



Marshalltown CSD School and Administration Buildings Transition to Limited General Public Access

The Marshalltown Community School District Administration Office and School Building Offices will be closed to the general public effective Monday, March 23, 2020.

Limited access for drop-off and pick-up purposes will still be available during regular business hours via prior arrangement and/or through buzz-in front entries.

Essential Service Staff will continue to work on-site or remotely during the time of limited public access and all District staff will be available via email and/or telephone correspondence during regular business hours. Use the [MCSD staff directory](#) to contact staff members.

The “grab-and-go” lunches for students age 18 and under and school food pantries (where available) will still be open during this time.

Effective immediately, all Marshalltown Community School Board meetings will limit physical attendance to the Board of Directors, essential administration and local media until further notice. In accordance with state open meetings law, the public is encouraged to watch public Board meetings via live stream. A live stream video link will be made available under the “District Updates” section of the [MCSD website homepage](#), as well as on the MCSD [Facebook](#) and [Twitter](#) pages. All comments on Board agenda items should be submitted in writing and/or email by 4:00 p.m. on the day of the meeting. Please address comments to:

Mrs. Paulette Newbold, Board Secretary
Marshalltown CSD Administration Center
1002 3rd Ave. South, Marshalltown, Iowa 50158
pnewbold@marshalltown.k12.ia.us

The Marshalltown Community School District is currently scheduled to re-open for all students and staff on Monday April 13, 2020.

District administration will continue to closely monitor the situation during the closure and provide operational updates, as necessary.

Students, parents, and staff are urged to remain vigilant in their efforts to stay healthy.