750	332	330	0	330
Total 201-Highway User Revenue Fund	4,284,583	4,413,136	4,848,678	4,954,383	5,217,125	5,249,870	5,525,374	5,227,560	5,212,120	15,440
202-Senior Nutrition										
4223 Federal Grants & Other Sources	313,322	231,811	271,185	306,346	303,223	305,000	313,938	305,000	0	305,000
4224 Other Cities & Towns - IGAs	0	0	0	18,450	18,079	18,450	18,450	18,450	0	18,450
4225 Other Governments	18,600	17,000	17,000	0	0	0	0	0	0	0
4879 Donations Rec'd Senior Transport	793	1,380	1,537	1,123	1,116	1,120	1,120	1,120	0	1,120
4881 Interest Earned	176	70	99	306	671	170	689	690	170	520
4882 Private Donations / Contributions	2,715	1,044	5,293	3,172	2,719	1,030	1,140	1,140	0	1,140
4883 Donation Rec'd Onsite Sr. Meal	4,485	6,705	7,337	7,688	7,650	7,780	7,875	7,880	0	7,880

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Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
Special Revenue										
202-Senior Nutrition										
4884 Donations Rec'd Home Del. Meal	3,201	5,656	7,684	8,124	7,150	7,100	6,983	6,980	0	6,980
Total 202-Senior Nutrition	343,292	263,666	310,135	345,210	340,607	340,650	350,195	341,260	170	341,090
203-Community Action Program										
4223 Federal Grants & Other Sources	42,814	91,256	107,616	107,707	69,913	70,000	69,913	70,000	0	70,000
4224 Other Cities & Towns - IGAs	0	0	0	0	25,000	25,000	25,000	25,000	0	25,000
4225 Other Governments	47,895	0	0	0	0	0	0	0	0	0
4882 Private Donations / Contributions	6,650	6,650	6,650	7,015	6,100	6,460	6,460	6,460	0	6,460
Total 203-Community Action Program	97,359	97,906	114,266	114,722	101,013	101,460	101,373	101,460	0	101,460
205-Home Grant										
4220 Other State Sources	0	0	0	0	0	0	20,614	0	0	0
4223 Federal Grants & Other Sources	280,483	118,532	38,470	229,601	397,515	200,000	750,602	0	0	0
4225 Other Governments	0	0	0	0	126,700	0	0	0	0	0
4810 Program Income	0	114,181	98,524	8,250	40,000	227,620	227,620	227,620	0	227,620
4881 Interest Earned	19	27	9	6	45	10	10	10	0	10
Total 205-Home Grant	280,501	232,740	137,004	237,857	564,261	427,630	998,846	227,630	0	227,630
206-State R.I.C.O. W/ Attorney General										
4881 Interest Earned	1	0	0	0	1	0	0	0	0	0
Total 206-State R.I.C.O. W/ Attorney General	1	0	0	0	1	0	0	0	0	0
207-Federal R.I.C.O. With A.G.										
4881 Interest Earned	1	0	0	0	2	0	0	0	0	0
Total 207-Federal R.I.C.O. With A.G.	1	0	0	0	2	0	0	0	0	0
209-Other Grants										
4220 Other State Sources	140,735	209,970	189,737	196,785	171,263	0	187,708	0	0	0
4223 Federal Grants & Other Sources	441,944	1,805,135	248,739	52,529	356,170	0	115,234	0	0	0
4224 Other Cities & Towns - IGAs	0	0	0	0	17,168	24,000	24,000	24,000	0	24,000
4225 Other Governments	9,051	133,432	0	0	0	0	3,800	3,800	0	3,800
4810 Program Income	0	80,360	384,108	40,000	50,000	385,850	50,000	50,000	0	50,000

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Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
Special Revenue										
209-Other Grants										
4881 Interest Earned	45	33	19	18	347	10	87	90	20	70
4882 Private Donations / Contributions	92,427	172,353	161,655	140,023	220,567	144,930	250,218	250,220	0	250,220
4899 Other Miscellaneous Revenue	0	0	0	0	0	5,000,000	0	5,000,000	0	5,000,000
Total 209-Other Grants	684,202	2,401,283	984,258	429,355	815,515	5,554,790	631,047	5,328,110	20	5,328,090
210-Employee Assistance Fund										
4881 Interest Earned	16	7	3	2	41	0	17	10	0	10
Total 210-Employee Assistance Fund	16	7	3	2	41	0	17	10	0	10
212-Library Projects										
4223 Federal Grants & Other Sources	108,350	0	18,100	30,500	0	0	5,000	0	0	0
4881 Interest Earned	38	7	3	2	26	0	11	10	0	10
4882 Private Donations / Contributions	8,293	8,333	11,790	9,397	6,004	12,000	12,000	12,000	0	12,000
Total 212-Library Projects	116,681	8,340	29,893	39,898	6,030	12,000	17,011	12,010	0	12,010
214-Cemetery Maintenance Fund										
4881 Interest Earned	109	47	20	11	181	30	63	70	20	50
4882 Private Donations / Contributions	1,947	0	0	0	0	0	0	0	0	0
4899 Other Miscellaneous Revenue	0	300	0	0	0	300	300	300	0	300
Total 214-Cemetery Maintenance Fund	2,056	347	20	11	181	330	363	370	20	350
215-Transit Fund										
4219 Local Transp. Assist.(Lottery)	224,189	224,944	228,575	229,726	223,694	229,180	229,180	231,470	231,470	0
4223 Federal Grants & Other Sources	410,427	463,072	50,946	0	0	0	0	0	0	0
4224 Other Cities & Towns - IGAs	245,796	63,306	8,806	21,639	6,505	35,000	35,000	35,000	0	35,000
4225 Other Governments	238,286	135,783	0	145,216	127,720	152,000	152,000	152,000	0	152,000
4881 Interest Earned	1,804	846	1,167	3,616	7,926	2,010	8,136	8,130	2,030	6,100
4899 Other Miscellaneous Revenue	0	0	22,151	12,000	12,000	22,150	22,150	22,150	0	22,150
Total 215-Transit Fund	1,120,502	887,951	311,645	412,197	377,845	440,340	446,466	448,750	233,500	215,250
216-Co. R.I.C.O. w/Maricopa Atty										
4598 Seizure Funds	0	32,128	27,890	2,000	105,102	20,400	20,400	20,810	20,810	0

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Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
Special Revenue										
216-Co. R.I.C.O. w/Maricopa Atty										
4881 Interest Earned	0	0	0	0	29	0	0	0	0	0
Total 216-Co. R.I.C.O. w/Maricopa Atty	0	32,128	27,890	2,000	105,130	20,400	20,400	20,810	20,810	0
225-Voca Crime Victim Advocate										
4220 Other State Sources	40,847	0	0	0	0	0	0	0	0	0
Total 225-Voca Crime Victim Advocate	40,847	0	0	0	0	0	0	0	0	0
227-Court Payments										
4574 ZCL Time Payment	23,448	19,119	19,281	15,866	14,850	20,400	20,400	20,810	20,810	0
4575 Fill The Gap Payments	9,615	10,995	10,411	9,985	6,761	10,200	10,200	10,400	10,400	0
4576 ZJCLF Filing Fees	3,747	4,429	7,253	5,622	5,780	4,080	4,080	4,160	4,160	0
4579 Court Enhancement Fee	68,377	48,077	62,442	50,970	44,455	51,000	51,000	52,020	52,020	0
4881 Interest Earned	290	140	221	628	1,582	630	1,462	1,470	370	1,100
Total 227-Court Payments	105,477	82,760	99,609	83,072	73,428	86,310	87,142	88,860	87,760	1,100
229-Regional Family Advocacy										
4223 Federal Grants & Other Sources	0	0	3,481	10,594	193,279	0	103,664	0	0	0
4224 Other Cities & Towns - IGAs	633,892	551,191	700,164	628,852	711,895	939,180	939,180	838,845	0	838,845
4881 Interest Earned	33	27	8	4	74	0	0	0	0	0
4882 Private Donations / Contributions	0	59,246	42,563	40,200	40,000	0	404	400	0	400
4899 Other Miscellaneous Revenue	133	0	0	0	0	170	170	170	0	170
Total 229-Regional Family Advocacy	634,058	610,463	746,215	679,650	945,248	939,350	1,043,418	839,415	0	839,415
230-0.5% Dedicated Sales Tax										
4104 City Sales Tax	6,102,086	6,208,689	6,718,642	6,895,992	7,430,207	7,457,001	7,876,020	8,373,160	6,949,720	1,423,440
4881 Interest Earned	1,010	69	68	66	1,492	30	48	50	10	40
Total 230-0.5% Dedicated Sales Tax	6,103,096	6,208,757	6,718,710	6,896,058	7,431,699	7,457,031	7,876,068	8,373,210	6,949,730	1,423,480
235-Public Safety Dedicated Sales Tax										
4104 City Sales Tax	6,102,084	6,124,023	6,718,653	6,911,207	7,430,074	7,457,001	7,875,880	8,373,680	6,950,150	1,423,530
4881 Interest Earned	1,925	1,080	1,351	3,664	11,377	2,360	11,614	11,610	2,900	8,710
4899 Other Miscellaneous Revenue	0	0	0	0	10,332	0	0	0	0	0

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Special Revenue										
235-Public Safety Dedicated Sales Tax										
Total 235-Public Safety Dedicated Sales Tax	6,104,009	6,125,103	6,720,004	6,914,870	7,451,783	7,459,361	7,887,494	8,385,290	6,953,050	1,432,240
240-CDBG										
4212 Community Develop. Block Grant	500,914	39,459	549,122	718,349	435,688	525,920	590,662	590,000	590,000	0
4881 Interest Earned	0	0	0	0	0	0	0	0	0	0
Total 240-CDBG	500,914	39,459	549,122	718,349	435,688	525,920	590,662	590,000	590,000	0
245-Environmental Programs Fund										
4447 NPDES Fee	265,709	268,219	270,346	272,303	276,576	268,370	268,370	268,370	268,370	0
4881 Interest Earned	0	0	27	22	478	0	177	170	40	130
Total 245-Environmental Programs Fund	265,709	268,219	270,373	272,325	277,054	268,370	268,547	268,540	268,410	130
246-Public Arts Fund										
4344 Development Fees	0	0	54,836	0	32,608	0	53,110	53,110	0	53,110
4881 Interest Earned	63	31	16	10	160	50	59	50	10	40
Total 246-Public Arts Fund	63	31	54,852	10	32,767	50	53,169	53,160	10	53,150
247-ARRA Fund										
4201 Other Federal Sources - ARRA	541,334	1,613	0	0	0	0	0	0	0	0
Total 247-ARRA Fund	541,334	1,613	0	0	0	0	0	0	0	0
703-125 Plan										
4899 Other Miscellaneous Revenue	0	0	0	0	70,000	0	0	0	0	0
Total 703-125 Plan	0	0	0	0	70,000	0	0	0	0	0
Total Special Revenue	21,224,701	21,673,911	21,922,677	22,099,969	24,245,419	28,883,862	25,897,592	30,306,445	20,315,600	9,990,845
Capital Projects										
304-Street Construction										
4211 Maricopa County	0	0	0	0	0	425,000	0	0	0	0
4220 Other State Sources	0	0	0	0	0	96,200	0	0	0	0
4223 Federal Grants & Other Sources	0	280,000	280,000	0	0	250,000	39,589	279,000	0	279,000
4224 Other Cities & Towns - IGAs	25,068	0	0	0	0	0	0	0	0	0

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Capital Projects										
304-Street Construction										
4225 Other Governments	125,000	0	0	0	0	0	0	0	0	0
4344 Development Fees	314,875	163,591	648,344	1,100,948	1,764,070	1,914,595	1,589,047	2,049,210	0	2,049,210
4346 Developer Contributions	81,653	23,691	137,000	0	19,300	0	0	0	0	0
4872 Traffic Signal Cost Sharing	0	0	0	0	0	0	0	125,000	0	125,000
4881 Interest Earned	7,074	3,425	4,674	14,422	31,610	12,000	50,392	50,390	12,600	37,790
4890 Reimbursement/Cost Share	0	0	0	0	277,472	0	167,044	0	0	0
Total 304-Street Construction	553,669	470,707	1,070,018	1,115,370	2,092,451	2,697,795	1,846,072	2,503,600	12,600	2,491,000
308-Police Development										
4344 Development Fees	90,988	36,838	81,766	181,956	223,759	280,974	261,488	303,017	0	303,017
4881 Interest Earned	127	90	82	201	1,236	200	1,116	1,320	280	1,040
4901 Bond Proceeds	0	0	0	0	0	3,000,000	0	0	0	0
Total 308-Police Development	91,115	36,928	81,848	182,157	224,995	3,281,174	262,604	304,337	280	304,057
310-Parkland										
4223 Federal Grants & Other Sources	0	0	0	0	0	0	0	2,100,000	0	2,100,000
4225 Other Governments	0	0	125,000	25,000	0	0	0	0	0	0
4465 Parks Development Fee	29,450	60,346	135,845	292,161	358,564	449,341	397,791	484,545	0	484,545
4881 Interest Earned	1,138	572	887	2,622	6,155	2,000	8,949	10,950	2,240	8,710
4882 Private Donations / Contributions	0	400,000	0	0	0	0	0	0	0	0
4901 Bond Proceeds	0	0	0	0	0	4,000,000	0	7,200,000	0	7,200,000
Total 310-Parkland	30,588	460,918	261,732	319,784	364,720	4,451,341	406,740	9,795,495	2,240	9,793,255
311-Library Development										
4344 Development Fees	8,625	17,673	30,822	66,406	80,310	100,823	90,635	108,731	0	108,731
4881 Interest Earned	2	4	2	0	15	0	16	10	0	10
Total 311-Library Development	8,627	17,678	30,824	66,407	80,325	100,823	90,651	108,741	0	108,741
312-Coldwater Park										
4881 Interest Earned	1	0	0	0	0	0	0	0	0	0
Total 312-Coldwater Park	1	0	0	0	0	0	0	0	0	0

Revenue Schedule

FY 2013-2019

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
Capital Projects										
313-MDC '99 EMD Building										
4881 Interest Earned	2	0	0	0	0	0	0	0	0	0
Total 313-MDC '99 EMD Building	2	0	0	0	0	0	0	0	0	0
316-Dysart Redevelopment Project										
4901 Bond Proceeds	17,670	0	0	0	0	0	0	0	0	0
Total 316-Dysart Redevelopment Project	17,670	0	0	0	0	0	0	0	0	0
317-Landscaping Landfill Remediation										
4870 Landscaping Landfill Contributions	30,216	37,182	38,057	52,521	48,029	38,000	38,000	38,000	0	38,000
4881 Interest Earned	752	364	483	1,454	3,412	0	3,344	3,350	840	2,510
Total 317-Landscaping Landfill Remediation	30,968	37,546	38,540	53,975	51,441	38,000	41,344	41,350	840	40,510
318-General Government Develop.										
4344 Development Fees	221,974	59,128	63,591	130,129	160,811	44,660	181,179	181,180	0	181,180
4881 Interest Earned	1,009	366	516	1,600	3,507	0	5,497	5,490	1,370	4,120
Total 318-General Government Develop.	222,983	59,494	64,107	131,729	164,318	44,660	186,676	186,670	1,370	185,300
319-Fire Dept. Development										
4344 Development Fees	231,513	57,590	103,194	221,036	273,154	341,706	307,601	368,446	0	368,446
4881 Interest Earned	497	543	654	2,027	4,443	1,500	7,679	7,680	1,920	5,760
Total 319-Fire Dept. Development	232,010	58,133	103,849	223,063	277,597	343,206	315,280	376,126	1,920	374,206
320-Improvement Districts										
4901 Bond Proceeds	0	0	0	0	0	25,000,000	25,000,000	40,000,000	0	40,000,000
Total 320-Improvement Districts	0	0	0	0	0	25,000,000	25,000,000	40,000,000	0	40,000,000
322-One Time Capital										
4223 Federal Grants & Other Sources	0	0	23,575	0	0	0	253,774	0	0	0
4881 Interest Earned	0	0	60	34	742	0	1,686	1,680	420	1,260
4901 Bond Proceeds	0	0	0	0	0	0	0	4,000,000	0	4,000,000
Total 322-One Time Capital	0	0	23,635	34	742	0	255,460	4,001,680	420	4,001,260

Revenue Schedule

FY 2013-2019

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
Capital Projects										
325-Transit										
4223 Federal Grants & Other Sources	0	0	0	0	0	0	0	200,000	0	200,000
4881 Interest Earned	0	0	0	0	0	0	0	90	20	70
Total 325-Transit	0	0	0	0	0	0	0	200,090	20	200,070
333-City Center										
4881 Interest Earned	0	0	28	16	274	0	99	0	0	0
4901 Bond Proceeds	27,029	0	0	0	0	0	0	0	0	0
Total 333-City Center	27,029	0	28	16	274	0	99	0	0	0
601-Vehicle Replacement										
4676 Other Asset Sales	9,734	54,982	177,936	44,741	273,967	200,000	60,000	100,000	0	100,000
4881 Interest Earned	7,538	4,040	27,031	44,351	61,984	7,450	24,822	24,830	6,210	18,620
4892 Unrealized Gain	0	0	873	14,002	-20,765	0	5,890	0	0	0
Total 601-Vehicle Replacement	17,273	59,022	205,840	103,094	315,187	207,450	90,712	124,830	6,210	118,620
603-Equipment Replacement Fund										
4676 Other Asset Sales	9,624	3,112	8,614	2,071	0	0	18,182	0	0	0
4881 Interest Earned	387	177	267	739	2,089	500	1,814	1,810	450	1,360
Total 603-Equipment Replacement Fund	10,011	3,289	8,881	2,810	2,089	500	19,996	1,810	450	1,360
Total Capital Projects	1,241,946	1,203,714	1,889,301	2,198,438	3,574,139	36,164,949	28,515,634	57,644,729	26,350	57,618,379
Debt Service										
401-General Obligation Bonds										
4101 Current Year Real Prop. Tax	2,251,906	3,202,373	3,441,965	3,336,701	3,280,706	3,152,467	3,120,942	4,102,600	4,102,600	0
4102 Prior Year Real Prop. Tax	-549,195	0	0	0	0	0	0	0	0	0
4775 Bond Premium	0	0	0	0	0	2,464,480	0	0	0	0
4778 Bond Proceeds	0	0	0	0	0	21,350,000	0	0	0	0
4881 Interest Earned	1,790	864	1,219	3,778	8,281	1,610	8,500	8,510	2,130	6,380
4899 Other Miscellaneous Revenue	603,684	565,551	548,626	538,971	470,631	485,650	215,570	0	0	0
Total 401-General Obligation Bonds	2,308,186	3,768,789	3,991,810	3,879,451	3,759,618	27,454,207	3,345,012	4,111,110	4,104,730	6,380

Revenue Schedule

FY 2013-2019

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
Debt Service										
408-Hwy User's Bonds '85/91/98										
4881 Interest Earned	177	72	80	219	657	130	255	250	60	190
Total 408-Hwy User's Bonds '85/91/98	177	72	80	219	657	130	255	250	60	190
410-Park Issue										
4881 Interest Earned	273	33	11	4	71	10	26	30	10	20
4882 Private Donations / Contributions	75,068	0	0	0	0	0	0	0	0	0
Total 410-Park Issue	75,341	33	11	4	71	10	26	30	10	20
417-Dysart Road M.D.C.										
4775 Bond Premium	0	0	0	0	164,178	0	0	0	0	0
4778 Bond Proceeds	0	0	0	0	1,278,552	0	0	0	0	0
4881 Interest Earned	203	62	1,665	1,676	4,890	40	316	320	80	240
Total 417-Dysart Road M.D.C.	203	62	1,665	1,676	1,447,620	40	316	320	80	240
430-0.5% Dedicated Sales Tax										
4775 Bond Premium	427,048	0	0	0	2,847,932	0	0	0	0	0
4778 Bond Proceeds	9,275,000	0	0	0	22,178,518	0	0	0	0	0
4881 Interest Earned	2,718	964	23,955	26,798	68,926	5,290	21,929	21,930	5,480	16,450
Total 430-0.5% Dedicated Sales Tax	9,704,766	964	23,955	26,798	25,095,376	5,290	21,929	21,930	5,480	16,450
Total Debt Service	12,088,673	3,769,918	4,017,520	3,908,148	30,303,343	27,459,677	3,367,538	4,133,640	4,110,360	23,280
Enterprise										
501-Water Operations										
4448 ADWR Fee	43,774	-7	0	1	0	0	0	0	0	0
4449 Penalties-Utility Bills	-1,383	-128	0	1,813	9,374	25,000	815	820	820	0
4451 Water Sales	11,343,391	11,709,614	11,026,915	12,281,074	14,059,751	14,883,116	14,500,000	15,370,000	15,370,000	0
4452 Water Meter Installation	17,210	26,640	45,060	123,383	135,593	148,030	99,390	99,390	24,850	74,540
4453 Turn-on Fees	479,091	479,471	455,755	434,058	451,228	507,490	297,481	297,480	297,480	0
4581 NSF Fees	7,005	3,675	2,860	3,125	4,865	3,700	1,448	1,440	720	720
4676 Other Asset Sales	0	0	0	0	-2,606	0	0	0	0	0
4825 Operating Lease Payments	0	0	33,124	33,913	34,442	0	27,885	27,880	0	27,880

Revenue Schedule

FY 2013-2019

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
Enterprise										
501-Water Operations										
4880 Capital Contribution - Infrastructu	555,955	0	15,556	204,099	120,367	0	0	0	0	0
4881 Interest Earned	71,504	61,644	142,593	174,460	234,674	54,600	118,673	118,680	29,670	89,010
4891 Cash Over or (Short)	-301	-56	76	-1,168	-3,614	0	133	130	0	130
4892 Unrealized Gain	0	0	34,146	59,291	-87,925	0	24,940	0	0	0
4899 Other Miscellaneous Revenue	28,401	37,226	10,884	23,061	9,304	7,340	10,575	10,580	0	10,580
Total 501-Water Operations	12,544,647	12,318,079	11,766,969	13,337,110	14,965,454	15,629,276	15,081,340	15,926,400	15,723,540	202,860
503-Sewer Operations										
4449 Penalties-Utility Bills	-485	-8	0	1,457	6,396	15,000	610	610	610	0
4454 Sewer Taps	9,900	15,600	23,400	71,700	81,143	79,840	55,227	55,230	0	55,230
4456 Sewer Fees	7,737,392	7,941,061	7,964,757	8,174,566	9,046,299	9,580,550	9,420,000	9,985,200	9,985,200	0
4676 Other Asset Sales	0	0	0	0	0	1,213,060	0	0	0	0
4880 Capital Contribution - Infrastructu	32,827	0	0	0	124,409	0	0	0	0	0
4881 Interest Earned	51,359	51,419	54,550	50,174	70,919	15,140	32,021	32,010	8,000	24,010
4892 Unrealized Gain	0	0	31,526	17,256	-25,590	0	7,259	0	0	0
4899 Other Miscellaneous Revenue	0	0	0	3,333	3,724	0	170	0	0	0
Total 503-Sewer Operations	7,830,993	8,008,071	8,074,233	8,318,486	9,307,298	10,903,590	9,515,287	10,073,050	9,993,810	79,240
513-Sewer Development										
4462 Sewer Development Fee	212,383	304,473	738,095	2,049,407	2,332,657	3,952,250	1,613,240	3,779,256	0	3,779,256
4881 Interest Earned	5,191	2,445	3,451	10,693	29,276	10,000	38,149	46,150	9,540	36,610
4899 Other Miscellaneous Revenue	51,300	0	0	0	0	0	0	0	0	0
Total 513-Sewer Development	268,874	306,918	741,546	2,060,100	2,361,933	3,962,250	1,651,389	3,825,406	9,540	3,815,866
514-Water Development										
4461 Water Development Fee	241,615	348,946	545,902	1,337,263	1,530,565	3,805,304	1,020,970	2,739,139	0	2,739,139
4881 Interest Earned	8,616	3,626	5,118	15,863	37,230	12,000	64,982	64,990	16,250	48,740
4882 Private Donations / Contributions	0	0	0	117,600	0	0	200,000	0	0	0
Total 514-Water Development	250,231	352,572	551,020	1,470,725	1,567,795	3,817,304	1,285,952	2,804,129	16,250	2,787,879

Revenue Schedule

FY 2013-2019

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
Enterprise										
520-Sanitation										
4240 Recycling	158,798	187,684	161,375	170,131	87,780	55,230	49,088	49,330	49,330	0
4360 Commercial Sanitation Hauler Per	18,000	51,000	28,000	40,000	7,000	30,000	36,000	36,000	9,000	27,000
4449 Penalties-Utility Bills	-403	-4	0	979	3,843	1,930	355	360	360	0
4450 Refuse Collection	4,936,598	4,979,185	5,027,904	5,063,202	5,128,800	5,294,700	5,146,140	5,186,200	5,186,200	0
4881 Interest Earned	4,629	2,322	10,699	31,163	42,375	7,350	16,308	16,310	4,080	12,230
4892 Unrealized Gain	0	0	697	11,179	-16,579	0	4,700	0	0	0
4899 Other Miscellaneous Revenue	17,990	13,596	10,181	8,997	13,084	6,530	4,352	4,350	0	4,350
Total 520-Sanitation	5,135,613	5,233,783	5,238,855	5,325,652	5,266,304	5,395,740	5,256,943	5,292,550	5,248,970	43,580
524-Sanitation Development										
4464 Sanitation Development Fee	0	0	90	0	0	0	0	0	0	0
4881 Interest Earned	77	53	48	70	521	75	378	470	90	380
Total 524-Sanitation Development	77	53	138	70	521	75	378	470	90	380
530-Water Equipment Replacement										
4676 Other Asset Sales	0	0	4,324	0	42,822	20,000	45,000	45,000	0	45,000
4881 Interest Earned	1,450	725	918	2,679	6,256	2,210	9,465	9,470	2,370	7,100
4899 Other Miscellaneous Revenue	0	0	18,135	0	0	0	0	0	0	0
Total 530-Water Equipment Replacement	1,450	725	23,376	2,679	49,078	22,210	54,465	54,470	2,370	52,100
531-Sewer Equipment Replacement										
4676 Other Asset Sales	0	0	0	73,300	16,960	20,000	0	0	0	0
4881 Interest Earned	485	240	241	630	1,623	510	2,230	2,230	560	1,670
Total 531-Sewer Equipment Replacement	485	240	241	73,930	18,583	20,510	2,230	2,230	560	1,670
532-Sanitation Eqt. Replacement										
4676 Other Asset Sales	0	83,030	20,907	81,904	46,826	60,000	8	10	0	10
4881 Interest Earned	3,862	1,849	2,590	8,025	17,590	6,670	28,225	28,230	7,060	21,170
Total 532-Sanitation Eqt. Replacement	3,862	84,878	23,497	89,929	64,416	66,670	28,233	28,240	7,060	21,180
Total Enterprise	26,036,232	26,305,319	26,419,875	30,678,681	33,601,381	39,817,625	32,876,217	38,006,945	31,002,190	7,004,755

Revenue Schedule

FY 2013-2019

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Actuals	FY15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Y/E Est	FY 18-19 Projections	Ongoing	OneTime
Internal Service										
604-Printer - Copier Service Fund										
4490 Internal Printing/Copying Fees	157,195	214,429	227,304	247,190	291,045	216,300	257,790	264,500	264,500	0
4881 Interest Earned	355	171	237	696	1,800	390	1,642	1,640	410	1,230
Total 604-Printer - Copier Service Fund	157,550	214,600	227,541	247,886	292,845	216,690	259,432	266,140	264,910	1,230
605-Risk Management Fund										
4491 Risk Management Charges	1,317,750	1,781,260	1,796,389	1,873,710	1,881,340	1,875,580	1,875,580	1,936,810	1,936,810	0
4881 Interest Earned	3,247	1,528	5,952	17,529	25,788	3,970	10,024	10,030	2,510	7,520
4892 Unrealized Gain	0	0	348	5,590	-8,289	0	2,351	0	0	0
4899 Other Miscellaneous Revenue	5,045	280	286	46	0	3,860	13,533	13,530	0	13,530
Total 605-Risk Management Fund	1,326,042	1,783,068	1,802,976	1,896,874	1,898,839	1,883,410	1,901,488	1,960,370	1,939,320	21,050
606-Fleet Services Fund										
4492 Fleet Management Charges	2,343,544	2,257,575	1,848,969	1,674,957	2,192,135	2,279,080	2,279,080	2,517,905	2,517,905	0
4881 Interest Earned	16	25	11	0	0	10	10	10	0	10
4899 Other Miscellaneous Revenue	661	1,770	1,770	1,666	1,893	1,770	1,770	1,770	0	1,770
Total 606-Fleet Services Fund	2,344,221	2,259,370	1,850,750	1,676,623	2,194,028	2,280,860	2,280,860	2,519,685	2,517,905	1,780
Total Internal Service	3,827,813	4,257,038	3,881,267	3,821,384	4,385,712	4,380,960	4,441,780	4,746,195	4,722,135	24,060
Trust & Agency										
701-Volunteer Fireman's Pension										
4881 Interest Earned	258	122	172	512	1,100	430	1,729	1,730	430	1,300
Total 701-Volunteer Fireman's Pension	258	122	172	512	1,100	430	1,729	1,730	430	1,300
Total Trust & Agency	258	122	172	512	1,100	430	1,729	1,730	430	1,300
Grand Total	112,519,243	107,242,575	113,843,641	122,034,388	159,457,951	200,934,822	161,187,025	206,177,194	115,813,066	90,364,128

Expenditure Schedule

FY 2013-2019

Fund/Department	2012-13 Actuals	2013-14 Actuals	2014-15 Actuals	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2017-18 Estimates	2018-19 Budget	2018-19 Ongoing	2018-19 Carryover	2018-19 Onetime
General Fund											
City Council	202,396	176,556	209,909	211,552	200,628	313,380	164,564	329,345	298,550	30,795	0
City Administration	1,420,322	1,343,217	1,286,210	1,414,372	1,305,111	1,455,040	1,207,342	1,454,320	1,449,320	5,000	0
Information Technology	1,685,217	1,763,719	2,155,294	2,032,695	1,985,167	2,402,965	1,775,398	2,374,455	2,319,255	55,200	0
Community Relations	883,302	913,408	909,935	982,435	1,035,545	1,146,620	922,004	1,104,880	1,104,880	0	0
Non-Departmental	1,697,772	3,571,385	1,090,921	1,648,015	1,374,063	6,337,500	166,633	4,298,219	1,298,219	0	3,000,000
Finance & Budget	1,382,770	1,538,429	1,425,515	2,045,568	1,593,831	2,459,190	1,281,983	2,479,810	2,382,940	96,870	0
Human Resources	920,318	1,172,057	927,201	905,889	1,189,281	909,530	684,110	923,257	901,540	21,717	0
Development & Engineering Services	2,247,075	2,296,523	2,478,068	2,449,677	2,779,315	3,112,555	2,487,020	2,978,915	2,906,415	72,500	0
City Clerk	462,218	475,138	549,242	534,277	585,529	579,490	452,190	562,330	562,330	0	0
Police	13,213,908	14,276,952	14,569,966	15,404,748	16,126,594	17,333,730	14,658,228	17,552,260	17,467,560	84,700	0
City Court	883,214	889,192	886,477	913,282	943,610	1,046,375	910,356	1,105,545	1,105,545	0	0
Fire and Medical	6,019,640	6,811,421	7,369,667	8,714,797	8,683,837	9,419,290	7,897,784	9,530,920	9,525,120	5,800	0
Economic Development	976,970	1,179,843	1,070,422	1,788,871	1,660,105	2,186,250	1,157,657	1,500,284	1,084,174	416,110	0
Parks Recreation and Libraries	4,692,521	4,960,689	5,365,605	5,309,541	5,335,445	6,173,505	4,756,488	5,933,795	5,778,295	155,500	0
Neighborhood and Family Services	1,352,433	1,568,022	1,551,004	1,565,470	1,400,265	1,936,453	1,213,204	1,874,340	1,692,190	182,150	0
Public Works	-17,596	64,145	-21,587	15,383	106,259	21,670	47,119	23,750	23,750	0	0
Total General Fund	38,022,480	43,000,696	41,823,849	45,936,572	46,304,585	59,534,663	39,782,080	54,026,425	49,900,083	1,126,342	3,000,000
Special Revenue											
Highway User Revenue Fund	3,191,911	3,204,218	3,270,995	3,213,567	3,266,784	4,626,665	3,514,848	4,741,033	4,391,033	100,000	250,000
Senior Nutrition	509,574	416,572	409,189	568,255	598,015	545,484	503,068	552,404	552,404	0	0
Community Action Program	93,158	103,511	116,711	113,635	138,073	135,140	106,368	133,150	133,150	0	0
Home Grant	335,374	351,908	210,571	625,376	373,073	1,248,693	47,577,021	134,217	134,217	0	0
Other Grants	1,542,497	983,398	634,769	434,310	594,137	5,450,246	445,116	5,217,130	169,330	47,800	5,000,000
Library Projects	117,935	16,953	29,097	13,385	30,088	0	6,618	0	0	0	0
Cemetery Maintenance Fund	640	845	12,475	12,380	12,274	15,740	11,155	15,740	15,740	0	0
Transit Fund	1,234,844	1,298,817	1,108,276	704,440	825,147	1,391,760	909,116	1,389,450	1,389,450	0	0
Co. R.I.C.O. w/Maricopa Atty	2,902	31,270	15,646	11,858	68,706	0	0	0	0	0	0
Court Payments	47,540	60,869	77,957	98,085	95,605	240,290	48,875	152,580	152,580	0	0

Expenditure Schedule

FY 2013-2019

Fund/Department	2012-13 Actuals	2013-14 Actuals	2014-15 Actuals	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2017-18 Estimates	2018-19 Budget	2018-19 Ongoing	2018-19 Carryover	2018-19 Onetime
Special Revenue											
Regional Family Advocacy	948,179	776,853	881,735	883,833	1,159,625	1,210,400	1,001,286	1,293,070	1,221,220	71,850	0
0.5% Dedicated Sales Tax	934	5,054	4,752	4,550	4,550	4,000	0	4,000	4,000	0	0
Public Safety Dedicated Sales Tax	4,574,981	4,607,812	5,109,848	5,269,543	6,387,540	7,201,260	5,676,600	7,549,862	6,969,250	85,612	495,000
CDBG	264,517	230,542	280,117	313,852	292,509	767,021	169,549	305,140	305,140	0	0
Environmental Programs Fund	66,813	155,384	146,540	155,152	203,890	256,130	155,214	226,970	171,370	5,600	50,000
Public Arts Fund	39,324	7,635	52,002	36,608	44,016	114,440	11,753	142,551	35,000	107,551	0
Total Special Revenue	12,971,123	12,251,641	12,360,680	12,458,829	14,094,032	20,273,756	60,136,587	21,857,297	15,643,884	418,413	5,795,000
Capital Projects											
Street Construction	2,140,710	3,247,467	5,310,527	2,853,172	7,452,069	14,172,700	7,534,100	12,709,500	0	4,840,000	7,869,500
Police Development	0	556,467	1,386,398	0	0	3,225,000	179,100	3,900,000	0	3,100,000	800,000
Parkland	80,425	393,746	298,193	1,253,039	3,071,821	5,930,000	921,400	16,427,000	0	4,612,000	11,815,000
Library Development	0	0	0	0	38,545	55,000	39,500	0	0	0	0
Fire Dept. Development	152,936	2,136,999	100,373	40,336	45,918	1,525,000	762,400	1,248,000	0	1,048,000	200,000
Improvement Districts	0	0	0	0	0	25,000,000	0	40,000,000	0	0	40,000,000
One Time Capital	0	0	2,692,978	1,812,714	413,169	4,709,000	1,459,500	10,265,000	0	2,750,000	7,515,000
Transit	0	0	0	0	0	0	0	275,000	0	0	275,000
City Center	1,531,600	2,191,407	33,554	-44,824	0	0	0	0	0	0	0
Vehicle Replacement	249,996	1,678,837	2,234,772	1,681,844	1,959,388	2,336,610	2,336,610	3,586,090	0	2,208,390	1,377,700
Equipment Replacement Fund	665,507	435,080	683,340	560,268	854,820	1,251,400	516,600	1,398,000	0	305,600	1,092,400
Total Capital Projects	4,821,174	10,640,003	12,740,135	8,156,549	13,835,730	56,385,600	13,749,210	89,808,590	0	18,863,990	70,944,600
Debt Service											
General Obligation Bonds	4,883,688	4,881,548	3,861,972	3,506,785	4,095,943	3,024,440	3,092,395	4,062,940	4,062,940	0	0
Hwy User's Bonds '85/91/98	403,400	405,712	401,962	405,500	402,788	340,000	340,000	2,500	2,500	0	0
Dysart Road M.D.C.	188,690	186,602	186,407	187,287	2,064,429	23,828,921	283,855	267,770	267,770	0	0
0.5% Dedicated Sales Tax	17,484,896	3,511,381	5,488,094	5,746,889	33,573,207	5,797,070	5,797,070	5,538,340	5,538,340	0	0
Total Debt Service	22,960,674	8,985,243	9,938,435	9,846,461	40,136,367	9,595,360	9,513,320	9,871,550	9,871,550	0	0
Enterprise											
Water Operations	14,950,766	14,264,129	14,075,622	14,353,188	14,885,489	13,432,785	8,046,271	12,946,815	11,906,815	40,000	1,000,000

Expenditure Schedule

FY 2013-2019

Fund/Department	2012-13 Actuals	2013-14 Actuals	2014-15 Actuals	2015-16 Actuals	2016-17 Actuals	2017-18 Budget	2017-18 Estimates	2018-19 Budget	2018-19 Ongoing	2018-19 Carryover	2018-19 Onetime
Enterprise											
Sewer Operations	10,472,339	10,641,233	10,956,322	10,768,698	11,275,072	7,920,573	6,465,415	8,376,618	7,336,618	40,000	1,000,000
Sewer Development	1,101,645	1,307,868	1,101,155	1,098,921	1,135,671	18,633,660	12,115,000	10,215,000	0	7,150,000	3,065,000
Water Development	1,312,721	985,171	893,622	1,268,017	1,373,004	17,497,000	5,720,000	12,595,000	0	9,045,000	3,550,000
Sanitation	3,875,999	4,426,504	4,559,281	4,725,007	4,659,625	4,887,142	4,009,750	4,849,652	4,349,652	0	500,000
Sanitation Development	0	0	0	0	0	0	0	550,000	0	0	550,000
Water Equipment Replacement	27,697	1,750	39,946	100,434	10,330	632,060	1,707,400	724,900	0	191,800	533,100
Sewer Equipment Replacement	7,660	0	30,617	54,156	0	312,010	201,500	472,000	0	149,000	323,000
Sanitation Eqt. Replacement	0	0	0	10,848	0	338,080	1,464,322	776,000	0	92,000	684,000
Total Enterprise	31,748,827	31,626,655	31,656,565	32,379,269	33,339,191	63,631,200	39,729,658	51,505,985	23,593,085	16,707,800	11,205,100
Internal Service											
Printer - Copier Service Fund	193,664	143,174	134,608	141,409	148,698	330,000	149,467	330,000	330,000	0	0
Risk Management Fund	1,751,030	1,533,465	1,310,515	1,053,596	1,882,710	3,321,880	4,643,253	2,317,220	1,817,220	0	500,000
Fleet Services Fund	2,197,364	2,166,990	2,038,082	1,909,610	2,035,934	2,512,625	1,971,159	2,517,905	2,467,905	0	50,000
Total Internal Service	4,142,058	3,843,629	3,483,205	3,104,615	4,067,342	6,164,505	6,763,879	5,165,125	4,615,125	0	550,000
Trust & Agency											
Volunteer Fireman's Pension	4,800	4,800	4,800	4,800	4,800	5,000	3,600	5,000	5,000	0	0
Total Trust & Agency	4,800	4,800	4,800	4,800	4,800	5,000	3,600	5,000	5,000	0	0
General Fixed Asset											
Gen. Fixed Assets Acct. Grp.	13,800,918	0	0	0	-17,046	0	0	0	0	0	0
Total General Fixed Asset	13,800,918	0	0	0	-17,046	0	0	0	0	0	0
Grand Total	128,472,054	110,352,667	112,007,669	111,887,095	151,765,001	215,590,084	169,678,334	232,239,972	103,628,727	37,116,545	91,494,700

Schedule of Interfund Transfers

Fiscal Year 2018-2019

Transfer From:	General Fund 101	Highway Users 201	Senior Pgms 202	Transit Fund 215	Advocacy Center 229	Capital Proj Tax 230	Public Safety Tax 235	CDBG 240	Environ-mental Pgms 245	Library Develop. 311	Fire Develop. 319	Water Fund 501	Wastewater Fund 503	Sanitation Fund 520	Risk Mgt Fund 605	Fleet Svc Fund 606	Total
Transfers To Operating Funds																	
202 Senior Nutrition	311,200																311,200
203 Community Action Program	67,680																67,680
205 Home Grant	32,200																32,200
209 Other Grants	25,000																25,000
215 Transit Fund	570,510					200,000											770,510
229 Regional Family Advocacy	418,795																418,795
246 Public Arts Fund	25,000																25,000
Total Transfers to Operating Funds	1,450,385					200,000											1,650,385
Transfers To Debt Service Funds																	
417 Dysart Road M.D.C.	400,000																400,000
430 0.5% Dedicated Sales Tax						5,200,000			207,950	95,000							5,502,950
Total Transfers to Debt Service Funds	400,000					5,200,000			207,950	95,000							5,902,950
Transfers To Capital Funds																	
304 Street Construction	3,000,000					1,000,000		229,000									4,229,000
310 Parkland	2,000,000																2,000,000
311 Library Development	100,000																100,000
322 One Time Capital	1,765,000																1,765,000
325 Transit	75,000																75,000
513 Sewer Development						150,000							1,500,000				1,650,000
514 Water Development						150,000						3,000,000					3,150,000
524 Sanitation Development														50,000			50,000
530 Water Equipment Replacement												256,820					256,820
531 Sewer Equipment Replacement													251,330				251,330
532 Sanitation Eq. Replacement														614,620			614,620
601 Vehicle Replacement	1,186,680	197,840	19,510		2,500		223,200										1,636,620
603 Equipment Replacement Fund	764,360	18,850	4,280	1,070	33,920		83,370	1,070	1,070						1,180	5,350	914,520
Total Transfers to Capital Funds	8,891,040	216,690	23,790	1,070	36,420	1,300,000	306,570	230,070	1,070			3,256,820	1,751,330	664,620	1,180	12,240	16,692,910
Total Transfers	10,741,425	216,690	23,790	1,070	36,420	6,700,000	306,570	230,070	1,070	207,950	95,000	3,256,820	1,751,330	664,620	1,180	12,240	24,246,245

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
<u>City Administration</u>					
City Administrative Office					
City Manager	1.00	1.00	1.00	0.00	1.00
Assistant City Manager	2.00	2.00	2.00	0.00	2.00
Executive Administrative Assistant	0.00	0.00	0.00	0.00	1.00
Senior Executive Assistant	1.00	1.00	1.00	0.00	0.00
Total City Administrative Office	4.00	4.00	4.00	0.00	4.00
Total City Administration	4.00	4.00	4.00	0.00	4.00
<u>Information Technology</u>					
Technology Administration					
Chief Information Officer	1.00	1.00	1.00	0.00	1.00
Total Technology Administration	1.00	1.00	1.00	0.00	1.00
IT Infrastructure & Communications					
Assistant Chief Information Officer	0.00	0.00	0.00	0.00	1.00
IT Assistant Director	1.00	1.00	1.00	0.00	0.00
Senior IT Systems Administrator	0.00	0.00	0.00	0.00	3.00
IT Administrator Unix/Windows	1.00	1.00	1.00	0.00	0.00
IT Systems Administrator	2.00	2.00	2.00	0.00	0.00
Senior IT Network Engineer	0.00	0.00	0.00	0.00	1.00
Network Engineer	1.00	1.00	1.00	0.00	0.00
Total IT Infrastructure & Communications	5.00	5.00	5.00	0.00	5.00
IT Business Systems					
Senior IT Applications Developer	0.00	0.00	0.00	0.00	2.00
IT Application Developer	2.00	2.00	2.00	0.00	0.00
IT Systems Analyst	1.00	1.00	1.00	0.00	2.00
IT Application & Business Analyst	1.00	1.00	1.00	0.00	0.00
IT Applications Architect	0.00	0.00	0.00	0.00	1.00
Lead Developer/IT Architect	1.00	1.00	1.00	0.00	0.00
Total IT Business Systems	5.00	5.00	5.00	0.00	5.00
IT Customer Support					
Senior IT Desktop Technician	0.00	0.00	0.00	0.00	2.00
IT Desktop Technician II	2.00	2.00	2.00	0.00	0.00
IT Desktop Technician	0.00	0.00	0.00	0.00	1.00
IT Desktop Technician I	1.00	1.00	1.00	0.00	0.00
Total IT Customer Support	3.00	3.00	3.00	0.00	3.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
<u>Information Technology</u>					
GIS					
GIS Manager	1.00	1.00	1.00	0.00	0.00
GIS Analyst	0.00	0.00	0.00	0.00	2.00
GIS/GPS Technician II	1.00	1.00	1.00	0.00	0.00
Total GIS	2.00	2.00	2.00	0.00	2.00
<i>Total Information Technology</i>	16.00	16.00	16.00	0.00	16.00
<u>Community Relations</u>					
Grants Administration					
Grants Administrator	1.00	1.00	1.00	0.00	1.00
Total Grants Administration	1.00	1.00	1.00	0.00	1.00
Public Information Office					
Community Relations Director	1.00	1.00	1.00	0.00	1.00
Executive Management Assistant	1.00	1.00	1.00	0.00	1.00
Communications and Marketing Program Manager	0.00	0.00	0.00	0.00	1.00
Public Information Officer	1.00	1.00	1.00	0.00	0.00
Digital Media Program Manager	0.00	0.00	0.00	0.00	1.00
Web Services and Media Coordinator	1.00	1.00	1.00	0.00	0.00
Total Public Information Office	4.00	4.00	4.00	0.00	4.00
Intergovernmental Affairs					
Community Relations Assistant Director/Intergove	0.00	0.00	0.00	0.00	1.00
Asst Director/Intergov Affairs	1.00	1.00	1.00	0.00	0.00
Total Intergovernmental Affairs	1.00	1.00	1.00	0.00	1.00
<i>Total Community Relations</i>	6.00	6.00	6.00	0.00	6.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
<u>Finance & Budget</u>					
Financial Services					
Finance & Budget Director	1.00	1.00	1.00	0.00	1.00
Finance & Budget Assistant Director	0.00	1.00	1.00	0.00	1.00
Controller	1.00	0.00	0.00	0.00	0.00
Tax Audit Supervisor	0.00	0.00	0.00	0.00	1.00
Privilege Tax Audit Supervisor	1.00	1.00	1.00	0.00	0.00
Senior Accountant	2.00	2.00	2.00	0.00	2.00
Privilege Tax Auditor	1.00	1.00	1.00	0.00	1.00
Accountant	1.00	1.00	1.00	0.00	1.50
Payroll Specialist	1.00	1.00	1.00	0.00	1.00
Senior Account Clerk	5.50	5.50	4.50	0.00	0.00
Accounts Payable Clerk	0.00	0.00	0.00	0.00	2.00
License Inspector	0.00	0.00	0.00	0.00	1.00
Residential Rental Specialist	0.00	0.00	0.00	0.00	1.00
Revenue Collector	1.00	1.00	1.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00	1.00
Total Financial Services	15.50	15.50	14.50	0.00	14.50
Customer Services & Utility Billing					
Customer Service Manager	1.00	1.00	1.00	0.00	1.00
Customer Service Supervisor	1.00	1.00	1.00	0.00	0.00
Water Billing Analyst	0.00	0.00	0.00	0.00	1.00
Senior Customer Service Representative	0.00	0.00	0.00	0.00	3.00
Senior Account Clerk	8.00	8.00	7.00	0.00	0.00
Customer Service Representative	0.00	0.00	0.00	0.00	3.00
Lead Customer Service Representative	0.00	0.00	1.00	0.00	1.00
Customer Service Field Representative	0.00	0.00	0.00	0.00	1.00
Total Customer Services & Utility Billing	10.00	10.00	10.00	0.00	10.00
Budget and Research					
Finance & Budget Assistant Director	1.00	0.00	0.00	0.00	0.00
Budget Manager	0.00	1.00	1.00	0.00	1.00
Senior Budget Analyst	1.00	2.00	2.00	0.00	2.00
Budget Analyst	1.00	0.00	0.00	0.00	0.00
Procurement Officer	1.00	1.00	2.00	0.00	2.00
Total Budget and Research	4.00	4.00	5.00	0.00	5.00
Total Finance & Budget	29.50	29.50	29.50	0.00	29.50

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
<u>Human Resources</u>					
Human Resources Director	1.00	1.00	1.00	0.00	1.00
Human Resources Assistant Director	0.00	0.00	0.00	0.00	1.00
HR Assistant Director	1.00	1.00	1.00	0.00	0.00
Benefits Program Manager	0.00	0.00	0.00	0.00	1.00
Benefits Administrator	1.00	1.00	1.00	0.00	0.00
Senior Human Resources Analyst	0.00	0.00	0.00	0.00	3.00
Senior HR Analyst	2.00	3.00	3.00	0.00	0.00
Human Resources Specialist	0.00	0.00	0.00	0.00	2.00
Human Resources Technician	2.00	2.00	2.00	0.00	0.00
Management Technician	1.00	0.00	0.00	0.00	0.00
Total Human Resources	8.00	8.00	8.00	0.00	8.00
Total Human Resources	8.00	8.00	8.00	0.00	8.00
<u>Development & Engineering Services</u>					
Planning					
Planning Manager	1.00	1.00	1.00	0.00	1.00
Division Lead Planner	0.00	0.00	0.00	0.00	1.00
Senior Planner	1.00	1.00	1.00	0.00	2.00
Planner II	2.00	2.00	2.00	0.00	0.00
Planner	0.00	0.00	0.00	0.00	1.00
Zoning Specialist	1.00	0.00	0.00	0.00	0.00
Planning and Zoning Specialist	0.00	1.00	1.00	0.00	0.00
Development Services Representative	1.00	1.00	1.00	0.00	1.00
Total Planning	6.00	6.00	6.00	0.00	6.00
Building Services					
Chief Building Official	1.00	1.00	1.00	0.00	1.00
Senior Plans Examiner	1.00	1.00	1.00	0.00	1.00
Senior Building/Fire Inspector	0.00	0.00	0.00	0.00	2.00
Building/Fire Inspector	1.00	2.00	2.00	0.00	0.00
Total Building Services	3.00	4.00	4.00	0.00	4.00
Development Svcs Administration					
Development & Engineering Services Director	0.00	0.00	0.00	0.00	1.00
Development Services and Engineering Director	1.00	1.00	1.00	0.00	0.00
Management Analyst	0.00	0.00	0.00	0.00	1.00
Management Assistant	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00	1.00
Total Development Svcs Administration	3.00	3.00	3.00	0.00	3.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
<u>Development & Engineering Services</u>					
<u>Engineering</u>					
City Engineer	1.00	1.00	1.00	0.00	1.00
Engineering Plan Review Manager	1.00	1.00	1.00	0.00	0.00
Engineering Project Manager	2.00	2.00	2.00	0.00	3.00
Construction Manager	0.00	0.00	0.00	0.00	1.00
Construction Project Manager	1.00	1.00	1.00	0.00	0.00
Engineering Inspector	1.00	2.00	2.00	0.00	2.00
Senior Engineering Technician	0.00	0.00	0.00	0.00	1.00
Engineering Technician II	1.00	1.00	1.00	0.00	0.00
Total Engineering	7.00	8.00	8.00	0.00	8.00
<i>Total Development & Engineering Services</i>	19.00	21.00	21.00	0.00	21.00
<u>City Clerk</u>					
City Clerk	1.00	1.00	1.00	0.00	1.00
Records Administrator	1.00	1.00	1.00	0.00	0.00
City Clerk Supervisor	0.00	0.00	0.00	0.00	1.00
City Clerk Assistant II	2.00	2.00	2.00	0.00	0.00
City Clerk Specialist	0.00	0.00	0.00	0.00	4.00
Senior Administrative Clerk	2.00	2.00	2.00	0.00	0.00
Total City Clerk	6.00	6.00	6.00	0.00	6.00
<i>Total City Clerk</i>	6.00	6.00	6.00	0.00	6.00
<u>Police</u>					
<u>Police - Administration</u>					
Police Chief	1.00	1.00	1.00	0.00	1.00
Assistant Police Chief	2.00	2.00	2.00	0.00	1.00
Policy and Procedures Analyst	1.00	1.00	1.00	0.00	1.00
Police Sergeant	2.00	2.00	2.00	0.00	2.00
Police Officer	1.00	1.00	1.00	0.00	1.00
Police Crime Analyst	1.00	1.00	1.00	0.00	1.00
Administrative Assistant to the Police Chief	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00	1.00
Senior Management Assistant	1.00	1.00	1.00	0.00	0.00
Police Administration Manager	0.00	0.00	0.00	0.00	1.00
Total Police - Administration	10.00	10.00	10.00	0.00	9.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
Police					
Police - Community Services					
Community Service Advocate	1.00	1.00	1.00	0.00	1.00
Police Community Service Supervisor	0.00	0.00	0.00	0.00	1.00
Community Service Supervisor	1.00	1.00	1.00	0.00	0.00
Public Education Specialist	0.00	0.00	0.00	0.00	1.00
Senior Administrative Clerk	1.00	1.00	1.00	0.00	0.00
Total Police - Community Services	3.00	3.00	3.00	0.00	3.00
Police - Patrol Support					
Police Support Services Supervisor	1.00	1.00	1.00	0.00	1.00
Animal Control Officer	2.00	2.00	2.00	0.00	2.00
Park Ranger	2.00	1.00	2.00	0.00	1.00
UCR and Alarm Coordinator	0.00	0.00	0.00	0.00	1.00
Property & Evidence Custodian	0.00	2.00	2.00	0.00	2.00
Total Police - Patrol Support	5.00	6.00	7.00	0.00	7.00
Police - Communications					
Police Communications Manager	0.00	0.00	0.00	0.00	1.00
Communications Manager	0.00	1.00	1.00	0.00	0.00
Police Communications Supervisor	0.00	0.00	0.00	0.00	4.00
Communications Supervisor	4.00	4.00	4.00	0.00	0.00
CAD-RMS Systems Analyst	0.00	0.00	0.00	0.00	1.00
CAD-RMS Applications Administrator	1.00	1.00	1.00	0.00	0.00
Police Communications Dispatcher	0.00	0.00	0.00	0.00	13.00
Public Safety Dispatcher	15.00	13.00	13.00	0.00	0.00
911 Call Taker	0.00	2.00	2.00	0.00	2.00
Total Police - Communications	20.00	21.00	21.00	0.00	21.00
Police - Records					
Police Records Clerk	4.00	4.00	4.00	0.00	4.00
Total Police - Records	4.00	4.00	4.00	0.00	4.00
Police - Traffic					
Records and Vehicle Impound Supervisor	0.00	0.00	0.00	0.00	1.00
Police Records/30 Day Tow Supervisor	1.00	1.00	1.00	0.00	0.00
Vehicle Impound Coordinator	0.00	0.00	0.00	0.00	1.00
Police Traffic Program Coordinator	1.00	1.00	1.00	0.00	0.00
Total Police - Traffic	2.00	2.00	2.00	0.00	2.00
Police - COPS Hiring ARRA					
Police Officer	5.00	5.00	0.00	0.00	0.00
Total Police - COPS Hiring ARRA	5.00	5.00	0.00	0.00	0.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
Police					
Police - Detention Services					
Detention Supervisor	2.00	2.00	2.00	0.00	2.00
Detention Officer	4.00	4.00	4.00	0.00	4.00
Total Police - Detention Services	6.00	6.00	6.00	0.00	6.00
Police - Patrol					
Police Lieutenant	3.00	3.00	3.00	0.00	4.00
Police Sergeant	9.00	9.00	9.00	0.00	9.00
Police Officer	38.00	38.00	43.00	0.00	43.00
Administrative Assistant	1.00	1.00	1.00	0.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	0.00	1.00
Total Police - Patrol	52.00	52.00	57.00	0.00	58.00
Police - Investigations					
Police Lieutenant	1.00	1.00	1.00	0.00	1.00
Identification Technician	1.00	1.00	1.00	0.00	1.00
Police Sergeant	4.00	4.00	4.00	0.00	4.00
Police Officer	12.00	12.00	12.00	0.00	12.00
Administrative Assistant	1.00	1.00	1.00	0.00	1.00
Property & Evidence Custodian	2.00	0.00	0.00	0.00	0.00
Total Police - Investigations	21.00	19.00	19.00	0.00	19.00
Police - Community Action Team (CAT)					
Police Sergeant	1.00	1.00	1.00	0.00	1.00
Police Officer	6.00	6.00	6.00	0.00	6.00
Total Police - Community Action Team (CAT)	7.00	7.00	7.00	0.00	7.00
Police - Agua Fria SRO					
Police Officer	1.00	1.00	1.00	0.00	1.00
Total Police - Agua Fria SRO	1.00	1.00	1.00	0.00	1.00
Police - Tolleson Union SRO					
Police Officer	2.00	2.00	2.00	0.00	2.00
Total Police - Tolleson Union SRO	2.00	2.00	2.00	0.00	2.00
Police - GIITEM					
Police Officer	1.00	1.00	1.00	0.00	1.00
Total Police - GIITEM	1.00	1.00	1.00	0.00	1.00
Total Police	139.00	139.00	140.00	0.00	140.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
<u>City Court</u>					
Court					
Municipal Judge	1.00	1.00	1.00	0.00	1.00
Court Supervisor	1.00	1.00	1.00	0.00	1.00
Senior Court Clerk	1.00	1.00	1.00	0.00	1.00
Court Clerk II	1.00	1.00	1.00	0.00	1.00
Court Clerk III	2.00	2.00	3.00	0.00	3.00
Court Clerk I	4.00	4.00	4.00	0.00	4.00
Total Court	10.00	10.00	11.00	0.00	11.00
Court Security					
Court Security Officer	0.20	0.20	0.20	0.00	0.20
Total Court Security	0.20	0.20	0.20	0.00	0.20
Total City Court	10.20	10.20	11.20	0.00	11.20
<u>Fire and Medical</u>					
Community Risk Reduction					
Fire Marshal	0.00	0.00	0.00	0.00	1.00
Fire Marshall	1.00	1.00	1.00	0.00	0.00
Fire Inspector II	1.00	1.00	2.00	0.00	0.00
Fire Inspector I	1.00	1.00	0.00	0.00	0.00
Community Risk Reduction/Fire Investigator	0.00	0.00	0.00	0.00	2.00
Community Outreach Coordinator	0.00	0.00	0.00	0.00	1.00
Public Education Specialist	1.00	1.00	1.00	0.00	0.00
Total Community Risk Reduction	4.00	4.00	4.00	0.00	4.00
Fire - Administration					
Fire Chief	1.00	1.00	1.00	0.00	1.00
Assistant Fire Chief	0.00	0.00	1.00	0.00	1.00
Deputy Fire Chief	2.00	1.00	0.00	0.00	1.00
Sr Advisor for Emergency Preparedness and Com	1.00	0.00	0.00	0.00	0.00
Fire Division Chief	1.00	1.00	2.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00	1.00
Total Fire - Administration	6.00	4.00	5.00	0.00	5.00
Emergency Management					
Senior Advisor for Emergency Preparedness	0.00	0.00	0.00	0.00	1.00
Sr Advisor for Emergency Preparedness and Com	0.00	1.00	1.00	0.00	0.00
Total Emergency Management	0.00	1.00	1.00	0.00	1.00
Fire - Professional Development					
Fire Captain	2.00	2.00	2.00	0.00	2.00
Total Fire - Professional Development	2.00	2.00	2.00	0.00	2.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
<u>Fire and Medical</u>					
Fire - Intervention Services					
Fire Captain	12.00	12.00	12.00	0.00	11.00
Fire Engineer	11.00	11.00	11.00	0.00	11.00
Fire Battalion Chief	0.00	0.00	0.00	0.00	3.00
Battalion Chief	2.00	3.00	2.00	0.00	0.00
Firefighter	23.00	23.00	23.00	0.00	23.00
Total Fire - Intervention Services	48.00	49.00	48.00	0.00	48.00
Total Fire and Medical	60.00	60.00	60.00	0.00	60.00
<u>Economic Development</u>					
Economic Development Director	1.00	1.00	1.00	0.00	1.00
Employment & Business Development Professional	0.00	0.00	0.00	0.00	2.00
Employment and Business Development Specialist	2.00	2.00	2.00	0.00	0.00
Economic Development Analyst	1.00	1.00	1.00	0.00	1.00
Total Economic Development	4.00	4.00	4.00	0.00	4.00
Total Economic Development	4.00	4.00	4.00	0.00	4.00
<u>Parks Recreation and Libraries</u>					
Grounds Maintenance					
Parks & Recreation Facilities Lead	0.00	0.00	0.00	0.00	1.00
Park Assistant	0.50	1.00	1.00	0.00	1.00
Parks & Recreation Facilities Specialist	0.00	1.00	1.00	0.00	0.00
Total Grounds Maintenance	0.50	2.00	2.00	0.00	2.00
Building Maintenance					
Facilities Manager	1.00	1.00	1.00	0.00	1.00
Lead Building Maintenance Worker	0.00	0.00	0.00	0.00	1.00
Craftsperson	1.00	1.00	1.00	0.00	0.00
Senior Building Maintenance Worker	0.00	0.00	0.00	0.00	2.00
Building Maintenance Worker	2.00	2.00	2.00	0.00	0.00
Total Building Maintenance	4.00	4.00	4.00	0.00	4.00
PRL Administration					
Parks, Recreation & Libraries Director	0.00	0.00	0.00	0.00	1.00
Parks, Recreation & Libraries Services Director	1.00	1.00	1.00	0.00	0.00
Parks, Recreation & Libraries Assistant Director	0.00	0.00	0.00	0.00	1.00
PRLD Assistant Director	0.00	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00	1.00
Total PRL Administration	2.00	3.00	3.00	0.00	3.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
<u>Parks Recreation and Libraries</u>					
Library - Sam Garcia					
Library Branch Manager	1.00	1.00	1.00	0.00	1.00
Librarian	1.00	1.00	1.00	0.00	1.00
Library Programs Specialist	0.00	0.00	0.00	0.00	1.50
Library Paraprofessional	1.50	1.50	1.50	0.00	0.00
Library Assistant	2.25	2.25	2.25	0.00	2.25
Library Page	0.50	0.50	0.50	0.00	0.50
Total Library - Sam Garcia	6.25	6.25	6.25	0.00	6.25
Library - Civic Center					
Library Branch Manager	1.00	1.00	1.00	0.00	1.00
Librarian	1.00	1.00	1.00	0.00	1.00
Library Programs Specialist	0.00	0.00	0.00	0.00	1.50
Library Paraprofessional	1.50	1.50	1.50	0.00	0.00
Library Assistant	2.00	2.00	2.00	0.00	2.00
Library Page	1.00	1.00	1.00	0.00	1.00
Total Library - Civic Center	6.50	6.50	6.50	0.00	6.50
Library Administration					
Library Manager	1.00	1.00	1.00	0.00	1.00
IT Systems Analyst - Library	1.00	1.00	1.00	0.00	1.00
Total Library Administration	2.00	2.00	2.00	0.00	2.00
Recreation					
Recreation Manager	1.00	0.00	0.00	0.00	0.00
Recreation Coordinator	1.00	1.00	1.00	0.00	1.00
Recreation Programmer	0.00	0.00	0.00	0.00	2.00
Recreation Specialist	1.00	1.00	2.00	0.00	0.00
Administrative Assistant	0.00	1.00	0.00	0.00	0.00
Sports Specialist	0.50	0.50	0.00	0.00	0.00
Recreation Assistant	0.00	0.50	0.00	0.00	0.00
Park Assistant	0.50	0.00	0.00	0.00	0.00
Parks & Recreation Facilities Specialist	1.00	0.00	0.00	0.00	0.00
Total Recreation	5.00	4.00	3.00	0.00	3.00
Total Parks Recreation and Libraries	26.25	27.75	26.75	0.00	26.75

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
101 General Fund					
<u>Neighborhood and Family Services</u>					
Neighborhood & Family Services Admin					
Neighborhood & Family Services Director	1.00	1.00	1.00	0.00	1.00
Neighborhood Revitalization Manager	0.00	0.00	0.00	0.00	1.00
Revitalization Project Manager	1.00	1.00	1.00	0.00	0.00
Community Engagement Coordinator	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	1.00	2.00	2.00	0.00	2.00
Neighborhood Specialist	0.00	0.00	1.00	0.00	1.00
Total Neighborhood & Family Services Admin	4.00	5.00	5.00	0.00	5.00
Family Services					
Family Services Manager	1.00	1.00	1.00	0.00	1.00
Youth Services and Community Engagement Supe	1.00	1.00	0.00	0.00	0.00
Total Family Services	2.00	2.00	1.00	0.00	1.00
Youth Services Division					
Community Engagement Manager	0.00	0.00	0.00	0.00	1.00
Youth Services and Community Engagement Supe	0.00	0.00	1.00	0.00	0.00
Community Engagement Coordinator	0.00	0.00	1.00	0.00	1.00
Total Youth Services Division	0.00	0.00	2.00	0.00	2.00
Code Enforcement					
Code Compliance Manager	1.00	1.00	1.00	0.00	1.00
Senior Code Compliance Officer	0.00	0.00	0.00	0.00	1.00
Code Compliance Specialist	1.00	1.00	1.00	0.00	0.00
Code Compliance Officer	0.00	0.00	0.00	0.00	4.00
Code Enforcement Officer	4.00	4.00	4.00	0.00	0.00
Neighborhood Preservation Tech	1.00	1.00	0.00	0.00	0.00
Total Code Enforcement	7.00	7.00	6.00	0.00	6.00
Total Neighborhood and Family Services	13.00	14.00	14.00	0.00	14.00
<u>Public Works</u>					
Field Operations Administration					
Water Resources Director	0.25	0.00	0.00	0.00	0.00
Field Operations Assistant Director	0.25	0.00	0.00	0.00	0.00
Management Assistant - Public Works	0.25	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	0.00	0.00	0.00	0.00
Fleet Services Coordinator	1.00	0.00	0.00	0.00	0.00
Total Field Operations Administration	2.75	0.00	0.00	0.00	0.00
Total Public Works	2.75	0.00	0.00	0.00	0.00
Total General Fund	343.70	345.45	346.45	0.00	346.45

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
Special Revenue					
201 Special Revenue					
<u>Development & Engineering Services</u>					
Engineering					
Pavement Management Coordinator	1.00	1.00	1.00	0.00	1.00
Total Engineering	1.00	1.00	1.00	0.00	1.00
Traffic Engineering					
Traffic Engineer	1.00	1.00	1.00	0.00	1.00
Assistant Traffic Engineer	0.00	0.00	1.00	0.00	1.00
Signal Technician	1.00	1.00	1.00	0.00	0.00
Senior Traffic Signal Technician	0.00	0.00	0.00	0.00	1.00
Traffic Operations Supervisor	1.00	1.00	1.00	0.00	1.00
Lead Traffic Signal Technician	0.00	0.00	0.00	0.00	1.00
Traffic Signal Technician	0.00	0.00	0.00	0.00	1.00
Streetlight Technician	2.00	2.00	2.00	0.00	0.00
Traffic Operations Technician	2.00	2.00	2.00	0.00	2.00
Total Traffic Engineering	7.00	7.00	8.00	0.00	8.00
Total Development & Engineering Services	8.00	8.00	9.00	0.00	9.00
<u>Public Works</u>					
Streets					
Water Resources Director	0.00	0.05	0.05	0.00	0.00
Public Works Director	0.00	0.00	0.00	0.00	0.05
Field Operations Assistant Director	0.00	0.05	0.05	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.00	0.00	0.05
Streets Supervisor	0.00	0.00	0.00	0.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	0.00	0.05	0.15	0.00	0.15
Executive Assistant	0.00	0.05	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.00	0.00	0.05
Senior Management Assistant	0.00	0.05	0.05	0.00	0.00
Lead Equipment Operator	0.00	0.00	1.00	0.00	1.00
Field Operations Crew Leader	1.00	1.00	0.00	0.00	0.00
Equipment Operator	7.00	7.00	7.00	0.00	7.00
Total Streets	9.00	9.25	9.30	0.00	9.30
Total Public Works	9.00	9.25	9.30	0.00	9.30

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
202 Special Revenue					
<u>Neighborhood and Family Services</u>					
Congregate Meals					
Senior Programs Assistant	0.00	0.00	0.00	0.00	0.50
Recreation Coordinator	0.25	0.25	0.25	0.00	0.00
Senior Programs Coordinator	0.00	0.00	0.00	0.00	0.25
Senior Programs Specialist	0.00	0.00	0.00	0.00	0.25
Recreation Specialist	0.25	0.25	0.25	0.00	0.00
Cook	0.80	0.80	0.80	0.00	0.80
Recreation Assistant	0.50	0.50	0.50	0.00	0.00
Total Congregate Meals	1.80	1.80	1.80	0.00	1.80
Home Delivered Meals					
Recreation Coordinator	0.25	0.25	0.25	0.00	0.00
Senior Programs Coordinator	0.00	0.00	0.00	0.00	0.25
Senior Programs Specialist	0.00	0.00	0.00	0.00	0.50
Recreation Specialist	0.50	0.50	0.50	0.00	0.00
Cook	1.20	1.20	1.20	0.00	1.20
Senior Programs Driver	0.00	0.00	0.00	0.00	0.25
HDM Driver	0.50	0.25	0.25	0.00	0.00
Total Home Delivered Meals	2.45	2.20	2.20	0.00	2.20
MCSO					
Senior Programs Assistant	0.00	0.00	0.00	0.00	0.50
Recreation Coordinator	0.25	0.25	0.25	0.00	0.00
Senior Programs Coordinator	0.00	0.00	0.00	0.00	0.25
Senior Programs Specialist	0.00	0.00	0.00	0.00	1.15
Recreation Specialist	1.15	1.15	1.15	0.00	0.00
Recreation Assistant	0.50	0.50	0.50	0.00	0.00
Total MCSO	1.90	1.90	1.90	0.00	1.90
Soc. Svcs - Senior Transportation					
Recreation Coordinator	0.25	0.25	0.25	0.00	0.00
Senior Programs Coordinator	0.00	0.00	0.00	0.00	0.25
Senior Programs Specialist	0.00	0.00	0.00	0.00	0.10
Recreation Specialist	0.10	0.10	0.10	0.00	0.00
Senior Programs Driver	0.00	0.00	0.00	0.00	0.25
HDM Driver	0.00	0.25	0.25	0.00	0.00
Total Soc. Svcs - Senior Transportation	0.35	0.60	0.60	0.00	0.60
Total Neighborhood and Family Services	6.50	6.50	6.50	0.00	6.50

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
203 Special Revenue					
<u>Neighborhood and Family Services</u>					
Community Action Program					
Social Services Coordinator	2.00	2.00	2.00	0.00	2.00
Total Community Action Program	2.00	2.00	2.00	0.00	2.00
209 Special Revenue					
<u>Fire and Medical</u>					
Technical Rescue Response					
AZCFSE Program Coordinator	0.00	0.00	2.00	0.00	2.00
Total Technical Rescue Response	0.00	0.00	2.00	0.00	2.00
215 Special Revenue					
<u>Community Relations</u>					
Transit Operations					
Management Analyst	0.00	0.00	0.00	0.00	1.00
Management Assistant	1.00	1.00	1.00	0.00	0.00
Total Transit Operations	1.00	1.00	1.00	0.00	1.00
Total Community Relations	1.00	1.00	1.00	0.00	1.00
227 Special Revenue					
<u>City Court</u>					
Court Security					
Court Security Officer	0.80	0.80	0.80	0.00	0.80
Total Court Security	0.80	0.80	0.80	0.00	0.80
229 Special Revenue					
<u>Police</u>					
Police - Family Advocacy Center					
Family Advocacy Center Manager	0.00	0.00	0.00	0.00	1.00
FAC Manager	1.00	1.00	1.00	0.00	0.00
Police Forensic Interviewer	1.00	1.00	1.00	0.00	1.00
Family Advocacy Center Prevention Specialist	0.00	0.00	0.00	0.00	1.00
Prevention Specialist	1.00	1.00	1.00	0.00	0.00
Family Advocacy Center Victim Advocate	1.00	1.00	1.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00	1.00
Total Police - Family Advocacy Center	5.00	5.00	5.00	0.00	5.00
Total Police	5.00	5.00	5.00	0.00	5.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
235 Special Revenue					
<u>Police</u>					
Police - Traffic					
Police Sergeant	1.00	1.00	1.00	0.00	1.00
Police Officer	5.00	5.00	5.00	0.00	5.00
Total Police - Traffic	6.00	6.00	6.00	0.00	6.00
Police - Detention Services					
Detention Officer	3.00	3.00	3.00	0.00	3.00
Total Police - Detention Services	3.00	3.00	3.00	0.00	3.00
Police - Patrol					
Police Lieutenant	2.00	2.00	2.00	0.00	2.00
Police Officer	16.00	23.00	23.00	0.00	23.00
Community Service Officer	1.00	1.00	1.00	0.00	1.00
Total Police - Patrol	19.00	26.00	26.00	0.00	26.00
Police - Investigations					
Evidence Supervisor	1.00	0.00	0.00	0.00	0.00
Identification Technician	0.00	0.00	1.00	0.00	1.00
Police Officer	2.00	2.00	2.00	0.00	2.00
Property & Evidence Supervisor	0.00	1.00	1.00	0.00	1.00
Total Police - Investigations	3.00	3.00	4.00	0.00	4.00
Total Police	31.00	38.00	39.00	0.00	39.00
<u>City Court</u>					
Court					
Court Administrator	1.00	1.00	1.00	0.00	1.00
Court Clerk II	1.00	1.00	1.00	0.00	1.00
Total Court	2.00	2.00	2.00	0.00	2.00
Total City Court	2.00	2.00	2.00	0.00	2.00
<u>Fire and Medical</u>					
Fire - Intervention Services					
Fire Captain	3.00	3.00	3.00	0.00	4.00
Fire Engineer	4.00	4.00	4.00	0.00	4.00
Battalion Chief	1.00	1.00	1.00	0.00	0.00
Firefighter	7.00	7.00	7.00	0.00	7.00
Total Fire - Intervention Services	15.00	15.00	15.00	0.00	15.00
Total Fire and Medical	15.00	15.00	15.00	0.00	15.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
240 Special Revenue					
<u>Neighborhood and Family Services</u>					
Neighborhood & Family Services Admin					
Housing and Community Development Manager	0.00	0.00	0.00	0.00	1.00
CDBG Program Manager	1.00	1.00	1.00	0.00	0.00
Total Neighborhood & Family Services Admin	1.00	1.00	1.00	0.00	1.00
<i>Total Neighborhood and Family Services</i>	1.00	1.00	1.00	0.00	1.00
245 Special Revenue					
<u>Development & Engineering Services</u>					
Environmental Programs					
Environmental & Sustainability Program Manager	0.00	0.00	0.00	0.00	1.00
Environmental Program Manager	1.00	1.00	1.00	0.00	0.00
Total Environmental Programs	1.00	1.00	1.00	0.00	1.00
<i>Total Development & Engineering Services</i>	1.00	1.00	1.00	0.00	1.00
Total Special Revenue	82.30	89.55	93.60	0.00	93.60
Enterprise					
501 Enterprise					
<u>Public Works</u>					
Water Distribution					
Public Works Superintendent	0.25	0.25	0.25	0.00	0.25
Water Distribution Supervisor	1.00	1.00	1.00	0.00	1.00
Lead Water Distribution Operator	0.00	0.00	0.00	0.00	1.00
Lead Water Resources Operator	1.00	1.00	1.00	0.00	0.00
Senior Water Distribution Operator	0.00	0.00	0.00	0.00	2.00
Senior Water Resources Operator	2.00	2.00	2.00	0.00	0.00
Utility Location Specialist	1.00	1.00	1.00	0.00	1.00
Water Distribution Operator	0.00	0.00	0.00	0.00	7.00
Water Resources Operator	6.00	6.00	7.00	0.00	0.00
Water Resources Mechanic	1.00	1.00	0.00	0.00	0.00
Water Meter Technician	0.00	0.00	0.00	0.00	2.00
Customer Service Technician	2.00	2.00	2.00	0.00	0.00
Total Water Distribution	14.25	14.25	14.25	0.00	14.25

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
501 Enterprise					
<u>Public Works</u>					
Water Administration					
Water Resources Director	0.38	0.30	0.30	0.00	0.00
Public Works Director	0.00	0.00	0.00	0.00	0.30
Field Operations Assistant Director	0.38	0.30	0.30	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.00	0.00	0.30
Engineering Project Manager	0.00	0.00	0.00	0.00	1.00
Water Resources Project Manager	1.00	1.00	1.00	0.00	0.00
Public Works Project Inspector	0.00	0.00	0.00	0.00	1.00
Public Works Program Coordinator	1.00	1.00	1.00	0.00	0.00
Management Assistant - Public Works	0.38	0.00	0.00	0.00	0.00
GIS Technician	0.00	0.00	0.00	0.00	1.00
PW GIS Technician	0.00	1.00	1.00	0.00	0.00
Public Works Data Technician	1.00	0.00	0.00	0.00	0.00
SCADA Instrumentation Control Analyst	0.00	0.00	0.00	0.00	1.00
SCADA Specialist	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.30	0.90	0.00	0.90
Executive Assistant	0.50	0.30	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.00	0.00	0.30
Senior Management Assistant	0.00	0.30	0.30	0.00	0.00
Total Water Administration	6.64	6.50	5.80	0.00	5.80
Water Resources					
Water Resources Manager	1.00	1.00	1.00	0.00	1.00
Total Water Resources	1.00	1.00	1.00	0.00	1.00
Water Quality					
Water Quality & Compliance Supervisor	0.00	0.00	0.00	0.00	1.00
Water Resources Analyst	1.00	1.00	1.00	0.00	0.00
Environmental Coordinator	0.00	0.00	0.00	0.00	1.00
Regulatory Compliance Coordinator-Cross Connect	1.00	1.00	1.00	0.00	0.00
Water Conservation Coordinator	0.00	0.00	0.00	0.00	1.00
Water Conservation and Education Specialist	1.00	1.00	1.00	0.00	0.00
Environmental Technician	0.00	0.00	1.00	0.00	1.00
Regulatory Compliance Inspector	1.00	1.00	0.00	0.00	0.00
Total Water Quality	4.00	4.00	4.00	0.00	4.00
Wetlands Treatment					
Senior Water Recharge & Wetlands Operator	1.00	1.00	0.00	0.00	0.00
Water Recharge & Wetlands Operator	1.00	1.00	1.00	0.00	1.00
Total Wetlands Treatment	2.00	2.00	1.00	0.00	1.00

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
501 Enterprise					
<u>Public Works</u>					
Water Production					
Public Works Superintendent	0.25	0.25	0.25	0.00	0.25
Water Production & Treatment Supervisor	0.00	0.00	0.00	0.00	1.00
Water Production Supervisor	1.00	1.00	1.00	0.00	0.00
Water Production and Treatment Lead	0.00	0.00	0.00	0.00	1.00
Senior Water Production Operator	1.00	1.00	1.00	0.00	0.00
SCADA Technician	0.00	0.50	0.50	0.00	0.50
Senior Water Production & Treatment Operator	0.00	0.00	0.00	0.00	2.00
Water Treatment Operator III	0.00	0.00	2.00	0.00	0.00
Water Treatment Operator	1.00	1.00	0.00	0.00	0.00
Senior Water Production Mechanic	0.00	0.00	0.00	0.00	1.00
Senior Water Resources Mechanic	1.00	1.00	1.00	0.00	0.00
Water Production & Treatment Operator	0.00	0.00	0.00	0.00	2.00
Treatment Operator/Mechanic	0.00	1.00	0.00	0.00	0.00
Water Treatment Operator I	1.00	1.00	2.00	0.00	0.00
Total Water Production	5.25	6.75	7.75	0.00	7.75
Total Public Works	33.14	34.50	33.80	0.00	33.80
503 Enterprise					
<u>Public Works</u>					
Wastewater Collection					
Public Works Superintendent	0.25	0.25	0.25	0.00	0.25
Wastewater Collections Supervisor	0.00	0.00	0.00	0.00	1.00
Operations and Service Manager - Collections	1.00	1.00	1.00	0.00	0.00
Lead Water Resources Operator	1.00	1.00	1.00	0.00	0.00
Senior Wastewater Collections Operator	0.00	0.00	0.00	0.00	2.00
Senior Water Resources Operator	2.00	2.00	2.00	0.00	0.00
Lead Wastewater Collections Operator	0.00	0.00	0.00	0.00	1.00
Wastewater Collections Operator	0.00	0.00	0.00	0.00	2.00
Mechanic	0.00	0.00	0.00	0.00	1.00
Water Resources Mechanic	1.00	1.00	1.00	0.00	0.00
Water Resources Operator	2.00	2.00	2.00	0.00	0.00
Total Wastewater Collection	7.25	7.25	7.25	0.00	7.25

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
503 Enterprise					
<u>Public Works</u>					
Wastewater Administration					
Water Resources Director	0.37	0.30	0.30	0.00	0.00
Public Works Director	0.00	0.00	0.00	0.00	0.30
Field Operations Assistant Director	0.37	0.30	0.30	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.00	0.00	0.30
Management Assistant - Public Works	0.37	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.30	0.90	0.00	0.90
Executive Assistant	0.50	0.30	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.00	0.00	0.30
Senior Management Assistant	0.00	0.30	0.30	0.00	0.00
Total Wastewater Administration	1.61	1.50	1.80	0.00	1.80
Water Reclamation Facility					
Public Works Superintendent	0.25	0.25	0.25	0.00	0.25
Water Reclamation Facility Supervisor	1.00	1.00	1.00	0.00	1.00
Senior Water Reclamation Operator	0.00	0.00	0.00	0.00	3.00
Water Reclamation Facility Operator III	3.00	3.00	3.00	0.00	0.00
Environmental Coordinator	0.00	0.00	1.00	0.00	1.00
Regulatory Compliance Coordinator-Pretreatment	1.00	1.00	0.00	0.00	0.00
Water Reclamation Facility Mechanic	0.00	0.00	0.00	0.00	1.00
Utility Maintenance Mechanic	1.00	1.00	1.00	0.00	0.00
Lead Water Reclamation Operator	0.00	0.00	0.00	0.00	1.00
Senior Water Reclamation Facility Operator	1.00	1.00	1.00	0.00	0.00
SCADA Technician	0.00	0.50	0.50	0.00	0.50
Senior Water Reclamation Mechanic	0.00	0.00	0.00	0.00	1.00
Senior Water Resources Mechanic	1.00	1.00	1.00	0.00	0.00
Electrician	0.00	0.00	0.00	0.00	1.00
Public Works Electrician	1.00	1.00	1.00	0.00	0.00
Water Reclamation Operator	0.00	0.00	0.00	0.00	3.00
Water Reclamation Facility Operator	3.00	3.00	3.00	0.00	0.00
Total Water Reclamation Facility	12.25	12.75	12.75	0.00	12.75
Total Public Works	21.11	21.50	21.80	0.00	21.80

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
520 Enterprise					
<u>Public Works</u>					
Solid Waste					
Water Resources Director	0.00	0.25	0.25	0.00	0.00
Public Works Director	0.00	0.00	0.00	0.00	0.25
Field Operations Assistant Director	0.00	0.25	0.25	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.00	0.00	0.25
Sanitation Supervisor	0.00	0.00	0.00	0.00	1.00
Solid Waste Supervisor	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	0.00	0.25	0.75	0.00	0.75
Executive Assistant	0.00	0.25	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.00	0.00	0.25
Senior Management Assistant	0.00	0.25	0.25	0.00	0.00
Lead Equipment Operator	0.00	0.00	1.00	0.00	1.00
Senior Equipment Operator	2.00	2.00	3.00	0.00	3.00
Equipment Operator	10.00	10.00	6.00	0.00	6.00
Total Solid Waste	13.00	14.25	12.50	0.00	12.50
Sanitation-Uncontained					
Field Operations Crew Leader	1.00	1.00	0.00	0.00	0.00
Senior Equipment Operator	1.00	1.00	0.00	0.00	0.00
Equipment Operator	1.00	1.00	4.00	0.00	4.00
Total Sanitation-Uncontained	3.00	3.00	4.00	0.00	4.00
Recycling, Education and Enforcement					
Environmental and Public Programs Supervisor	0.00	0.00	0.00	0.00	1.00
Solid Waste Inspector/Coordinator	1.00	1.00	1.00	0.00	0.00
Sanitation Inspector	0.00	0.00	0.00	0.00	1.00
Solid Waste Inspector	1.00	1.00	1.00	0.00	0.00
Total Recycling, Education and Enforcement	2.00	2.00	2.00	0.00	2.00
Green Waste					
Equipment Operator	1.00	1.00	2.00	0.00	2.00
Total Green Waste	1.00	1.00	2.00	0.00	2.00
Total Public Works	19.00	20.25	20.50	0.00	20.50
Total Enterprise	73.25	76.25	76.10	0.00	76.10

Schedule of Authorized Positions*

Fund/Department/Position Title	Authorized 2015-16	Authorized 2016-17	Authorized 2017-18	Amended 2017-18	Estimated 2018-19
Internal Service					
605 Internal Service					
<u>Human Resources</u>					
Risk Management Operations					
Risk Manager	1.00	1.00	1.00	0.00	1.00
Senior Health and Safety Analyst	0.00	0.00	0.00	0.00	1.00
Health and Safety Analyst	0.00	1.00	1.00	0.00	0.00
Risk Management Claims Analyst	1.00	0.00	0.00	0.00	0.00
Total Risk Management Operations	2.00	2.00	2.00	0.00	2.00
Total Human Resources	2.00	2.00	2.00	0.00	2.00
606 Internal Service					
<u>Public Works</u>					
Fleet Services					
Water Resources Director	0.00	0.10	0.10	0.00	0.00
Public Works Director	0.00	0.00	0.00	0.00	0.10
Field Operations Assistant Director	0.00	0.10	0.10	0.00	0.00
Public Works Assistant Director	0.00	0.00	0.00	0.00	0.10
Fleet Services Supervisor	1.00	1.00	1.00	0.00	1.00
Administrative Assistant	0.00	0.10	0.30	0.00	0.30
Executive Assistant	0.00	0.10	0.00	0.00	0.00
Senior Management Analyst	0.00	0.00	0.00	0.00	0.10
Senior Management Assistant	0.00	0.10	0.10	0.00	0.00
Fleet Services Coordinator	0.00	1.00	1.00	0.00	1.00
Automotive Equipment Mechanic	4.00	4.00	4.00	0.00	4.00
Equipment Parts Specialist	1.00	1.00	1.00	0.00	1.00
Total Fleet Services	6.00	7.50	7.60	0.00	7.60
Total Public Works	6.00	7.50	7.60	0.00	7.60
Total Internal Service	8.00	9.50	9.60	0.00	9.60
Total Authorized Full-Time Equivalents	507.25	520.75	525.75	0.00	525.75

*Authorized within current base budget.

Vehicle Replacement Schedule

Department	Vehicle No	Purchase Year	Description	Amount
Water Equipment Replacement Fund - 530				
9100 Water Distribution	1756	2008	Heavy Truck 38K GVW and up tandem axle	158,600
	1734	2008	DUMP M2106	131,800
9112 Water Resources	1728	2007	Grand Caravan - Carryover	27,000
9115 Water Quality	1623	2006	F150 SUPERCAB - Carryover	27,000
9119 Wetlands Treatment	1745	2008	Light Truck to 10K GVW	32,300
9122 Water Production	1769	2008	Utility Truck single axle up to 16K GVW - Carryover	43,800
	1806	2009	Utility Truck single axle up to 16K GVW	82,200
Water Equipment Replacement Fund Total				502,700
Sewer Equipment Replacement Fund - 531				
9230 Water Reclamation Facility	1746	2008	Light Truck to 10K GVW	82,200
	1760	2008	Light Truck to 10K GVW	29,500
	1735	2006	580M XT	110,000
	1775	2008	Hand Held Equipment - Carryover	55,000
Sewer Equipment Replacement Fund Total				276,700
Sanitation Eqt. Replacement Fund - 532				
6800 Solid Waste	1850	2013	SIDELOADER	342,000
	1851	2013	SIDELOADER	342,000
6820 Sanitation-Uncontained	1765	2008	Heavy Equipment - Carryover	92,000
Sanitation Eqt. Replacement Fund Total				776,000
Vehicle Replacement Fund - 601				
5125 GIS	1624	2006	EXPLORER - Carryover	32,820
5410 Building Services	1727	2007	EXPLORER	31,100
5900 Engineering	1740	2008	F150 - Carryover	30,460
6113 Police - Patrol Support	1890	2014	F250 Animal Control Unit	62,300
6173 Police - Detention Services	1866	2013	Express Van	68,900
6174 Police - Patrol	1875	2014	Tahoe (B/W)	56,600
	1855	2013	Tahoe (B/W) - Carryover	54,455
	1874	2014	Tahoe (B/W)	56,600
	1873	2014	Tahoe (B/W)	56,600
	1872	2014	Tahoe (B/W)	56,600
	1867	2014	Tahoe (B/W)	56,600
	1868	2014	Tahoe (B/W)	56,600
	1869	2014	Tahoe (B/W)	56,600
	1870	2014	Tahoe (B/W)	56,600

Vehicle Replacement Schedule

Department	Vehicle No	Purchase Year	Description	Amount
Vehicle Replacement Fund - 601				
6174 Police - Patrol	1871	2014	Tahoe (B/W)	56,600
6175 Police - Investigations	1750	2008	Escape XLT	29,800
	1743	2008	Sport Utility - Carryover	37,000
	1696	2007	IMPALA -RED - Carryover	26,210
	1717	2007	CHARGER - Carryover	27,765
6176 Police - Community Action Team (CAT)	1828	2011	Escape - Carryover	25,935
	1822	2010	Silverado X Cab - Carryover	31,000
	1823	2011	Sienna Van - Carryover	36,800
	1824	2011	Focus - Carryover	19,820
	1826	2011	Fusion Sedan - Carryover	25,230
	1829	2011	F150 CREWCAB - Carryover	35,800
	1825	2011	Taurus Sedan - Carryover	24,120
6305 Community Risk Reduction	1845	2012	EXPEDITION 4X2	42,000
6330 Fire - Intervention Services	5172	2007	Fire Rescue - Carryover	750,000
8125 Recreation	1744	2008	F150 PU - Carryover	30,460
	1484	2003	LIGHT TOWER - Carryover	13,000
	1485	2003	LIGHT TOWER - Carryover	13,000
7500 Neighborhood & Family Services Admin	1807	2009	Non-patrol unit sedans	29,800
5280 Motor Pool	1755	2008	Non-patrol unit sedans	31,800
	1783	2009	Non-patrol unit sedans	32,200
	1700	2007	ESCAPE - Carryover	25,935
	1695	2007	Impala - Blue	27,300
	1752	2008	Non-patrol unit sedans	29,800
5925 Traffic Engineering	1726	2008	F450 SIGN TRK - Carryover	61,600
6600 Streets	1773	2008	Sweeper - Carryover	286,000
	1063	1993	GRADER 120G - Carryover	218,430
	1201	1996	Galion Dumpbody	155,900
	1226	1997	FLAT BED BACKHO - Carryover	15,000
	1243	1997	621B Whl Ldr	151,200
	1289	1998	586E - Carryover	60,820
6111 Police - Family Advocacy Center	1751	2008	Escape XLT	29,800

Vehicle Replacement Schedule

Department	Vehicle No	Purchase Year	Description	Amount
Vehicle Replacement Fund - 601				
6111 Police - Family Advocacy Center	1784	2009	Small Bus 9 to 15 passenger	27,700
6174 Police - Patrol	1857	2013	Tahoe (B/W) - Carryover	54,455
	1858	2013	Tahoe (B/W) - Carryover	54,455
	1859	2013	Tahoe (B/W) - Carryover	54,455
	1860	2013	Tahoe (B/W) - Carryover	54,455
	1861	2013	Tahoe (B/W) - Carryover	54,455
	1862	2013	Tahoe (B/W) - Carryover	54,455
	1893	2014	Tahoe(B/w)	56,600
5200 Fleet Services	1739	2008	Escape XLT	29,800
	1786	2009	Light Truck to 10K GVW	32,300
Vehicle Replacement Fund Total				3,586,090
Total Replacement Funding				\$5,141,490

Technology Equipment Replacement Schedule

Fund	Description	Amount
5121-530		
	5121 Network - Water Resources	64,000
	5120 Personal Computers	64,200
	5121 Wireless - Water Resources - Carryover	94,000
Total - Fund 530		222,200
5121-531		
	5121 Network - Water Reclamation	20,000
	5120 Personal Computers	81,300
	5121 Wireless - Water Reclamation - Carryover	94,000
Total - Fund 531		195,300
5120-603		
	5120 Audio/Visual - Carryover	11,600
	5121 Network - City	803,000
	Network - City Hall/PD UPS Refresh - Carryover	200,000
	5120 Personal Computers	289,400
	5121 Wireless - Citywide - Carryover	94,000
Total - Fund 603		1,398,000
Totals	Total PCs and System Components	\$ 1,815,500