



2021 Central Count

Booking #:28149747

Hotel	Topic	Change Log Entries	Prices	Format	Event Date Range
GRBRG	ALL	3 days	Show	Without Changes	
Function Room			Event Order Type		
ALL			ALL		

Event Date:Tuesday, November 3, 2020

Start Time	End Time	Location	Attendance	Bkng: 2021 Central Count	On Site: Diana Ellenbeck
05:00 AM	02:00 AM	GRAND BALLROOM	E/G/S	Event: Central Count	EPM: Tracy Hillesheim
			100/0/0	EO: Meeting	SM: Tracy Hillesheim
ard Ind	X			EO #: 14982308	Bill Inst:
PM#:					

Serve Time	Servings	Description	Price
05:00 AM		Existing Set	10,000.00
05:00 AM	1	Room Rental, Tax, No Service Charge	
05:00 AM		SECURITY NOTE Please have the outside doors to the staircase by Riverview 3 unlocked as poll workers will be parking in the WPS lot and entering thru the staircase by Riverview 3 Room. ... DO NOT UNLOCK GRAND BALLROOM UNTIL MICHAEL SPITZER-RUBENSTEIN REQUESTS AND IS WITH SECURITY WHEN UNLOCKING THE GRAND BALLROOM DOORS. ... Sometime around 6:15AM, ballots will begin to arrive at hotel. There will be approx 47 boxes of ballots that will go to Grand Ballroom. The person/s bringing the ballots will go to security for tem check and wrist banding and will need assistance getting a red cart/s and shown the way to Grand Ballroom via elevator and back of house. ... 05:00 AM Meeting Room Lock Change(s) Number of keys to provide: Deliver keys to: Restore meeting room locks on: 05:00 AM EPM NOTE On Tuesday, hotel should expect to see at least 4 media channels arriving who will be doing story or video taping in the Grand Ballroom. Amaad Rivera is the main contact for media on Tuesday. Please see Tracy Hillesheim should you need a phone number to reach Mr. Rivera.	

Deanna Debruler

From: Hillary Hall <hillary@voteathome.org>
Sent: Monday, October 26, 2020 8:29 PM
To: Celestine Jeffreys
Cc: Amaad Rivera; Dayna Causby; Diana Ellenbecker; Eric Genrich; Joseph Faulds; Kim Wayte; Matt Cain; Michael Spitzer-Rubenstein; Mike Hronek; Ryan Chew; Vanessa Chavez
Subject: Re: (HOLD) Central Count

Works for me.

On Mon, Oct 26, 2020 at 6:10 PM Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov> wrote:
Yes, I'll schedule another meeting. Can everyone meet at the same time, 3:30 central?

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Sent: Monday, October 26, 2020 4:32 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Joseph Faulds <Joseph.Faulds@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Michael Spitzer-Rubenstein <michael@voteathome.org>; Hillary Hall <hillary@voteathome.org>; Eric Genrich <Eric.Genrich@greenbaywi.gov>; Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>; Ryan Chew <ryan@electionsgroup.com>; Dayna Causby <dayna@electionsgroup.com>; Amaad Rivera <Amaad.Rivera@greenbaywi.gov>
Cc: Matt Cain <Matt.Cain@greenbaywi.gov>; Mike Hronek <mike.hronek@greenbaywi.gov>
Subject: RE: (HOLD) Central Count

Unfortunately the meeting was ended at 4:30pm, as there are outstanding issues we should schedule another meeting on Tuesday to continue the discussion.

Thank you,
Diana

-----Original Appointment-----

From: Celestine Jeffreys [<mailto:Celestine.Jeffreys@greenbaywi.gov>]
Sent: Monday, October 26, 2020 3:33 PM
To: Joseph Faulds; Diana Ellenbecker; Kim Wayte; Michael Spitzer-Rubenstein; Hillary Hall; Eric Genrich; Vanessa Chavez; Ryan Chew; Dayna Causby; Amaad Rivera
Cc: Matt Cain; Mike Hronek
Subject: (HOLD) Central Count
When: Monday, October 26, 2020 3:30 PM-4:00 PM (UTC-06:00) Central Time (US & Canada).
Where:

Celestine Jeffreys is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Meeting ID: [REDACTED]

Passcode: [REDACTED]

One tap mobile

+19292056099,,87816571393#,,,,,0#,,877704# US (New York)

+13017158592,,87816571393#,,,,,0#,,877704# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: [REDACTED]

Passcode: [REDACTED]

Find your local number: <https://us02web.zoom.us/j/kMBjM3sXP>

Hillary Hall

Senior Advisor to State and Local Election Officials

National Vote at Home Institute

720-507-5702

text is the quickest way to reach me

She/Hers

Deanna Debruler

From: Vanessa Chavez
Sent: Monday, October 26, 2020 4:33 PM
To: Diana Ellenbecker; Celestine Jeffreys; Joseph Faulds; Kim Wayte; Michael Spitzer-Rubenstein; Hillary Hall; Eric Genrich; Ryan Chew; Dayna Causby; Amaad Rivera
Cc: Matt Cain; Mike Hronek
Subject: RE: (HOLD) Central Count

Celestine is letting us all back in.

Vanessa R. Chavez, *City Attorney*
City of Green Bay
(920) 448-3080
Vanessa.Chavez@greenbaywi.gov

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Cc: Matt Cain; Mike Hronek
Subject: (HOLD) Central Count
When: Monday, October 26, 2020 3:30 PM-4:00 PM (UTC-06:00) Central Time (US & Canada).
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[REDACTED]

Meeting ID: [REDACTED]

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+13017158592,,87816571393#,,,,,0#,,877704# US (Germantown)

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID [REDACTED]

Passcode: [REDACTED]

Find your local number: <https://us02web.zoom.us/j/kMBjM3sXP>

Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Thursday, October 29, 2020 11:18 AM
To: Kim Wayte; Jaime Fuge; Diana Ellenbecker
Subject: 15 minutes later today?

Hi Kim,

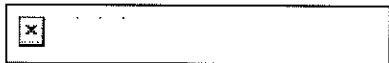
I'm putting together instructions for the Central Count workers, augmenting your guide with the DS450 instructions. There were just a couple points that I wanted to confirm.

Do you have a few minutes this afternoon to go through the process? I'll make myself available any time you are.

Thanks,
Michael

--

Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Tuesday, September 8, 2020 1:18 PM
To: Kris Teske
Cc: Celestine Jeffreys; Shelby Edlebeck; Laura Schley; Stephanie Hummel; Whitney May; Ryan Chew; Haley McKean
Subject: Re: 2020-09-07 Get Ready Vote--Voice.jpg

Celestine and team,
Thanks for getting things going!

I'll get you the AI files so it's easier to edit the graphics and will send a few small suggestions as well.

We're excited to help your work!
Michael

On Mon, Sep 7, 2020 at 3:14 PM Kris Teske <Kris.Teske@greenbaywi.gov> wrote:

Hi,

Here are my changes:

- Photo ID doesn't need the current address when absentee voting.
- To register to vote you don't need photo ID just proof of residence.

Kris Teske, WCMC

Green Bay City Clerk

100 N. Jefferson St., Rm 106

Green Bay, WI 54301

920-448-3014



From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Monday, September 7, 2020 12:17 PM
To: Shelby Hearley <Shelby.Hearley@greenbaywi.gov>; Laura Schley <Laura.Schley@greenbaywi.gov>; Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Whitney May <whitney@techandciviclife.org>
Cc: Michael Spitzer-Rubenstein <michael@voteathome.org>; 'Ryan Chew' <ryan@electionsgroup.com>; Haley McKean <haley@electionsgroup.com>
Subject: 2020-09-07 Get Ready Vote--Voice.jpg

Hello!

See the above graphic. I'd like for us to amend this with the following information:

- Use our mood board
- Use the city logo
- Keep the "get ready, vote"
- Maybe use the vote hand graphic (but in the mood board colors)?
- Add "Make a Voting Plan" at the bottom instead of "make your voice heard"

Shelby, can we add to our website a "GreenBayVotes2020" or something like that so that people can google that address and find information directly on our website?

I'd like to post voter resources there, especially to help people make their voting plan.

See the attached document for my ideas to help people make a voting plan. This is something we can promote until we have our public relations firm on-board.

Thoughts, everyone?

Sent from Mail for Windows 10

--

Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him

Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Tuesday, October 27, 2020 8:10 PM
To: Vanessa Chavez
Cc: Celestine Jeffreys; Diana Ellenbecker; Kim Wayte
Subject: Re: Ballot Receipt and Central Count

Thanks, Vanessa. I'm just nervous about how the WEC interprets the statute because other cities are operating differently.

Michael

On Tue, Oct 27, 2020 at 7:12 PM Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov> wrote:

Hi Michael,

As I noted on the call, I reached out to the WEC with my interpretation of Wis. Stat. 7.52(1)(a), which specifically references receipt by the municipal clerk, not central count. I informed them that we are still looking for additional guidance to ensure there are no unnecessary challenges as a result. They responded that they will review and get us an answer shortly. I have not heard anything.

Vanessa

Vanessa R. Chavez, *City Attorney*

City of Green Bay

(920) 448-3080

Vanessa.Chavez@greenbaywi.gov

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From: Michael Spitzer-Rubenstein [mailto:michael@voteathome.org]
Sent: Tuesday, October 27, 2020 6:22 PM
To: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>
Subject: Ballot Receipt and Central Count

Hi Vanessa, have you been able to get an answer from the WEC about whether we can receive ballots at City Hall before 8 PM and then move them to Central Count after 8?

I'm very concerned that we're walking into potential issues.

Thanks,

Michael

--

Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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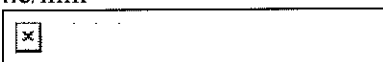
Michael Spitzer-Rubenstein

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National Vote at Home Institute

(310) 980-2872

he/him



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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Sunday, November 1, 2020 11:59 AM
To: Amaad Rivera; Jaime Fuge
Subject: Ballot Transportation

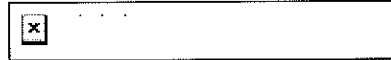
Hi Jaime, are the ballots going to be in trays/boxes within the bin?

I'm at KI now, trying to figure out whether we'll need to move the bins around throughout the day or if we can just stick them along the wall and use trays or something similar to move the ballots between stations.

Michael

--

Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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[Mail Ballot Security](#)

Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Tuesday, November 3, 2020 9:29 PM
To: Vanessa Chavez
Subject: Re: Be prepared: ballots delayed

I think were probably okay; I don't think anyone challenged the ballots when they came in.

On Tue, Nov 3, 2020 at 9:27 PM Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov> wrote:
Thanks for the heads up.

Sent from my iPhone

On Nov 3, 2020, at 8:27 PM, Michael Spitzer-Rubenstein <michael@voteathome.org> wrote:

In case you didn't hear, someone or several people harassed CSOs and prevented one of the dropbox deliveries from getting to City Hall by 8 PM.

We have the delivery logs to establish that they picked the ballots well before 8. Milwaukee is prepared to rely on the same interpretation we're using about the City Hall dropboxes to say that any ballots in the hands of the clerk's agents before 8 PM count.

Want you to be prepared and feel free to give me a call: 310-980-2872.

--

Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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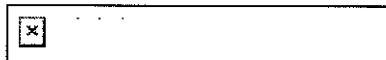
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Deanna Debruler

From: Jaime Fuge
Sent: Monday, November 2, 2020 7:34 AM
To: Saralynn Finn
Cc: michael@voteathome.org
Subject: RE: Central Count Ballot Tracking Sheets

This is very helpful.

Thank you!

From: Saralynn Finn [mailto:saralynn@voteathome.org]
Sent: Saturday, October 31, 2020 10:31 PM
To: Michael Spitzer-Rubenstein <michael@voteathome.org>
Cc: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Re: Central Count Ballot Tracking Sheets

Yes, here is the document I made to hand out to central count observers.
I can send you an editable version if you need or try and make any changes you want.
Best,
Saralynn

On Sat, Oct 31, 2020 at 4:35 PM Michael Spitzer-Rubenstein <michael@voteathome.org> wrote:

Saralynn, you've been working on observers. Do you have a good guide for questions they're likely to ask & answers?

Also, Jaime, just to follow up on the call and this email, would you prefer doing a cover sheet like what we created before (travels with the batch of ballots) or a log like what Milwaukee uses (sits at the table)?

Can talk about it tomorrow or even Monday. Will just be a minor tweak of the instructions either way.

Michael

On Sat, Oct 31, 2020 at 4:27 PM Jaime Fuge <Jaime.Fuge@greenbaywi.gov> wrote:

Hi,

I do have a followup question that came to my mind. What are some of the common questions the observers ask. We have not really have observers that have asked many questions prior.

Thank you,

Jaime

From: Michael Spitzer-Rubenstein [mailto:michael@voteathome.org]

Sent: Friday, October 30, 2020 10:24 PM

To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Jaime Fuge <Jaime.Fuge@greenbaywi.gov>; Amaad Rivera <Amaad.Rivera@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>

Subject: Central Count Ballot Tracking Sheets

Hi all,

Sharing the updated versions of the ballot tracking sheets for Central Count:

1. Courier log for City Hall to KI (adjusting the dropbox log)
2. Processing cover sheet (for tracking a batch of ballots from a single ward into the DS450)
3. Reconstruction cover sheet (for tracking ballots that need remaking in a single batch across many wards)

Since we have the processes nailed down and I understand it all now, I'm going to work on the training manual tomorrow.

See you tomorrow,

Michael

--

Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Friday, October 30, 2020 10:24 PM
To: Celestine Jeffreys; Jaime Fuge; Amaad Rivera; Kim Wayte
Subject: Central Count Ballot Tracking Sheets
Attachments: Delivery Log.docx; Processing Cover Sheet.docx; Reconstruction Cover Sheet.docx

Hi all,

Sharing the updated versions of the ballot tracking sheets for Central Count:

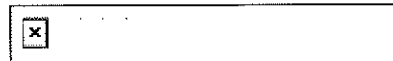
1. Courier log for City Hall to KI (adjusting the dropbox log)
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See you tomorrow,
Michael

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Michael Spitzer-Rubenstein
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he/him



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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Monday, November 2, 2020 9:01 AM
To: Celestine Jeffreys
Cc: Diana Ellenbecker; Chris Pirlot; Steven Grenier
Subject: Re: Central Count Set Up Details (DPW)
Attachments: Log - Delivery Open and Close.docx

Hi all, here's the log I put together for moving ballots in the morning and evening.

It's meant to be printed double-sided so each truck will have its own sheet. We'll need to print 4 total, 2 for the morning, 2 for the evening.

Michael

On Fri, Oct 30, 2020 at 4:57 PM Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov> wrote:

Celestine Jeffreys is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Meeting ID: [REDACTED]

Passcode: [REDACTED]

One tap mobile

+19292056099,,82422490111#,,,,,0#,,763276# US (New York)

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Passcode: [REDACTED]

Find your local number: <https://us02web.zoom.us/j/kmjPjfv6>

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(310) 980-2872

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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Sunday, November 1, 2020 10:52 AM
To: Diana Ellenbecker; Jaime Fuge; Amaad Rivera
Subject: Central Count Staffing Roles
Attachments: KI Diagram with Roles.pdf; Central Count Staff List.xlsx

Hi all,

In advance of meeting tomorrow, I'm attaching two files:

1. A diagram of KI with tables marked.
2. A Central Count Staff List (blank but with all the roles we'll need for shifts 1 and 2). For roles with a partner, I labeled them A and B.

I'm not sure what the count is right now, but here's where I would put extra people:

- 1 extra person for each of the scanners (so 3 total), working on paperwork and ballot flattening
- Extra runners/ballot sorters (depending on how many ballots we get on Election Day, either very busy or very boring), could also trade-off with the person guarding the dropbox
- An extra Reconstruction table (would need to be experienced)
- Check-in table for press/observers and second shift

Michael

--

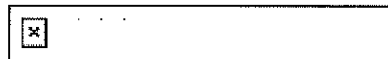
Michael Spitzer-Rubenstein

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(310) 980-2872

he/him



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Deanna Debruler

Subject: EIPAV set up for 10/22
Location: Microsoft Teams Meeting

Start: Wed 10/21/2020 3:00 PM
End: Wed 10/21/2020 3:30 PM
Show Time As: Tentative

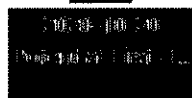
Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Celestine Jeffreys

Join Microsoft Teams Meeting

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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Wednesday, October 28, 2020 3:41 PM
To: Vanessa Chavez
Subject: Re: Election Day Receipt of Ballots

I'm at 310-980-2872

On Wed, Oct 28, 2020 at 3:40 PM Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov> wrote:

I am working remotely today, but I am free until about 4:15. What number should I call you at?

Vanessa R. Chavez, *City Attorney*

City of Green Bay

(920) 448-3080

Vanessa.Chavez@greenbaywi.gov

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From: Michael Spitzer-Rubenstein [mailto:michael@voteathome.org]
Sent: Wednesday, October 28, 2020 3:35 PM
To: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>
Subject: Re: Election Day Receipt of Ballots

Vanessa, do you have a moment? Can I stop by your office?

On Wed, Oct 28, 2020 at 3:28 PM Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov> wrote:

I think we should have a conversation about it. That's not what I was gathering from anything we discussed, so we should probably talk through logistics.

I realize we are all more comfortable waiting for the WEC to weigh in on election night ballot receipt, it is my legal opinion that the statute is what we should follow, which specifically states that ballots have to be counted if received by the Clerk. As long as we make that abundantly clear at the outset so that there is no confusion about what will be happening come 8p, we should be fine.

Vanessa R. Chavez, *City Attorney*

City of Green Bay

(920) 448-3080

Vanessa.Chavez@greenbaywi.gov

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Sent: Wednesday, October 28, 2020 2:32 PM

To: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Eric Genrich <Eric.Genrich@greenbaywi.gov>

Cc: Michael Spitzer-Rubenstein <michael@voteathome.org>; Ryan Chew <ryan@electionsgroup.com>; Dayna Causby <dayna@electionsgroup.com>; Hillary Hall <hillary@voteathome.org>

Subject: Election Day Receipt of Ballots

Hello!

As we await clarity from the WEC, we should decide, in the worst case scenario, how we check in ballots that come in after the drop boxes have closed (7 pm).

- For the ballots that come into city hall or to the other drop boxes between 9 am and 6:45 pm, Kim would be at CH checking-in those ballots, curing, verifying. The CSOs would deliver the ballots from the drop boxes to Kim, wait for Kim to check in and verify, and then deliver the ballots to KI
- For ballots that come in after the last collection at the drop boxes, the CSOs should deliver those directly to KI

○ Kim and staff would pack up by about 6:45 p

○ Kim and staff would sit at a table in the central count room (Grand Ballroom) to receive the ballots from the CSOs as well as voters who need to drop off by 8 pm

- For voters who have to drop off their ballots after 7 pm, but before 8 pm, they'd need to go to KI, we should have DPW bring over the portable drop box and have a staff member stand there.



Celestine Jeffreys

Chief of Staff

Office of the Mayor

920.448.3006

--
Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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--

Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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Deanna Debruler

From: Jaime Fuge
Sent: Saturday, October 31, 2020 11:36 AM
To: SARALYNN@VOTEATHOME.ORG
Subject: E-mail

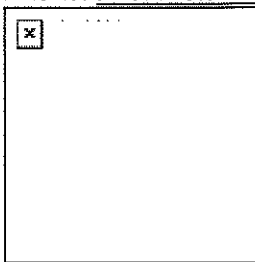
Jaime
Administrative Clerk II
Green Bay City Hall
100 N Jefferson St. Rm 106
Green Bay, WI 54301

Deanna Debruler

From: Amaad Rivera
Sent: Sunday, November 1, 2020 10:59 AM
To: Michael Spitzer-Rubenstein
Cc: Diana Ellenbecker; Jaime Fuge
Subject: Re: Employees

Works for me.

Amaad Rivera-Wagner
Community Liaison
Office of the Mayor
100 North Jefferson Street - Room 200
Green Bay, Wisconsin 54301
Phone: 920.448.3210



On Nov 1, 2020, at 10:57 AM, Michael Spitzer-Rubenstein <michael@voteathome.org> wrote:

Realized I should be clear: I can do this virtually, since I'll be at KI. (I also think I'm probably the least important person in this since you all know the people and I just know the roles).

On Sun, Nov 1, 2020 at 10:52 AM Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov> wrote:

Works for me!

Thank you,

Diana

From: Jaime Fuge
Sent: Saturday, October 31, 2020 2:08 PM
To: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Amaad Rivera
<Amaad.Rivera@greenbaywi.gov>; michael@voteathome.org
Subject: Employees

Hi,

Would 9 a.m. on Monday be okay to meet regarding the election workers for Central Count?

Thank you,

Jaime

Administrative Clerk II

Green Bay City Hall

100 N Jefferson St. Rm 106

Green Bay, WI 54301

--
Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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Deanna Debruler

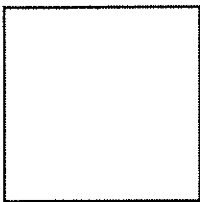
From: Celestine Jeffreys
Sent: Wednesday, October 28, 2020 4:11 PM
To: Diana Ellenbecker; Michael Spitzer-Rubenstein; Kim Wayte; Jaime Fuge
Subject: FW: File City of Green Bay has been signed at Hyatt Regency Green Bay
Attachments: City of Green Bay-Central Count GDR.pdf



Celestine Jeffreys

Chief of Staff
Office of the Mayor
920.448.3006

From: Tracy Hillesheim <tracy.hillesheim@hyatt.com>
Sent: Wednesday, October 28, 2020 4:03 PM
To: tracy.hillesheim@hyatt.com; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Cc: tracy.hillesheim@hyatt.com
Subject: File City of Green Bay has been signed at Hyatt Regency Green Bay

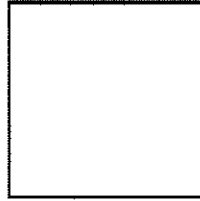


All signatures requested by (Hyatt Regency Green Bay) have been received for "City of Green Bay-Central Count GDR" in the file "City of Green Bay".

The signed version of the document is attached to this email.

You may also view the signed document by accessing your account using the following URL: <https://www.sertifi.com/hyattregencygreenbay>

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350 N LaSalle St-300, Chicago, IL 60654

Deanna Debruler

From: Jaime Fuge
Sent: Thursday, October 29, 2020 7:56 AM
To: Michael Spitzer-Rubenstein; Diana Ellenbecker; Kim Wayte; Celestine Jeffreys; Amaad Rivera
Subject: RE: Green Bay central count consult

Kim and I think the best day would be Saturday for us.

Thank you,
Jaime

From: Michael Spitzer-Rubenstein [mailto:michael@voteathome.org]
Sent: Wednesday, October 28, 2020 9:21 PM
To: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Jaime Fuge <Jaime.Fuge@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Amaad Rivera <Amaad.Rivera@greenbaywi.gov>
Subject: Fwd: Green Bay central count consult

Do you want to take some time tomorrow (Thursday) or Saturday to talk through Central Count with the Milwaukee elections director, Claire Woodall-Vogg?

She's available 9am-12pm or 2-3pm or Saturday after 11:30.

Michael

----- Forwarded message -----

From: Sam Munger [REDACTED] >
Date: Wed, Oct 28, 2020 at 5:03 PM
Subject: Green Bay central count consult
To: Michael Spitzer-Rubenstein <michael@voteathome.org>, Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>, <cwooda@milwaukee.gov>
Cc: <nalbrec@milwaukee.gov>, Josh Goldman <josh@techandciviclife.org>

Hi Michael, Celestine - I wanted to connect you by email to Claire Woodall-Vogg. Claire, as you may know is both the current ED of the Milwaukee Elections Commission (the equivalent of the City Clerk) and, more importantly for this conversation, used to run central count operations in Milwaukee. She has generously offered to make herself available to answer questions and consult on Green Bay's central count set-up for next Tuesday. She has time tomorrow morning between 9am-12pm or 2-3pm, or Saturday anytime after 11:30am.

I'll let you take it from here in terms of how to connect and with any additional background you want to offer. Thanks all!

Sam

--

Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him

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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Wednesday, October 7, 2020 2:06 PM
To: Kris Teske
Subject: Re: Help with Absentee Ballot Curing Process?

Okay, I wouldn't want to disrupt anything given the date.

Do you have a few moments to speak, though? I've just been working with Celestine and so want to be sure I'm not overlooking any issues or places where we could help you.

Are you free this afternoon, Friday (any time before 3 PM) or Monday afternoon?

Michael

On Wed, Oct 7, 2020 at 2:59 PM Kris Teske <Kris.Teske@greenbaywi.gov> wrote:

We talked to a team already about curing ballots and found that it would take the same amount of time. So we decided our process was working the best for us and it's getting too late in the game to be starting new procedures.

Thank you,

Kris Teske, WCMC

Green Bay City Clerk

100 N. Jefferson St., Rm 106

Green Bay, WI 54301

920-448-3014



From: Michael Spitzer-Rubenstein [mailto:michael@voteathome.org]
Sent: Wednesday, October 7, 2020 9:49 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Help with Absentee Ballot Curing Process?

*

Hi Kris,

Can we help with curing absentee ballots that are missing a signature or witness signature/address?

We have a process map that we've worked out with Milwaukee for their process. We can also adapt the letter they're sending out with rejected absentee ballots along with a call script alerting voters (we can also get people to make the calls, too, so you don't need to worry about it). Celestine mentioned curing ballots might be something we could take off your plate.

When would be a good time to talk about it? I'm available this afternoon (after 2 PM), Friday (any time before 3) or next week. Any of those good for you?

Michael

--

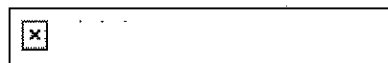
Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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--

Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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x

Deanna Debruler

From: Kris Teske
Sent: Tuesday, October 13, 2020 1:38 PM
To: Michael Spitzer-Rubenstein
Subject: RE: In Wisconsin, Meet Friday?

Thanks for the guide.

City Hall is only open to staff and the public by appointment but thank you for the offer.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Michael Spitzer-Rubenstein [mailto:michael@voteathome.org]
Sent: Friday, October 9, 2020 3:58 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: In Wisconsin, Meet Friday?

Kris,

I wanted to share a [guide on transparency for election officials](#) we put together with the Carter Center, featured in the Electionline weekly yesterday. I hope it might be useful for you.

I'll also be in Wisconsin starting next week; can I stop by your office next Friday? I'm happy to lend a hand. For instance, I'm helping Milwaukee assign inspectors to Central Count stations as well as polling places; happy to do the same for you.

Thanks and have a good weekend,
Michael

--

Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Thursday, October 29, 2020 8:49 AM
To: Vanessa Chavez
Cc: Amaad Rivera; Celestine Jeffreys
Subject: Fwd: legal context on accepting ballots at central count after 8pm

Vanessa, Celestine,
Want to make sure you see this.

Michael

----- Forwarded message -----

From: Sam Munger [REDACTED]
Date: Wed, Oct 28, 2020 at 6:10 PM
Subject: legal context on accepting ballots at central count after 8pm
To: Michael Spitzer-Rubenstein <michael@voteathome.org>, Amaad Rivera <amaadr@gmail.com>

Hey Amaad, Michael - I've been doing some digging on the dropbox closing time issue and thought I'd share what I've found out in case it's of help in formulating your plans. Feel free to give me a call to discuss, or to have the City Attorney's office reach out to me directly.

-SM

Here is what the WEC guidance on the issue (<https://elections.wi.gov/sites/elections.wi.gov/files/2020-10/Election%20Night%20Results%20Clerk%20Memo%20FINAL.pdf>) says: "absentee ballots must be delivered to the polling place or the central count facility by 8 p.m. on election night in order to be counted. This means that if a municipality has drop boxes or other drop off locations, the last pick up time needs to be properly noticed to the public to ensure that all ballots eligible to be counted are delivered to the polling place or central count facility no later than 8 p.m." So that seems fairly clear.

But both Ann Jacobs and Nate Judnic at the WEC have acknowledged the statutory scheme is a little more ambiguous. They are relying on the language in Wis State 6.87(6), (<https://docs.legis.wisconsin.gov/statutes/statutes/6/iv/87/6>), which says that "The ballot shall be returned so it is delivered to the polling place no later than 8 p.m. on election day. ...Any ballot not mailed or delivered as provided in this subsection may not be counted." They think that reading that strictly, as a best practice and to be consistent with those municipalities that count absentee ballots at the polling place, means that a municipality should get all dropbox ballots to a central count facility by 8pm.

That said, Nate acknowledged that based on the language in 7.52 (<https://docs.legis.wisconsin.gov/statutes/statutes/7/ii/52>) there is an argument that such ballots just need to be "received by the municipal clerk" by 8pm which is different than being at central count by 8pm. However, **that argument has not been tested and any municipality that relies on it would have to be prepared for a possible challenge to any ballots arriving at central count after 8pm, and for those ballots not to count if they lost in court.** So, the WEC's guidance erred on the side of safety, and that's what we are recommending municipalities do.

That said, Claire in Milwaukee is taking the approach that, should something interfere with ballots arriving by 8pm to central count from a dropbox (e.g. retrieval team blocked by car accident, protest, etc), she is ready and willing, if challenged, to make a legal argument that the ballots should still be accepted. Essentially, she believes there's a strong legal argument for accepting delayed ballots (voted at the dropbox, picked up before 7:30pm, but not back at central count), and her default will be to accept them after 8pm if they're coming from dropboxes.

That being said, she is sticking with closing the dropboxes at 7:30pm -- so there's still the issue of the 7:30-8pm voters, who will need to go directly to central count or their nearest precinct. (Deadline has been updated on official materials, a postcard has gone out with the new deadline to all absentee voters that have yet to submit their ballots, and Sam M is exploring having volunteers at the dropboxes at 7:30pm to help voters navigate their options once the dropboxes are closed.)

On Wed, Oct 28, 2020 at 11:53 AM Wittenwyler, Mike <mwittenw@gklaw.com> wrote:

Spoke to Nate at the WEC.

As a best practice and to be consistent with those municipalities that count absentee ballots at the polling place, a municipality should get all dropbox ballots to a central count facility by 8pm. That said, Nate acknowledges the language in 7.52 and the argument that such ballots just need to be “received” by the municipal clerk by 8pm which is different than being at central count by 8pm. However, that argument has not been tested and any municipality that does otherwise needs to recognize a possible challenge to any ballots arriving at central count after 8pm.

And, he closed by saying that the WEC is working to schedule a check-in call with all the central count municipalities in the next day to coordinate activities and answer question.

--

Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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Deanna Debruler

From: Saralynn Finn <saralynn@voteathome.org>
Sent: Thursday, October 15, 2020 12:52 PM
To: Kris Teske
Cc: Shelby Edlebeck; Mike Hronek; Celestine Jeffreys; Diana Ellenbecker
Subject: Re: Livestream Central Count

Just wanted to share an example of how Denver does livestream for inspiration.

Best,
Saralynn

On Sun, Oct 11, 2020 at 1:58 PM Saralynn Finn <saralynn@voteathome.org> wrote:
Hey Kris-

I don't think we've gotten a chance to 'meet' yet. My name is Saralynn Finn, I'm a Communications Strategist with NVAHI. We just published a white paper in conjunction with the Carter Center with tips for transparency in elections. I'm supporting jurisdictions to implement as many of them as possible.

I know there are concerns about space in your Central Count and also the ongoing COVID situation in Green Bay and the difficulty of social distancing with observers, this seemed like a potential solution to these two issues. Let me know if I can help in any way.

Best,
Saralynn

On Sat, Oct 10, 2020 at 4:03 PM Kris Teske <Kris.Teske@greenbaywi.gov> wrote:

Hi Shelby,

This is the first I heard of this so I don't have anything drawn up yet.

The plan is to have Central Count on 1st floor again (down the three halls). There will not be any DS 200 tabulators in the hall but I am planning on the DS 450 being in the Clerk's lobby. The observer area will be across the hall from the Clerk Office doors like before.

Let me know if you need anything else.

Kris Teske, WCMC
Green Bay City Clerk

100 N. Jefferson St., Rm 106

Green Bay, WI 54301

920-448-3014



From: Shelby Edlebeck [mailto:Shelby.Edlebeck@greenbaywi.gov]

Sent: Friday, October 9, 2020 12:22 PM

To: Kris Teske <Kris.Teske@greenbaywi.gov>

Cc: Mike Hronek <mike.hronek@greenbaywi.gov>; Saralynn Finn <saralynn@voteathome.org>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>

Subject: RE: Livestream Central Count

Hi Kris,

We are brainstorming how we would 'livestream' the central count taking place at City Hall on November 3rd. Do you have any ideas of what you are envisioning for this?

I was thinking of setting up laptops throughout the work zone with the cameras turned on (but mics muted) and streaming to a Zoom meeting. Then we could post the Zoom link on our website or email it out to whoever was interested in observing. Or whatever the protocol is for transparency during central count.

Let us know your thoughts or what you were thinking! ☺

Thank you,

Shelby Edlebeck

920.448.3207

From: Celestine Jeffreys

Sent: Thursday, October 8, 2020 5:15 PM

To: Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>

Cc: Mike Hronek <mike.hronek@greenbaywi.gov>; Saralynn Finn <saralynn@voteathome.org>

Subject: RE: Livestream Central Count

Shelby and Mike,

This sounds fine. Kris is the person to really determine where livestreaming needs to take place. I would imagine at each of the steps of the process not just tabulating the ballots.



Celestine Jeffreys

Chief of Staff

Office of the Mayor

920.448.3006

From: Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>
Sent: Thursday, October 08, 2020 3:04 PM
To: Mike Hronek <mike.hronek@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: Livestream Central Count

I just got off the phone with Saralynn Finn and I'm brainstorming how we can livestream Central Count on election day so that observers do not enter our building.

My first thought is that we could "livestream" by basically just having a Zoom meeting all day.

Set up laptops with their cameras facing the big DS200 machines and having all laptops on mute and joined into the same Zoom meeting. Then we can post that Zoom meeting link on our website for observers. I can probably figure out a way to make sure people cannot unmute themselves and have conversations in the Zoom meeting throughout the day? It would just be a silent "livestream".

First things first, **Mike** – do you think we could muster up a few laptops to use that day?

Secondly, **Celestine** – do you like this idea? Where would you want the cameras on the laptops facing? At the DS200 machines or elsewhere?

Shelby Edlebeck

Multimedia Communication Specialist

City of Green Bay

920.448.3207

Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Wednesday, September 30, 2020 3:50 PM
To: Celestine Jeffreys
Cc: Ryan Chew; Dayna Causby; Kris Teske; Hillary Hall
Subject: Re: meeting?
Attachments: VBM Planning Calculator - Green Bay v1.xlsx

Thanks for convening this, Ryan!

Here's when I'm free:
Tomorrow (Thursday): Before 11:30, after 3:30
Friday: 12-3 PM
Monday: after 12 PM
Tuesday: 10-11:30, after 2 PM

If those times don't work, I can also shuffle things around if necessary.

I'm also attaching the updated model we started on the call last week (focus on the second tab, Equipment-Constrained Process). I would just caution that these are rough estimates and we'll want to refine them as we go along.

Michael

On Wed, Sep 30, 2020 at 1:42 PM Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov> wrote:

Here's my schedule. I sent you an invitation to my calendar.



Celestine Jeffreys

Chief of Staff

Office of the Mayor

920.448.3006

From: Ryan Chew <ryan@electionsgroup.com>
Sent: Wednesday, September 30, 2020 12:22 PM
To: Dayna Causby <dayna@electionsgroup.com>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Michael Spitzer-Rubenstein <michael@voteathome.org>; Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: meeting?

Folks,

The discussion of central count was cut short in the last meeting, and the intent was to schedule another call to continue the conversation.

In the next two days, I have meetings at 9:30 and 11:00 tomorrow, and I'm otherwise open. If next week is better, I currently have only an 11:00 meeting Monday, and otherwise Monday and Tuesday are pretty free.

Can you write back with your availability so we can get a call on the calendar?

I don't know city stats, but online I can see that Brown County as a whole has the second highest absentee request rate in the state, and is well above average in terms of the number returned. I hope the city is sharing in that trend, since it will make everything easier if they come back quickly.

Thanks

Ryan Chew

The Elections Group

m: 312 823-3384

ryan@electionsgroup.com

"A republic if you can keep it." - B. Franklin

"Winners always believe they won fairly. The aim of an election official is that losers recognize they lost fairly."

--

Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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Deanna Debruler

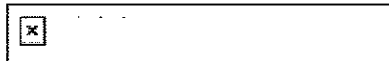
From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Friday, October 30, 2020 5:28 PM
To: Jaime Fuge; Kim Wayte
Subject: Milwaukee Central Count Manual
Attachments: Central Count Procedures (Final).pdf

Here's what we helped Milwaukee create. Slightly different steps and I want to use photos of Green Bay forms (since Milwaukee created different forms) but this is the basic idea of what we'd do.

Michael

--

Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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Deanna Debruler

From: Celestine Jeffreys
Sent: Monday, October 26, 2020 3:06 PM
To: Isabel Brinker; Shelby Edlebeck; Saralynn Finn; Michael Spitzer-Rubenstein; Hillary Hall; Ryan Chew; Dayna Causby; Mike Hronek; Diana Ellenbecker; Kim Wayte; Calvin Winters; Erica Kirchen
Cc: Eric Genrich; Amaad Rivera
Subject: Nixing postcard

Good afternoon!

After considering the tasks we have before us to ensure a safe and secure central count, we've decided not to move forward with producing a post card to voters who've requested an absentee ballot but who have yet to return it. Had we planned for this a few weeks ago, we could have prepared a list for printing. But given the timeframe and decisions before us, we felt it better to focus on central count, early in-person and drive through.

Thank you!

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

Deanna Debruler

From: Jaime Fuge
Sent: Saturday, October 31, 2020 12:44 PM
To: Michael Spitzer-Rubenstein
Subject: Paperwork

Hi,

I have had a chance to review the paperwork if you would like to discuss the changes.

Jaime

Administrative Clerk II
Green Bay City Hall
100 N Jefferson St. Rm 106
Green Bay, WI 54301

Deanna Debruler

From: Celestine Jeffreys
Sent: Monday, October 26, 2020 12:42 PM
To: Saralynn Finn; Isabel Brinker
Cc: Shelby Edlebeck; Calvin Winters; Diana Ellenbecker; Kim Wayte; Mike Hronek; Erica Kirchen
Subject: RE: Postcard design asset

Most excellent. I'm getting clarity on my end.

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Saralynn Finn <saralynn@voteathome.org>
Sent: Monday, October 26, 2020 12:35 PM
To: Isabel Brinker <IBrinker@kw2madison.com>
Cc: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>; Calvin Winters <Calvin.Winters@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Mike Hronek <mike.hronek@greenbaywi.gov>; Erica Kirchen <Erica.Kirchen@greenbaywi.gov>
Subject: Re: Postcard design asset

Thanks Izzy!

On Mon, Oct 26, 2020 at 10:15 AM Isabel Brinker <IBrinker@kw2madison.com> wrote:

Thanks Celestine. When the design files are ready I'll send them to this group, along with Saralynn and Michael from NVAHI, so your team can take things from there.

From: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Sent: Monday, October 26, 2020 12:11 PM
To: Isabel Brinker <IBrinker@kw2madison.com>; Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>
Cc: Saralynn Finn <saralynn@voteathome.org>; Calvin Winters <Calvin.Winters@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Mike Hronek <mike.hronek@greenbaywi.gov>; Erica Kirchen <Erica.Kirchen@greenbaywi.gov>
Subject: RE: Postcard design asset

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

Hello!

I've looped in some of our staff who will assist in executing this request. Here are the answers to your questions:

Yes, the city logo is attached.

Celestine Jeffreys

Chief of Staff, Mayor's Office

City of Green Bay

From: Isabel Brinker <IBrinker@kw2madison.com>

Sent: Monday, October 26, 2020 11:27 AM

To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>

Cc: Saralynn Finn <saralynn@voteathome.org>

Subject: Postcard design asset

Hi Celestine,

Saralynn asked about using the "official election mailing" logo on the postcard we're designing today. Can you confirm the following:

1. Can we use that logo on the postcard?
2. If yes, do you have a file image of that logo that you or Shelby could send to us asap? If not, we can probably pull one from online somewhere.

Thanks!

Izzy

Isabel Brinker
Account Manager

KW2
2010 Eastwood Drive, Ste. 300
Madison, WI 53704

608-232-2300 | KW2Madison.com



Empower & Improve Lives

Deanna Debruler

From: Celestine Jeffreys
Sent: Wednesday, October 14, 2020 4:16 PM
To: Isabel Brinker; Jennifer Savino; Doug Hutchison; Sam Hutchison; Ariana Saravia Coira; Ariana Saravia Coira; Saralynn Finn; Shelby Edlebeck; Kris Teske; Kim Wayte
Subject: RE: Radio spots for approval

All approved on my end! Like the voice and the guitar music!

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Isabel Brinker <IBrinker@kw2madison.com>
Sent: Wednesday, October 14, 2020 2:28 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Saralynn Finn <saralynn@voteathome.org>
Cc: Jennifer Savino <JSavino@kw2madison.com>; Doug Hutchison <doug@hvsproductions.com>; Sam Hutchison <sam@hvsproductions.com>; Ariana Saravia Coira <acoira@kw2madison.com>
Subject: Radio spots for approval
Importance: High

Hi everyone,

We've produced the three :60second radio spots in English, they are attached to this email and we will need your final approval before we send to the stations. Celestine, if you could be the person to provide final approval of these spots that would be great. We're working on the Spanish translations and will send those spots for approval as soon as they're ready.

Please let us know if you have any questions. Thank you!
Izzy

Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Friday, October 30, 2020 1:27 PM
To: Amaad Rivera; Jaime Fuge; Diana Ellenbecker; Kim Wayte; Celestine Jeffreys
Subject: Revised Central Count Roles
Attachments: Central Count Poll Worker Needs v2.xlsx

As discussed this morning:

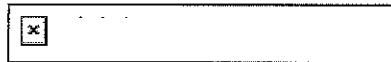
65 people for shift 1 (6 AM - 3 PM)
65 people for shift 2 (2 PM - 11 PM)
25 people for shift 3 (10 PM - close)

I think the one big remaining question is just delivering the machines over to KI on Monday but I know, Diana, that you're working on it.

Michael

--

Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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[Election Officials Center](#)
[Mail Ballot FAQs](#)
[Mail Ballot Security](#)

Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Thursday, October 22, 2020 1:32 PM
To: Caleb Jeffreys
Subject: Signs to print
Attachments: Early Voting Signs v1.pdf

Thanks!

--

Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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Deanna Debruler

From: Saralynn Finn <saralynn@voteathome.org>
Sent: Thursday, October 15, 2020 5:23 AM
To: Celestine Jeffreys
Cc: Popkey, Aaron; Kris Teske
Subject: Re: Support for voting in general and at polling place

Hi All-

Of course, being conservative on accepting donations is best, but I wonder if the court ruling from yesterday changes the liability of accepting this kind of donation for voters?

I think that given the long day we expect for poll workers on Election Day this support would be fantastic!
Best,
Saralynn

On Wed, Oct 14, 2020 at 4:17 PM Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov> wrote:

Good afternoon, Aaron!

The video is really nice! While I'd love to do something like that here, I believe we are constrained by the fact that the JTV is a polling location for only part of the City of Green Bay. Thank you for checking into providing masks for voters, I appreciate your efforts!!

Also, I don't believe we can accept gifts of water, snacks, etc., for voters. But I believe we can accept those for poll workers and central count workers? We have almost 400 poll workers and will have 50-100 central count workers. These residents are going to be working intensely on Election Day (and after) and I believe it would boost morale to have some snacks, water from the Packers' organization. I think it's great PR. Distribution may be an issue, as we don't have staff to pick up and deliver said consumables.

Nevertheless, Kris is the final authority on such matters.

Celestine Jeffreys

Chief of Staff, Mayor's Office

City of Green Bay

From: Popkey, Aaron <PopkeyA@packers.com>
Sent: Wednesday, October 14, 2020 2:27 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>

Subject: Support for voting in general and at polling place
Importance: High

This message was sent securely using ZixCorp.

Hi, Celestine and Kris.

I hope this email finds you well and that preparations for Nov. 3 are going well. Too bad on the cancelation for the drop off event.

Regarding Nov. 3 election and ops at the JTV, per Sam Hutchison, we're exploring what sort of pricing we can get on masks.

And while we're on the subject of masks, the NFL has offered some Get Out the Vote type of support that I wanted to ask you about. Whether it's Packers or NFL partners, if we were able to get some support of the event, such as water, chips/snacks, masks/gaiters, sanitizers, etc., would you want that? I ask because of the Milwaukee situation and the challenges of electioneering. We don't have a mascot or players that were planning on making an appearance, but in this hyper charged environment, I thought I would check to see if there would be any concerns with support by third parties.

NFL has also offered the help of one of their voting partners, Election Super Centers, a non-partisan organization that is working with 60 sports facilities and election authorities to help show communities that sports facilities are open for safe, socially distanced voting. They have secured funding and want to offer their advertising materials to you at no cost. To give you a sense of the content they make, here is a rough draft of a sample ad they designed to energize voters: [REDACTED] If this is something you'd like to learn more about, I am happy to make an introduction to start those conversations. And with this, I'd also defer to you on whether that type of promotion would be appropriate.

Thanks in advance for taking a look at this information.

I'm happy to help facilitate on any of these, or answer any further questions.

Finally, are there any other questions about the JTV itself?

Thanks,

Aaron

Aaron Popkey

Director of Public Affairs



Green Bay Packers

1265 Lombardi Avenue

Green Bay, WI 54304

Direct: 920-569-7211

Mobile: [REDACTED]

www.Packers.com | www.PackersProShop.com

13-Time World Champions

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This message was secured by **ZixCorp^(R)**.

Deanna Debruler

From: Kris Teske
Sent: Saturday, October 17, 2020 11:18 AM
To: Saralynn Finn
Subject: RE: Thank you!

Very thoughtful! Thank you for sharing!!!

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Saralynn Finn [mailto:saralynn@voteathome.org]
Sent: Friday, October 16, 2020 1:45 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Eric Genrich <Eric.Genrich@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Thank you!

A sweet little video came out today thanking EOs and I wanted to share it with you and say, THANK YOU for all the work you do! Working with your team I can tell how much you believe in protecting our democracy!

Best,
Saralynn

Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Thursday, October 1, 2020 7:43 AM
To: Celestine Jeffreys
Cc: Calvin Winters
Subject: Re: type of ballot opener

Great, thanks!

On Thu, Oct 1, 2020 at 8:10 AM Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov> wrote:

Thanks, Calvin!

Celestine Jeffreys

Chief of Staff, Mayor's Office

City of Green Bay

From: Calvin Winters <Calvin.Winters@greenbaywi.gov>
Sent: Thursday, October 1, 2020 7:10 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Cc: Michael Spitzer-Rubenstein <michael@voteathome.org>
Subject: RE: type of ballot opener

We purchased 3 Martin Yale 62001 openers in addition to the one opener we already had.

Calvin Winters

Procurement Manager

City of Green Bay

Ph: (920) 448-3048

Fax (920) 448-3050

Calvin.Winters@greenbaywi.gov



From: Celestine Jeffreys [<mailto:Celestine.Jeffreys@greenbaywi.gov>]
Sent: Thursday, October 1, 2020 6:32 AM
To: Calvin Winters <Calvin.Winters@greenbaywi.gov>
Cc: Michael Spitzer-Rubenstein <michael@voteathome.org>
Subject: type of ballot opener

Calvin,

Can you tell Michael Spitzer-Rubenstein (one of our Election Grant Mentors) what type of ballot opener we purchased? This will help him make some calculations about Central Count.

Thanks!!

Celestine Jeffreys

Chief of Staff, Mayor's Office

City of Green Bay

--

Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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Deanna Debruler

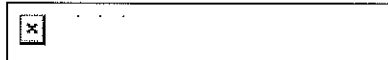
From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Monday, November 2, 2020 1:29 PM
To: Jaime Fuge; Diana Ellenbecker
Subject: When you get to KI

I'm still here setting up.

Call me if you have any issues: 310-980-2872

--

Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him



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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Friday, October 30, 2020 4:36 PM
To: Celestine Jeffreys; Mike Hronek; Amaad Rivera; Jaime Fuge; Shelby Ediebeck
Subject: Wifi for KI
Attachments: City-of-Green-Bay 11.03.2020.pdf

----- Forwarded message -----

From: Trent Jameson <trent.jameson@psav.com>
Date: Tue, Oct 27, 2020 at 5:11 PM
Subject: Nov 3rd event...
To: michael@voteathome.org <michael@voteathome.org>
Cc: Hillesheim, Tracy (GRBRG) <tracy.hillesheim@hyatt.com>

Hi Michael,

Here is the quote for the event on Tuesday, Nov 3rd at the Hyatt Regency and KI Convention Center. You decided that you didn't need the projector or screen so I added the 10 power drops around the room and I'll comp the internet for the event. We'll set up the power drops in the room on Sunday after the hotel has the tables in place. I'm only going to charge you for one day and the other days will be comp'd.

I'll have my team create two separate SSID's for you.

One SSID will be hidden and it's: 2020vote There will be no password or splash page for this one and it should only be used for the sensitive machines that need to be connected to the internet.

The other SSID will be: gbvote and that one can be seen in the settings app of your phone or laptop under "networks" and should be used for the poll workers who need internet.

The third SSID will be: Hyatt_Meeting and that one can also be seen in the settings app of your phone or laptop under "networks" and that will have a password of Hyatt123 and should be given out to media or other guests not part of your team.

If you need anything else please reach out to me and we'll do everything we can to make this event smooth and hiccup free.

Trent Jameson
Director, Event Technology - PSAV®
Hyatt Regency and KI Convention Center

333 Main Street, Green Bay, WI 54301

■ office: 920.321.5083 ■ mobile [REDACTED]

[*PSAV Virtual Events – Click Here*](#)

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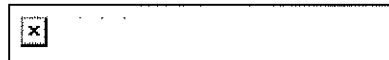
Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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Deanna Debruler

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Monday, November 2, 2020 12:48 PM
To: Celestine Jeffreys
Cc: Diana Ellenbecker; Eric Genrich; Ilana Walder-Biesanz; Jaime Fuge; Kim Wayte
Subject: Re: WisVote Data

Hi Kim and Jaime, would you be able to pull the numbers on the absentee ballots returned and outstanding per ward?

If you want to just export the Excel files for the absentee ballot report, we can work with that. Ilana from the Vote at Home team will work to balance the loads so that each table has a similar number of ballots to prepare.

In addition, have you figured out which wards will be on the DS200? If not, we can do that too.

Thanks,
Michael

On Fri, Oct 30, 2020 at 4:31 PM Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov> wrote:

Hello!

I think it would be important for “us” (the clerk’s office) to pull data from WisVote which would tell us, the number of registered voters, the absentee ballot requests and returns per ward.

Kim has done a fabulous job keeping us posted on the daily totals. As we head into Election Day, it would be profitable for us to understand where we will need or require Election Day poll workers, and then also the allocation of ward assignments for Central Count.

Please let me know how I can help collect this data.

Thanks!!

Celestine



Celestine Jeffreys

Chief of Staff



Office of the Mayor

920.448.3006

--
Michael Spitzer-Rubenstein

State Lead for Wisconsin (Leadership Now Fellow)

National Vote at Home Institute

(310) 980-2872

he/him



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WISCONSIN LEGISLATURE

P.O. BOX 8952 • MADISON, WI 53708

11/18/2020

Dear City of Green Bay Clerk, Mayor, and Attorney offices and Michael Spitzer-Rubenstein,

The Wisconsin Assembly Committee on Campaigns and Elections has been charged with undertaking a review of the 2020 General Election. I am writing in my capacity as Chair of the Assembly Committee on Campaigns and Elections. I am requesting that you provide all materials relating to the attached (below) open records requests that Representative Sortwell sent to you on Wednesday, November 11 and Thursday, November 12. Under s. 13.45(7), Stats., state agencies and their officers and employees, as well as the governing bodies of local governments, are required to "assist legislative committees in the completion of their tasks." Agencies must provide ready access to books, records, and other relevant information. Upon request, and within the limits of existing appropriations, agencies must also supply specialized staff assistance as the committee may require.

Your assistance in providing the requested documents is necessary to the completion of this task. We appreciate your prompt cooperation and look forward to receiving the requested information by Friday, November 20, 2020

Sincerely,

Representative Ron Tusler

Assembly Campaigns and Elections Committee Chair

Representative Shae Sortwell

Assembly Campaigns and Elections Committee Member



WISCONSIN LEGISLATURE

P.O. BOX 8952 • MADISON, WI 53708

- 2A • Any and all communications between any person in the City of Green Bay Clerk's office, any person in the City of Green Bay Mayor's office, or any person in the City of Green Bay Attorney's office with any person associated with the Center for Tech and Civic Life, any person associated with National Vote at Home Institute, or Michael Spitzer-Rubenstein.
- 2B • Any and all communications between Michael Spitzer-Rubenstein and poll workers on the November 3rd, 2020 election.
- 2C • Any and all files accessed or modified for November 2nd, November 3rd, or November 4th on Michael Spitzer-Rubenstein's laptop that was used at the central count location on November 3rd.
- 2D • Any and all emails sent by Michael Spitzer-Rubenstein or received by Michael Spitzer-Rubenstein regarding the election, Joe Biden, Donald Trump, or poll workers, that are on Michael Spitzer-Rubenstein's laptop that was used at the central count location on November 3rd or any email account used for official purposes.
- 2E • Any and all communications between any person in the City of Green Bay's Mayor office and Michael Spitzer-Rubenstein or any person in the City of Green Bay's Clerk office and Michael Spitzer-Rubenstein.
- 2F • The contract and job duties Michael Spitzer-Rubenstein has or had with the City of Green Bay.
- 2G • Any and all communications between any person in the City of Green Bay Clerk's office, any person in the City of Green Bay Mayor's office, or any person in the City of Green Bay Attorney's office with Michael Spitzer-Rubenstein regarding his contract or duties with the City of Green Bay.
- 2H • Any and all text messages sent by Michael Spitzer-Rubenstein or received by Michael Spitzer-Rubenstein regarding the election, Joe Biden, Donald Trump, or poll workers, that are on Michael Spitzer-Rubenstein's laptop or phone or any other electronic device that was used at the central count location on November 3rd or November 4th or any electronic device used for official purposes.