



## Accredited Italian Embassy School in Beijing

### School Year 2019/2020 Fee Schedule

<b>Tuition Fees, Preschool</b>	<b>65,500 RMB / school year</b>
<b>Tuition Fees, Primary</b>	<b>90,000 RMB / school year</b>

<b>Application Fee</b>	<b>3,000 RMB</b>
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**15% discount as concerns the enrollment of the second child  
25% discount from the third one onwards**

<b>School Lunch Fees</b>	<b>13,000 RMB / school year</b>
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A non-refundable application fee of 3,000 RMB applies to all new pupils seeking admission to the Accredited Italian Embassy School in Beijing.

Annual tuition fees are 65,500 RMB for the Preschool and 90,000 RMB for the first, second, third, fourth and fifth grade of the Primary. There will be a discount of 15% as concerns the enrollment of the second child and 25% from the third one onwards. (Sibling discount on Tuition Fees only. Discount shall be applied to siblings in lower year levels.)

The fees for the school lunch are 13,000 RMB per school year.

The school fees can be paid in two installments of 50% of the total amount due. The first payment shall be due by May 15, 2019 and the second one by November 15, 2019.

For more information, please send email to [i.geng@scuolapechino.com](mailto:i.geng@scuolapechino.com)

#### **Mid-year Admissions:**

Pupils can be accepted to enter the School at any time during the school year. We recommend you to contact the administration about place availability before submitting the application.

For mid-year applications, the Tuition Fee and School Lunch Fee will be calculated on a monthly pro-rata basis. The annual fee covers ten months, therefore the monthly fee calculated is the annual fee divided by ten months inclusive of the month in which the child plans to start attending the School.

the Ratio of Annual Fees Payable for Mid-year Admissions											
END START	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020
Aug 2019	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%	100%
Sep 2019		10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Oct 2019			10%	20%	30%	40%	50%	60%	70%	80%	90%
Nov 2019				10%	20%	30%	40%	50%	60%	70%	80%
Dec 2019					10%	20%	30%	40%	50%	60%	70%
Jan 2020						10%	20%	30%	40%	50%	60%
Feb 2020							10%	20%	30%	40%	50%
Mar 2020								10%	20%	30%	40%
Apr 2020									10%	20%	30%
May 2020										10%	20%
Jun 2020											10%

### Refunds:

1. Refund of the Application Fee: it is not refundable and is due at the time of the application.
2. Refunds of the School Fees are based on the date of written notification according to below timeline:

- Tuition Fees

Refund Schedule of Tuition Fees Paid					
	Written Notice on or before July 1, and the pupil does not attend any school days for the upcoming school year	Written Notice on or before July 30, and the withdrawal date on or before September 30	Written Notice on or before September 30, and the withdrawal date on or before December 31	Written Notice on or before December 31, and the withdrawal date on or before March 31	withdrawal date after March 31
First installment	100%	50%	0%	0%	0%
Second installment	N.A.	N.A.	N.A.	50%	0%

- Full refund of the first installment tuition fees paid will be given if notification of withdrawal is made on or before July 1, 2019 and the pupil does not attend any school days for the school year 2019/2020.
- 50% refund of the first installment tuition fees paid will be given if notification of withdrawal is made on or before July 30, 2019 and the pupil withdrawal date on or before September 30, 2019.
- No refunds of the first installment tuition fees paid if notification of withdrawal is made after July 30, 2019 or the pupil withdrawal date after September 30, 2019.
- 50% refund of the second installment tuition fees paid will be given if notification of withdrawal is made on or before December 31, 2019 and the pupil withdrawal date on or before March 31, 2020.
- No refunds are available if notification of withdrawal is made after December 31, 2019 or the pupil withdrawal date after March 31, 2020.
- All refunds must be claimed within 3 months of the pupil withdrawal date.

- **School Lunch Fees**

The School Lunch Fee is an annual fee refundable on a monthly pro-rate basis, calculated on a 10-month period and exclusive of the month in which the pupil is withdrawn.

Refund Schedule of School Lunch Fees Paid										
With- drawal Lunch fee	on or before 31 Aug 2019	on or before 30 Sep 2019	on or before 31 Oct 2019	on or before 30 Nov 2019	on or before 31 Dec 2019	on or before 31 Jan 2020	on or before 29 Feb 2020	on or before 31 Mar 2020	on or before 30 Apr 2020	after 30 Apr 2020
First instalment	80%	60%	40%	20%	0%	0%	0%	0%	0%	0%
Second instalment	N.A.	N.A.	N.A.	N.A.	100%	80%	60%	40%	20%	0%

### **Temporary Leave:**

There will not be any refund of the Tuition Fee or School Lunch Fee for a pupil on leave.

### **Payment Methods:**

#### **1) Bank Remittance**

Payment can be made by wire transfer to the School's Chinese Renminbi (RMB) bank account. Please refer to the below information for details. When making any



payments to the school, please **ensure that you indicate invoice number or pupil name on the remittance advice.**

账户名称 A/C holder's name: 北京意大利使馆学校

账号 A/C Number: 3298 6405 7714

开户行 Bank & Branch name:

中国银行北京长虹桥支行

Bank of China, Beijing Chang Hong Qiao Sub-branch

开户行地址 Bank address:

中国 北京 朝阳区工体北路 6 号凯富酒店一层 100027

1/F, Kaifu Hotel, No.6 Gong Ti North Road, Chaoyang District, Beijing, China 100027

## **2) Cash payments (RMB only)**

Cash payment is acceptable at the school office.

Both cases, the school will provide you a receipt of the payment.

**Please Note: The school can unfortunately not accept payment from abroad.**

### **Parent consent:**

I confirm that I have read, understand and agree to the above policy and procedures for the enrollment and fees to the Accredited Italian Embassy School in Beijing.

Parent/Guardian

Signature:

Date: